



The MISSION of the City of Yankton: Working together to provide exemplary experiences, services & spaces that create opportunities for everyone to learn, engage, and thrive.

AGENDA

YANKTON PARK ADVISORY BOARD

**Tuesday, January 20, 2026, 5:30 PM, in the Community Room
CMTEA Building, 1200 W. 21st Street**

I. ROUTINE BUSINESS

- A. Roll Call. Bruce Barnes will be absent.
- B. Consideration of November 17, 2025, minutes. (attachment)
- C. Public Appearances. Public appearance is a time for persons to address the PAB on items not listed on the agenda.

II. OLD BUSINESS

- A. None.

III. NEW BUSINESS

- A. SAC preliminary yearly comparisons spreadsheet and budget summaries. (attachments)

These are preliminary reports through December 31, 2025. The payroll that was paid on January 2 will have a journal entry to put the expenses incurred in 2025 back into the 2025 budget. There are December expenses that are being paid in January that will be journal entries back into 2025. These budgets are not finalized until after audits are completed also.

Total Revenues= \$\$947,973.83. That includes a transfer from the general fund of \$470,162.00. Total operating revenues are therefore \$477,812. Total Expenses= \$851,647.03. Currently the operating loss is \$373,835. This will increase with expenses still being added in.

- B. Parks Capital for 2026. Directive is to hold off to see how 2025 budget is finalized with December sales tax receipts and also once the tax rebate is determined for the Yankton Mall project. City Staff will monitor monthly sales tax revenue through the first quarter of 2026 to determine how capital projects and equipment should proceed in 2026.

- Parks- Lawn mowers. \$35,000. Account 201-201-4350.
- Parks- Play equipment. \$100,000. Account 201-201.4350.
 - Fox Run Park play area
 - Sidewalks to shelter and play area.
 - Morgen Park-
 - Plastic borders for play area.
 - Open-air shelter using playground equipment funds.
 - Rotary Club funding for this shelter with naming plaque? Concrete & Shelter \$6,000. 3 tables- \$5,100.

- Parks- trucks. \$90,000. Account 201-201-4350.
- Riverside Park- Replace asphalt trails with concrete trails in Riverside Park. \$50,000. Account 503-544-4390.
- Riverside Park- Capitol Building exterior. \$40,000. Account 503-544-4390.
 - Public fund-raising campaign for the Capitol's outside rehab.
 - The railings were finally installed on the east access ramps at the capitol building the week of January 12.
- Parks- Sidewalks. \$11,000. Account 503-548-4322.
- Parks- Bleachers. \$30,000. Account 503-549-4363.
- HFAC- Vacuum. \$20,000. Account 202-202-4350.
- Cemetery- mowers. \$15,000. Account 206-206.4350.
- SAC- Misc. repairs. \$20,000. Account 506-571-4350.
- SAC- upstairs weight area flooring. \$50,000. Account 506-571-4350. We will try to do carpet square installation with City Staff in March and April on the weight equipment side only.

IV. OTHER BUSINESS

A. General discussion items.

- Commission Information Memorandums. (4 CIM attachments for previous two months)
 - Other completed work projects for the department are noted in the CIMs.
- Next Meeting Monday, March 16, 2026. (moved from Monday which is MLK Day)

V. ADJOURN

Should you have any reason to believe an open meetings law has been violated please contact the Open Meetings Commission at the South Dakota Office of the Attorney General at: 1302 E. Hwy 14, Suite 1, Pierre, SD 57501-8501 or by phone at 605-773-3215.



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MINUTES
YANKTON PARK ADVISORY BOARD
Monday, November 17, 2025, 5:30PM, in the Community Room
CMTEA Building, 1200 W. 21st Street

I. ROUTINE BUSINESS

Roll Call:

Present: Cody Kneifl, Sam Hummel, Bruce Barnes, Zach Hoover, Tom Bixler, and City Commissioner Brian Hunhoff.

Absent: Jeannine Economy List.

Also present Director of Parks and Recreation Todd Larson, and Parks Office Manager Chasity McHenry.

Public Appearances: None.

Minutes: September 15, 2025 minutes approved. Hoover motioned. Kneifl second. Motion passed 5-0.

II. OLD BUSINESS

A. The Westside Park Pickleball court conversion: The contractor completed the pickleball courts on Tuesday, September 23, and the project is now substantially complete. Connector sidewalks were installed between the courts and the open-air shelter, as well as from the shelter to the new walk-in gate on the south fence line. Drainage improvements were added along the south side of the facility, with rock placed in areas designed for water collection and flow.

The facility sidewalk leading to the SE walk-in gate meet ADA requirements and the courts are ADA accessible.

If people want to reserve the courts for large-group play, they would contact the Parks Department office and work with Chasity.

Additional future improvements include installation of a sidewalk from the pickleball courts to the drinking fountain and to the west parking lot.

All paperwork has been finalized and submitted for the \$34,000 LWCF grant reimbursement.

B. Transportation Alternatives Program (TAP) Grant: A formal presentation for the TAP Grant will be made to the State Department of Transportation on Tuesday, November 18. The request is for the replacement of the pedestrian bridge on the Auld-Brokaw Trail between Douglas and Walnut Streets. The City of Yankton is proposing to replace the existing structure with an 8-foot-wide trail sections will be constructed to connect the bridge to the existing trail on both the east and west sides.

The total estimated project cost is \$545,952.63.

The City's share of the cost is 18.05%, totaling \$98,544.45.

The TAP Grant request covers the remaining \$447,408.18.



