

City of Yankton
Airport Advisory Board Meeting Minutes
For
July 16th, 2025

The July 16th, 2025 Airport Advisory Board Meeting was called to order at 8:00AM by Chairman Rick Daugherty.

Roll call:

Present from the Airport Advisory Board: Chairman Rick Daugherty, Brian Rippe, Steve Hamilton, Jake Hoffner, Danielle Frick, and City Commission Representative Bill Conkling.

Present from the City of Yankton: Amy Leon, Adam Haberman, Mike Roinstad, Brad Moser, and Brooke Goeden.

25-12 Minutes from June 18th, 2025

MOTION – A motion was made by Conkling and seconded by Rippe to approve the minutes of the June 18th, 2025 Airport Advisory Board Meeting.

VOTE - Voting “Aye” - all members present. Voting “Nay” - none.

MOTION – PASSED

Introductions:

New board member Danielle Frick joined the meeting on July 16th, 2025. Welcome, Danielle!

Monthly Fuel Report:

Mike Roinstad provided the monthly fuel report for June 2025. In June 2025, there were 49 transactions, totaling 3,326.5 gallons sold. For comparison, in June 2024, there were 81 transactions, totaling 4,229.3 gallons sold.

Staff Report:

Adam Haberman stated that KLJ is finalizing the design for the Apron Replacement Project. We hope to have the plans finalized in time to send out this fall for 2026 grant opportunities.

Haberman confirmed the BY Watermain project was passed at the July 14th, 2025 City Commission Meeting.

Mike Roinstad stated the SDDOT will be coming today (July 16th, 2025) for crack filling and plan to return on July 29th, 2025 to complete the overlay project.

Responses from letter to hangar owners:

Board member Hoffner said there were good responses to the letter and it was a good reminder to hangar owners that their hangars are not to be used for anything except aviation.

Oshkosh support/sponsorship:

Chairman Daugherty spoke about the sponsorship from YRAA and other local organizations. YRAA will contribute \$200.00 for food and beverages, which is very appreciated. During this promotion, fuel at YKN will be discounted \$0.50. Daugherty also highlighted the huge effort and time Mike and Lori Roinstad give to this event – thank you, Roinstads!

Fuel Pricing:

Board member Rippe asked how fuel prices were determined and suggested, perhaps, we consider dynamic pricing. No further discussion was had at this time.

Commercial hangar design/location:

Chairman Daugherty displayed the current Airport Improvement Plan and corresponding maps. We will continue to have discussions about the AIP and airport expansion.

Airport Advertising:

Board member Rippe asked how we can better advertise hangar spots at YKN. He suggested a Facebook page specifically for YKN airport. . City of Yankton City Manager, Amy Leon, talked about possibly using Yankton Thrive to get the word out about available hangar spots that are shovel ready. We will continue to explore ideas for marketing and advertising the airport.

Election of Officers:

25-13 **MOTION** –It was moved by Hoffner and seconded by Frick to nominate Rick Daugherty as Chairman of the Airport Advisory Board.

VOTE – Voting “Aye” – all members present. Voting “Nay” – none.
Congratulations to Rick!

25-14 **MOTION** –It was moved by Daugherty and seconded by Hamilton to nominate Jake Hoffner as Vice-Chairman of the Airport Advisory Board.

VOTE – Voting “Aye” – all members present. Voting “Nay” – none.
Congratulations to Jake!

Other Business:

Still no updates on the memo from the FAA.

25-15 **Adjournment:**

MOTION –It was moved by Hoffner and seconded by Frick to adjourn the meeting.

VOTE – Voting “Aye” – all members present. Voting “Nay” – none.

Meeting adjourned at 9:09AM

Respectfully Submitted,

Adam Haberman, Secretary