

**YANKTON COMMUNITY LIBRARY
BOARD OF TRUSTEES MEETING
Regular Meeting
Wednesday, April 9, 2025 5:30 pm
Virtual Meeting – GoToMeeting Interface &
Yankton Community Library Meeting Room, 515 Walnut St. Yankton, SD 57078**

AGENDA

Call to order

Approval of March 12, 2025 minutes

Public Comment Period

Discussion of bills/Accept Financial Report

- Preliminary budget documents

Communications and correspondence

Director's Report

Old Business

New Business

- Relationship of Board of Trustees and Director Statement

Other Business:

- Foundation update
- Letter for support of Institute of Museum and Library Services

Adjourn the meeting of April 9, 2025

The Yankton Community Library meeting room is accessible to everyone. If you have any additional accommodation requirements, please call 668-5276.

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BOARD OF TRUSTEES MEETING
Regular Meeting
Wednesday, March 12, 2025 5:30 pm
Virtual Meeting – GoToMeeting Interface &
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MINUTES

The meeting was called to order by President David Koerner at 5:30 pm. Present were MaryPat Bierle, Nathan Johnson, Sarah Mechtenberg, Library Director Dana Schmidt and Assistant Director Linda Dobrovolny. Meg Severson and Yankton County Commissioner Ryan Heine joined the meeting virtually. Yankton City Commissioner Jerry Webber was absent with regrets.

Approval of January 8, 2025 minutes: Johnson made a motion to approve the January 8, 2025 minutes with a second by Bierle. Unanimous approval.

Public Comment Period: David Schiefen shared comments regarding HB 1239.

Discussion of bills/Accept Financial Report: Bierle motioned to accept the financial report with a second by Mechtenberg. Unanimous approval.

Communications and correspondence: Schmidt shared Valentine cards from Sacred Heart students, a thank you note from craft night attendees and a note from Mechtenberg complimenting staff for their work especially related to this year's legislative session. Dobrovolny shared a note with a donation in honor of a regional librarian who passed away recently. The donor's grandmother was Shirley Reed, a former director at YCL.

Director's Report: In addition to the written report, Schmidt highlighted several National Library Week activities including a new library card design and invited board members to the City Commission Meeting on March 24 to receive a proclamation in honor of National Library Week. She also noted the Friends of YCL will be hosting Pi(e) Day on Friday, March 14. She shared that computer time allowance for the public computers has been increased from 90 minutes per day to 150 minutes as of March 1 since there has been a decrease in patrons waiting to use computers. She also gave legislative updates on HB 1041 and HB 1239.

Old Business: None

New Business

- Public Library Survey: Schmidt presented 2024 report which is due to the State Library by March 31.
- Technology Plan: tabled pending info from IT and staff
- Interlibrary Loan Policy: Motion to approve with presented changes by Bierle with a second by Johnson. Unanimous approval.

Other Business:

- Foundation update (Johnson): Visits continue with potential donors and discussions continue regarding potential locations.

- There will be one board vacancy as Koerner's term is up. A new City Commission representative will be appointed after the election.
- Upcoming City Commission and school board election information: City Commission candidate forum at noon on Thursday, March 13, School Board on Monday, March 17. Coffee With the Candidates recorded interviews are available on Yankton Thrive's YouTube channel
- Legislative Cracker Barrel scheduled for Saturday, March 15 at 10am.

Adjourn the meeting of March 12, 2025: Johnson made a motion to adjourn at 6:10 pm with a second by Mechtenberg. Unanimous approval.

Vendor Payment History by Fund
 MARCH LIBRARY BILLS

VENDOR NAME AND NUMBER	CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S ACCOUNT NAME	ACCOUNT
GENERAL FUND									
A&B BUSINESS SOLUTIONS			03445						
	70882	03/24/25	COPIER LEASE	383.11		IN1241200	081566 P - D	RENTALS & XEROX SUPPLIE	101.142.212
AMAZON MARK L33B64NF3			.20998						
	202502	03/05/25	BOOKS	124.96		Dobrovolny		- M BOOKS	101.142.340
	202502	03/05/25	DVDS	27.45		Dobrovolny		- M AV - CAPITAL	101.142.342
				152.41		*TOTAL CHECK			
			VENDOR TOTAL	152.41					
AMAZON MARK MS9RH2US3			.20992						
	202502	03/05/25	PROGRAM SUPPLIES	7.99		Dobrovolny		- M PROGRAM SUPPLIES	101.142.242
	202502	03/05/25	BOOKS	42.86		Dobrovolny		- M BOOKS	101.142.340
	202502	03/05/25	DVDS	57.87		Dobrovolny		- M AV - CAPITAL	101.142.342
				108.72		*TOTAL CHECK			
			VENDOR TOTAL	108.72					
AMAZON MARK W14007G63			.20979						
	202502	03/05/25	OFFICE SUPPLIES	19.98		Dobrovolny		- M OFFICE SUPPLIES	101.142.232
	202502	03/05/25	PROGRAM SUPPLIES	136.80		Dobrovolny		- M PROGRAM SUPPLIES	101.142.242
	202502	03/05/25	BOOKS	75.80		Dobrovolny		- M BOOKS	101.142.340
				232.58		*TOTAL CHECK			
			VENDOR TOTAL	232.58					
AMAZON MARK ZG2466V10			.20903						
	202502	03/05/25	DVD REFUND	9.99CR		Dobrovolny		- M AV - CAPITAL	101.142.342
AMAZON MARK 1S5XP2OW3			.20986						
	202502	03/05/25	BOOKS	109.28		Dobrovolny		- M BOOKS	101.142.340
	202502	03/05/25	DVDS	14.96		Dobrovolny		- M AV - CAPITAL	101.142.342
				124.24		*TOTAL CHECK			
			VENDOR TOTAL	124.24					
AMAZON RETA IH6VY3EJ3			.20993						
	202502	03/05/25	PROGRAM SUPPLIES	11.18		Dobrovolny		- M PROGRAM SUPPLIES	101.142.242
AMZN MKTP US DI83R6MF3			.20987						
	202502	03/05/25	PROGRAM SUPPLIES	11.80		Dobrovolny		- M PROGRAM SUPPLIES	101.142.242
AMZN MKTP US YO08W69L3			.21001						
	202502	03/05/25	DVD	28.73		Dobrovolny		- M AV - CAPITAL	101.142.342
AMZN MKTP US ZC4903YC1			.21019						
	202502	03/05/25	OFFICE SUPPLIES	120.20		Dobrovolny		- M OFFICE SUPPLIES	101.142.232
AMZN MKTP US 0V20178S3			.21004						
	202502	03/05/25	BOOK	16.33		Dobrovolny		- M BOOKS	101.142.340