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III. NEW BUSINESS

- A. America's 250th Celebration – Dakota Territorial Capitol Replica Refurbishment: The City of Yankton has established a taskforce to plan events in recognition of "Yankton, SD Celebrates America's 250th." In addition to organizing community activities, the taskforce aims to raise funds to refurbish the Dakota Territorial Capitol Replica Building located in Riverside Park. The replica was designed and constructed by the Yankton Sertoma Club beginning in 1988 and completed in April 1989. On April 14, 1989, Governor George Mickelson designated Yankton as "Capital for a Day" and formally dedicated the building.

The taskforce has set an ambitious fundraising goal of \$100,000 to support the refurbishment effort. Planned improvements include:

- New siding
- New paint
- New windows
- New exterior doors
- Chimney repairs
- Repairs to restore the bell to working condition
- New wood shakes

It was brought forward to speak with the High School Trades class instructor to see what work they may be interested in when it comes to the refurbishing of the outside of the building.

It was also brought forward that the taskforce should identify an inside space that could be used as a back-up location for the 4th of July concert in case of inclement weather.

- B. Riverside Baseball Stadium Improvements: MMU has requested a meeting in the near future to discuss concepts for constructing a clubhouse/locker room facility at Riverside Baseball Stadium. The discussion will also include the potential installation of a video board at the field.
- C. Holiday Festival of Lights and Parade: The Holiday Festival of Lights and Parade will take place on Thursday, December 4, 2025. Luke Youmans has been coordinating with downtown businesses and local organizations to provide family-friendly activities from 4:00 p.m. to 5:30 p.m., leading up to the parade at 6:00 p.m.

The Christmas Tree lighting will occur at 7:00 p.m. at its new location east of the Dakota Territorial Capitol Building in Riverside Park, followed by a fireworks display from the top level of the Meridian Bridge.

Christmas lighting is being installed throughout Riverside Park, and the Yankton Morning Optimists Club will host Santa's Workshop at the Capitol Building on select weekends in December.



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IV. OTHER BUSINESS

- A. General discussion items.
- Commission information Memorandums (CIMs) for previous months.
 - Other completed work projects for the department are noted in the CIMs.
 - Next Meeting: Tuesday, January 20, 2026.

V. ADJOURN

Hoover motioned, Barnes second. Motion carried 5-0.

Summit Activities Yearly Comparison

	2025	2024	2023	2022	2021	2020	2019
Red Cross Swim Lessons	\$ 9,704	\$ 7,747	\$ 6,570	\$ 8,128	\$ 12,285	\$ 1,000	\$ 5,485
SAC Rentals	\$ 15,710	\$ 15,197	\$ 20,158	\$ 12,178	\$ 4,507	\$ 3,766	\$ 20,746
GreatLIFE Reimbursement	\$ 41,002	\$ 39,208	\$ 32,065	\$ 23,420	\$ 12,078	\$ 8,329	\$ 9,985
Contracted Concessions (2018 highest)	\$ -	\$ 5	\$ -	\$ -	\$ 489	\$ 470	\$ 1,147
Vending Concessions	\$ 2,310	\$ 1,523	\$ 2,158	\$ 1,359	\$ 708	\$ 503	\$ 1,482
Membership (tax exempt)	\$ 1,804						
Annual Memberships (2018 highest)	\$ 75,460	\$ 61,445	\$ 65,727	\$ 50,465	\$ 28,583	\$ 24,509	\$ 97,114
Corporate Memberships (2018 highest)	\$ -	\$ -	\$ 226	\$ 3,836	\$ 4,586	\$ 21,104	\$ 53,810
In 2022 Monthly (before) Quarterly Mem.	\$ 95,651	\$ 89,999	\$ 67,952	\$ 43,295	\$ 21,186	\$ 30,214	\$ 81,498
Daily Passes	\$ 39,123	\$ 38,588	\$ 37,918	\$ 28,962	\$ 16,620	\$ 8,970	\$ 30,924
Adult Recreation	\$ 20,203	\$ 26,239	\$ 27,343	\$ 25,023	\$ 24,108	\$ -	\$ 26,446
SAC Programs	\$ 103,209	\$ 95,902	\$ 60,842	\$ 72,159	\$ 64,873	\$ 7,291	\$ 73,953
Showers	\$ 2,055						
Merchandise	\$ 214	\$ 261	\$ 351	\$ 299	\$ 271	\$ 178	\$ 330
SAC Programs- non taxable	\$ 17,778	\$ 14,863	\$ 11,775	\$ 7,000	\$ 2,392	\$ 2,157	\$ 4,583
Total Revenue from line items above	\$ 424,224	\$ 390,977	\$ 333,085	\$ 276,124	\$ 192,686	\$ 108,491	\$ 407,503

Total SAC Revenue & Misc. Revenue	\$ 477,812	\$ 452,171	\$ 419,644	\$ 307,437	\$ 206,854	\$ 95,601	\$ 477,710
From General Fund	\$ 373,835	\$ 371,717	\$ 390,132	\$ 452,115	\$ 399,413	\$ 478,560	\$ 337,075

