

**YANKTON COMMUNITY LIBRARY
BOARD OF TRUSTEES MEETING
Regular Meeting
Wednesday, July 9, 2025 5:30 pm
Virtual Meeting – GoToMeeting Interface &
Yankton Community Library Meeting Room, 515 Walnut St. Yankton, SD 57078**

MINUTES

The meeting was called to order by President David Koerner at 5:30 p.m. Present were Nathan Johnson, Mary Pat Bierle, Meg Severson, Sarah Mechtenberg, Yankton City Commissioner Brian Bertsch, Library Director Dana Schmidt and Assistant Library Director Linda Dobrovolny. Beryl Olson and Yankton County Commissioner Ryan Heine joined online.

Approval of June 11, 2025 minutes: Bierle made a motion to approve the June 11, 2025 minutes with a second by Mechtenberg. Unanimous approval.

Public Comment Period: n/a

Discussion of bills/Accept Financial Report: Schmidt noted that the first half of the 2025 Yankton County payment has been received. Budget meetings for both the City of Yankton and Yankton County continue. Johnson motioned to accept the Financial Report with a second by Severson. Unanimous approval.

Communications and correspondence: Dobrovolny shared thanks from Mirabile, a musical group that performed at the library during June, a book bag donation in memory of Janet Morrow, and a book donation from an author who had done research at YCL.

Director's Report: In addition to the written report, Schmidt highlighted successful summer reading numbers both for logging reading and attending events. She also noted the popularity of passes to the Huether Family Aquatics Center as 150 passes were spoken for in the first three days of July. She shared that a recent fundraiser at Ben's Brew Station had raised \$939 for the Summer Reading Program, Native artist J. White will be doing a live painting at YCL on July 19, an agreement to issue cards to residents of Stephen's House has been put in place, new staff member Jackie Wheatley began duties, staff will be out in the community at the Yankton County Fair and Riverboat Days, and Kanopy streaming service is set to be available to patrons approximately August 1.

Old Business: n/a

New Business

- David Koerner was recognized for his years of service on the YCL Board of Trustees

Other Business:

Adjourn Sine Die: Bertsch made a motion to adjourn Sine Die with a second by Johnson. Unanimous approval

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Call to order: Library Director Dana Schmidt called the meeting to order at 5:50 p.m.

Welcome to new board members Brian Bertsch and Beryl Olson

Election of Officers for 2025-2026: Bierle moved to approve the slate of officers with Nathan Johnson as president and Meg Severson as vice president with a second by Bertsch. Unanimous approval

Old Business: n/a

New Business

- Confidentiality of Library Records Policy: Motion by Bierle to strike the Confidentiality and Privacy of Patron Records Policy and to amend the Privacy and Library Cards paragraph in the Library Card Policy to begin with “Under the U.S. Privacy Act of 1974 and the American Library Association Bill of Rights (2019)”. Second by Mechtenberg. Unanimous approval.
- Technology Plan: Schmidt clarified the current status of smoke detectors and panic button in the library. Motion to approve by Bertsch with replacement of “Stay on top of” with “Continually maintain” in section I. c. under Technology Goals and Objectives with a second by Bierle. Unanimous approval.
- Telephone/Cell Phone Use Policy: Schmidt explained most information in the Telephone/Cell Phone Use Policy is covered in the Rules of Conduct and other items are procedural. Motion to strike the Telephone/Cell Phone Use Policy by Bierle with second by Bertsch. Unanimous approval.
- Photography and Video Policy: initial review by board, Schmidt will ask Ross for review, no action taken

Other Business:

- Accreditation Update: Schmidt shared that the application is due to the State Library by August 15. She is waiting for approval of board training hours and will notify members if any additional hours are needed.
- Foundation Report: Schmidt shared info regarding shift in order of steps as Trustees are responsible for choosing location/making recommendations per SDCL 14-2-43. City Manager plans to present information and invite public input at upcoming board meetings. Foundation board member Sarah Brandt stated that the foundation is supportive of the shift.
- Board members discussed the relationship of the library with Yankton County and the upcoming county contract.

Adjourn: Bierle motioned to adjourn at 6:28 p.m. with a second by Mechtenberg. Unanimous approval.