Vendor Payment History by Fund
 MARCH LIBRARY BILLS

VENDOR NAME AND NUMBER	CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S	ACCOUNT NAME	ACCOUNT
GENERAL FUND										
AT&T BILL PAYMENT				.16492						
	202502	03/05/25	MOBILE DATA	96.20		Bailey		- M	PROFESSIONAL SERVICES	101.142.202
	202502	03/05/25	MOBILE DATA	96.20		Bailey		- M	PROFESSIONAL SERVICES	101.142.202
				192.40	*TOTAL	CHECK				
			VENDOR TOTAL	192.40						
BAKER-TAYLOR				.11798						
	202502	03/05/25	POSTAGE	25.58		Schmidt		- M	POSTAGE	101.142.231
	202502	03/05/25	BOOKS	1,339.49		Schmidt		- M	BOOKS	101.142.340
				1,365.07	*TOTAL	CHECK				
			VENDOR TOTAL	1,365.07						
BLUEPEAK				.18669						
	202502	03/05/25	PHONE	137.80		Yardley		- M	TELEPHONE	101.142.271
CENEX-DJS CONVENIENCE				.21015						
	202502	03/05/25	TRAVEL EXPENSE	39.66		Dobrovolny		- M	TRAVEL EXPENSE	101.142.263
CITY UTILITIES				00109						
	202515	03/31/25	WTR-WW CHARGES	88.00		03072025	002642 P	- M	WATER SERVICE	101.142.274
	202515	03/31/25	WTR-WW CHARGES	72.15		03072025	002642 P	- M	SEWER SERVICE	101.142.275
				160.15	*TOTAL	CHECK				
			VENDOR TOTAL	160.15						
CKE BRO BRGR BAR YANKT				.18931						
	202502	03/05/25	PROGRAM SUPPLIES	20.00		Dobrovolny		- M	PROGRAM SUPPLIES	101.142.242
CKE MUDDY MOS COFFEE				.18973						
	202502	03/05/25	PROGRAM SUPPLIES	20.00		Dobrovolny		- M	PROGRAM SUPPLIES	101.142.242
D J WSJ				.20994						
	202502	03/05/25	NEWSPAPER SUBSCRIPTION	828.23		Schmidt		- M	SUBSCRIPTIONS & PUBLICA	101.142.235
DAIRY QUEEN #17883				.16389						
	202502	03/05/25	PROGRAM SUPPLIES	20.00		Dobrovolny		- M	PROGRAM SUPPLIES	101.142.242
DAIRY QUEEN#16261				.13418						
	202502	03/05/25	TRAVEL EXPENSE	20.99		Dobrovolny		- M	TRAVEL EXPENSE	101.142.263
DOLLAR TREE				.14844						
	202502	03/05/25	PROGRAM SUPPLIES	12.50		Yankton Librar		- M	PROGRAM SUPPLIES	101.142.242
ECO WATERS				.16306						
	202502	03/05/25	WATER SYSTEM RENT	126.00		Schmidt		- M	PROFESSIONAL SERVICES	101.142.202
HOTEL HOTELBOOKING				.18414						
	202502	03/05/25	TRAVEL EXPENSE	422.30		Schmidt		- M	TRAVEL EXPENSE	101.142.263

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 MARCH LIBRARY BILLS

VENDOR NAME AND NUMBER	CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S	ACCOUNT NAME	ACCOUNT
GENERAL FUND										
PITNEY BOWES			.19037							
	202502	03/05/25	POSTAGE	515.00		Schmidt		- M	POSTAGE	101.142.231
POWER SOURCE ELECTRIC			05861							
	70914	03/24/25	FLAT PANEL LIGHTS	2,720.00		83153	024729	P N D	REP. & MAINT. - BUILDIN	101.142.223
PRIME VIDEO	665PE1103		.20968							
	202502	03/05/25	MOVIE DOWNLOAD	21.23		Dobrovolny		- M	AV - CAPITAL	101.142.342
SD PUBLIC ASSURANCE ALLI			05569							
	70920	03/24/25	INSURANCE RENEWAL	12,878.77		3/05/2025	022638	P - D	INSURANCE	101.142.201
THE LIBRARY STORE			.13094							
	202502	03/05/25	OFFICE SUPPLIES	185.91		Dobrovolny		- M	OFFICE SUPPLIES	101.142.232
TUMBLEBOOKS			.19353							
	202502	03/05/25	TUMBLEBOOK SUBSCRIPTION	1,000.00		Schmidt		- M	E-BOOKS	101.142.209
UPPER CRUST PIZZA & WI			.21020							
	202502	03/05/25	TRAVEL EXPENSE	41.96		Schmidt		- M	TRAVEL EXPENSE	101.142.263
VISTAPRINT			.18554							
	202502	03/05/25	OFFICE SUPPLIES	35.42		Yankton Librar		- M	OFFICE SUPPLIES	101.142.232
	202502	03/05/25	PROGRAM SUPPLIES	66.58		Yankton Librar		- M	PROGRAM SUPPLIES	101.142.242
				102.00						
			VENDOR TOTAL	102.00						
										*TOTAL CHECK
WALGREENS #9806			.11840							
	202502	03/05/25	PROGRAM SUPPLIES	20.00		Schmidt		- M	PROGRAM SUPPLIES	101.142.242
WWP OLSONS PEST TECHN			.20307							
	202502	03/05/25	PEST CONTROL	93.00		Schmidt		- M	PROFESSIONAL SERVICES	101.142.202
YANKTON FIRE & SAFETY CO			04250							
	70936	03/24/25	EXTINGUISHER INSPECTION	35.00		30144	081565	P - D	PROFESSIONAL SERVICES	101.142.202
GENERAL FUND				33,236.30						**TOTAL

Vendor Payment History by Fund
 MARCH LIBRARY TRUST FUND

VENDOR NAME AND NUMBER	CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S ACCOUNT NAME	ACCOUNT
LIBRARY TRUST									
AMAZON MARK MS9RH2US3			.20992						
	202502	03/05/25	BOOK	9.20		Dobrovolny		- M BOOKS	701.701.340
BAKER-TAYLOR			.11798						
	202502	03/05/25	MEMORIAL BOOKS	50.00		Schmidt		- M BOOKS	701.701.340
HY-VEE YANKTON 1899			.16450						
	202502	03/05/25	PROGRAM-PUZZLES & PIES	103.72		Yankton Librar		- M RECREATION SUPPLIES	701.701.242
KOPETSKYS ACE HDWE			.14377						
	202502	03/05/25	SUMMER READING PROGRAM	44.47		Schmidt		- M SUMMER READING PROGRAM	701.701.250
MOZAKS FLOORS & MORE			.16019						
	202502	03/05/25	ACCESSIBILITY GRANT	1,584.99		Schmidt		- M ALA ACCESSIBILITY GRANT	701.701.318
WALGREENS #9806			.11840						
	202502	03/05/25	SUMMER READING PROGRAM	21.22CR		Schmidt		- M SUMMER READING PROGRAM	701.701.250
	202502	03/05/25	SUMMER READING PROGRAM	58.77		Schmidt		- M SUMMER READING PROGRAM	701.701.250
				37.55		*TOTAL CHECK			
			VENDOR TOTAL	37.55					
YANKTON THRIVE			.18246						
	202502	03/05/25	PROGRAM-PUZZLES & PIES	170.00		Yankton Librar		- M RECREATION SUPPLIES	701.701.242
	202502	03/05/25	PROGRAM-BRICK BATTLE	75.00		Yankton Librar		- M RECREATION SUPPLIES	701.701.242
				245.00		*TOTAL CHECK			
			VENDOR TOTAL	245.00					
LIBRARY TRUST				2,074.93		**TOTAL			