Total 100 Series Personnel Services	\$ 491,520	\$ 455,113	\$ 448,280	\$ 383,469	\$ 388,611	\$ 352,945	\$ 463,994
Total 200 Series Operating Expenses	\$ 326,347	\$ 369,269	\$ 318,758	\$ 296,466	\$ 278,232	\$ 285,947	\$ 328,072
Total 700 Series Operating Expenses	\$ 5,429	\$ 5,088	\$ 6,899	\$ 2,303	\$ 1,422	\$ 4,134	\$ 9,495
Total 300 Series Capital Equipment	\$ 28,351	\$ 6,368	\$ -	\$ -	\$ -	\$ 18,362	\$ -
Total Expenditures	\$ 851,647	\$ 884,702	\$ 773,937	\$ 682,238	\$ 668,265	\$ 623,398	\$ 801,561
Highest total memberships on books (2018)	1,002	856	883	789	763		1,118
Highest total of members on books	1,204	1,026	947	789	763		2,288
Total number of fitness class attendance	13,381	12,532	11,224	5,417	833		14,973
Total attendance	95,347	90,662	77,246	43,860	27,220	26,720	63,083
SAC Members visits	64,961	61,215	53,466				
GL Members visits	30,386	29,447	23,780				
Expense per visit	\$ 8.93	\$ 9.76	\$ 10.02	\$ 15.55	\$ 24.55	\$ 23.33	\$ 12.71
Revenue per visit	\$ 5.01	\$ 4.99	\$ 5.43	\$ 7.01	\$ 7.60	\$ 3.58	\$ 7.57
Additional recovery needed/visit	\$ 3.92	\$ 4.10	\$ 5.05	\$ 10.31	\$ 14.67	\$ 17.91	\$ 5.34
Additional recovery needed/membership	\$ 373.09	\$ 434.25	\$ 441.83	\$ 573.02	\$ 523.48		\$ 301.50

2024 and 2025 may change with final audited numbers

2025 SAC Data

	Fitness Class Attendance	SAC Attendance	GL Attendance	Total Attendance	Members	Memberships
Jan.	658	3577	1645	5222	1066	883
Jan.	740	3778	1652	5430	1102	910
Feb.	609	3823	1695	5518	1074	884
Feb.	557	3226	1382	4608	1029	848
March	509	3221	1422	4643	989	827
March	702	3719	1650	5369	993	834
April	670	3028	1346	4374	967	825
April	631	2618	1234	3852	1070	906
May	605	2288	1165	3453	924	790
May	505	2788	1123	3911	956	831
June	465	2113	834	2947	977	849
June	514	2318	1020	3338	1002	877
July	491	1829	880	2709	958	842
July	506	2173	1039	3212	966	844
August	460	1849	1040	2889	1041	905
August	491	1985	988	2973	1023	903
September	442	1733	914	2647	930	815
September	564	2033	1073	3106	941	826
October	578	2381	1182	3563	967	854
October	681	2779	1466	4245	1001	893
November	609	2825	1491	4316	1035	907
November	477	2579	1228	3807	1073	915
December	494	2826	1477	4303	1101	946
December	423	3472	1440	4912	1204	1002
Totals	13,381	64,961	30,386	95,347		

Commission Information Memorandum

Parks and Recreation Department

Thursday, October 23, 2025

- **SAC Library Day Passes Used**
 - 1 Coupon (1 Adult, 1 kid)

Wednesday, October 29, 2025

- **SAC Library Day Passes Used**
 - 1 Coupon (1 Adult, 3 kids)

Friday, October 24, 2025

- **No School Special 1:00-5:00 PM**
 - Participants – 49 (paid)

Additional Information for Second Half of October:

- **Aqua Zumba**
 - Participation – 78 Participants (160 for the Month)
- **Dance Fitness**
 - Participation – 14 Participants (35 for the Month)
- **Kick, Punch**
 - Participation – 10 Participants (25 for the Month)
- **Power Abs**
 - Participation – 69 Participants (161 for the Month)
- **Power Yoga**
 - Participation – 26 Participants (44 for the Month)
- **Prime Time Senior Class**
 - Participation – 55 Participants (93 for the Month)
- **Strength & Flexibility**
 - Participation – 54 Participants (93 for the Month)
- **Tabata**
 - Participation – 69 Participants (161 for the Month)
- **Trim & Tone**
 - Participation – 42 Participants (80 for the Month)

- **Wake UP**
 - Participation – 9 Participants (15 for the Month)
- **Water Aerobics Classes**
 - Participation – 116 Participants (241 for the Month)
- **Yoga**
 - Participation – 7 Participants (20 for the Month)
- **Zumba**
 - Participation – 43 Participants (66 for the Month)
- **Zumba Gold**
 - Participation – 89 Participants (140 for the Month)
- **Birthday Party Rentals**
 - Participation – 3 Birthday Parties (9 for the Month)
- **Private Pool Party Rentals**
 - Hours Rented – 2 Hours (2 for the Month)
- **Auxiliary/Main Gym Rentals**
 - Hours Rented – 2 Hours (6 for the Month)
- **Theater Rentals**
 - Hours Rented – 0 Hours (0 for the Month)
- **Meeting Rooms**
 - Hours Rented – 0 Hours (0 for the Month)
- **City Hall Rentals**
 - Hours Rented – 4 Hours (4 for the Month)
- **Capital Building Rentals**
 - Days Rented – 2 dates

- **Park Shelters**
 - Riverside - 0 Rentals
 - Memorial – 0 Rentals
 - Westside – 0 Rental
 - Meridian Bridge – 0 Rental

- **PSA's, Advertisements, and Flyers created:**
 - Regular Hours at the SAC
 - Rates Brochure
 - Rate structure and changes
 - Open Gyms Daily
 - Fitness Classes at the SAC
 - SAC Red Cross Fall Swim Lessons
 - Fall youth Bucks and Gazelles/YBI Basketball League
 - Yankton Parks & Recreation Adult Volleyball League Registration
 - Open Swims back at the SAC
 - Holiday Parade of Lights

