



DECEMBER 18, 2025
CITY COMMISSION
MEETING



Mission Statement
Working together to provide exemplary experiences, services, and spaces that create opportunities for everyone to learn, engage, and thrive.

YANKTON BOARD OF CITY COMMISSIONERS

Regular City Commission Meeting beginning at 12:00 PM

Thursday, December 18, 2025

City of Yankton Community Meeting Room

Located at the Career Manufacturing Technical Education Academy

1200 W. 21st Street • Room 114

If you would like to watch the City Commission meeting you can do so by accessing The City of Yankton’s YouTube Live Channel. <https://www.youtube.com/c/cityofyankton/live>

TV Schedule: Mondays at 12:03 PM and Tuesday following meeting at 1:00 PM on Midco Channel 3 and Bluepeak Channel 98.

I. ROUTINE BUSINESS

1. Roll Call

2. Approve Minutes of Regular Meeting of December 8, 2025

Attachment I-2

3. Schedule of Bills

Attachment I-3

4. City Manager’s Report

5. Public Appearances

Public appearances is a time for persons to address the City Commission on items not listed on the agenda. No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken. Each person has up to three minutes to speak. Comments made during the Public Appearance Comment period of the agenda may be on any subject. There shall be no personal attacks against the Mayor, members of the City Commission, City Staff, or any other individual.

II. CONSENT ITEMS

Matters appearing on the Consent Agenda are expected to be non-controversial and will be acted upon by the City Commission at one time, without discussion. Approval constitutes following the recommendation of the City Manager on each item.

NO CONSENT ITEMS

III. OLD BUSINESS

Old business includes items that have previously appeared on the City Commission's agenda and require further consideration or action by the board.

1. Public Hearing for Transfer of Alcohol License

Consideration of Memorandum #25-228 recommending that the City Commission conduct the public hearing and approve the request for the transfer of ownership and location of a Retail (on-off sale) Malt Beverage & SD Farm Wine license from MG Oil Company d/b/a Upperdeck (owners Troy & Marlyn Erickson), 315 Broadway, to Pump N Stuff Yankton Inc. d/b/a Pump N Stuff (owner David Lockwood), 215 West 2nd St. Ste 3, Yankton, SD. **Attachment III-1**

2. Public Hearing for Transfer of Alcohol License

Consideration of Memorandum #25-229 recommending that the City Commission conduct the public hearing and approve the request for the transfer of ownership of a Retail (on-sale) Liquor license from MG Oil Company d/b/a Upperdeck (owners Troy & Marlyn Erickson) to Dawn Marts d/b/a Black Sheep Bar & Grill (owners Dawn, Lucas, and Rachel Marts), 315 Broadway Ave., Yankton, SD effective January 1, 2026. **Attachment III-2**

IV. NEW BUSINESS

New business items are those that have not been discussed by the Commission previously.

NO NEW BUSINESS

V. FUTURE BUSINESS

Future business is a time for City Commissioners to address the Commission regarding matters not on the agenda. These items will not be deliberated by the governing body and will not be acted upon at this time. Items mentioned may be added to a future City Commission meeting or work session for deliberation or action.

VI. ADJOURN THE MEETING OF DECEMBER 18, 2025

The City of Yankton Community Meeting Room is accessible to everyone. If you have any additional accommodation requirements, please call 668-5221.

Should you have any reason to believe an open meetings law has been violated please contact the Open Meetings Commission at the South Dakota Office of the Attorney General at: 1302 E. Hwy 14, Suite 1, Pierre, SD 57501-8501 or by phone at 605-773-3215.

**CHAMBER OF THE BOARD OF CITY COMMISSIONERS
YANKTON, SOUTH DAKOTA
DECEMBER 8, 2025**

The regular meeting of the Yankton City Commission was called to order by Mayor Villanueva at 6:00 p.m.

Roll Call: Present: Commissioners Benson, Bertsch, Brunick, Carda, Conkling, Hunhoff, Moser, and Spencer and Mayor Villanueva. City Attorney Den Herder, City Manager Leon, and Finance Officer Yardley were also present. Quorum present.

Action 25-287

Moved by Commissioner Bertsch, seconded by Commissioner Hunhoff, to approve Minutes of the regular meeting of November 24, 2025. All present voted aye; motion carried, 9-0.

Action 25-288

Moved by Commissioner Benson, seconded by Commissioner Hunhoff, that the Schedule of Bills be approved and warrants be issued as listed below. All present voted aye; motion carried, 9-0.

A&B Business (Lease) \$595.40; AFSCME (Dues) \$1,153.44; American Engineering (Testing) \$192; Avera Health Plans (Premiums) \$88,069.91; Banner Associates (8th & Burleigh) \$10,225.20; Bill Bartels (Irrigation Repair Reimb) \$582.62; Blackstrap (Road Salt) \$3,470.75; Centurylink (Phone) \$567.49; City Of Vermillion (Jt Powers) \$66,923.90; City Utilities (Water-Sewer Charges) \$36,042.79; Constellation New Energy (Fuel) \$2,481.61; Credit Collection Services (Garnishment) \$288.92; Dennis Kisch (Irrigation Repair Reimb) \$360.44; Feimer Construction (Douglas Avenue - 19th to 21st Street) \$484,183.52; Feld Fire (Repair) \$2,143.86; First Dakota (HSA Contributions) \$12,554.46; First National (Cafeteria Plan) \$2,812.50; Geotek Engineering (12th & Locust) \$258.75; Gerstner Oil (Fuel) \$26,005.30; Hawkins (Chemicals) \$5,237.08; Hulstein Excavating (Walnut Street) \$656,610.13; ICMA (Contributions) \$160; J&H Cleaning (Service) \$4,300; John T Jones (WWTP Construction) \$2,736,367.19; Kirt & Michelle Flannery (Irrigation Repair Reimb) \$363.78; Larry's Heating & Cooling (Repairs) \$199; Lumen (Internet) \$430.27; Malloy Electric (Repairs) \$2,396.89; Mead Lumber (Shelter Repair) \$927.31; Midamerican Energy (Fuel) \$1,960.06; Money Movers (Fee) \$11; Morrow/Joseph (Design Work) \$1,830; NE DOR (Withholding) \$1,182.80; Northwestern Energy (Electricity) \$107,888.96; Observer (Advertising) \$60; Peterson Plumbing (Repair) \$438.78; Power Source Electric (Repairs) \$135; Pro Hydro (Testing) \$2,925; PSN (Fee) \$72.96; Public Health Laboratory (Testing) \$788; Riverside Technologies (Parts) \$1,381.99; Sanitation Products (Parts) \$71.10; SD Social Services (Child Support) \$2,164.84; SD Redbook (Textbook) \$75; SDRS (Contributions) \$102,877.86; SDSRP (Contributions) \$25,602.19; Shur-Co (Parts) \$3,960.50; Sign Solutions (Signs) \$1,520.35; Standard Insurance (Premiums) \$7,776.45; Third Millennium (Utility Billing) \$2,747.54; Titan Machinery (Parts) \$572.20; Transource Truck (Parts) \$900.08; Truist Governmental (Dept Service) \$195,965.01; UKG (Software) \$2,495.98; United Way (Contributions) \$90; US Treasury (Withholding) \$193,484.24; USPS (Postage) \$4,231.39; Yankton County Sharpshooters (Rental) \$150; Yankton Redi-Mix (Concrete) \$288.75; Yankton School District (City/School Shared Expense) \$40,595.65; Yankton Thrive (Runza Sales Tax Reimb) \$2,957.58; Yankton Volunteer Firefighter's (Premium) \$89,893.89.