	ADOPTED BUDGET	REVISED BUDGET	ANNUAL ACT AND IN PROCESS	MTD POSTED AND IN PROCESS	YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT
101 GENERAL FUND							
INTERGOVERNMENTAL REVENUES							
3380 COUNTY SHARE OF LIBRARY BUDG	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00	0
TOTAL: INTERGOVERNMENTAL REVENUES	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00	0
GOODS AND SERVICES							
3450 LIBRARY COPY FEES	0.00	0.00	0.00	0.00	0.00	0.00	0
3451 NON-RESIDENT LIBRARY CARDS	8,500.00	8,500.00	730.00	3,020.00	5,480.00	5,480.00	35 ---
3452 LIBRARY A.V. FEES	0.00	0.00	0.00	0.00	0.00	0.00	0
3453 LIBRARY LONG OR (SHORT)	10.00	10.00	0.00	0.00	10.00	10.00	0
3454 SALE OF WITHDRAWN ITEMS	200.00	200.00	15.77	95.33	104.67	104.67	47 ----
3455 OTHER-LIBRARY REVENUES	1,500.00	1,500.00	78.00	165.00	1,335.00	1,335.00	11 -
3456 PC PRINTING	6,000.00	6,000.00	637.40	1,512.95	4,487.05	4,487.05	25 --
3490 SALE OF MATERIALS	100.00	100.00	0.00	0.00	100.00	100.00	0
3491 OTHER NON-TAXABLE	2,000.00	2,000.00	0.00	2,729.33	729.33-	729.33-	136 -----]]]
3492 OTHER TAXABLE	0.00	0.00	0.00	0.00	0.00	0.00	0
TOTAL: GOODS AND SERVICES	18,310.00	18,310.00	1,461.17	7,522.61	10,787.39	10,787.39	41 ----
FINES							
3510 COURT FINES	2,500.00	2,500.00	121.55	263.90	2,236.10	2,236.10	10 -
3511 PARKING FINES	1,700.00	1,700.00	650.00	700.00	1,000.00	1,000.00	41 ----
3520 LIBRARY FINES	500.00	500.00	15.00	77.00	423.00	423.00	15 -
TOTAL: FINES	4,700.00	4,700.00	786.55	1,040.90	3,659.10	3,659.10	22 --
MISCELLANEOUS							
3610 INTEREST	40,000.00	40,000.00	28,309.26	67,650.39	27,650.39-	27,650.39-	169 -----]]]]
3611 UTILITY REFUNDS	0.00	0.00	0.00	0.00	0.00	0.00	0
3612 SALE OF FIXED ASSETS	10,000.00	10,000.00	0.00	0.00	10,000.00	10,000.00	0
3613 LEASE ISSUANCE PROCEEDS	0.00	0.00	0.00	0.00	0.00	0.00	0
3614 BOND PROCEEDS	0.00	0.00	0.00	0.00	0.00	0.00	0
3615 MISC REIMBURSEMENTS	4,000.00	4,000.00	14,884.31	15,668.10	11,668.10-	11,668.10-	391 -----]]]]
3617 CAPITAL LEASE	0.00	0.00	0.00	0.00	0.00	0.00	0
3618 USDA RURAL DEVELOPMENT LOAN	0.00	0.00	0.00	0.00	0.00	0.00	0
3620 LAND RENT	0.00	0.00	0.00	0.00	0.00	0.00	0
3640 COMPENSATION LOSS & DAMAGE	3,000.00	3,000.00	22,366.31	25,593.15	22,593.15-	22,593.15-	853 -----]]]]
3641 LIBR COMP FOR LOSS & DAMAGE	1,500.00	1,500.00	35.50	262.94	1,237.06	1,237.06	17 -
TOTAL: MISCELLANEOUS	58,500.00	58,500.00	65,595.38	109,174.58	50,674.58-	50,674.58-	186 -----]]]]
TOTAL: GENERAL FUND	101,510.00	101,510.00	67,843.10	117,738.09	16,228.09-	16,228.09-	116 -----]]]]

	ADOPTED BUDGET	REVISED BUDGET	ANNUAL ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT
701 LIBRARY TRUST						
3342 JUMP START GRANT	0.00	0.00	0.00	0.00	0.00	0
3610 INTEREST	0.00	0.00	150.73	329.65	329.65-	9999 -----]]]]
3642 GRANTS	0.00	0.00	0.00	0.00	0.00	0
3660 DONATIONS FROM PRIVATE	0.00	0.00	4,588.45	6,004.33	6,004.33-	9999 -----]]]]
3661 DONATIONS SUMMER READING	0.00	0.00	0.00	0.00	0.00	0
TOTAL: LIBRARY TRUST	0.00	0.00	4,739.18	6,333.98	6,333.98-	9999 -----]]]]

	ANNUAL REVISED BUDGET	ENCUMBERED	ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT
101 GENERAL FUND						
142 COMMUNITY LIBRARY PERSONNEL SERVICES						
101 REGULAR WAGES	471,000.00	0.00	37,364.49	110,042.50	360,957.50	23 --
102 TEMPORARY WAGES	40,000.00	0.00	3,957.01	11,662.24	28,337.76	29 --
103 OVERTIME WAGES	750.00	0.00	233.56	276.64	473.36	36 ---
111 OASI	39,149.00	0.00	3,031.25	8,966.42	30,182.58	22 --
121 RETIREMENT	28,305.00	0.00	2,255.89	6,601.09	21,703.91	23 --
131 WORKMENS COMPENSATION	3,384.00	0.00	0.00	0.00	3,384.00	0
132 GROUP INSURANCE	94,178.00	0.00	4,420.18	12,838.26	81,339.74	13 -
133 UNEMPLOYMENT INSURANCE	1,214.00	0.00	48.17	180.33	1,033.67	14 -
TOTAL: PERSONNEL SERVICES	677,980.00	0.00	51,310.55	150,567.48	527,412.52	22 --
OTHER CURRENT EXPENDITURES						
201 INSURANCE	14,776.00	0.00	12,878.77	12,878.77	1,897.23	87 -----
202 PROFESSIONAL SERVICES	17,000.00	0.00	1,846.40	5,835.95	11,164.05	34 ---
204 CONTRACTED SERVICES	16,000.00	0.00	2,400.00	4,800.00	11,200.00	30 ---
209 E-BOOKS	33,000.00	0.00	6,033.61	7,293.17	25,706.83	22 --
211 PUBLISHING	500.00	0.00	0.00	0.00	500.00	0
212 RENTALS & XEROX SUPPLIES	4,500.00	0.00	383.11	1,274.48	3,225.52	28 --
221 REP. & MAINT. - EQUIPMENT	3,000.00	0.00	0.00	426.98	2,573.02	14 -
223 REP. & MAINT. - BUILDINGS	6,000.00	0.00	2,769.98	2,878.23	3,121.77	47 ----
224 REP. & MAINT.-CENTRAL GARAGE	0.00	0.00	0.00	0.00	0.00	0
231 POSTAGE	3,800.00	0.00	540.58	583.98	3,216.02	15 -
232 OFFICE SUPPLIES	8,000.00	0.00	476.51	1,217.61	6,782.39	15 -
233 PRINTING & BINDING	0.00	0.00	0.00	0.00	0.00	0
234 COPIES	0.00	0.00	0.00	0.00	0.00	0
235 SUBSCRIPTIONS & PUBLICATIONS	9,500.00	0.00	828.23	2,101.41	7,398.59	22 --
236 JANITORIAL SUPPLIES	3,000.00	0.00	124.01	278.01	2,721.99	9
242 PROGRAM SUPPLIES	5,000.00	0.00	462.57	1,597.82	3,402.18	31 ---
244 UNIFORMS & DRY GOODS	0.00	0.00	0.00	0.00	0.00	0
248 PHOTOGRAPHY/AUDIO-VISUAL	0.00	0.00	0.00	0.00	0.00	0
255 COVID EXPENSE	0.00	0.00	0.00	0.00	0.00	0
261 MEMBERSHIP DUES	1,000.00	0.00	0.00	0.00	1,000.00	0
263 TRAVEL EXPENSE	3,000.00	0.00	542.90	542.90	2,457.10	18 -
265 CONFERENCE & MEETINGS	1,500.00	0.00	0.00	1,364.00	136.00	90 -----
271 TELEPHONE	2,300.00	0.00	198.30	258.80	2,041.20	11 -
272 ELECTRICITY	20,000.00	0.00	890.58	1,819.98	18,180.02	9
273 FUEL-HEATING	6,000.00	0.00	1,027.13	1,781.00	4,219.00	29 --
274 WATER SERVICE	3,500.00	0.00	88.00	169.51	3,330.49	4
275 SEWER SERVICE	1,200.00	0.00	72.15	137.30	1,062.70	11 -
276 LANDFILL	500.00	0.00	32.00	104.00	396.00	20 --
277 RUBBLE	0.00	0.00	0.00	0.00	0.00	0
TOTAL: OTHER CURRENT EXPENDITURES	163,076.00	0.00	31,594.83	47,343.90	115,732.10	29 --
CAPITAL OUTLAY						
301 CAPITAL REPAIR & MAINTENANCE	29,700.00	0.00	0.00	0.00	29,700.00	0