- **Summit Activities Center Membership Information October 16-31, 2025:**

	Members			Memberships
	Current	Last	Change	Current
○ Active & Fit/Renew Active/Silver Sneakers	243	242	1	243
○ Adult Annual	55	52	3	55
○ Adult Annual plus 1	34	38	-4	17
○ Adult Annual plus 2	9	9	0	3
○ Adult Annual plus 3	8	8	0	2
○ Adult Annual plus 4	0	5	-5	0
○ Adult Annual plus 5	12	12	0	2
○ Adult Annual plus 6	0	0	0	0
○ Adult EFT	18	18	0	18
○ Adult EFT plus 1	22	22	0	11
○ Adult EFT plus 2	15	18	-3	5
○ Adult EFT plus 3	4	4	0	1
○ Adult EFT plus 4	0	0	0	0
○ Adult EFT plus 5	6	6	0	1
○ Adult EFT plus 6	0	0	0	0
○ Adult Monthly	98	93	5	98
○ Adult Monthly plus 1	54	44	10	27

○ Adult Monthly plus 2	6	6	0	2
○ Adult Monthly plus 3	12	8	4	3
○ Adult Monthly plus 4	0	0	0	0
○ Adult Monthly plus 5	0	6	-6	0
○ Adult Monthly plus 6	0	0	0	0
○ City of Yankton Single	69	70	-1	69
○ Firefighter Single	19	18	1	19
○ 10 Use Punch card	170	164	6	170
○ Radio	56	56	0	56
○ Youth Annual	10	11	-1	10
○ Youth EFT	0	0	0	0
○ Youth Monthly	81	57	24	81
Total # of Active Memberships	1001	967	34	893

- Attendance – For the last two weeks of October 4,245 (2,779 SAC, 1,466 GL); and for the month of October 7,808 (5,160 SAC, 2,648 GL). Compared to 4,247 (2,822 SAC, 1,425 GL) and 7,595 (5,086 SAC, 2,509 GL) in 2024.
- Total Cash Revenue at the SAC 10/16-31/25 – \$22,363.62 and for the month \$55,536.32; compared to \$45,770.41/\$77,726.93 in 2024.
- Great Life Reimbursement Payment:
 - September 2025: \$2,859.00 (\$2,488.50 – September 2024)
- For holiday season marketing of The Huether Family Aquatics Center- planning on direct mailings through the post office in the small communities around Yankton.
- Starting in November, The Huether Family Aquatics Center passes will be available for the 2023 season at the 2022 rate.

Parks

- Luke has started to plan for the 2025 Holiday Festival of Lights, on Thursday, December 4th. The theme is “Winter Wonderland.”
- Les Kirchner has all of the water to parks facilities (irrigation systems, stand-alone drinking fountains, comfort stations) completed for winter.
- The Parks Department will be replacing wood siding and trim on the amphitheater in Riverside Park this fall.

- The City will work with the Yankton Optimist Club to have a Santa House, for children's activities located at the Capitol Building in Riverside Park, again this December on a few weekends. Details are being worked out. Decorating the outside of the Capitol Building and in the park is also planned.
- The Spaces and Places Staff will be installing hand rails on the new ramps leading up to the Capitol Building on the east side. The communication from American Fence Company has been lacking so at this time we do not have a completion timeline for this project.
- The Spaces and Places Staff will be working with a contractor to have the five old tree pits in the median at the intersection of West 17th Street and West City Limits Road filled in with concrete. This project will be completed in the fall.
- The Parks Staff will be starting to place the holiday snowflakes, holiday banners, and the garland with bows along Broadway. They will be wrapping the light poles with lights in the Meridian District. They will also be working on decorations on the outside of the Capitol Building in Riverside Park.
- The lights in the Walnut Street corridor between 4th Street and 2nd Street that are up-lights for the trees have been adjusted to the color of teal for the first two weeks of November.
- The Parks staff placed posts around the Veteran's monument in Fantle Memorial Park. Veteran's biographies will be placed on the posts for Veteran's Day weekend.

Commission Information Memorandum

Parks and Recreation Department

Tuesday, November 11, 2025

- **Veteran's Day – City Staff Holiday**
- **No School Special 1:00-5:00 PM**
 - Participants – 24 (paid)

Saturday, November 8, 2025

- **SAC Library Day Passes Used**
 - 1 Coupon (1 Adult, 3 kids)

Additional Information for First Half of November:

- **Aqua Zumba**
 - Participation – 84 Participants
- **Dance Fitness**
 - Participation – 18 Participants
- **Kick, Punch**
 - Participation – 11 Participants
- **Power Abs**
 - Participation – 46 Participants
- **Power Yoga**
 - Participation – 23 Participants
- **Prime Time Senior Class**
 - Participation – 64 Participants
- **Strength & Flexibility**
 - Participation – 48 Participants
- **Tabata**
 - Participation – 46 Participants
- **Trim & Tone**
 - Participation – 27 Participants
- **Wake UP**
 - Participation – 8 Participants
- **Water Aerobics Classes**
 - Participation – 124 Participants
- **Yoga**
 - Participation – 14 Participants
- **Zumba**
 - Participation – 20 Participants
- **Zumba Gold**
 - Participation – 76 Participants

- **Birthday Party Rentals**
 - Participation – 3 Birthday Parties
 - Revenue - \$225.00
- **Private Pool Party Rentals**
 - Hours Rented – 1 Hours
- **Auxiliary/Main Gym Rentals**
 - Hours Rented – 7.5 Hours
- **Theater Rentals**
 - Hours Rented – 4 Hours
- **Meeting Rooms**
 - Hours Rented – 1 Hours
- **City Hall Rentals**
 - Hours Rented – 12.25 Hours
- **Capital Building Rentals**
 - Days Rented – 1 dates
- **Park Shelters**
 - Riverside - 0 Rentals
 - Memorial – 0 Rentals
 - Westside – 0 Rental
 - Meridian Bridge – 0 Rental
- **PSA's, Advertisements, and Flyers created:**
 - Regular Hours at the SAC
 - Rates Brochure
 - Rate structure and changes
 - Open Gyms Daily
 - Fitness Classes at the SAC
 - YST Swim Meet
 - Veteran's Day No School Special
 - 2026 Season Pool passes now on sale for the HFAC
 - Yankton Holiday Festival of Lights
 - Open Swims back at the SAC