BMO Spend Dynamics P-Card Statement (Supplies, Parts, Training Travel, Professional Services, Postage, Misc. Concessions, Small Tools & Hardware, Telephone/Internet, Uniforms) \$115,079.48: 24

7 Travel \$75.36; Abdo Publishing \$2,145.50; Adobe \$79.98; Advanced Graphix \$107; Amazon \$10,597.31; Americinn \$112; AT&T \$1,575.78; Auto Value \$727.81; Autozone \$287.32; Avera Sacred Heart \$95; Axvoice \$21.44; Barnes & Noble \$627.21; Bluepeak \$3,858.41; Boller Printing \$360; Bomgaars \$1,131.84; Buffalo Wild Wings \$33.27; Buhls \$10; C & B Operations \$41.54; Caseys \$223.99; Ccsi Metrofax \$12.69; Christensen Radiator \$471.50; Clarks Rentals \$35.75; Cornwell D-P Tools \$507.85; Cpi Environmentalexprs \$108.10; Crescent Electric \$28.74; Crooked Pint \$37.76; Culvers \$38.24; Dairy Queen \$11.46; Delta Midwest City \$794.16; Dlt Solutions \$9,901.59; Dollar Tree \$10.50; Ebay \$159.98; Echo Electric \$1,026.45; Eldt.com \$25; Encapstore \$202.32; Esri \$4,090; Fastenal \$1,403.47; Fedex \$19.06; Firehouse Subs \$29.34; Floortec \$225; Four Seasons Fabric \$18; Freddys \$23.99; Fryn Pan \$68.59; Grainger \$297.20; Grassland Heating \$97.44; Hach Company \$5,452.75; Harbor Freight \$18.48; Hobby Lobby \$4.99; Homedepot.com \$398; House Of Brands \$21.37; Hy-Vee \$19.96; JCL Solutions \$798.35; Jersey Mikes \$29.89; Jimmy Johns \$74.63; JLC Piano Studio \$225; Kaiser Refrigeration \$26.99; Koletzky Implement \$960.33; Kopetskys Ace \$136.14; Krav Maga Worldwide \$2,385; Locators & Supplies \$60.95; Loves \$75.70; Mead Museum \$50; Menards \$2,583.29; Meridian Eye Care \$50; Midco \$2,651.50; Midwest Alarm \$215.67; Midwest Laboratories \$2,082.52; Midwest Tire \$5,559.36; Motorola Solutions \$4,048; Mutt Mitt \$4,159.30; Napa \$352.92; Nartec \$189.42; Nu Ctr Public Safety \$35; Olsons Pest \$185; One Office \$127.74; One Source The Background \$65; Oreilly \$3,011.64; Panera Bread \$16.58; Pb Online Postage \$515; Phenova \$462.38; Phillips 66 \$39.47; Pierre Ramkota \$142.04; Power Sports Nation \$1,259.99; Pro Auto \$208; Provantage \$624; Red Hydrant Inn & Play \$160; River District \$450; Riverside Hydraulics \$983.70; Rivistas \$2,762.58; Rods Piddle Shop \$2,816; Shell Oil \$77.87; Sheraton \$245.34; Sherwin-Williams \$596.36; Smartsign \$875.54; Safariland \$992.28; Sprinklerwhse \$203.69; The Atlantic (\$95.57); Theiacp \$220; Titan Machinery \$2,366.66; Trk Hosting \$7.95; Truck Trailer Sales \$83.75; UPS \$8,231.39; USPS \$362.35; Verizon \$1,140.74; VWR International \$1,561.63; Walgreens \$56.63; Wal-Mart \$1,723.01; Wave - Norse Fire \$150.55; www.lafc.org \$295; Yankton Medical Clinic: \$3,660; Yankton Janitorial \$300.70; Yankton Media \$390.59; Yankton Radio Group \$468; Yankton Thrive \$2,500; Zoro Tools \$415.45.

Salaries by Department for November:

Administration \$66,030.29; Finance \$33,953.59; Community Development \$26,304.15; Police/Dispatch \$245,275.15; Fire \$16,187.00; Engineering / Sr. Citizens \$60,726.23; Streets \$60,947.51; Traffic Control \$4,718.44; Library \$41,635.55; Parks / SAC \$102,078.22; Marne Creek \$4,350.59; Cemetery \$5,781.08; Water \$48,949.19; Wastewater \$50,747.60; Solid Waste \$31,050.96; Joint Powers \$24,844.63; Central Garage \$9,963.96.

New Hires:

Parks, Recreation and City Events Department: Zachary Bokemper, Official, \$26.00/game; Karmen Emery-Gallardo, Slide Attendant, \$13.00/hr; Grace Nesdahl, Official, \$26/game; Finance Department: Ryan Oster, Finance Generalist, \$1,951.76 biweekly.

Wage Changes:

Police Department: Jonathan Carlstedt, Police Officer, \$2,227.15 to \$2,286.38 biweekly; Community Development Department: Eric Ambrosion, Community Development Manager, \$3,407.15 to \$3,450.07 biweekly; Finance Department: Alvaro Fernandez, Utility Account Specialist, \$1,928.15 to \$1,952.46 biweekly.

Position Changes:

Public Works Department: Kole Simonsen, Sanitation Truck Operator to Equipment Operator, \$1,835.88 to \$1,835.88 biweekly.

City Manager Leon submitted a written report giving an update on community projects and items of interest.

Lucas Johnson, PE with Banner Engineering presented the 2025 Bridge Inspection Report. Out of twelve bridges, two were reported as being in poor condition – Cedar Street and 23rd street bridges.

Action 25-289

Mayor Villanueva moved consent item #1 on mobile home park licenses to New Buisness. Moved by Commissioner Bertsch, seconded by Commissioner Carda, to approve the consent items listed below. All present voted aye; motion carried, 9-0.

1. Establish December 18, 2025 as the date for the public hearing on the request for a transfer of owner and location of a Retail (on-off sale) Malt Beverage & SD Farm Wine license from MG Oil Company d/b/a Upperdeck, owner Troy & Marlyn Erickson, 315 Broadway Ave to Pump N Stuff Yankton Inc. d/b/a Pump N Stuff, owners David Lockwood, 215 W. 2nd St. Ste 3, Yankton, SD.
2. Establish December 18, 2025 as the date for the public hearing on the request for a transfer of owner of a Retail (on-sale) Liquor license from MG Oil Company d/b/a Upperdeck, owners Troy & Marlyn Erickson to Dawn Marts d/b/a Black Sheep Bar & Grill, owner Dawn, Lucas, and Rachel Marts, 315 Broadway Ave., Yankton, SD.
3. Consideration of Memorandum #25-225 recommending that the City Commission approve the renewal applications for Commercial Collector of Solid Waste licenses for the 2026 annual licensing period.

Action 25-290

This was the time and place for the second reading and public hearing for Ordinance No. 1102 AMENDING AND SUPPLEMENTING ORDINANCE NO. 1083, THE 2025 ANNUAL APPROPRIATIONS ORDINANCE. (Memorandum 25-226) Moved by Commissioner Carda, seconded by Commissioner Brunick, to adopt Ordinance No. 1102. All present voted aye; motion carried, 9-0.

Action 25-291

Moved by Commissioner Brunick, seconded by Commissioner Bertsch, to approve the request for the transfer of ownership of a Retail (On-off sale) Malt Beverage & SD Farm Wine License from owner Ting Wong to owner Ping Zheng, d/b/a King Buffet Mongolian Grill, Inc., 3013 Broadway Avenue, Suite #5, Yankton, SD. This alcohol license is not endorsed with video lottery. (Memorandum 25-222) All present voted aye; motion carried, 9-0.

Action 25-292

Moved by Commissioner Moser, seconded by Commissioner Spencer, to approve the request for the transfer of location and ownership of a Package (off-sale) Liquor license from Yankton Drug Co., owner Daniel Fiebelkorn, 109 W. 3rd St. to Diggers Inc., owners Larry and Peggy Olson, 511 W. 4th St.

Suite D, Yankton, SD effective January 1, 2026. (Memorandum 25-223) All present voted aye; motion carried, 9-0.

Action 25-293

Moved by Commissioner Benson, seconded by Commissioner Carda, to approve Resolution #25-57. (Memorandum 25-215)) Commissioners Benson, Bertsch, Brunick, Carda, Hunhoff, Moser, Spencer, and Mayor Villanueva voted aye; Commissioner Conkling abstained; motion carried, 8-0.

RESOLUTION #25-57

PLAT

WHEREAS, it appears from an examination of the Plat of Tract 1, Slowey Addition, in the SW 1/4 of Section 35, Township 94N, Range 56W of the 5th P.M., Yankton County, South Dakota (containing 40 acres more or less) prepared by John L. Brandt, a registered land surveyor in the state of South Dakota, and

WHEREAS, such plat has been prepared according to law and is consistent with the City's overall Comprehensive Development Plan.

