



Mission Statement
Working together to provide exemplary experiences, services, and spaces that create opportunities for everyone to learn, engage, and thrive.

YANKTON BOARD OF CITY COMMISSIONERS

Regular City Commission Meeting beginning at 6:00 PM

Monday, December 8, 2025

City of Yankton Community Meeting Room

Located at the Career Manufacturing Technical Education Academy

1200 W. 21st Street • Room 114

If you would like to watch the City Commission meeting you can do so by accessing The City of Yankton’s YouTube Live Channel. <https://www.youtube.com/c/cityofyankton/live>

TV Schedule: Mondays at 6:03 PM and Tuesday following meeting at 1:00 PM on Midco Channel 3 and Bluepeak Channel 98.

I. ROUTINE BUSINESS

1. **Roll Call**

2. **Approve Minutes of Regular Meeting of November 24, 2025**

Attachment I-2

3. **Schedule of Bills**

Attachment I-3

4. **City Manager’s Report**

Attachment I-4

5. **Public Appearances**

Banner Engineering – 2025 Bridge Inspection Report

Public appearances is a time for persons to address the City Commission on items not listed on the agenda. No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken. Each person has up to three minutes to speak. Comments made during the Public Appearance Comment period of the agenda may be on any subject. There shall be no personal attacks against the Mayor, members of the City Commission, City Staff, or any other individual.

II. CONSENT ITEMS

Matters appearing on the Consent Agenda are expected to be non-controversial and will be acted upon by the City Commission at one time, without discussion. Approval constitutes following the recommendation of the City Manager on each item.

1. **Mobile Home Park License Renewals**

Consideration of Memorandum #25-214 recommending that the City Commission approve the renewal of Mobile Home Park Licenses for 2026.

Attachment II-1

2. **Establish Public Hearing for Transfer of Alcohol License**

Establish December 18, 2025 as the date for the public hearing on the request for a transfer of owner and location of a Retail (on-off sale) Malt Beverage & SD Farm Wine license from MG Oil Company d/b/a Upperdeck (owners Troy & Marlyn Erickson), 315 Broadway, to Pump N Stuff Yankton Inc. d/b/a Pump N Stuff (owner David Lockwood), 215 West 2nd St. Ste 3, Yankton, SD.

Attachment II-2

3. Establish Public Hearing for Transfer of Alcohol License

Establish December 18, 2025 as the date for the public hearing on the request for a transfer of owner of a Retail (on-sale) Liquor license from MG Oil Company d/b/a Upperdeck (owners Troy & Marlyn Erickson) to Dawn Marts d/b/a Black Sheep Bar & Grill (owners Dawn, Lucas, and Rachel Marts), 315 Broadway Ave., Yankton, SD. **Attachment II-3**

4. Renew Commercial Collector of Solid Waste Licenses for 2026 Licensing Period

Consideration of Memorandum #25-225 recommending that the City Commission approve the renewal applications for Commercial Collector of Solid Waste licenses (formerly known as Private Collector of Refuse) for the 2026 annual licensing period per Memorandum #25-225.

Attachment II-4

III. OLD BUSINESS

Old business includes items that have previously appeared on the City Commission's agenda and require further consideration or action by the board.

Adoption of an ordinance is typically a two-meeting process. At the first meeting, an ordinance is introduced, and the first reading is held. During the second meeting, the ordinance is discussed by the Commission and the public and then considered for adoption.

1. Second Reading and Public Hearing of Ordinance No. 1102, Supplement #2 to Ordinance No.1083, the 2025 Annual Appropriation Ordinance

Consideration of Memorandum #25-226 recommending that the City Commission conduct the second reading and public hearing of Ordinance No. 1102, the second supplement to Ordinance No. 1083, the 2025 City of Yankton annual budget Ordinance, and adopt said Ordinance.

Attachment III-1

2. Public Hearing for Transfer of Alcohol License

Consideration of Memorandum #25-222 recommending that the City Commission conduct the public hearing and approve the request for the transfer of ownership of a Retail (On-off sale) Malt beverage & SD Farm Wine License from owner Ting Wong to owner Ping Zheng, d/b/a King Buffet Mongolian Grill, Inc., 3013 Broadway Avenue, Suite #5, Yankton, SD. This alcohol license is not endorsed with video lottery.

Attachment III-2

3. Public Hearing for Transfer of Alcohol License

Consideration of Memorandum #25-223 recommending that the the City Commission conduct the public hearing and approve the request for the transfer of location and ownership of a Package (off-sale) Liquor license from Yankton Drug Co., owner Daniel Fiebelkorn, 109 W. 3rd St. to Diggers Inc., owners Larry and Peggy Olson, 511 W. 4th St. Suite D, Yankton, SD effective January 1, 2026.

Attachment III-3

IV. NEW BUSINESS

New business items are those that have not been discussed by the Commission previously.

1. Property Plat

Consideration of Memorandum #25-215 regarding Resolution #25-57, a Plat of Tract 1, Slowey Addition, in the SW 1/4 of Section 35, Township 94N, Range 56W of the 5th P.M., Yankton County, South Dakota. Steven Slowey, owner.