Expenditure Guideline
 FOR THE PERIOD(S) JAN 01, 2025 THROUGH MAR 31, 2025

	ANNUAL REVISED BUDGET	ENCUMBERED	ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT
101	GENERAL FUND					
142	COMMUNITY LIBRARY					
	CAPITAL OUTLAY					
320	BUILDINGS	50,000.00	0.00	0.00	50,000.00	0
340	BOOKS	53,000.00	0.00	1,708.72	50,587.54	4
342	AV - CAPITAL	10,000.00	0.00	140.25	9,738.61	2
350	EQUIPMENT	2,500.00	0.00	0.00	2,500.00	0
355	COVID CAPITAL EXPENSE	0.00	0.00	0.00	0.00	0
TOTAL:	CAPITAL OUTLAY	145,200.00	0.00	1,848.97	142,526.15	1
	OTHER EXPENDITURES					
530	REFUNDS & REIMBURSEMENTS	0.00	0.00	0.00	0.00	0
TOTAL:	OTHER EXPENDITURES	0.00	0.00	0.00	0.00	0
TOTAL:	COMMUNITY LIBRARY	986,256.00	0.00	84,754.35	785,670.77	20 --
TOTAL:	GENERAL FUND	986,256.00	0.00	84,754.35	785,670.77	20 --

	ANNUAL REVISED BUDGET	ENCUMBERED	ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT
701 LIBRARY TRUST						
701 LIBRARY TRUST						
OTHER CURRENT EXPENDITURES						
202 PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00	0
221 REP. & MAINT. - EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0
223 REP. & MAINT. - BUILDINGS	0.00	0.00	0.00	0.00	0.00	0
232 OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00	0
235 SUBSCRIPTIONS & PUBLICATIONS	0.00	0.00	0.00	0.00	0.00	0
242 RECREATION SUPPLIES	0.00	0.00	348.72	1,626.66	1,626.66-	9999 -----]]]]
248 PHOTOGRAPHY/AUDIO-VISUAL	0.00	0.00	0.00	0.00	0.00	0
250 SUMMER READING PROGRAM	0.00	0.00	82.02	82.02	82.02-	9999 -----]]]]
263 TRAVEL EXPENSE	0.00	0.00	0.00	0.00	0.00	0
TOTAL: OTHER CURRENT EXPENDITURES	0.00	0.00	430.74	1,708.68	1,708.68-	9999 -----]]]]
CAPITAL OUTLAY						
301 ALA LAPTOP GRANT	0.00	0.00	0.00	0.00	0.00	0
317 MMIP GRANT	0.00	0.00	0.00	0.00	0.00	0
318 ALA ACCESSIBILITY GRANT	0.00	0.00	1,584.99	1,584.99	1,584.99-	9999 -----]]]]
319 DIGITAL LITERACY GRANT	0.00	0.00	0.00	0.00	0.00	0
340 BOOKS	0.00	0.00	59.20	59.20	59.20-	9999 -----]]]]
342 AV - CAPITAL	0.00	0.00	0.00	0.00	0.00	0
350 EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0
TOTAL: CAPITAL OUTLAY	0.00	0.00	1,644.19	1,644.19	1,644.19-	9999 -----]]]]
TOTAL: LIBRARY TRUST	0.00	0.00	2,074.93	3,352.87	3,352.87-	9999 -----]]]]
TOTAL: LIBRARY TRUST	0.00	0.00	2,074.93	3,352.87	3,352.87-	9999 -----]]]]

----FUND---- 701 LIBRARY TRUST

ACCOUNT	BEGINNING BALANCE	ACTUAL-THIS MONTH	ACTUAL-THIS YEAR	ENDING BALANCE	
-----	-----	-----	-----	-----	
ASSETS					

CURRENT ASSETS:					
701.1012					
	NOW ACCOUNT - 1ST DAKOTA	44,744.81	2,664.25	1,302.22	46,047.03
	TOTAL CURRENT ASSETS:	44,744.81	2,664.25	1,302.22	46,047.03
	TOTAL ASSETS:	44,744.81	2,664.25	1,302.22	46,047.03
LIABILITIES AND FUND BALANCE					

CURRENT LIABILITIES:					
701.2011					
	ACCOUNTS PAYABLE	1,678.89CR	0.00	1,678.89	0.00
	TOTAL CURRENT LIABILITIES:	1,678.89CR	0.00	1,678.89	0.00
	TOTAL LIABILITIES:	1,678.89CR	0.00	1,678.89	0.00
FUND BALANCE:					
701.2511					
	FUND BALANCE - UNDESIGNATED	62,968.20CR	0.00	0.00	62,968.20CR
701.2900					
	REVENUE CONTROL	25,876.73CR	4,739.18CR	6,333.98CR	32,210.71CR
701.2910					
	EXPENDITURE CONTROL	45,779.01	2,074.93	3,352.87	49,131.88
	TOTAL FUND BALANCE:	43,065.92CR	2,664.25CR	2,981.11CR	46,047.03CR
	TOTAL LIABILITIES AND FUND BALANCE:	44,744.81CR	2,664.25CR	1,302.22CR	46,047.03CR
	TOTAL FUND:	0.00	0.00	0.00	0.00

