

**CHAMBER OF THE BOARD OF CITY COMMISSIONERS  
YANKTON, SOUTH DAKOTA  
MARCH 9, 2026**

The regular meeting of the Yankton City Commission was called to order by Mayor Villanueva at 6:00 p.m.

**Roll Call:** Present: Commissioners Benson, Bertsch, Brunick, Carda, Conkling, Hunhoff, Spencer, and Mayor Villanueva. Attorney Den Herder, City Manager Leon, and Finance Officer Yardley were also present. Absent: Commissioner Moser. Quorum present.

**Action 26-58**

Moved by Commissioner Hunhoff, seconded by Commissioner Conkling, to approve the agenda. All present voted aye; motion carried, 8-0.

**Action 26-59**

Moved by Commissioner Bertsch, seconded by Commissioner Carda, to approve minutes of the regular meeting of February 23, 2026. All present voted aye; motion carried, 8-0.

**Action 26-60**

Moved by Commissioner Conkling, seconded by Commissioner Hunhoff, that the Schedule of Bills be approved and warrants be issued as listed below. All present voted aye; motion carried, 8-0.

A&B Business (Lease) \$483.40; Absolute Software (Software) \$3,000; AFLAC (Premiums) \$2,752.14; AFSCME (Dues) \$1,137.12; A-Ox Welding (Propane) \$89.17; Automatic Building Controls (Inspection) \$300; Automatic Systems (Transmitter) \$6,665; Avera Education (Certification) \$553; Avera Health (Premiums) \$94,364.51; Banner (23rd St ) \$15,742.50; Blackstrap (Road Salt) \$5,414.51; CenturyLink (Phone) \$601.33; CHS (Bulk Def) \$376.25; City of Vermillion (Joint Powers) \$66,230.28; City Utilities (Water-Sewer Charges) \$7,867.59; CivicPlus (Subscription) \$606.38; Constellation New Energy (Fuel) \$6,455.75; Dash Medical (Gloves) \$201.39; Ehresmann Engineering (Steel) \$7.68; Feimer Construction (19th St Sidewalk) \$22,734.60; First Dakota (Contributions) \$12,896.26; First National (Cafeteria Plan) \$3,471.66; Geotek (Testing) \$156; Gerstner Oil (Transmission Fluid) \$17,544.04; Hawkins (Chemicals) \$29,850.16; Heartland Natural Gas (Fuel) \$7,946.98; Heiman Fire (Parts) \$52.40; Hirshfield's (Traffic Paint) \$4,099.68; IA Social Services (Child Support) \$507.68; ICMA (Contributions ) \$160; J&H Cleaning (Service) \$4,300; JJ Benji's (Uniform) \$14; John T. Jones Construction (WWTP Construction) \$2,348,482.63; Lewis & Clark Ford (Vehicles) \$88,132; Locators & Supplies (Supplies) \$527.21; Lumen (Internet) \$430.27; Michaels Fence (Parts) \$8,524; MidAmerican Energy (Fuel) \$11,095.35; Millennium Recycling (Single Stream Fee) \$2,911.94; Morrow/Joseph (Design Work) \$1,170; MSAC (Membership) \$2,500; My Fitness Rewards (Fee) \$16; NE Dept of Revenue (Withholding) \$2,877.59; Northern Truck (Vehicle) \$52,723; Northwestern Energy (Electric) \$110,100.46; Observer (Advertising) \$60; Overdrive (Books) \$1,283.56; Portable Computer Systems (Computer) \$7,834.66; Power Source Electric (Service) \$566.25; Premiere Polysteel (Tables) \$7,314.80; Press & Dakotan (Publications) \$3,342.56; PSN (Fee) \$74.64; River District Counseling (Training) \$4,000; Ron's Auto (Repair) \$855.04; Saber Shred (Service) \$6,002.50; Sanitation Products (Camera) \$369.19; SD Social Services (Child Support) \$2,164.84; SD Transportation (Inspections) \$1,340.75; SDRS (Contributions) \$105,525.47; SDSRP (Contributions) \$28,811.59; Sham Bo Creative (Website Hosting) \$760; Shur Co (Tarps & Parts) \$11,818.07; Sign Solutions (Signs) \$18,179.21; Southeast Public Transit (Special Appropriation) \$22,500; Standard Insurance (Premiums) \$3,117.97; Stanley Petroleum (Fuel Pump) \$5,440.33; Sun Life (Premiums) \$7,114.68; Third Millennium (Utility

