

City of Yankton
Airport Advisory Board Meeting Minutes
For
June 18th, 2025

The June 18th, 2025 Airport Advisory Board Meeting was called to order at 8:02AM by Chairman Rick Daugherty.

Roll call:

Present from the Airport Advisory Board: Chairman Rick Daugherty, Robert Lindsay, Brian Rippe, and City Commission Representative Bill Conkling.

Present from the City of Yankton: Amy Leon, Adam Haberman, Mike Roinstad, Brad Moser, and Brooke Goeden.

25-10 Minutes from May 21st, 2025:

MOTION – A motion was made by Rippe and seconded by Lindsay to approve the minutes of the May 21st, 2025 Airport Advisory Board Meeting.

VOTE - Voting “Aye” - all members present. Voting “Nay” - none.

MOTION – PASSED

Introductions:

New board members Robert Lindsay and Bill Conkling attended the June 18th, 2025 meeting.

Monthly Fuel Report:

Mike Roinstad provided the monthly fuel report for May 2025. In May 2025, there were 73 transactions, totaling 8,030.6 gallons sold. For comparison, in May 2024, there were 69 transactions, totaling 4,658.9 gallons sold.

Staff Report:

Adam Haberman stated the Trailhead Learning Center has reached out to YKN to see if they could use it as an evacuation site in case of an emergency. Staff is still discussing this request. Also, the BY water easements were approved by the FAA and next step is to go in front of the City Commission.

Haberman continued on to the Apron Replacement Project and said KLJ is finishing up the design phase of the project, which will (hopefully) allow us to apply for grants in 2026. Separately, but related, the Dakota/Minnesota district office recently implemented a change to the CIM process. The timing of the grant awards has changed and by the time the grant awards are announced, it's already construction season. This is an ongoing discussion – adjustments to follow.

Mike Roinstad drafted a letter to the hangar owners to remind them what the hangar can and cannot be used for. Additionally, Haberman circulated the current Airport Advisory Board Ordinances and welcomed any discussion.

Airport Capital Improvement Plan (CIP):

Chairman Daugherty displayed large charts and layouts of the airport to help with future ALP discussions. The ALP has been pushed in the CIP to 2033 due to project timing adjustments, which will allow more time for ALP discussion.

June 7th, 2025 – Young Eagles Recap:

Robert Lindsay took the lead on the event and did an excellent job advertising, marketing and using static displays for the event. This year, 98 Young Eagles were given flights and 4 planes were used to take these children up in the air. It was a fantastic event and we thank Mr. Lindsay and the pilots for all their efforts on this event. Great job everyone!

Event Planning / Request Procedures:

Just a reminder that we need to be going thru the proper channels when planning events at the airport. An application needs to be filled out and submitted no less than 30 days in advance of event.

Election of Officers:

The Election of Officers has been pushed out until the July 16th, 2025 Airport Advisory Board Meeting.

Other Business:

We thank Mary Boyer, Amy Miner, and Dan Specht for serving on the airport Board. Your time and efforts are greatly appreciated!

25-11 Adjournment:

MOTION –It was moved by Conkling and seconded by Lindsey to adjourn the meeting.

VOTE – Voting “Aye” – all members present. Voting “Nay” – none.

Meeting adjourned at 8:37AM

Respectfully Submitted,

Adam Haberman, Secretary