		ANNUAL	ACT MTD POSTED	ACT YTD POSTED	REMAINING	PCT		
		REVISED BUDGET	AND IN PROCESS	AND IN PROCESS	BALANCE			
SOURCE-JE-ID	VENDOR/CUSTOMER/EXPLANATION	REF/REC/CHK	INVOICE	AMOUNT	DESCRIPTION	P.O.	F 9	FIL
101	GENERAL FUND							
142	COMMUNITY LIBRARY PERSONNEL SERVICES							
101	REGULAR WAGES	471,000.00	0.00	37,364.49	110,042.50	360,957.50	23 --	
J-031425-290	PAYROLL MARCH 14, 2025			18,688.50	LIBRARY-REG WAGES		P	A
J-032825-292	PAYROLL MARCH 28, 2025			18,675.99	LIBRARY-REG WAGES		P	A
102	TEMPORARY WAGES	40,000.00	0.00	3,957.01	11,662.24	28,337.76	29 --	
J-031425-290	PAYROLL MARCH 14, 2025			1,790.40	LIBRARY-TEMP WAGES		P	A
J-032825-292	PAYROLL MARCH 28, 2025			2,166.61	LIBRARY-TEMP WAGES		P	A
103	OVERTIME WAGES	750.00	0.00	233.56	276.64	473.36	36 ---	
J-031425-290	PAYROLL MARCH 14, 2025			17.26	LIBRARY OVERTIME		P	A
J-032825-292	PAYROLL MARCH 28, 2025			216.30	LIBRARY OVERTIME		P	A
111	OASI	39,149.00	0.00	3,031.25	8,966.42	30,182.58	22 --	
J-031425-290	PAYROLL MARCH 14, 2025			1,494.10	LIBRARY-OASI		P	A
J-032825-292	PAYROLL MARCH 28, 2025			1,537.15	LIBRARY-OASI		P	A
121	RETIREMENT	28,305.00	0.00	2,255.89	6,601.09	21,703.91	23 --	
J-031425-290	PAYROLL MARCH 14, 2025			1,122.35	LIBRARY-RETIREMENT		P	A
J-032825-292	PAYROLL MARCH 28, 2025			1,133.54	LIBRARY-RETIREMENT		P	A
131	WORKMENS COMPENSATION	3,384.00	0.00	0.00	0.00	3,384.00	0	
132	GROUP INSURANCE	94,178.00	0.00	4,420.18	12,838.26	81,339.74	13 -	
J-031425-290	PAYROLL MARCH 14, 2025			2,104.59	LIBRARY-GROUP INS		P	A
J-032825-292	PAYROLL MARCH 28, 2025			2,104.59	LIBRARY-GROUP INS		P	A
J-033125-299	MARCH JOURNAL ENTRIES JE 43			211.00	EAP GROUP INSURANCE			A
133	UNEMPLOYMENT INSURANCE	1,214.00	0.00	48.17	180.33	1,033.67	14 -	
J-031425-290	PAYROLL MARCH 14, 2025			24.82	LIBRARY-UNEMP INS		P	A
J-032825-292	PAYROLL MARCH 28, 2025			23.35	LIBRARY-UNEMP INS		P	A
TOTAL: PERSONNEL SERVICES		677,980.00	0.00	51,310.55	150,567.48	527,412.52	22 --	
OTHER CURRENT EXPENDITURES								
201	INSURANCE	14,776.00	0.00	12,878.77	12,878.77	1,897.23	87 -----	
D-032425-268	05569 SD PUBLIC ASSURANCE ALLI 070920 3/05/2025			12,878.77	INSURANCE RENEWAL	022638	P -	A
202	PROFESSIONAL SERVICES	17,000.00	0.00	1,846.40	5,835.95	11,164.05	34 ---	
M-030525-258	.16492 AT&T BILL PAYMENT 202502 Bailey			96.20	MOBILE DATA		-	A
M-030525-258	.16957 IN NICHE ACADEMY 202502 Schmidt			1,400.00	LEARNING SYSTEM		-	A
M-030525-258	.20307 WWP OLSONS PEST TECHN 202502 Schmidt			93.00	PEST CONTROL		-	A
M-030525-258	.16306 ECO WATERS 202502 Schmidt			126.00	WATER SYSTEM RENT		-	A

		ANNUAL		ACT MTD POSTED	ACT YTD POSTED	REMAINING			
		REVISED BUDGET	ENCUMBERED	AND IN PROCESS	AND IN PROCESS	BALANCE	PCT		
SOURCE-JE-ID	VENDOR/CUSTOMER/EXPLANATION	REF/REC/CHK	INVOICE	AMOUNT	DESCRIPTION	P.O.	F	9	FIL
101	GENERAL FUND								
142	COMMUNITY LIBRARY								
	OTHER CURRENT EXPENDITURES								
202	PROFESSIONAL SERVICES								
M-030525-258	.16492 AT&T BILL PAYMENT	202502	Bailey	96.20	MOBILE DATA		-		A
D-032425-268	04250 YANKTON FIRE & SAFETY CO	070936	30144	35.00	EXTINGUISHER INSPECTION	081565	P	-	A
204	CONTRACTED SERVICES	16,000.00	0.00	2,400.00	4,800.00	11,200.00	30	---	
D-031025-245	05937 J & H CLEANING SERVICES,	070849	03312585	1,200.00	JANITORIAL SERVICE	081564	P	-	A
D-032425-268	05937 J & H CLEANING SERVICES,	070901	3312629	1,200.00	JANITORIAL SERVICES	081570	P	-	A
209	E-BOOKS	33,000.00	0.00	6,033.61	7,293.17	25,706.83	22	--	
M-030525-258	.13843 OVERDRIVE DIST	202502	Schmidt	408.22	EBOOKS		-		A
M-030525-258	.13843 OVERDRIVE DIST	202502	Schmidt	314.46	EBOOKS		-		A
M-030525-258	.19353 TUMBLEBOOKS	202502	Schmidt	1,000.00	TUMBLEBOOK SUBSCRIPTION		-		A
M-030525-258	.13843 OVERDRIVE DIST	202502	Schmidt	1,066.93	EBOOKS		-		A
M-030525-258	.13843 OVERDRIVE DIST	202502	Schmidt	75.00	EBOOKS		-		A
M-030525-258	.13843 OVERDRIVE DIST	202502	Schmidt	169.00	EBOOKS		-		A
M-030525-258	.13843 OVERDRIVE DIST	202502	Schmidt	3,000.00	EBOOK CONSORTIUM FEE		-		A
211	PUBLISHING	500.00	0.00	0.00	0.00	500.00	0		
212	RENTALS & XEROX SUPPLIES	4,500.00	0.00	383.11	1,274.48	3,225.52	28	--	
D-032425-268	03445 A&B BUSINESS SOLUTIONS	070882	IN1241200	383.11	COPIER LEASE	081566	P	-	A
221	REP. & MAINT. - EQUIPMENT	3,000.00	0.00	0.00	426.98	2,573.02	14	-	
223	REP. & MAINT. - BUILDINGS	6,000.00	0.00	2,769.98	2,878.23	3,121.77	47	----	
M-030525-258	.14179 MENARDS YANKTON SD	202502	Mastalir	49.98	BALLAST		-		A
D-032425-268	05861 POWER SOURCE ELECTRIC	070914	83153	2,720.00	FLAT PANEL LIGHTS	024729	P	N	A
224	REP. & MAINT.-CENTRAL GARAGE	0.00	0.00	0.00	0.00	0.00	0		
231	POSTAGE	3,800.00	0.00	540.58	583.98	3,216.02	15	-	
M-030525-258	.11798 BAKER-TAYLOR	202502	Schmidt	25.58	POSTAGE		-		A
M-030525-258	.19037 PITNEY BOWES	202502	Schmidt	515.00	POSTAGE		-		A
232	OFFICE SUPPLIES	8,000.00	0.00	476.51	1,217.61	6,782.39	15	-	
M-030525-258	.13094 THE LIBRARY STORE	202502	Dobrovolny	185.91	OFFICE SUPPLIES		-		A
M-030525-258	.20979 AMAZON MARK W14007G63	202502	Dobrovolny	19.98	OFFICE SUPPLIES		-		A
M-030525-258	.18554 VISTAPRINT	202502	Yankton Librar	35.42	OFFICE SUPPLIES		-		A
M-030525-258	.21019 AMZN MKTP US ZC4903YC1	202502	Dobrovolny	120.20	OFFICE SUPPLIES		-		A
J-033125-299	MARCH JOURNAL ENTRIES	JE 45		115.00	PAPER CHARGES-MARCH				A
233	PRINTING & BINDING	0.00	0.00	0.00	0.00	0.00	0		
234	COPIES	0.00	0.00	0.00	0.00	0.00	0		