Billing) \$825.28; Truck Trailer (Repairs) \$5,821.75; UKG (Software) \$2,580.14; United Way (Contributions ) \$90; US Treasury (Withholding) \$196,520.14; USPS (Postage) \$3,748; Vermeer High Plains (Repairs) \$11,370.83; Yankton Co Treasurer (Taxes) \$212.30; Yankton Fire & Safety (Service) \$3,072; Yankton Janitorial (Supplies) \$355.70; Yankton School District (Supplies) \$128; Yankton Thrive (Sales Tax Reimbursement) \$323,161.51.

BMO Spend Dynamics P-Card Statement (Supplies, Parts, Training Travel, Professional Services, Postage, Misc. Concessions, Small Tools & Hardware, Telephone/Internet, Uniforms): \$93,208.36. Adobe \$89.98; Amazon \$8,245.58; Red Cross \$107.18; Angus Burgers & Shakes \$19.90; A-Ox \$176.47; Arbor Day Foundation \$55; AT&T \$1,591.22; Autel.com \$1,379.18; Auto Value \$1,413.08; Autoauth Service \$65.99; AutoZone \$188.53; Avera \$3,236.29; Axvoice \$21.44; Barnes & Noble -\$39.17; Bluebeam \$1,401.84; Bluepeak \$841.94; Bomgaars \$1,314.55; Bulbs.Com \$249.90; C&B Operations \$91.99; Canva \$119.40; Casey's \$16.02; CCSI \$12.69; Cellebrite \$10,740; Center Point \$290.52; Chick-Fil-A \$60.77; Clark's Rental \$100; Collaborative \$1,193.20; Conoco \$47.02; Cornwell D-P Tools \$254.58; Crafters Emporium \$79; Crescent Electric \$220.31; Dakota Archery \$24.99; Delta \$576.98; Demco \$1,037.89; Dept of Agriculture \$102.50; Dolan Consulting \$68; Dollar Tree \$8; Dominos \$55.93; Douglas Industries \$2,559.96; eBay \$63.99; Echo Electric \$3,850.72; Ecowater \$126; Ehresmann Engineering \$705.44; F&T Trading Post \$629.90; Fastenal \$370.68; FedEx \$19.50; First Tacti \$139.98; Four Seasons Fabric \$10; Foxit Software -\$13.02; Girton Adams \$1,359.46; GOSMA \$175; Grainger \$176.93; Hach Co \$670.38; Hansen Locksmithing \$24.72; Hobby Lobby \$24.95; Holiday Inn \$471.59; HyVee \$48.23; HyVee \$98.71; Institute For Environment \$320; IR Industrial \$1,537.89; Irvin Hahn Co \$334.50; ISFSI \$150; JCL \$1,530.14; Kaiser Refrigeration \$376.90; Kinsman Garden Co \$563.58; Koletzky Implement \$2,394.09; Kopetsky's Ace \$1,638.48; Library Ideas \$1,848.99; LLRMI \$15; Locators & Supplies \$108.33; Los Designs \$81.63; Loves \$33.48; MakeDo \$183.60; Mead Lumber \$254.43; Menards \$1,924.65; Meridian Eye Care \$50; Midco \$4,605.87; Midwest Lab \$244.12; Midwest Radiator \$118.37; Midwest Tire \$3,156.25; Midwest Turf \$522.30; Mount Marty University \$28.84; Napa Auto \$661.41; Nartec \$91; Northtown Auto \$185.68; Olson's Pest \$219; Olson's Pest \$185; One Office \$444.08; O'Reilly \$1,587.40; OTC Brands \$272.59; Panera Bread \$98.90; PFS Healthworks \$411.40; Phillips 66 \$70.10; Pizza Ranch \$59.49; Playtime scheduler \$35; Portland Compressor \$372.49; Press & Dakotan \$390.59; Qdoba \$82.49; River District Co. \$300; Riverside Hydraulics \$707.92; Riverside Technologies \$307.97; Safe Life Defense \$120.30; SD Historical \$10; SESD Ad \$200; SESD SHRM \$125; Sherwin-Williams \$626.36; Sinclair \$40.01; Smartsights \$8,080; Smartsign \$75.82; SD Chief's Conference \$405; Swimoutlet \$288.34; Titan Machinery \$233.45; TRK Hosting \$7.95; Truck Trailer \$782.90; Ultimate Power \$62; United Laboratories \$427.96; UPS \$428.81; USPS \$185.37; Verizon Wireless \$1,140.68; Vistaprint \$629.31; Wall Street Journal \$828.23; Walmart \$811.40; Woodhaventradingfirm \$192; Yankton Drug \$60.25; Yankton Janitorial \$619.49; Yankton Thrive \$300; Yankton Winnelson \$195.16; Yearli.Com \$803.06; Zoro Tools \$53.75.