NOW, THEREFORE BE IT RESOLVED by the Board of City Commissioners of the City of Yankton, South Dakota, that the plat for the above described is hereby approved.

Action 25-294

Moved by Commissioner Conkling, seconded by Commissioner Bertsch, to approve a tarp liner sized 90' x 190' from Iron Sleek, Inc., Addison, IL, at an estimated cost of \$1,881.00 plus shipping through the BBB Fund. (Memorandum 25-216) All present voted aye; motion carried, 9-0.

Action 25-295

Moved by Commissioner Hunhoff, seconded by Commissioner Carda, to approve Resolution #25-58 so the City can (1) timely obtain settlement-compliant raw water testing of its water system wells at no up-front cost to the City, and (2) if eligible based on those results, pursue recovery of settlement funds under the national PFAS settlements. (Memorandum 25-217) All present voted aye; motion carried, 9-0.

RESOLUTION #25-58

**A RESOLUTION OF THE CITY OF YANKTON, SOUTH DAKOTA
AUTHORIZING THE EXECUTION OF THE LEGAL SERVICES AGREEMENT
RELATED TO THE AFFF PRODUCT LIABILITY LITIGATION**

WHEREAS, the City of Yankton (the "City") is committed to delivering clean drinking water to its customers; and

WHEREAS, the City is also committed to identifying parties responsible for increasing the costs of water treatment and system maintenance and taking reasonable steps to avoid passing on these costs to its consumers; and

WHEREAS, STAG LIUZZA, L.L.C., has put together a team of uniquely qualified and experienced attorneys (“the Firm”) who have joined together to assist public entities facing the challenges posed by potential per- and polyfluoroalkyl substances (“PFAS”); and

WHEREAS, the Firm is comprised of experienced attorneys in both in PFAS litigation and in the representation of public entities pursuing legal claims involving cost recovery related to remediation of water contamination; and

WHEREAS, the City Council has determined it to be in the City’s best interest to enter into the Legal Services Agreement with the Firm and pursue any settlement and other legal damage claims it may have related to PFAS in Aqueous Film-Forming Foams (AFFF) Litigation MDL No. 2873; and

WHEREAS, the City desires to authorize the execution of the as Exhibit “A”; and

NOW THEREFORE BE IT RESOLVED by the Board of City Commissioners that the Manager of the City is hereby authorized to execute the Legal Services Agreement with the Firm based upon the terms and conditions set forth herein and, in a manner, substantially similar to the Agreement attached hereto as Exhibit “A.”

City Manager Leon led a discussion on the 2025 Recycling Overview Report and City’s operations. General commission discussion ensued with a request to revisit at a 2026 meeting. No action was officially taken at this time.

Action 25-296

Moved by Commissioner Conkling, seconded by Commissioner Bertsch, to approve Resolution #25-59 and Resolution #25-60. (Memorandum 25-219) All present voted aye; motion carried, 9-0.

RESOLUTION #25-59

A Resolution Establishing Base Salary Adjustments at 0.60%, and a one-step increase on the pay plan for all FOP represented Certified Law Enforcement Eligible City Employees of the City of Yankton, South Dakota.

WHEREAS, adequate monies have been provided for in the adopted 2026 budget for the remuneration of services rendered by City of Yankton employees; and

WHEREAS, the City Commission wishes to provide a base adjustment for all FOP represented Certified Law Enforcement eligible City employees of 0.60% and a one-step increase on the pay plan;

NOW, THEREFORE, BE IT RESOLVED by the Board of City Commissioners that starting with hours worked on January 1, 2026, the City Manager shall implement a base adjustment of 0.60 % for all FOP represented Certified Law Enforcement eligible regular full-time employees that are at or below the maximum of their respective pay range, and a one-step increase on the pay plan for all represented Certified Law Enforcement eligible regular full-time employees that are below the maximum of their respective pay range.

RESOLUTION #25-60

A Resolution Establishing 120 hours of paid parental leave for all Certified Law Enforcement Eligible City Employees of the City of Yankton, South Dakota

WHEREAS, adequate monies have been provided for in the adopted 2026 budget for the remuneration of services rendered by City of Yankton employees; and

WHEREAS, the City Commission wishes to provide 120 hours of paid leave at the time of birth or placement of a child for adoption and must be used first and not intermittently;

NOW, THEREFORE, BE IT RESOLVED by the Board of City Commissioners that effective upon approval, the City Manager shall implement a paid parental leave of 120 hours for all FOP represented Certified Law Enforcement regular full-time employees.

Action 25-297

Moved by Commissioner Benson, seconded by Commissioner Hunhoff, to approve Resolution #25-61 and Resolution #25-62. (Memorandum 25-220) All present voted aye; motion carried, 9-0.

RESOLUTION #25-61

A Resolution Establishing Base Salary Adjustments at 0.60%, and a one-step increase on the pay plan for all non-represented Certified Law Enforcement Eligible City Employees of the City of Yankton, South Dakota

WHEREAS, adequate monies have been provided for in the adopted 2026 budget for the remuneration of services rendered by City of Yankton employees; and

WHEREAS, the City Commission wishes to provide a base adjustment for all represented Certified Law Enforcement eligible City employees of 0.60% and a one-step increase on the pay plan;

NOW, THEREFORE, BE IT RESOLVED by the Board of City Commissioners that starting with hours worked on January 1, 2026, the City Manager shall implement a base adjustment of 0.60 % for all non-represented Certified Law Enforcement eligible regular full-time employees that are at or below the maximum of their respective pay range, and a one-step increase on the pay plan for all non-represented Certified Law Enforcement eligible regular full-time employees that are below the maximum of their respective pay range.

RESOLUTION #25-62

A Resolution Establishing 120 hours of paid parental leave for all non-represented Certified Law Enforcement Eligible City Employees of the City of Yankton, South Dakota

WHEREAS, adequate monies have been provided for in the adopted 2026 budget for the remuneration of services rendered by City of Yankton employees; and

WHEREAS, the City Commission wishes to provide 120 hours of paid leave at the time of birth or placement of a child for adoption and must be used first and not intermittently;

NOW, THEREFORE, BE IT RESOLVED by the Board of City Commissioners that effective upon approval, the City Manager shall implement a paid parental leave of 120 hours for all non-represented Certified Law Enforcement regular full-time employees.

Action 25-298

This was the time and place for the bid opening of the for the City's 2026 Annual Supply Petroleum Products for the Chan Gurney Airport. The following bids were received and opened on November 25, 2025 at 3:00 p.m. One bid was received from Gerstner Oil, Yankton, SD for the following: Aviation Gas – 100 low lead Transport \$0.3462 per gal; Aviation Gas – 100 low lead tankwagon \$0.5728 per gal; Jet A Fuel transport \$0.1627 per gal; Jet A Fuel tankwagon \$0.3787 per gal. (Memorandum #25-221) Moved by Commissioner Conkling, seconded by Commissioner Brunick, to award the bid to Gerstner Oil. All present voted aye; motion carried, 9-0.

Action 25-299

Moved by Commissioner Carda, seconded by Commissioner Benson, to approve the Adult Oriented Business license application from Zebra Club & Cockatoo Bar for the 2026 annual licensing period. (Memorandum 25-224) Commissioners Benson, Bertsch, Brunick, Carda, Moser, Spencer and Mayor Villanueva voted aye; Commissioners Conkling and Hunhoff voted nay; motion carried, 7-2.

Action 25-300

Moved by Commissioner Moser, seconded by Commissioner Brunick, to approve a Special On-Sale Liquor License for one day, December 13, 2025, from Mojo's 3rd Street Pizza, 104 E. 3rd St. at the NFAA Archery Center, 800 Archery Ln, Yankton, SD. (Memorandum 25-227) All present voted aye; motion carried, 9-0.

Action 25-301

Moved by Commissioner Conkling, seconded by Commissioner Spencer, to approve the renewal of Mobile Home Park Licenses for 2026. (Memorandum 25-214) All present voted aye; motion carried, 9-0.

Action 25-302

Moved by Commissioner Benson, seconded by Commissioner Carda, to adjourn into Executive Session at 7:55 p.m. to discuss contractual, litigation, and personnel matters under SDCL 1-25-2. All present voted aye; motion carried, 9-0.