		ANNUAL		ACT MTD POSTED	ACT YTD POSTED	REMAINING			
		REVISED BUDGET	ENCUMBERED	AND IN PROCESS	AND IN PROCESS	BALANCE	PCT		
SOURCE-JE-ID	VENDOR/CUSTOMER/EXPLANATION	REF/REC/CHK	INVOICE	AMOUNT	DESCRIPTION	P.O.	F	9	FIL
101	GENERAL FUND								
142	COMMUNITY LIBRARY OTHER CURRENT EXPENDITURES								
235	SUBSCRIPTIONS & PUBLICATIONS	9,500.00	0.00	828.23	2,101.41	7,398.59	22	--	
M-030525-258	.20994 D J WSJ	202502	Schmidt	828.23	NEWSPAPER SUBSCRIPTION		-		A
236	JANITORIAL SUPPLIES	3,000.00	0.00	124.01	278.01	2,721.99	9		
M-030525-258	.14377 KOPETSKYS ACE HDWE	202502	Schmidt	124.01	JANITORIAL SUPPLIES		-		A
242	PROGRAM SUPPLIES	5,000.00	0.00	462.57	1,597.82	3,402.18	31	---	
M-030525-258	.20979 AMAZON MARK W14007G63	202502	Dobrovolny	136.80	PROGRAM SUPPLIES		-		A
M-030525-258	.20987 AMZN MKTP US DI83R6MF3	202502	Dobrovolny	11.80	PROGRAM SUPPLIES		-		A
M-030525-258	.18554 VISTAPRINT	202502	Yankton Librar	66.58	PROGRAM SUPPLIES		-		A
M-030525-258	.20992 AMAZON MARK MS9RH2US3	202502	Dobrovolny	7.99	PROGRAM SUPPLIES		-		A
M-030525-258	.20993 AMAZON RETA IH6VY3EJ3	202502	Dobrovolny	11.18	PROGRAM SUPPLIES		-		A
M-030525-258	.19560 JOANN STORES JOANN.COM	202502	Yankton Librar	33.74	PROGRAMMING SUPPLIES		-		A
M-030525-258	.19560 JOANN STORES JOANN.COM	202502	Yankton Librar	41.98	PROGRAMMING SUPPLIES		-		A
M-030525-258	.14844 DOLLAR TREE	202502	Yankton Librar	12.50	PROGRAM SUPPLIES		-		A
M-030525-258	.11840 WALGREENS #9806	202502	Schmidt	20.00	PROGRAM SUPPLIES		-		A
M-030525-258	.16389 DAIRY QUEEN #17883	202502	Dobrovolny	20.00	PROGRAM SUPPLIES		-		A
M-030525-258	.18973 CKE MUDDY MOS COFFEE	202502	Dobrovolny	20.00	PROGRAM SUPPLIES		-		A
M-030525-258	.14377 KOPETSKYS ACE HDWE	202502	Dobrovolny	20.00	PROGRAM SUPPLIES		-		A
M-030525-258	.18931 CKE BRO BRGR BAR YANKT	202502	Dobrovolny	20.00	PROGRAM SUPPLIES		-		A
M-030525-258	.18692 HY-VEE F&F YANKTON 589	202502	Dobrovolny	20.00	PROGRAM SUPPLIES		-		A
M-030525-258	.16533 MCDONALDS F4208	202502	Dobrovolny	20.00	PROGRAM SUPPLIES		-		A
244	UNIFORMS & DRY GOODS	0.00	0.00	0.00	0.00	0.00	0		
248	PHOTOGRAPHY/AUDIO-VISUAL	0.00	0.00	0.00	0.00	0.00	0		
255	COVID EXPENSE	0.00	0.00	0.00	0.00	0.00	0		
261	MEMBERSHIP DUES	1,000.00	0.00	0.00	0.00	1,000.00	0		
263	TRAVEL EXPENSE	3,000.00	0.00	542.90	542.90	2,457.10	18	-	
M-030525-258	.21015 CENEX-DJS CONVENIENCE	202502	Dobrovolny	39.66	TRAVEL EXPENSE		-		A
M-030525-258	.13418 DAIRY QUEEN#16261	202502	Dobrovolny	20.99	TRAVEL EXPENSE		-		A
M-030525-258	.21020 UPPER CRUST PIZZA & WI	202502	Schmidt	41.96	TRAVEL EXPENSE		-		A
M-030525-258	.21024 HOTELBOOKING SERV FEE	202502	Schmidt	17.99	TRAVEL EXPENSE		-		A
M-030525-258	.18414 HOTEL HOTELBOOKING	202502	Schmidt	422.30	TRAVEL EXPENSE		-		A
265	CONFERENCE & MEETINGS	1,500.00	0.00	0.00	1,364.00	136.00	90	-----	
271	TELEPHONE	2,300.00	0.00	198.30	258.80	2,041.20	11	-	
M-030525-258	.18669 BLUEPEAK	202502	Yardley	137.80	PHONE		-		A
J-031425-290	PAYROLL MARCH 14, 2025			60.50	LIBRARY-TELEPHONE		P		A
272	ELECTRICITY	20,000.00	0.00	890.58	1,819.98	18,180.02	9		
M-033125-264	00455 NORTHWESTERN ENERGY - BU	202515	03032025	890.58	ELECTRIC		-		A