#### Salaries by Department for February:

Administration \$67,554.38; Finance \$38,848.29; Community Development \$31,598.81; Police / Dispatch \$241,979.41; Fire \$16,748.54; Engineering/Sr. Citizens \$63,495.65; Streets \$63,479.42; Traffic Control \$4,874.64; Library \$42,788.87; Parks/SAC \$100,214.63; Marne Creek \$4,005.33; Cemetery \$5,895.70; Water \$54,118.58; Wastewater \$45,132.92; Solid Waste \$35,557.87; Joint Powers \$26,883.35; Central Garage \$10,277.72.

#### Wage Changes:

Parks, Recreation & City Events Department: Michael Bouza, \$1,804.84 to \$1,827.57 biweekly.

City Manager Leon submitted a written report giving an update on community projects and items of interest.

Mayor Villanueva read a Proclamation regarding National March for Meals Month, recognizing The Center and its volunteers for their Meals on Wheels program. Director Kriss Thury spoke on behalf of The Center thanking the City for their support.

**Action 26-61**

Moved by Commissioner Brunick, seconded by Commissioner Spencer, to approve the purchase of a new Kubota RTV for the Chan Gurney Municipal Airport in the amount of \$27,500.00 from Koletzky Implement of Yankton, South Dakota based on the Sourcewell bid contract. (Memorandum 26-47) All present voted aye; motion carried, 8-0.

**Action 26-62**

Moved by Commissioner Conkling, seconded by Commissioner Benson, to adopt Resolution #26-11 and grant a sidewalk café permit to 101 Douglas Avenue, Kuirk's Bistro. (Memorandum 26-48) All present voted aye; motion carried, 8-0.

**RESOLUTION #26-11**

RESOLUTION OF SIDEWALK EXTENSION

WHEREAS, the City of Yankton, permits sidewalk cafés to operate on public sidewalks in the B-3 Central Business District, and

WHEREAS, the owner/operator of 101 Douglas Avenue has requested a sidewalk café permit in an extension to the existing public sidewalk, and

WHEREAS, the applicant has provided a detailed set of plans for the extension to the public sidewalk, and

WHEREAS, the City of Yankton, South Dakota, after due review and consideration, has determined that applicant has met the minimum sidewalk café requirements, and

WHEREAS, the design:SD planning process and other redevelopment efforts in the Meridian District emphasize the creative use of public spaces, and

WHEREAS, the applicant has requested the extension be formally recognized by the City Commission as a portion of the public sidewalk.