Regular meeting of the Board of City Commissioners of the City of Yankton was reconvened by Mayor Villanueva at 8:41 p.m.

Roll Call: Present: Commissioners Benson, Bertsch, Brunick, Carda, Conkling, Hunhoff, Moser, Spencer and Mayor Pro Tem Benson. Absent: Mayor Villanueva. City Attorney Den Herder, City Manager Leon, and Finance Officer Yardley were also present. Quorum present.

Action 25-303

Moved by Commissioner Hunhoff, seconded by Commissioner Bertsch, to adjourn at 8:41 p.m. All present voted aye; motion carried, 9-0.

Michael Villanueva, Mayor

ATTEST: _____
Lisa Yardley, Finance Officer

Published on December 17, 2025

GL Account	GL Account Description	Invoice	Description	Invoice Date	Total Cost
A&B BUSINESS SOLUTIONS (1001)					
101-142-4212	RENTALS & XEROX SUPPLIES	IN1320762	Copier Lease	12/04/2025	\$416.79
Total A&B BUSINESS SOLUTIONS (1001):					\$416.79
ADVANCED WEIGHING SYSTEMS (1005)					
637-637-4202	PROFESSIONAL SERVICES & FEES	INV-024610	Landfill Software	12/02/2025	\$2,235.00
Total ADVANCED WEIGHING SYSTEMS (1005):					\$2,235.00
A-OX WELDING SUPPLY CO, INC (1010)					
801-801-4240	CHEMICALS & GASES	336401	Propane	10/20/2025	\$83.55
801-801-4240	CHEMICALS & GASES	338471	Propane	11/20/2025	\$86.07
Total A-OX WELDING SUPPLY CO, INC (1010):					\$169.62
BANNER ASSOCIATES INC (1026)					
611-611-4329	MARNE CREEK CROSSING	45846	Marne Creek Crossing	07/31/2025	\$1,706.00
611-611-4329	MARNE CREEK CROSSING	46101	Marne Creek Crossing	08/31/2025	\$1,547.50
611-611-4329	MARNE CREEK CROSSING	46395	Marne Creek Crossing	09/30/2025	\$3,655.00
611-611-4329	MARNE CREEK CROSSING	46777	Marne Creek Crossing	10/31/2025	\$7,570.15
Total BANNER ASSOCIATES INC (1026):					\$14,478.65
CASSIDY'S COOKIES (1102)					
203-203-4242	RECREATION PROGRAM & SUPPLIES	25-602	Cookie Decorating Class	12/01/2025	\$400.00
Total CASSIDY'S COOKIES (1102):					\$400.00
CEDAR KNOX PUBLIC POWER (1104)					
601-601-4272	ELECTRICITY	350022554 12/2025	Electric for Yankton City Wells	12/05/2025	\$364.08
201-201-4272	ELECTRICITY	350035355 12/2025	Electricity for Meridian Bridge	12/05/2025	\$479.76
Total CEDAR KNOX PUBLIC POWER (1104):					\$843.84
CENTURYLINK QC (1106)					
101-111-4271	TELEPHONE	333524320 12/2025	Phone	12/01/2025	\$85.28
101-111-4271	TELEPHONE	333687184 12/2025	Phone	12/01/2025	\$159.12
611-611-4271	TELEPHONE	333766535 12/2025	Phone	12/01/2025	\$83.20
101-111-4271	TELEPHONE	3337766998	Phone	12/01/2025	\$1.98
101-111-4271	TELEPHONE	333861102 12/2025	Phone	12/01/2025	\$83.20

GL Account	GL Account Description	Invoice	Description	Invoice Date	Total Cost
101-111-4271	TELEPHONE	333864999 12/2025	Phone	12/01/2025	\$85.28
601-601-4271	TELEPHONE	333865000 12/2025	Phone	12/01/2025	\$83.20
611-611-4271	TELEPHONE	333865000 12/2025	Phone	12/01/2025	\$83.20
101-123-4271	TELEPHONE	333939237 12/2025	Phone	12/01/2025	\$83.20
101-111-4271	TELEPHONE	333945066 12/2025	Phone	12/01/2025	\$83.20
101-123-4271	TELEPHONE	333948882 12/2025	Phone	12/01/2025	\$85.28
101-111-4271	TELEPHONE	3340032426 12/2025	Phone	12/01/2025	\$83.20
601-601-4271	TELEPHONE	334018322 12/2025	Phone	12/01/2025	\$83.20
611-611-4271	TELEPHONE	334113005 12/2025	Phone	12/01/2025	\$83.20
Total CENTURYLINK QC (1106):					\$1,165.74
CHS INC (1109)					
801-801-4238	GARAGE GASOLINE & LUBRICANTS	J85-IA3998	Grease	10/09/2025	\$217.20
Total CHS INC (1109):					\$217.20
CLARK'S RENTAL LLC (1115)					
637-637-4212	RENTAL	110595	Dozer/Grader	11/21/2025	\$1,630.00
Total CLARK'S RENTAL LLC (1115):					\$1,630.00
CORE & MAIN LP (1124)					
601-601-4226	REP. & MAINT. - DISTRIBUTION	X702527	Fire Hydrants	11/24/2025	\$41,800.00
Total CORE & MAIN LP (1124):					\$41,800.00
CREDIT COLLECTION SERVICES, INC (1128)					
711-000-2079	MISC. EMPLOYEE DEDUCTION	12052025	Garnishment #11031	12/05/2025	\$100.00
631-631-4202	PROFESSIONAL SERVICES	12152025	Utility Collections	11/30/2025	\$11.64
611-611-4202	PROFESSIONAL SERVICES	12152025	Utility Collections	11/30/2025	\$27.23
601-601-4202	PROFESSIONAL SERVICES	12152025	Utility Collections	11/30/2025	\$0.85
Total CREDIT COLLECTION SERVICES, INC (1128):					\$116.44
DASH MEDICAL GLOVES (1134)					
101-111-4243	MEDICAL & SAFETY SUPPLIES	INV1343276	Gloves	12/11/2025	\$172.62
Total DASH MEDICAL GLOVES (1134):					\$172.62

GL Account	GL Account Description	Invoice	Description	Invoice Date	Total Cost
EHRESMANN ENGINEERING (1154)					
801-801-4249	GARAGE PARTS	008101	Steel Cutting	11/13/2025	\$40.92
Total EHRESMANN ENGINEERING (1154):					\$40.92
ERICKSON, JEFFREY J (1593)					
101-107-4141	EMPLOYEE ENGAGEMENT	12.05.2025	Employee Christmas Party Entertainment	12/05/2025	\$575.00
Total ERICKSON, JEFFREY J (1593):					\$575.00
GERSTNER OIL CO INC (1189)					
801-801-4238	GARAGE GASOLINE & LUBRICANTS	201685	Fuel	11/20/2025	\$28,000.48
801-801-4238	GARAGE GASOLINE & LUBRICANTS	62446	Diesel	11/03/2025	\$2,180.50
801-801-4238	GARAGE GASOLINE & LUBRICANTS	63295	Oil	12/09/2025	\$6,747.00
801-801-4238	GARAGE GASOLINE & LUBRICANTS	64260	Diesel	11/20/2025	\$391.85
801-801-4238	GARAGE GASOLINE & LUBRICANTS	64261	Diesel	11/25/2025	\$2,977.20
801-801-4238	GARAGE GASOLINE & LUBRICANTS	64571	Diesel	11/18/2025	\$492.93
Total GERSTNER OIL CO INC (1189):					\$40,789.96
GFL ENVIRONMENTAL SERVICES USA, LLC (1200)					
637-637-4202	PROFESSIONAL SERVICES & FEES	LQ03143992	Used Oil Disposal	11/26/2025	\$168.68
Total GFL ENVIRONMENTAL SERVICES USA, LLC (1200):					\$168.68
HAWKINS INC (1207)					
601-601-4240	CHEMICALS & GASES	7265847	Chemicals	11/24/2025	\$16,448.25
601-601-4240	CHEMICALS & GASES	7273416	Chemicals	12/04/2025	\$8,444.27
601-601-4240	CHEMICALS & GASES	7277479	Chemicals	12/08/2025	\$13,060.90
Total HAWKINS INC (1207):					\$37,953.42
HDR ENGINEERING INC (1208)					
611-611-4323	CMAR ENGINEERING	1200771605	WW Improvement Project CMAR	11/10/2025	\$103,595.28
611-611-4332	2019 WW IMPROVEMENTS PHASE 1	1200771610	WW Improvement Project EDA	11/10/2025	\$20,993.75
611-611-4332	2019 WW IMPROVEMENTS PHASE 1	1200782060	WW Improvement Project EDA	12/10/2025	\$9,846.94
611-611-4323	CMAR ENGINEERING	1200782068	WW Improvement Project CMAR	12/10/2025	\$62,075.02
Total HDR ENGINEERING INC (1208):					\$196,510.99