		ANNUAL		ACT MTD POSTED	ACT YTD POSTED	REMAINING	PCT		
		REVISED BUDGET	ENCUMBERED	AND IN PROCESS	AND IN PROCESS	BALANCE			
SOURCE-JE-ID	VENDOR/CUSTOMER/EXPLANATION	REF/REC/CHK	INVOICE	AMOUNT	DESCRIPTION	P.O.	F	9	FIL
101	GENERAL FUND								
142	COMMUNITY LIBRARY OTHER CURRENT EXPENDITURES								
273	FUEL-HEATING	6,000.00	0.00	1,027.13	1,781.00	4,219.00	29	--	
M-033125-264	00303 MIDAMERICAN ENERGY COMPA	202515 03052025		1,027.13	ENERGY		-		A
274	WATER SERVICE	3,500.00	0.00	88.00	169.51	3,330.49	4		
M-033125-264	00109 CITY UTILITIES	202515 03072025		88.00	WTR-WW CHARGES	002642	P	-	A
275	SEWER SERVICE	1,200.00	0.00	72.15	137.30	1,062.70	11	-	
M-033125-264	00109 CITY UTILITIES	202515 03072025		72.15	WTR-WW CHARGES	002642	P	-	A
276	LANDFILL	500.00	0.00	32.00	104.00	396.00	20	--	
J-033125-299	MARCH JOURNAL ENTRIES	JE 41		32.00	DUMPSTER CHGS - MARCH 25				A
277	RUBBLE	0.00	0.00	0.00	0.00	0.00	0		
TOTAL: OTHER CURRENT EXPENDITURES		163,076.00	0.00	31,594.83	47,343.90	115,732.10	29	--	
CAPITAL OUTLAY									
301	CAPITAL REPAIR & MAINTENANCE	29,700.00	0.00	0.00	0.00	29,700.00	0		
320	BUILDINGS	50,000.00	0.00	0.00	0.00	50,000.00	0		
340	BOOKS	53,000.00	0.00	1,708.72	2,412.46	50,587.54	4		
M-030525-258	.20979 AMAZON MARK W14007G63	202502 Dobrovolny		75.80	BOOKS		-		A
M-030525-258	.20986 AMAZON MARK 1S5XP2OW3	202502 Dobrovolny		109.28	BOOKS		-		A
M-030525-258	.20992 AMAZON MARK MS9RH2US3	202502 Dobrovolny		42.86	BOOKS		-		A
M-030525-258	.11798 BAKER-TAYLOR	202502 Schmidt		1,339.49	BOOKS		-		A
M-030525-258	.20998 AMAZON MARK L33B64NF3	202502 Dobrovolny		124.96	BOOKS		-		A
M-030525-258	.21004 AMZN MKTP US 0V20178S3	202502 Dobrovolny		16.33	BOOK		-		A
342	AV - CAPITAL	10,000.00	0.00	140.25	261.39	9,738.61	2		
M-030525-258	.20968 PRIME VIDEO 665PE1103	202502 Dobrovolny		21.23	MOVIE DOWNLOAD		-		A
M-030525-258	.20986 AMAZON MARK 1S5XP2OW3	202502 Dobrovolny		14.96	DVDS		-		A
M-030525-258	.20992 AMAZON MARK MS9RH2US3	202502 Dobrovolny		57.87	DVDS		-		A
M-030525-258	.20998 AMAZON MARK L33B64NF3	202502 Dobrovolny		27.45	DVDS		-		A
M-030525-258	.21001 AMZN MKTP US YO08W69L3	202502 Dobrovolny		28.73	DVD		-		A
M-030525-258	.20903 AMAZON MARK ZG2466V10	202502 Dobrovolny		9.99	DVD REFUND		-		A
350	EQUIPMENT	2,500.00	0.00	0.00	0.00	2,500.00	0		
355	COVID CAPITAL EXPENSE	0.00	0.00	0.00	0.00	0.00	0		
TOTAL: CAPITAL OUTLAY		145,200.00	0.00	1,848.97	2,673.85	142,526.15	1		
OTHER EXPENDITURES									

		ANNUAL		ACT MTD POSTED	ACT YTD POSTED	REMAINING	PCT	
		REVISED BUDGET	ENCUMBERED	AND IN PROCESS	AND IN PROCESS	BALANCE		
SOURCE-JE-ID	VENDOR/CUSTOMER/EXPLANATION	REF/REC/CHK	INVOICE	AMOUNT	DESCRIPTION	P.O.	F 9	FIL
101	GENERAL FUND							
142	COMMUNITY LIBRARY OTHER EXPENDITURES							
530	REFUNDS & REIMBURSEMENTS	0.00	0.00	0.00	0.00	0.00	0	
TOTAL:	OTHER EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0	
TOTAL:	COMMUNITY LIBRARY	986,256.00	0.00	84,754.35	200,585.23	785,670.77	20 --	
TOTAL:	GENERAL FUND	986,256.00	0.00	84,754.35	200,585.23	785,670.77	20 --	

Director's Report—April 2025

March Meowness Review: We had lots of fun during the month of March finding different ways to program with cats: Yoga with Cats, Silent Book Club with Cats, Cats on Canvas Adult Craft night, an adult field trip to the Heartland Humane Society, and cat themed storytimes and after school activities all month long. Even better was surprising folks with the ability to clear their cards by simply sharing a picture of a cat. At the beginning of the month we had 576 cards with fines or fees on them. By the end of March, we had cleared 54 of those cards. It was great to see some folks being excited to access the library services again. Now that the event is over, we will do our regular weeding cycle to remove cards from the system that have been expired for more than two years.

National Library Week: This annual celebration is a time to reflect on the vital roles that libraries and library workers play in our communities. This year already we have faced challenges to library funding at both a state and federal level. We need to continue to advocate for these important institutions that not only supply materials to encourage a love of reading and exploration but also bring people together and encourage life long learning in so many unique ways.

The theme for National Library Week this year is Drawn to the Library. We think there are so many things that can draw folks to YCL! To celebrate the staff have themes for dress up each day of the week and have invited school staff and librarians to join in on that fun. The Friends of the Library served coffee for the public all day on Tuesday, April 8. We will also be hosting a special adult event on Friday evening, April 11, a Pictionary-style competition and showing a PBS and Indie Lens Film on Saturday, April 12 called *Free For All: The Public Library*. We will have interactive activities for library users throughout the week, including a sticker mosaic poster, drawing activities, free books from the Friends, and the opportunity to donate a High \$5 to the YCL Foundation if they feel "Drawn to the Library".

Summer Reading: We are busy gearing up for our 2025 Summer Reading Program: *Color Our World*. Planning for summer truly starts in the coldest months of the year (though sometimes it seems like it is always ongoing). We have a variety of great family performers scheduled again from magic shows, to science, snakes and raptors, too! We will get some instruction on cartooning techniques, meet some Yankton residents of days past during the Cemetery Walk, experience a hoop dancing performance by the great Starr Chief Eagle, and watch a live painting by J. White among lots of crafts, activities, learning and fun.

This year we are kicking off the summer by partnering with Yankton Parks and Rec and Yankton Area Arts to join with Kids' Art Fest for a truly unforgettable pARTy In the Park on Tuesday, May 27. With art activities from local organizations, food trucks, inflatables, face painting and a petting zoo, we couldn't think of any better way to start your summer!

Friends of the Library: The Friends hosted another successful sale during the first weekend of April. Those with Friends memberships got to shop early on Thursday, April 3. This has been a great “perk” for members. Sunday was a \$3 bag sale. After clean up on Monday, the Friends decided to offer several books for free throughout the week to help make room for new inventory for their summer sales. Upcoming summer sales will be Saturdays from 9am to 1pm: June 14, July 12 and August 30. The next Friends of the Library meeting will be on Monday, April 14 at 5:15pm in the YCL meeting room. They are always happy to accept new members. You can ask at the library’s front desk for a brochure if you’d like to sign up or get more info!

Upcoming Closed Date: The library will be closed on Sunday, April 20 in observance of the Easter holiday.

The library will be closed on Sunday, May 25 and Monday, May 26 in observance of Memorial Day. That week begins our summer business hours through Labor Day:

Monday & Tuesday: 9am-8pm

Wednesday & Thursday: 9am-6pm

Friday & Saturday: 9am-5pm

Sunday: Closed

Next Meeting: The next regularly scheduled Library Board of Trustees meeting will be held on Wednesday, May 14 at 5:30pm in the YCL meeting room or online at <https://global.gotomeeting.com/join/541968125>