NOW THEREFORE BE IT RESOLVED, that sidewalk extension as shown in the 2026 sidewalk café application of 101 Douglas Avenue be recognized as a portion of the public sidewalk during the time period during which it is installed.

**Action 26-63**

This was the time and place for the public hearing on the application for a Retail (on-off sale) Malt Beverage & SD Farm Wine license for the Yankton Area Senior Center, dba The Center, 900 Whiting

Drive. Director Kriss Thury was present to speak for the application. Moved by Commissioner Benson, seconded by Commissioner Hunhoff, to approve the license, effective from July 1, 2026 to June 30, 2027, with a one-time waiver of the \$150.00 application fee. (Memorandum 26-49) Commissioners Benson, Brunick, Carda, Conkling, Hunhoff, Spencer and Villanueva voted aye; Commissioner Bertsch abstained; motion carried, 7-0.

**Action 26-64**

Moved by Commissioner Conkling, seconded by Commissioner Carda, to approve the application for a Special On-sale Malt Beverage Retailers License for one day, April 18, 2026, from The Center, 900 Whiting Drive, Yankton, SD. (Memorandum 26-50) Commissioners Benson, Brunick, Carda, Conkling, Hunhoff, Spencer and Villanueva voted aye; Commissioner Bertsch abstained; motion carried, 7-0.

**Action 26-65**

Moved by Commissioner Carda, seconded by Commissioner Brunick, to approve the application for a Peddler/Solicitor license for Jalen Green, Landen Schaefer, Jacob Peckham, Isaiah Ohayon, and Kasur Young, dba Mad City Windows & Baths, 710 N Ebenezer Ave., Ste 201, Sioux Falls, SD 57107, for 5 days from March 16–20, 2026. (Memorandum 26-51) All present voted aye; motion carried, 8-0.

**Action 26-66**

This was the time and place for the bid opening of the for the Annual Supply of Liquid Asphalt. One bid was opened on February 26, 2026 at 3:00 p.m. from Jebro, Inc. (Memorandum 26-52) Moved by Commissioner Bertsch, seconded by Commissioner Benson, to award the bid to Jebro, Inc. of Sioux City, Iowa for the AC Grade Asphalt at \$641.87 per ton, MC 70 Grade Asphalt at \$4.65 per gallon, and RC800 Grade Asphalt at \$3.89 per gallon. All present voted aye; motion carried, 8-0.

**Action 26-67**

This was the time and place for the bid opening of the for the Annual Supply of Bituminous Mix. One bid was opened on February 26, 2026 at 3:00 p.m. from Knife River-South Dakota. (Memorandum 26-53) Moved by Commissioner Brunick, seconded by Commissioner Conkling, to award the bid to Knife River-South Dakota of Sioux Falls, SD at the price of \$78.00 per ton. All present voted aye; motion carried, 8-0.

Moved by Commissioner Bertsch, seconded by Commissioner Brunick, to adjourn into Executive Session at 6:31 p.m. to discuss contractual, litigation and personnel matters under SDCL 1-25-2. All present voted aye; motion carried, 8-0.

Regular meeting of the Board of City Commissioners of the City of Yankton was reconvened by Mayor Villanueva at 10:27 p.m.

**Roll Call:** Present: Commissioners Benson, Bertsch, Brunick, Carda, Conkling, Hunhoff, Spencer and Mayor Villanueva. City Manager Leon was also present. Absent: Commissioner Moser. Quorum present.

**Action 26-68**

Moved by Commissioner Hunhoff, seconded by Commissioner Brunick, to adjourn at 10:28 p.m. All present voted aye; motion carried, 8-0.

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Michael Villanueva, Mayor

ATTEST:

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Lisa Yardley, Finance Officer

Published on March 19, 2026