GL Account	GL Account Description	Invoice	Description	Invoice Date	Total Cost
HEARTLAND NATURAL GAS, LLC (1211)					
637-637-4273	HEATING FUEL - GAS	163973	Fuel	11/17/2025	\$330.13
202-202-4273	HEATING FUEL - GAS	163986	Fuel	11/17/2025	\$54.62
601-601-4273	HEATING FUEL - GAS	164620	Fuel	12/02/2025	\$428.28
Total HEARTLAND NATURAL GAS, LLC (1211):					\$813.03
HEIMAN FIRE EQUIPMENT (1212)					
101-114-4350	EQUIPMENT	0941074-IN	Firefighter Equipment	04/09/2025	\$4,435.66
101-114-4350	EQUIPMENT	0948410-IN	Nozzles	11/13/2025	\$568.46
Total HEIMAN FIRE EQUIPMENT (1212):					\$5,004.12
JOHNSON CONTROLS INC (1239)					
506-571-4350	COMMON BLDG EQUIPMENT	1-1QT5U91S	Plenum Fan	12/03/2025	\$17,899.00
Total JOHNSON CONTROLS INC (1239):					\$17,899.00
KEEP YANKTON BEAUTIFUL (1595)					
201-201-4210	PROMOTIONAL	011-256	2025 Adopt-A-Pot Sponsorship	12/02/2025	\$150.00
202-202-4211	ADVERTISING	011-256	2025 Adopt-A-Pot Sponsorship	12/02/2025	\$150.00
203-203-4211	ADVERTISING	011-256	2025 Adopt-A-Pot Sponsorship	12/02/2025	\$150.00
Total KEEP YANKTON BEAUTIFUL (1595):					\$450.00
KLJ ENGINEERING LLC (1248)					
502-511-4394	APRON WORK	9827	Airport Design	12/09/2025	\$2,280.16
Total KLJ ENGINEERING LLC (1248):					\$2,280.16
MIDWEST ALARM COMPANY (1294)					
801-801-4202	PROFESSIONAL SERVICES	428480	Quarterly Testing - Street Shop	12/01/2025	\$106.15
637-637-4202	PROFESSIONAL SERVICES & FEES	428502	Quarterly Testing - Transfer Station	12/01/2025	\$106.15
Total MIDWEST ALARM COMPANY (1294):					\$212.30
MILLENNIUM RECYCLING INC (1297)					
631-631-4204	CONTRACTED SERVICE-MILLENNM	1309537	Single Stream Fee	11/30/2025	\$2,234.02
Total MILLENNIUM RECYCLING INC (1297):					\$2,234.02

GL Account	GL Account Description	Invoice	Description	Invoice Date	Total Cost
NITV FEDERAL SERVICES (1329)					
101-111-4264	LEARNING	16262	CVSA Certification	12/04/2025	\$795.00
Total NITV FEDERAL SERVICES (1329):					\$795.00
OFFICE ADVANTAGE (1335)					
101-105-4234	COPIES	40779162	Copier Lease & Copies	12/09/2025	\$428.06
101-105-4234	COPIES	40779162	Copier Lease & Copies	12/09/2025	\$170.74
203-203-4204	CONTRACTED SERVICES	40779162	Copier Lease & Copies	12/09/2025	\$118.00
203-203-4234	COPIES	40779162	Copier Lease & Copies	12/09/2025	\$47.77
101-111-4234	COPIES	40779162	Copier Lease & Copies	12/09/2025	\$118.00
101-111-4234	COPIES	40779162	Copier Lease & Copies	12/09/2025	\$33.81
101-104-4234	COPIES	40779162	Copier Lease & Copies	12/09/2025	\$118.00
101-104-4234	COPIES	40779162	Copier Lease & Copies	12/09/2025	\$98.77
Total OFFICE ADVANTAGE (1335):					\$1,133.15
OVERDRIVE, INC. (1527)					
101-142-4209	CIRCULATION MATERIALS	02495C025352356	Books	11/06/2025	\$2,463.10
101-142-4209	CIRCULATION MATERIALS	02495CO25386881	Books	12/05/2025	\$1,950.79
101-142-4209	CIRCULATION MATERIALS	02495CO25392136	E-Books and Audiobooks	12/11/2025	\$1,503.42
101-142-4209	CIRCULATION MATERIALS	02495DA25357044	Books	11/11/2025	\$262.46
101-142-4209	CIRCULATION MATERIALS	02495DA25371751	Books	11/25/2025	\$87.94
Total OVERDRIVE, INC. (1527):					\$6,267.71
PARKS & RECREATION REFUND (1539)					
202-000-2073	SALES TAX PAYABLE	97722706	2025 Sales Tax Refund (Yankton Area Banquet)	11/24/2025	\$476.87
Total PARKS & RECREATION REFUND (1539):					\$476.87
POWER SOURCE ELECTRIC (1357)					
601-601-4221	REP. & MAINT. - PLANT	S-70500	Heater Repair	11/17/2025	\$1,087.93
Total POWER SOURCE ELECTRIC (1357):					\$1,087.93
PRESS & DAKOTAN-YANKTON DAILY (1360)					
637-637-4211	PUBLISHING & ADVERTISING	AD 173292	Bid Advertisement	10/21/2025	\$49.26
101-123-4202	PROFESSIONAL SERVICES	AD 173433 11/01/202	Road Closure	11/01/2025	\$49.86
101-123-4202	PROFESSIONAL SERVICES	AD 173433 11/08/202	Road Closure	11/08/2025	\$66.48
101-123-4202	PROFESSIONAL SERVICES	AD 173433 11/15/202	Road Closure	11/15/2025	\$66.48

GL Account	GL Account Description	Invoice	Description	Invoice Date	Total Cost
101-123-4202	PROFESSIONAL SERVICES	AD 173433 11/22/25	Road Closure	11/22/2025	\$66.48
101-127-4202	PROFESSIONAL SERVICES	AD 173529	Bid Advertisement	10/28/2025	\$45.14
101-101-4211	PUBLISHING	AD 173652	State Audit Notice	10/30/2025	\$42.33
101-101-4211	PUBLISHING	AD 173681	Minutes	10/31/2025	\$80.72
101-104-4211	PUBLISHING	AD 173714	Bid Advertisement	11/03/2025	\$49.39
101-101-4211	PUBLISHING	AD 174056	Minutes	11/13/2025	\$186.84
101-101-4211	PUBLISHING	AD 174127	Notice of Public Hearing	11/18/2025	\$16.28
101-101-4211	PUBLISHING	AD 174212	Notice of Public Hearing	11/19/2025	\$16.64
Total PRESS & DAKOTAN-YANKTON DAILY (1360):					\$735.90
RIVER CITY RACES, LLC (1375)					
203-203-4202	PROFESSIONAL SERVICES	12.03.2025	Turkey Trot 2025	12/03/2025	\$4,825.70
Total RIVER CITY RACES, LLC (1375):					\$4,825.70
SECURITY SHREDDING SERVICES (1404)					
101-111-4202	PROFESSIONAL SERVICES	23768	Shredding	11/04/2025	\$40.00
Total SECURITY SHREDDING SERVICES (1404):					\$40.00
SOUTH DAKOTA 811 (1415)					
611-611-4208	LOCATES	SD25-03441	Message Fee	11/30/2025	\$177.45
Total SOUTH DAKOTA 811 (1415):					\$177.45
STREICHER'S INC (1578)					
101-111-4350	EQUIPMENT	11776619	Tactical Gear	08/05/2025	\$10,085.52
101-111-4350	EQUIPMENT	11776619	Tactical Gear	08/05/2025	\$3,361.82
Total STREICHER'S INC (1578):					\$13,447.34
TRANSOURCE TRUCK & EQUIPMENT INC (1446)					
801-801-4249	GARAGE PARTS	41P67716	Parts	12/03/2025	\$244.76
801-801-4249	GARAGE PARTS	41W17191	Volvo Repairs	12/04/2025	\$1,724.00
Total TRANSOURCE TRUCK & EQUIPMENT INC (1446):					\$1,968.76
UNITED REPUBLIC BANK (1458)					
514-588-4204	PAYMENT UNITED REPUBLIC BANK	2ND HALF 2025	TID #9 Reimbursement (Yankton Omaha Partnership)	12/05/2025	\$25,349.29