• **Summit Activities Center Membership Information November 1-15, 2025:**

	Members			Memberships
	Current	Last	Change	Current
○ Active & Fit/Renew Active/Silver Sneakers	250	243	7	250
○ Adult Annual	56	55	1	56
○ Adult Annual plus 1	34	34	0	17
○ Adult Annual plus 2	9	9	0	3
○ Adult Annual plus 3	8	8	0	2
○ Adult Annual plus 4	0	0	0	0
○ Adult Annual plus 5	12	12	0	2
○ Adult Annual plus 6	0	0	0	0
○ Adult EFT	18	18	0	18
○ Adult EFT plus 1	24	22	2	12
○ Adult EFT plus 2	15	15	0	5
○ Adult EFT plus 3	4	4	0	1
○ Adult EFT plus 4	5	0	5	1
○ Adult EFT plus 5	6	6	0	1
○ Adult EFT plus 6	0	0	0	0
○ Adult Monthly	91	98	-7	91
○ Adult Monthly plus 1	52	54	-2	26
○ Adult Monthly plus 2	3	6	-3	1
○ Adult Monthly plus 3	24	12	12	6
○ Adult Monthly plus 4	5	0	5	1
○ Adult Monthly plus 5	6	0	6	1
○ Adult Monthly plus 6	0	0	0	0
○ City of Yankton Single	69	69	0	69
○ Firefighter Single	19	19	0	19
○ 10 Use Punch card	171	170	1	171
○ Radio	56	56	0	56
○ Youth Annual	9	10	-1	9
○ Youth EFT	0	0	0	0
○ Youth Monthly	89	81	8	89
Total # of Active Memberships	1035	1001	34	907

- Attendance – For November 1-15, 4,316 (2,825 SAC, 1,491 GL) compared to 4,361 (2,905 SAC, 1,456 GL) in 2024.
- Total Cash Revenue at the SAC 11/1-15/25 – \$29,271.53 compared to \$27,200.95 in 2024

Parks

- Luke has started to plan for the 2025 Holiday Festival of Lights, on Thursday, December 4th. The theme is “Winter Wonderland.”
- The Parks Department will be replacing wood siding and trim on the amphitheater in Riverside Park this fall.
- The City will work with the Yankton Optimist Club to have a Santa House, for children’s activities located at the Capitol Building in Riverside Park, again this December on a few weekends. Details are being worked out. Decorating the outside of the Capitol Building and in the park is also planned.
- The Spaces and Places Staff will be installing hand rails on the new ramps leading up to the Capitol Building on the east side. The communication from American Fence Company has been lacking so at this time we do not have a completion timeline for this project.
- The Spaces and Places Staff did the work and have filled in with concrete the five old tree pits in the median at the intersection of West 17th Street and West City Limits Road.
- The Parks Staff will be starting to place the holiday snowflakes, holiday banners, and the garland with bows along Broadway. They will be wrapping the light poles with lights in the Meridian District. They will also be working on decorations on the outside of the Capitol Building in Riverside Park.
- The Parks staff placed posts around the Veteran’s monument in Fantle Memorial Park. Veteran’s biographies were placed on the posts for Veteran’s Day weekend.
- The City has received the reimbursement funding for the LWCF grant for the pickleball courts at Westside Park.
- A task force has been formed and will be planning events for “Yankton, SD Celebrates America’s 250th” in 2026.
- Todd submitted an on-line application with the FAA, for the youth soccer organization, as they are working with Northwestern Electric to have two parking lot lights installed in the parking lot at the First Dakota Soccer Complex.

Commission Information Memorandum

Parks and Recreation Department

Saturday, November 15 & Sunday, November 16, 2025

- **SAC Pool closed for Yankton Swim Team Invitational**
- **No Water Aerobics on Saturday, November 15**

Wednesday, November 26, 2025

- **No School Special 1:00-5:00 PM**
 - Participants – 43 (paid)

Thursday, November 27, 2025

- **SAC Closed – Thanksgiving**

Friday, November 28, 2025

- **City Staff Holiday**
- **SAC Opened 7:00 AM-8:00 PM**
- **No Fitness Classes**
- **No School Special 1:00-5:00 PM**
 - Participants – 22 (paid)

Monday, November 24, 2025

- **SAC Library Day Passes Used**
 - 1 Coupon (2 Adults, 2 kids)

Wednesday, November 26, 2025

- **SAC Library Day Passes Used**
 - 3 Coupons (2 Adults, 10 kids)

Additional Information for Second Half of November:

- **Aqua Zumba**
 - Participation – 62 Participants (146 for the Month)
- **Dance Fitness**
 - Participation – 12 Participants (30 for the Month)
- **Kick, Punch**
 - Participation – 8 Participants (19 for the Month)

- **Power Abs**
 - Participation – 50 Participants (96 for the Month)
- **Power Yoga**
 - Participation – 31 Participants (54 for the Month)
- **Prime Time Senior Class**
 - Participation – 53 Participants (117 for the Month)
- **Strength & Flexibility**
 - Participation – 43 Participants (91 for the Month)
- **Tabata**
 - Participation – 50 Participants (90 for the Month)
- **Trim & Tone**
 - Participation – 0 Participants (27 for the Month)
- **Wake UP**
 - Participation – 11 Participants (19 for the Month)
- **Water Aerobics Classes**
 - Participation – 73 Participants (197 for the Month)
- **Yoga**
 - Participation – 10 Participants (24 for the Month)
- **Zumba**
 - Participation – 18 Participants (38 for the Month)
- **Zumba Gold**
 - Participation – 56 Participants (132 for the Month)
- **Birthday Party Rentals**
 - Participation – 0 Birthday Parties (3 for the Month)
- **Private Pool Party Rentals**
 - Hours Rented – 0 Hours (1 for the Month)
- **Auxiliary/Main Gym Rentals**
 - Hours Rented – 5 Hours (12.5 for the Month)