Attachment IV-1

2. **Request for Purchase of Tarp Liner for Outdoor Hockey Rink at Sertoma Park**
Consideration of Memorandum #25-216 recommending that the City Commission purchase a tarp liner from Iron Sleek, Inc., Addison, IL, at an estimated cost of \$1,881.00 plus shipping, and requesting that the Commission approve funding this purchase through the BBB Fund which currently maintains a sufficient balance to support the expenditure. **Attachment IV-2**

3. **Contract for Legal Services – AFFF PFAS Litigation**
Consideration of Memorandum #25-217, the recommendation by the City Attorney that the Commission authorize and direct the City Manager to execute the attached Contract for Legal Services with Stag Liuzza, LLC so the City can (1) timely obtain settlement-compliant raw water testing of its water system wells at no up-front cost to the City, and (2) if eligible based on those results, pursue recovery of settlement funds under the national PFAS settlements. **Attachment IV-3**

4. **Review of the City’s Recycling Program**
Consideration of Memorandum #25-218 recommending the City Commission review the Recycling Overview 2025 report and provide feedback or direction to staff regarding any specific areas of the operation the Commission would like to further evaluate, and provide direction regarding any changes they would like to see relating to the City’s recycling program. **Attachment IV-4**

5. **Base Salary Adjustment & Step Plan, and Paid Parental Leave for FOP Represented Members**
Consideration of Memorandum #25-219 recommending that the City Commission approve Resolution #25-59 authorizing the City Manager to implement a base adjustment of 0.60% and a one-step increase on the pay plan effective January 1, 2026 for all regular certified law enforcement employees that are below the maximum of their respective pay range. It is further recommended that the City Commission approve Resolution #25-60 authorizing the City Manager to implement paid parental leave for all regular certified law enforcement employees represented under the FOP contract. **Attachment IV-5**

6. **Base Salary Adjustment & Step Plan, and Paid Parental Leave for Non-FOP Represented Members**
Consideration of Memorandum #25-220 recommending that the City Commission approve Resolution #25-61 authorizing the City Manager to implement a base adjustment of 0.60% and a one-step increase on the pay plan effective January 1, 2026 for all regular full-time non-represented, certified law enforcement employees that are below the maximum of their respective pay range. It is also recommended that the City Commission approve Resolution #25-62 authorizing the City Manager to implement paid parental leave for all regular non-represented certified law enforcement employees. **Attachment IV-6**

7. **Annual Supply of Petroleum Products for Chan Gurney Airport**
Consideration of Memorandum #25-221 recommending that the City Commission award the contract for the City’s 2026 supply of petroleum products for the Chan Gurney Municipal Airport to Gerstner Oil for the low bid amounts listed in said memorandum. **Attachment IV-7**

8. **Adult Oriented Business License 2026 Renewal**
Consideration of Memorandum #25-224 recommending that the City Commission approve the Adult Oriented Business license application from Zebra Club and Cockatoo Bar for the 2026 annual licensing period. **Attachment IV-8**

9. Alcohol License Application

Consideration of Memorandum #25-227 recommending that the City Commission approve the application for a Special On-Sale Liquor license for one day, December 13, 2025, from Mojo's 3rd Street Pizza, 104 E 3rd Street, Yankton, SD. The event will take place at the NFAA, 800 Archery Ln, Yankton, SD.

Attachment IV-9

V. FUTURE BUSINESS

Future business is a time for City Commissioners to address the Commission regarding matters not on the agenda. These items will not be deliberated by the governing body and will not be acted upon at this time. Items mentioned may be added to a future City Commission meeting or work session for deliberation or action.

VI. ADJOURN INTO EXECUTIVE SESSION TO DISCUSS CONTRACTUAL, LITIGATION AND PERSONNEL MATTERS UNDER SDCL 1-25-2

Executive or closed meetings may be held by a majority vote of the governing body for the sole purposes of:

- Discussing the qualifications, competence, performance, character or fitness of any public officer or employee.*
- Consulting with legal counsel or reviewing communications from legal counsel about proposed or pending litigation or contractual matters.*
- Preparing for contract negotiations or negotiating with employees or employee representatives.*
- Discussing marketing or pricing strategies by a board or commission of a business owned by the City, when public discussion may be harmful to the competitive position of the business.*

Any official action concerning such matters shall be made at an open official meeting.

VII. RECONVENE AS BOARD OF CITY COMMISSIONERS

1. Roll Call

VIII. ADJOURN THE MEETING OF DECEMBER 8, 2025

The City of Yankton Community Meeting Room is accessible to everyone. If you have any additional accommodation requirements, please call 668-5221.

Should you have any reason to believe an open meetings law has been violated please contact the Open Meetings Commission at the South Dakota Office of the Attorney General at: 1302 E. Hwy 14, Suite 1, Pierre, SD 57501-8501 or by phone at 605-773-3215.