GL Account	GL Account Description	Invoice	Description	Invoice Date	Total Cost
Total UNITED REPUBLIC BANK (1458):					\$25,349.29
VERIFIED FIRST LLC (1467)					
101-104-4202	PROFESSIONAL SERVICES	INV-000585058	Background Checks	11/30/2025	\$272.00
Total VERIFIED FIRST LLC (1467):					\$272.00
VERMEER HIGH PLAINS (1468)					
801-801-4249	GARAGE PARTS	P1708503	Compost Turner Repairs	11/19/2025	\$2,431.20
Total VERMEER HIGH PLAINS (1468):					\$2,431.20
WHOLESALE SUPPLY CO INC (1479)					
101-111-4251	PUBLIC EDUCATION EXPENDITURE	477582	Candy	12/03/2025	\$196.80
Total WHOLESALE SUPPLY CO INC (1479):					\$196.80
YANKTON BASKETBALL INC. (1596)					
203-203-4202	PROFESSIONAL SERVICES	12.03.2025	Bucks & Gazelles Fall League	12/03/2025	\$6,675.05
Total YANKTON BASKETBALL INC. (1596):					\$6,675.05
YANKTON COUNTY AUDITOR (1489)					
101-111-4212	RENT FOR SAFETY CENTER	Q3 2025	Quarterly Safety Center Share	10/01/2025	\$9,998.87
Total YANKTON COUNTY AUDITOR (1489):					\$9,998.87
YANKTON COUNTY REGISTER OF DEEDS (1594)					
101-106-4234	COPIES	12012025	Copy Fees	12/01/2025	\$37.00
101-122-4234	COPIES	12012025	Copy Fees	12/01/2025	\$67.00
Total YANKTON COUNTY REGISTER OF DEEDS (1594):					\$104.00
YANKTON YOUTH SOCCER ASSOCIATION (1015)					
209-209-4205	YANKTON YOUTH SOCCER	1424	Annual Bid Contribution	12/03/2025	\$5,000.00
Total YANKTON YOUTH SOCCER ASSOCIATION (1015):					\$5,000.00
Grand Totals:					\$449,560.52

Vendor number hash: 115859
Vendor number hash - split: 134928
Total number of invoices: 92
Total number of transactions: 106

Open Terms 449,560.52 .00 449,560.52

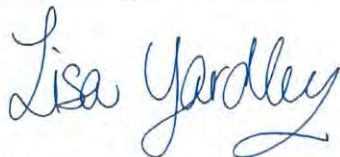
Memorandum #25-228

To: City Manager
From: Finance Department
Date: December 9, 2025
Subject: Transfer Retail (on-off sale) Malt Beverage & SD Farm Wine license
Applicant: Pump N Stuff

The Finance Department has received an application to transfer ownership and location of a Retail (on-off sale) Malt Beverage & SD Farm Wine license from MG Oil Company d/b/a Upperdeck (owners Troy & Marlyn Erickson), 315 Broadway, to Pump N Stuff Yankton Inc. d/b/a Pump N Stuff (owner David Lockwood), 215 West 2nd St. Ste 3, Yankton, SD. This alcohol license is endorsed with video lottery.

The Finance Department has provided the above referenced application to the Community and Economic Development Department, Fire Department, and Police Department to ensure that the premises and the applicant conform to the provisions of the City of Yankton Municipal Code of Ordinances. An inspection by the Fire Marshal and the Building Inspector revealed that the business premises is in compliance with all building and fire codes. A police check on the applicant revealed no felony convictions or warrants in South Dakota. After reviewing said information, it appears to the Finance Department that the above applicant is in compliance with the City of Yankton Municipal Code of Ordinances as relates to the submitted application.

Respectfully submitted,



Lisa Yardley
Finance Officer

Recommendation: It is recommended that the City Commission conduct the public hearing and approve the request for the transfer of ownership and location of a Retail (on-off sale) Malt Beverage & SD Farm Wine license from MG Oil Company d/b/a Upperdeck (owners Troy & Marlyn Erickson), 315 Broadway, to Pump N Stuff Yankton Inc. d/b/a Pump N Stuff (owner David Lockwood), 215 West 2nd St. Ste 3, Yankton, SD.

Date Received: _____
Date Issued: _____

Uniform Alcoholic Beverage License Application

License No. RB-3364
with video lottery

A. CORPORATION, LLC OR SOLE PROPRIETOR NAME AND MAILING ADDRESS

Name Pump N Stuff Yankton Inc.		Phone Number 605-326-5342	
Address PO Box 561	City Viborg	State SD	Zip 57070

B. DOING BUSINESS AS NAME AND PHYSICAL ADDRESS

Name Pump N Stuff		Phone Number 605-665-0686	
Address 215 West 2nd, #3	City Yankton	State SD	Zip 57078

C. INDICATE CLASS OF LICENSE BEING APPLIED FOR (Submit separate application for each class of license).

- Retail (on-sale) Liquor
- Retail (on-off sale) Malt Beverage & SD Farm Wine
- Retail (on-sale) Liquor - Restaurant
- Package Delivery
- Convention Center (on-sale) Liquor
- Hunting Preserve
- Package (off-sale) Liquor
- Other _____
- Retail (on-off sale) Wine and Cider

Is this license in active use?	<input checked="" type="radio"/> YES [] NO
Do you or any officers, directors, partners, or stockholders hold any other alcohol retail, manufacturing, or wholesaler licenses? (If yes, please list on additional sheet)	<input checked="" type="radio"/> YES [] NO

Is place of business located in a municipality?	<input checked="" type="radio"/> YES [] NO
County	YANKTON
Do you own or lease this property?	<input checked="" type="radio"/> OWN [] LEASE
Are real property taxes paid to date?	<input checked="" type="radio"/> YES [] NO
Are you of good moral character having never been convicted of a felony?	<input checked="" type="radio"/> YES [] NO

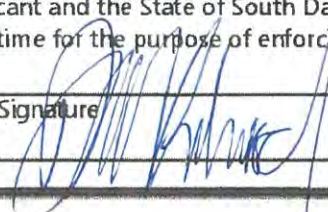
D. LEGAL DESCRIPTION OF LICENSED PREMISE:

Legal Description:
S 36 of the E 50 of the W 68 of lot 14 and the N 24 of the E 50 of the W 58 of Lot 13 Block 12, Tract 5 add: non. 78, 790, 003, 130

E. State Sales Tax Number 1035-2373-STC See map attached

F. New License Transfer? (\$150) [] Re-issuance

G. CERTIFICATE: The undersigned applicant certifies under the penalties of perjury that all statements provided herein are correct; that the said applicant complies with all of the statutory requirements for the class of license being applied in SDCL 35-2-2.1 and agrees this application shall constitute a contract between applicant and the State of South Dakota entitling the same or any peace officers to inspect the premises, books and records at any time for the purpose of enforcing the provisions of Title 35 SDCL, as amended.

Date 11/10/2025	Print Name David M. Lockwood	Signature 
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H. APPROVAL OF LOCAL GOVERNING BODY Notice of hearing was published on 12/10/2025. Public hearing on the application was held 12/18/2025, not less than SEVEN (7) days after official publication. The governing body by majority vote recommends the approval and granting of this license and certifies that requirements as to location and suitability of premises and applicant have been reviewed and conform to the requirements of local and South Dakota law.