- **Theater Rentals**
 - Hours Rented – 16 Hours (20 for the Month)
- **Meeting Rooms**
 - Hours Rented – 0 Hours (1 for the Month)
- **City Hall Rentals**
 - Hours Rented – 17 Hours (29.5 for the Month)
- **Capital Building Rentals**
 - Days Rented – 0 dates (set up for Santa’s Workshop)
- **Park Shelters**
 - Riverside - 0 Rentals
 - Memorial – 0 Rentals
 - Westside – 0 Rental
 - Meridian Bridge – 0 Rental
- **PSA’s, Advertisements, and Flyers created:**
 - Regular Hours at the SAC
 - Rates Brochure
 - Rate structure and changes
 - Open Gyms Daily
 - Fitness Classes at the SAC
 - Open Swims back at the SAC
 - Holiday Parade of Lights
 - 2026 Pre-Sale Season Pool passes for HFAC
- **Summit Activities Center Membership Information November 16-31, 2025:**

	Members			Memberships
	Current	Last	Change	Current
○ Active & Fit/Renew Active/Silver Sneakers	254	250	4	254
○ Adult Annual	56	56	0	56
○ Adult Annual plus 1	34	34	0	17
○ Adult Annual plus 2	12	9	3	4
○ Adult Annual plus 3	8	8	0	2
○ Adult Annual plus 4	0	0	0	0
○ Adult Annual plus 5	12	12	0	2

○ Adult Annual plus 6	0	0	0	0
○ Adult EFT	18	18	0	18
○ Adult EFT plus 1	28	24	4	14
○ Adult EFT plus 2	15	15	0	5
○ Adult EFT plus 3	4	4	0	1
○ Adult EFT plus 4	15	5	10	3
○ Adult EFT plus 5	6	6	0	1
○ Adult EFT plus 6	0	0	0	0
○ Adult Monthly	77	91	-14	77
○ Adult Monthly plus 1	62	52	10	31
○ Adult Monthly plus 2	12	3	9	4
○ Adult Monthly plus 3	28	24	4	7
○ Adult Monthly plus 4	10	5	5	2
○ Adult Monthly plus 5	6	6	0	1
○ Adult Monthly plus 6	0	0	0	0
○ City of Yankton Single	72	69	3	72
○ Firefighter Single	19	19	0	19
○ 10 Use Punch card	176	171	5	176
○ Radio	56	56	0	56
○ Youth Annual	10	9	1	10
○ Youth EFT	0	0	0	0
○ Youth Monthly	83	89	-6	83
Total # of Active Memberships	1073	1035	38	915

- **Attendance** – for the last two weeks of November- 3,807 (2,579 SAC, 1,228 GL) and for the entire month of November- 8,123 (5,404 SAC, 2,719 GL). Compared to 4,030 (2,677 SAC, 1,353 GL); and 8,391 (5,582 SAC, 2,809 GL) in 2024.
- **Total Cash Revenue** at the SAC 11/16-30/25 – \$17,431.40 and for the entire month of November \$46,702.93. Compared to \$16,075.47/\$43,276.42 in 2024.

Parks

- Luke finalizing the 2025 Holiday Festival of Lights event, on Thursday, December 4th. The theme is “Winter Wonderland.” Over 80 parade entries have been received.
- For the holiday season, marketing of the 2026 aquatics center pass through direct mailings through the post office for all 57078 zip codes has been completed. 206 aquatics center passes are on sale for the 2025 rate until December 31. The direct-mail piece also included information about the Summit Activities Center and promoting the 2026 annual membership at the 2025 rate until December 31.

- The Parks Department has been replacing wood siding and trim on the amphitheater in Riverside Park.
- The City has worked with the Yankton Optimist Club to have a Santa Workshop, for children's activities, located at the Capitol Building in Riverside Park, again this December on a few weekends.
- Decorating the outside of the Capitol Building and in Riverside Park has been completed.
- The Spaces and Places Staff will be installing hand rails on the new ramps leading up to the Capitol Building on the east side. The communication from American Fence Company has been lacking so at this time we do not have a completion timeline for this project.
- The Parks Staff placed the holiday snowflakes, holiday banners, and the garland with bows along Broadway. They also wrapped the light poles with lights in the Meridian District and along 4th Street.
- A task force has been formed and will be planning events for "Yankton, SD Celebrates America's 250th" in 2026.
- Todd submitted an on-line application with the FAA, for the youth soccer organization, as they are working with Northwestern Electric to have two parking lot lights installed in the parking lot at the First Dakota Soccer Complex. The FAA replied to the application and each pole has to have its own permit so an application for both poles will be submitted in December.
- Todd will coordinate the Dive-In-Yankton tax receipts letter for the 2025 donations over \$250. There are only a couple of outstanding pledges remaining.
- The parks staff have been removing snow and ice from city properties, sidewalks, and parking lots.
- The downtown tree removal and planting plan will continue in 2026. When planning for the Walnut Street redesign, the City along with the newly formed Meridian District, brought to town the Design South Dakota group. As a part of the Design South Dakota meetings with community stakeholders, it was made clear that the designs needed to include an enhanced downtown landscape including trees. When architectural students from South Dakota State University were invited to visit the downtown and provide input, they complimented the downtown area on the historic buildings and beautiful architecture. They were also quick to discuss the large overgrown trees that were found in the downtown areas and how the trees were taking away from the beautiful architecture. So, it was planned that a few of the large overgrown trees in the Meridian District be taken down each year to help address this issue. As the large trees are removed, it is important to replant trees to continue to provide shade and nature in the streetscape. The City will coordinate planting some trees, which are appropriate for a downtown streetscape both in size and species, to take the place of the trees that have been removed. Not only is it important to have the right type of tree, but the City also realizes it is important to have the right location, i.e. not in front of a door or not blocking signage. As a part of the plan, locations have been identified to plant trees in the downtown area and have been mapped using GPS. Each year, urban forestry identifies a couple of the locations that will get a new tree. A letter gets sent to the adjacent property owner of the identified locations to notify them of the plan and to answer any questions or concerns they may have. Realizing, some property owners may choose to not have a tree planted, and then a different location is chosen. Through time, the downtown will be repopulated with the appropriate trees.

