

**City of Yankton**  
**Airport Advisory Board Meeting Minutes**  
**For**  
**February 18<sup>th</sup>, 2026**

The February 18<sup>th</sup>, 2026 Airport Advisory Board Meeting was called to order at 8:00AM by Vice-Chairman Jake Hoffner.

**Roll call:**

Present from the Airport Advisory Board: Danielle Frick, Robert Lindsay, Steve Hamilton, Jake Hoffner, Brian Rippe and City Commission Liaison Conkling.

Present from the City of Yankton: Amy Leon, Adam Haberman, Mike Roinstad, and Brad Moser.

Present from the public: John Halsted

**26-03 Minutes from January 21<sup>st</sup>, 2026**

**MOTION** – A motion was made by Hamilton and seconded by Hoffner to approve the minutes of the January 21<sup>st</sup>, 2026 Airport Advisory Board Meeting.

**VOTE** - Voting “Aye” - all members present. Voting “Nay” - none.

**MOTION – PASSED**

**Monthly Fuel Report:**

Mike Roinstad provided the monthly fuel report for January 2026. In January 2026, there were 24 transactions, totaling 2034.10 gallons sold. For comparison, in January 2025, there were 36 transactions, totaling 4,613.3 gallons sold.

**Staff Report:**

Adam Haberman provided an updated on the Apron Replacement Project stating the project is currently being advertised for bids. The bid opening will take place February 26<sup>th</sup>.

Adam Haberman provided information on the State aeronautics fund talked about in the January meeting. Fund is used for the State match on the Federal projects. Currently there is about \$18 million in the fund, which the State manages by projecting future capital needs of airports. Aviation fuel tax and excise goes into that fund. Jake Hoffner would like to keep the fund in mind for future airport needs projects.

**House Bill 1245:**

City Manager Amy Leon spoke to the board about HB 1245 that recently passed out of the House and is now to be considered by the Senate Local Government Committee. This bill would enable cities to locally pass an additional cent of sales tax to fund capital projects, with local control. City Manager Leon explained the details of the bill and how it could benefit the city and the airport. Information on links to communicate with senators can be found at the South Dakota Legislature website. Discussion was had about the additional tax and timeframes associated with it.

**Trailhead Learning Center:**

City Manager Amy Leon visited with Danielle Frick before the meeting and stated Melanie Ryken would be the contact person with the school for tours. Ms. Ryken felt the very oldest of the kids at the TLC would be best for tours, and even they are pretty young. She may need to talk to other elementary school teachers. Late spring or early in the new school year would be the right time. Discussion was had about different age groups of kids and the Young Eagles events. Discussion was also had about taking aviation to the schools to instill aviation at an early age.

**Transient Lease Rate:**

Brian Rippe spoke about transient storage rates and going to a square footage base fee structure. This was already discussed in the past over several meetings and the City Commission recently approved new rates. Conklin explained that any changes discussed, now, wouldn't likely happen until end of year, or even into next year.

**MOTION** – A motion was made by Rippe and seconded by Conklin to table the topic for the next meeting.

**VOTE** – Voting “Aye” – all members present. Voting “Nay” – none.

**MOTIONED -- PASSED**

**Fuel Reimbursement:**

Jake Hoffner spoke about the possibility of YRAA reimbursing fuel for giving Young Eagles kids rides. YRAA voted to give \$5 per ride at their last meeting. After looking into there's FAA and EAA rules that may prohibit the YRAA reimbursement. Robert Lindsay is looking into the whether or not they can do that. Discussion was had about amount of fuel used for the Young Eagles Event and dollar amounts associated with that as well as the number of rides given over the last few years. The reimbursement could be a way to incentivize more pilots to volunteer to give rides. Jake stated that he will work directly with YRAA.

**Marketing:**

Brian Rippe questioned where we are at in the process, on installing a monument/marketing sign. Conklin stated that we will need to get estimates and that the project will need to be budgeted. City Manager Amy Leon spoke about the street signage that was proposed to be included in the future budget at a previous meeting. Discussion was had about the type of sign and placement.

**Other Business:**

A discussion was held about Roger Wilco Aviation. No action was taken.

**Adjournment:**

**MOTION** –It was moved by Hoffner and seconded by Rippe to adjourn the meeting.

**VOTE** – Voting “Aye” – all members present. Voting “Nay” – none.

Meeting adjourned at 8:58AM

Respectfully Submitted,

Adam Haberman, Secretary

26-04