FOR LOCAL GOVERNMENT USE

(Seal) Mayor or Chairman	Date
--------------------------	------

Renewal—no public hearing held: []
 Establishment is ineligible for video lottery: []
 Amount of fee collected with application: \$ 150.00
 Amount of fee retained: \$ 75.00
 Forwarded with application: \$ 75.00

If disapproved, endorse reason thereon and return to applicant

**Uniform Alcoholic Beverage License Application
(For corporate/partnership/LP/LLC applicants)**

Name of corporation/partnership/LP/LLC Pump N Stuff Yankton, Inc		
Address of office and principal place of business of corporation/partnership/LP/LLC 215 W. 2nd St.		
City Yankton	State SD	Zip Code 57078
Are all managing officers of this corporation/partnership/LP/LLC of good moral character having never been convicted of a felony?		<input checked="" type="radio"/> YES [] NO

Name, title of office, occupation, and address of each of the officers/owners of the corporation, partnership, LP or LLC:

Name	Office	Address	Occupation
David Lockwood	Owner	126 Lakeview Drive Hurley SD	Business Owner

Name of any officers, directors, partners, or stockholders of applicant having a financial interest or capital stock in any other alcoholic beverage license:

Name	Type of License	License #	Financial Interest Held	Address of Business Location
David Lockwood	Retail Malt		Owner	7 other stores: Viborg, Irene, Centerville, Vermillion, Crooks, Burke, Yankton

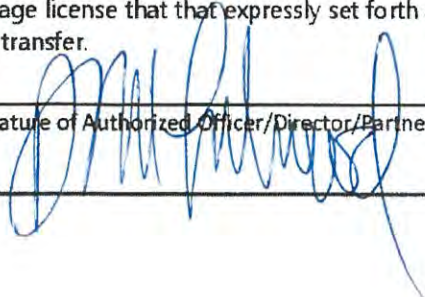
Where and with whom are all company records kept, such as charter, by-laws, minutes, accounts, notes payable, and notes and accounts receivable, etc.?

100 W. Blaine Ave. Viborg, SD 57070

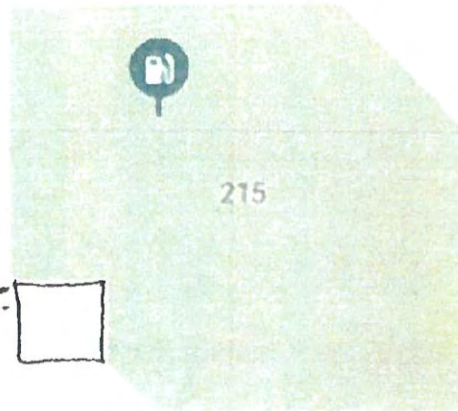
With signature the applicant agrees to the following:

That the applicant company will comply with all provisions of ARSD chapter No. 64:75:02 of the Department of Revenue, relating to the transfer of stock and prior approval of the transfer of such stock by the Secretary of Revenue and violation of any of the provisions of said regulation or failure to comply therewith, whether by the undersigned corporation, partnership/LP/LLC or by any stockholder thereof, or by anyone interested in said company, shall constitute cause for revocation or suspension of any license issued pursuant to and in reliance on this application, or for refusal to renew such license upon expiration thereof.

We the undersigned officers and directors of the applicant company acknowledge that the within supplement application form is true and correct in every respect and that there exists no financial arrangement concerning this or any other alcoholic beverage license that that expressly set forth above. If company stock is to be transferred we ask for approval of such voluntary stock transfer.

Signature of Authorized Officer/Director/Partner 	Date 11/10/2025
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W 2nd St



Location for additional
lottery room.



Name	Type of License	License Number	Financial Interest	Address
Pump N Stuff Burke	Retail (On-Off Sale) Malt Beverage	RB-2367	100% Owner	1124 Washington St. Burke, SD 57523
Pump N Stuff Centerville	Retail (On-Off Sale) Malt Beverage	RB-3742	100% Owner	831 Broadway St. Centerville, SD 57014
Pump N Stuff Crooks	Retail (On-Off Sale) Malt Beverage	RB-3077	100% Owner	401 S. West Ave. Crooks, SD 57020
Pump N Stuff Irene	Retail (On-Off Sale) Malt Beverage	RB-2629	100% Owner	221 W. Main St. Irene, SD 57037
Pump N Stuff Riverside	Retail (On-Off Sale) Malt Beverage	RB-2638	100% Owner	3708 W. 8th St. Yankton, SD 57078
Pump N Stuff Vermillion	Retail (On-Off Sale) Malt Beverage	RB-3613	100% Owner	203 E. Main St. Vermillion, SD 57069
	Retail (On-Off Sale) Malt Beverage	RB-19235		
	Retail (On-Off Sale) Malt Beverage	RB-29835		
Pump N Stuff Viborg	Retail (On-Off Sale) Malt Beverage	RB-3204	100% Owner	200 S. Main St. Viborg, SD 57070
Pump N Stuff Yankton	Retail (On-Off Sale) Malt Beverage	RB-3370	100% Owner	215 W. 2nd St. Yankton, SD 57078
	Retail (On-Off Sale) Malt Beverage	RB-3373		

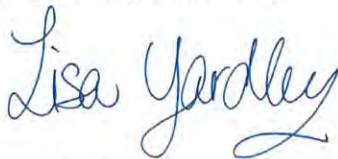
Memorandum #25-229

To: City Manager
From: Finance Department
Date: December 9, 2025
Subject: Transfer Retail (on-sale) Liquor license
Applicant: Black Sheep Bar & Grill

The Finance Department has received an application to transfer ownership of a Retail (on-sale) Liquor license from MG Oil Company d/b/a Upperdeck (owners Troy & Marlyn Erickson) to Dawn Marts d/b/a Black Sheep Bar & Grill (owners Dawn, Lucas, and Rachel Marts), 315 Broadway Ave., Yankton, SD. This alcohol license is endorsed with video lottery.

The Finance Department has provided the above referenced application to the Community and Economic Development Department, Fire Department, and Police Department to ensure that the premises and the applicant conform to the provisions of the City of Yankton Municipal Code of Ordinances. An inspection by the Fire Marshal and the Building Inspector revealed that the business premises is in compliance with all building and fire codes. A police check on the applicant revealed no felony convictions or warrants in South Dakota. After reviewing said information, it appears to the Finance Department that the above applicant is in compliance with the City of Yankton Municipal Code of Ordinances as relates to the submitted application.

Respectfully submitted,



Lisa Yardley
Finance Officer

Recommendation: It is recommended that the City Commission conduct the public hearing and approve the request for the transfer of ownership of a Retail (on-sale) Liquor license from MG Oil Company d/b/a Upperdeck (owners Troy & Marlyn Erickson) to Dawn Marts d/b/a Black Sheep Bar & Grill (owners Dawn, Lucas, and Rachel Marts), 315 Broadway Ave., Yankton, SD effective January 1, 2026.

Date Received _____
Date Issued _____

License No. RL-6101
with video lottery
Effective 01/01/2026

Uniform Alcoholic Beverage License Application

A. Owner Name and Address

Dawn Martz
2603 Mullberry St
Yankton, SD 57078

Owner's Telephone #: 605-653-9737

B. Business Name and Address

Black Sheep Bar & Grill Inc.
315 Broadway Ave.
Yankton, SD 57078 605-689-0288 *Lease*

Business Telephone #: 605-653-9737-cell

Place of business is located in a municipality? Yes No

County: Yankton

Do you own or lease this property? Own Lease

Are real property taxes paid to date? Yes No

C. Indicate the class of license being applied for (submit separate application for each class of license).

- Retail (on-sale) Liquor
- Retail (on-sale) Liquor - Restaurant
- Convention Center (on-sale) Liquor
- Package (off-sale) Liquor
- Retail (on-off sale) Wine and Cider
- Retail (on-off sale) Malt Beverage & SD Farm Wine
- Package Delivery
- Hunting Preserve
- Other _____

Is this license in active use? Yes No

Do you or any officers, directors, partners, or stockholders hold any other alcohol retail, manufacturing, or wholesaler licenses?