Commission Information Memorandum

Parks and Recreation Department

Monday, December 22, 2025

- **No School Special**
 - Participants – 87

Tuesday, December 23, 2025

- **No School Special**
 - Participants – 79
- **SAC Library Day Passes Used**
 - 1 Coupon (2 Adult, 4 kids)

Wednesday, December 24, 2025

- **Christmas Eve – SAC Opened 5:00 AM-2:00 PM**

Thursday, December 25, 2025

- **Christmas Day – SAC Closed**

Friday, December 26, 2025

- **SAC Opened 7:00 AM-8:00 PM**
- **No School Special**
 - Participants – 178

Saturday, December 27, 2025

- **SAC Library Day Passes Used**
 - 1 Coupon (1 Adult, 2 kids)

Monday, December 29, 2025

- **No School Special**
 - Participants – 135
- **SAC Library Day Passes Used**
 - 2 Coupons (3 Adults, 5 kids)

Tuesday, December 30, 2025

- **No School Special**
 - Participants – 184
- **SAC Library Day Passes Used**
 - 3 Coupons (5 Adults, 12 kids)

Wednesday, December 31, 2025

- **New Year's Eve – SAC Opened 5:00 AM-5:00 PM**
- **No School Special**
 - Participants – 94
- **SAC Library Day Passes Used**
 - 4 Coupons (8 Adults, 10 kids)

Additional Information for Second Half of December:

- **Aqua Zumba**
 - Participation – 43 Participants (89 for the Month)
- **Dance Fitness**
 - Participation – 8 Participants (19 for the Month)
- **Kick, Punch**
 - Participation – 4 Participants (13 for the Month)
- **Power Abs**
 - Participation – 43 Participants (85 for the Month)
- **Power Yoga**
 - Participation – 25 Participants (54 for the Month)
- **Prime Time Senior Class**
 - Participation – 27 Participants (96 for the Month)
- **Strength & Flexibility**
 - Participation – 32 Participants (74 for the Month)
- **Tabata**
 - Participation – 43 Participants (85 for the Month)
- **Trim & Tone**
 - Participation – 22 Participants (22 for the Month)

- **Wake UP**
 - Participation – 11 Participants (23 for the Month)
- **Water Aerobics Classes**
 - Participation – 97 Participants (190 for the Month)
- **Yoga**
 - Participation – 15 Participants (25 for the Month)
- **Zumba**
 - Participation – 24 Participants (37 for the Month)
- **Zumba Gold**
 - Participation – 29 Participants (105 for the Month)
- **Birthday Party Rentals**
 - Participation – 5.5 Birthday Parties (13.5 for the Month)
- **Private Pool Party Rentals**
 - Hours Rented – 2 Hours (2 for the Month)
- **Auxiliary/Main Gym Rentals**
 - Hours Rented – 8 Hours (24 for the Month)
- **Theater Rentals**
 - Hours Rented – 12 Hours (12 for the Month)
- **Meeting Rooms**
 - Hours Rented – 0 Hours (0 for the Month)
- **City Hall Rentals**
 - Hours Rented – 22 Hours (45 for the Month)
- **Capital Building Rentals**
 - Days Rented – 0 dates (set up for Santa’s Workshop)
 - Revenue - \$0.00

- **Park Shelters**
 - Riverside - 0 Rentals
 - Memorial – 0 Rentals
 - Westside – 0 Rental
 - Meridian Bridge – 0 Rental

- **PSA's, Advertisements, and Flyers created:**
 - Regular Hours at the SAC
 - Rates Brochure
 - Rate structure and changes
 - Open Gyms Daily
 - Fitness Classes at the SAC
 - 2026 Season Pool passes now on sale for the HFAC
 - Christmas/New Year's Holiday Hours
 - No School Specials for December
 - Open Swims back at the SAC
 - SAC Red Cross Winter Swim Lessons

- **Summit Activities Center Membership Information December 16-31, 2025:**

	Members			Memberships
	Current	Last	Change	Current
○ Active & Fit/Renew Active/Silver Sneakers	257	255	2	257
○ Adult Annual	56	55	1	56
○ Adult Annual plus 1	50	46	4	25
○ Adult Annual plus 2	9	6	3	3
○ Adult Annual plus 3	16	8	8	4
○ Adult Annual plus 4	15	5	10	3
○ Adult Annual plus 5	0	12	-12	0
○ Adult Annual plus 6	0	0	0	0
○ Adult EFT	16	16	0	16
○ Adult EFT plus 1	32	32	0	16
○ Adult EFT plus 2	15	15	0	5
○ Adult EFT plus 3	0	0	0	0
○ Adult EFT plus 4	10	10	0	2
○ Adult EFT plus 5	12	6	6	2
○ Adult EFT plus 6	0	0	0	0
○ Adult Monthly	124	103	21	124
○ Adult Monthly plus 1	74	60	14	37
○ Adult Monthly plus 2	21	15	6	7