Yes No **If Yes, please list on the back page.**

D. Legal description of licensed premise:

North Half (NW/4) of Lot Twelve (12) and all Lot Thirteen (13). EXCEPT that part of said Lot Thirteen (13) lying north of the north line of the Building

Have you ever been convicted of a felony? Yes No

E. State Sales Tax Number 1042-8687-57

F. New license Transfer? (\$150) Re-issuance

G. CERTIFICATE: The undersigned applicant certifies under the penalties of perjury that all statements provided herein are true and correct; that the said applicant complies with all of the statutory requirements for the class of license being applied for and in addition agrees to permit agents of the Department of Revenue access to the licensed premises and records as provided in SDCL 35-2-2.1, and agrees this application shall constitute a contract between applicant and the State of South Dakota entitling the same or any peace officers to inspect the premises, books and records at any time for the purpose of enforcing the provisions of Title 35 SDCL, as amended.

Date 11-24-25 Print Name Dawn Martz Signature [Signature]

H. APPROVAL OF LOCAL GOVERNING BODY - Notice of hearing was published on 12/10/2025. Public hearing on the application was held 12/18/2025, not less than SEVEN (7) days after official publication. The governing body by majority vote recommends the approval and granting of this license and certifies that requirements as to location and suitability of premises and applicant have been reviewed and conform to the requirements of local and South Dakota law.

Renewal - no public hearing held
Amount of fee collected with application \$ 150.00
Amount of fee retained \$ 150.00
Forwarded with application \$ 0.00

For Local Government Use

Transferred (State Use)

From: _____

Sales tax approval _____ Date _____

STATE LIQUOR AUTHORITY:

APPROVAL _____ **REVIEW** _____

(Seal) _____
Mayor or Chairman

If disapproved, endorse reason thereon and return to applicant

**Company supplement information
(For corporate/partnership/LP/LLC applicants)**

Name of corporation/partnership/LP LLC Black Sheep Bar + Grill Inc.

Address of office and principal place of business of corporation/partnership/LP/LLC 315 Broadway Ave. Yankton

Are all managing officers of this corporation/partnership/LP/LLC of good moral character having never been convicted of a felony? Yes No

Name, title of office, occupation and address of each of the officers/owners of the corporation, partnership, LP or LLC:

Name	Office	Address	Occupation
Dawn Mats	Owner/President	2103 Mulberry Ave. Yankton	Manager
Lucas Mats	Owner/Vice President	30627 US Hwy 81, Yankton	Manager/Pancho
Rebeccah Mats	Owner/Secretary	30627 US Hwy 81, Yankton	Manager/Nurse

Name of any officers, directors, partners or stockholders of applicant having a financial interest or capital stock in any other alcoholic beverage license:

Name	Type of License, License Number, Financial Interest Held, and Address of Business Location
NONE	

Where and with whom are all company records kept, such as charter, by-laws, minutes, accounts, notes payable, and notes and accounts receivable, etc?

315 Broadway Ave. Yankton, SD 57079

With signature the applicant agrees to the following:

That the applicant company will comply with all provisions of ARSD chapter No. 64:75:02 of the Department of Revenue, relating to the transfer of stock and prior approval of the transfer of such stock by the Secretary of Revenue and violation of any of the provisions of said regulation or failure to comply therewith, whether by the undersigned corporation, partnership/LP/LLC or by any stockholder thereof, or by anyone interested in said company, shall constitute cause for revocation or suspension of any license issued pursuant to and in reliance on this application, or for refusal to renew such license upon expiration thereof.

We the undersigned officers and directors of the applicant company acknowledge that the within supplement application form is true and correct in every respect and that there exists no financial arrangement concerning this or any other alcoholic beverage license than that expressly set forth above. If company stock is to be transferred we ask for approval of such voluntary stock transfer.

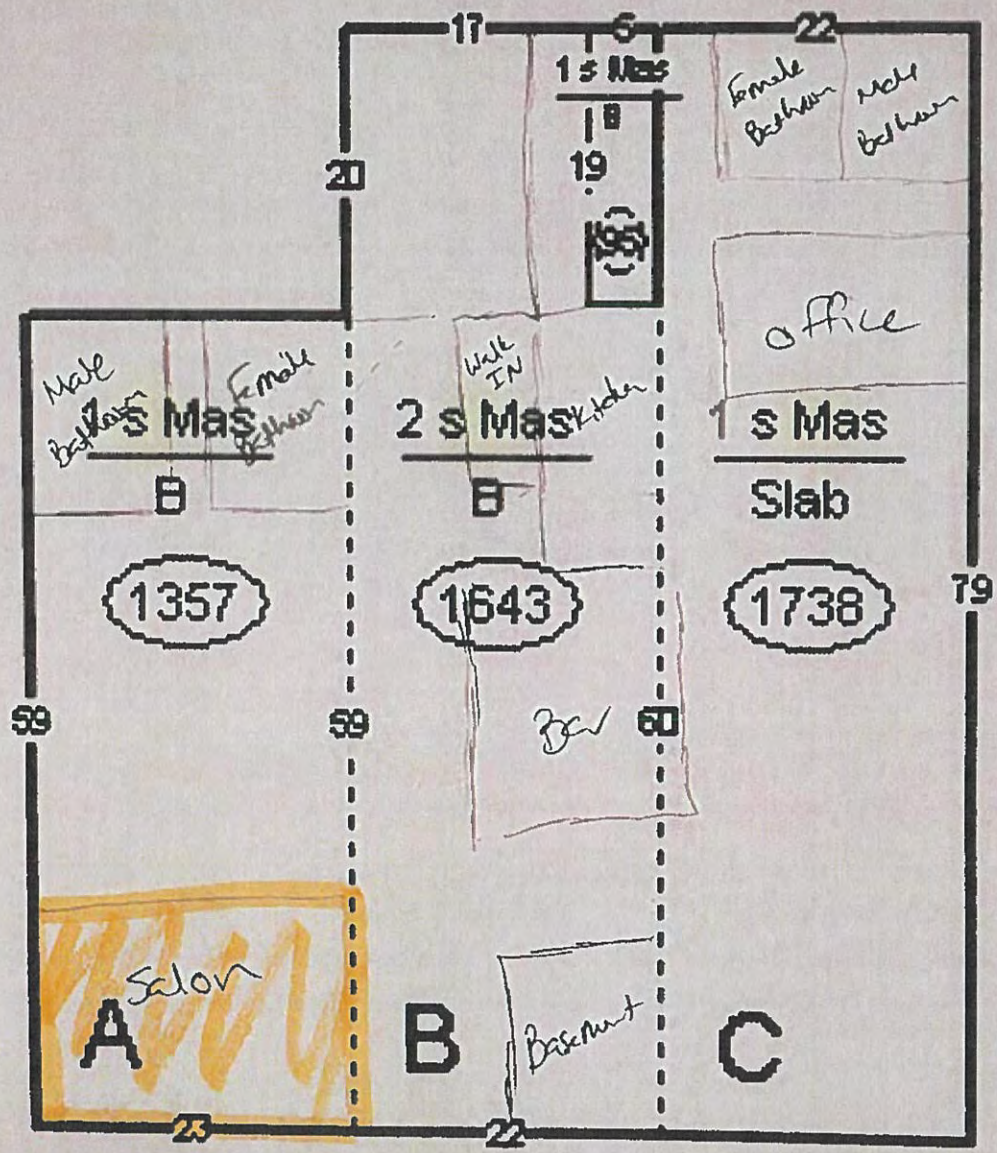
Signature of Authorized Officer/Director/Partner

Date



11-24-25

315 Broadway
 Yankton, SD
 Parcel 78.950.023.130



A F F I D A V I T

STATE OF SOUTH DAKOTA)
) ss
COUNTY OF Yankton)

Troy Erickson , being first duly sworn on oath deposes and says: That on the 21 day of November 2025 he was the owner of the license/business/stock of MG Oil Company DBA Upperdeck situated on (legal description) 1/2 of Lot 12, S 1/2 of Lot 13, Blk 23, Wilkesboro, Add 76.950.023130 in the city/county of Yankton South Dakota and that on the said date he made a transfer/sale of said license operated under an alcoholic beverage license to Black Sheep Bar & Grill, Inc. of Yankton South Dakota.

[Signature] (owner)
(signature)

_____ (owner)
(signature)

Subscribed and sworn to before me this 13 day of November 2025 .

Tanner Pruess (Notary Public)
Commission Expires: 2/5/2030 .