○ Adult Monthly plus 3	40	28	12	10
○ Adult Monthly plus 4	15	10	5	3
○ Adult Monthly plus 5	12	0	12	2
○ Adult Monthly plus 6	0	0	0	0
○ City of Yankton Single	68	68	0	68
○ Firefighter Single	19	19	0	19
○ 10 Use Punch card	189	181	8	189
○ Radio	56	56	0	56
○ Youth Annual	11	10	1	11
○ Youth EFT	1	0	1	1
○ Youth Monthly	86	85	1	86
Total # of Active Memberships	1204	1101	103	1002

- Attendance – last two weeks of December 4,912 (3,472 SAC, 1,440 GL); and total for December 9,215 (6,298 SAC, 2,917 GL). Compared to 4,940 (3,432 SAC, 1,508 GL) 9,250 (6,297 SAC, 2,953 GL) in 2024.
- Total Cash Revenue at the SAC 12/16-31/25 – \$39,327.37/and for the month \$78,865.86. Compared to \$32,844.10/\$50,106.42 in 2024.
- Luke has begun evaluating musical acts for the 2026 season of Music at the Meridian and has begun booking the line-up for summer.
- The SAC staff have started to plan winter swimming lessons and lifeguard certification classes. Registration for these available classes will begin in January.

Parks

- The Parks Staff worked with Terry Haas and some ice hockey players to put down the tarp in the Sertoma Park ice skating rink. Water was added and a little ice formed during the couple of cold nights around the first week of January. Unfortunately, some damage was done to the tarp after the water and ice were in place, and some cuts are now in the tarp. The water has drained from most of the tarp area once the day-time temperatures melted the little bit of ice that was present. The Parks Staff will order some tape, that works under water, to patch the tarp so it can be flooded again. Looking at the 30-day forecast, there probably won't be much ice for skating until after January 20.

- The Parks Department will be working with the Street Department to take down dead, diseased, or hazardous trees on City property and in street ROW's. Parks staff are trimming trees in parks and green spaces maintained by the City. The Street Department helps in this effort with large limbs. Ash trees are being removed also as a part of the Emerald Ash Borer Mitigation Plan for ROW's, boulevards, and City owned property.
- For the holiday season, marketed the 2026 aquatics center pass through direct mailings through the post office for all 57078 zip codes. 2026 aquatics center passes were on sale for the 2025 rate until December 31. The direct-mail piece also included information about the Summit Activities Center and promoting the 2026 annual membership at the 2025 rate until December 31.
- The Parks Department replaced wood siding and trim on the amphitheater in Riverside Park. The wood shakes on the amphitheater are in poor condition and the roof is leaking. The Parks Staff will continue to monitor the facility and work to determine when the wood shakes can be replaced and the leaks addressed.
- The City worked with the Yankton Optimist Club to have the Santa Workshop, for children's activities, located at the Capitol Building in Riverside Park, in December on a few weekends.
- The Spaces and Places Staff will be installing hand rails on the new ramps leading up to the Capitol Building on the east side. The communication from American Fence Company has been lacking so at this time we do not have a completion timeline for this project.
- A task force has been formed and will be planning events for "Yankton, SD Celebrates America's 250th" in 2026.
- Todd submitted an on-line application with the FAA, for the youth soccer organization, as they are working with Northwestern Electric to have two parking lot lights installed in the parking lot at the First Dakota Soccer Complex. The FAA replied to the application and each pole has to have its own permit so an application for both poles has been submitted.
- Todd will coordinate the Dive-In-Yankton tax receipts letter for the 2025 donations over \$250. There are only a couple of outstanding pledges remaining.
- The parks staff have been removing snow and ice from city properties, sidewalks, parking lots, and some other public rights-of-way.
- The parks staff will start to take down holiday decorations, banner, and snowflakes in the month of January.
- The parks staff will be cutting volunteer trees from the bank of the Missouri River in Riverside Park.
- The spaces and places staff will be trimming trees in the parks and along the trails.

- The downtown tree removal and planting plan will continue in 2026. When planning for the Walnut Street redesign, the City along with the newly formed Meridian District, brought to town the Design South Dakota group. As a part of the Design South Dakota meetings with community stakeholders, it was made clear that the designs needed to include an enhanced downtown landscape including trees. When architectural students from South Dakota State University were invited to visit the downtown and provide input, they complimented the downtown area on the historic buildings and beautiful architecture. They were also quick to discuss the large overgrown trees that were found in the downtown areas and how the trees were taking away from the beautiful architecture. So, it was planned that a few of the large overgrown trees in the Meridian District be taken down each year to help address this issue. As the large trees are removed, it is important to replant trees to continue to provide shade and nature in the streetscape. The City will coordinate planting some trees, which are appropriate for a downtown streetscape both in size and species, to take the place of the trees that have been removed. Not only is it important to have the right type of tree, but the City also realizes it is important to have the right location, i.e. not in front of a door or not blocking signage. As a part of the plan, locations have been identified to plant trees in the downtown area and have been mapped using GPS. Each year, urban forestry identifies a couple of the locations that will get a new tree. A letter gets sent to the adjacent property owner of the identified locations to notify them of the plan and to answer any questions or concerns they may have. Realizing, some property owners may choose to not have a tree planted, and then a different location is chosen. Through time, the downtown will be repopulated with the appropriate trees.