MARCH 2025 USAGE & CIRCULATION STATISTICS

Total Circulation Statistics*				Public Computer Use			
	2025	2024	2023		2025	2024	2023
Adult	7,146	7,439	7,267	Uses	430	573	572
Juvenile	5,298	4,851	4,896	Hours	314.5	363	350
Total	12,444	12,290	12,163				
*Includes physical collection, ILL, and eBooks				WiFi Usage			
	2025	2024	2023		2025	2024	2023
Physical Collection Circulation				Sessions	775	741	820
Adult	4,201	4,239	5,032	Total Session Hours	1667.5	818	876
Juvenile	4,670	4,349	4,262	Unique Users	245	244	241
Total	8,871	8,588	9,294				
Interlibrary Loan				Meeting Room Use			
	2025	2024	2023		2025	2024	2023
Requested	140	82	125	Library Uses	38	32	41
Supplied	29	30	34	Library Hours	123	94	114
Total	169	112	159	Non-Library Uses	37	23	29
				Non-Library Hours	58	33	48
Electronic Resources				Study Room Use			
	2025	2024	2023		2025	2024	2023
OverDrive Adult	2,776	2,516	2,248	Uses	76	16	24
OverDrive Juvenile	377	351	252	Hours	135	26	39
TumbleBooks	251	652	337				
Total	3,404	3,519	2,837				
Adult Outreach				Notary			
	2025	2024	2023		2025	2024	2023
Locations	9	9	10	Requests	7	0	NA
Patrons	44	47	50				
Circulations	156	154	123				
Daycare Outreach				Proctor			
	2025	2024	2023		2025	2024	2023
Locations	6	4	4	Tests	5	1	9
Patrons	123	51	46				
Circulations	140	140	72				
Teen Subscription Bags				Genealogy Requests			
	2025	2024	2023		2025	2024	2023
Active Subscriptions	25	23	15	Patrons	1	2	2
				Hours	4	4	1.25
Toy Lending Library Checkouts				Teacher Requests			
	2025	2024	2023		2025	2024	2023
Toy Bins	23	27	NA	Patrons	0	2	1
				Courier			
	2025	2024	2023		2025	2024	2023
				Total Incoming	194	50	172
				Total Outgoing	242	73	197
				Total	436	123*	369
				*courier service ended mid-March			

MARCH 2025 USAGE & CIRCULATION STATISTICS

Current Cards				Collection			
	2025	2024	2023		2025	2024	2023
Resident	4,306	4,394	3,079	Items Added	462	407	665
Non-Resident	287	248	181	Items Deleted	553	176	333
Mount Marty	29	24	8	Total Collection	85,423	85,524	n/a
Teacher	47	51	35				
Yankton County	902	904	699				
Total	5,571	5,621	4,002				
New Cards				Curbside Pick-Ups			
	2025	2024	2023		2025	2024	2023
Resident Adult	47	41	57		5	0	4
Resident Youth (<18)	8	13	6				
County	7	10	8				
County (Households)	6	9	7				
Non-resident	7	1	4				
Non-resident (households)	5	1	4				
Total New Cards	69	65	12				
Total New Households	11	10	11				
30 Day Trial Cards				Food For Fines			
	2025	2024	2023		2025	2024	2023
30 Day Trial	5	1	19		50	100	92
Online Signup	0	2	NA				
Total	5	3	19				
Social Media Follows				Book a Librarian			
	2025	2024	2023		2025	2024	2023
Facebook	3,450	3,141		Time (minutes)	85	50	435
Instagram	426	384		Number of Sessions	4	3	16
Youtube	169	44					
Total:	4,045	3,569					
				Pass Checkouts			
					2025	2024	2023
				State Park Pass	0	1	NA
				Mead Museum Pass	5	3	4
				Summit Pass	21	6	NA
				Door counters:	East Entrance:	South entrance:	Total:
					3,470	6,075	9,545

MARCH 2025 PROGRAM STATISTICS

Storytime	Date	Time	Kids	Adults	Adult Programs	Date	Time	Adults	Virtual
Cool Cat Storytime	3/3	6:00 PM	0	0	Oscars: Wild Robot	3/1	10:00 AM	18	NA
	3/4	10:00 AM	3	2	Oscars: Conclave	3/1	12:00 PM	26	NA
	3/6	10:00 AM	15	9	Oscars: Nickleboys	3/1	2:30 PM	25	NA
Lion Storytime	3/10	6:00 PM	2	2	Oscars: Wicked	3/2	1:30 PM	37	NA
	3/11	10:00 AM	2	2	Cybersecurity Basics	3/4	11:00 AM	2	NA
	3/13	10:00 AM	11	7	Seed Library	3/11	2:00 PM	27	1
Wild Cat Storytime	3/17	6:00 PM	1	1	Seed Library	3/11	6:00 PM	8	0
	3/18	10:00 AM	1	1	Therapeutic Writing	3/15	10:00 AM	7	NA
	3/20	10:00 AM	15	9	Yoga with Cats	3/15	2:00 PM	16	NA
Cozy Cat Storytime	3/24	6:00 PM	2	1	Silent Book Club with	3/16	2:00 AM	19	NA
	3/25	10:00 AM	3	2	Adult Craft	3/18	6:00 PM	9	NA
	3/27	10:00 AM	12	8	Meditation Group	3/20	6:30 PM	19	NA
Leopard Storytime	3/31	6:00 PM	0	0	Conversational Spanish	3/25	6:00 PM	12	NA
		Total:	67	44			Total:	213	1
Stay and Play	Date	Time	Kids	Adults	Book Clubs	Date	Time	Adults	
	3/5	9-11 AM	9	6	The Center Book Club	3/6	10:00 AM	4	
	3/12	9-11 AM	9	5	Readers Anyomous	3/11	2:00 PM	6	
	3/19	9-11 AM	2	1	Between the Lines	3/25	4:30 PM	2	
	3/26	9-11 AM	5	3	Books & Beers	3/13	6:30 PM	25	
		Total:	25	15			Total:	33	
Elementary Events	Date	Time	Kids	Adults	Video Views for	Date	Video Views		
LEGO Club	3/6	3:45 PM	17	12	Seed Library : Gardening for Wildlife	2/12/25	26		
Pop Art Cat Craft	3/13	3:45 PM	21	10		Total:	26		
Cat Clab Grabber STEAM	3/20	3:45 PM	19	12					
Mufasa Movie	3/27	3:45 PM	7	2	Teen Events	Date	Time	Teens	
		Total:	64	36	Teen After Hours Bowling	3/21	6:00 PM	24	
						Total:		24	
Family Events:	Date	Time	Attendees						
Sacred Heart School Event	3/6	5:30-7:30 PM	146						
Bricks at Ben's	3/9	2-4:00 PM	46						
Winter Reading Bingo	Whole Month of March		172						
Pet Supply Swap	3/22	9 AM-5 PM	48						
Pet Supply Swap	3/23	1-5 PM	10						
Social Dilema Screening	3/27	6-8:30 PM	20						
		Total:	442						



Yankton Community Library • April 2025

All Ages—Purple | Adults—Red | Teen—Green | K-5—Orange | Preschool—Blue *Registration Required | *Fee Required

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Drawn to the Library National Library Week April 6-12, 2025 <small>ALA American Library Association Library Champions SCHOLASTIC</small>		1 Storytime 10 am MNRR Community Volunteers 6 pm	2 Stay & Play 9-11 am	3 Storytime 10 am K-5 Craft 3:45 pm Book Sale Members Only 4-6 pm	4 Book Sale 9 am-5 pm	5 Book Sale 9 am-5 pm
6 Book Sale 1-5 pm National Library Week April 6-12	7 Bilingual Storytime 6 pm	8 Storytime 10 am Seed Library 2 pm & 6 pm	9 Stay & Play 9-11 am Library Board Meeting 5:30 pm	10 Storytime 10 am K-5 STEAM 3:45 pm Books & Beer 6:30 pm	11 Double Dare Draw** 6pm	12 Therapeutic Writing Group 10 am Documentary: Free For All 2pm
13	14 Author Visit Storytime with Malynnda Zuck 6 pm	15 Storytime 10 am Adult Craft ** 6 pm	16 Stay & Play 9-11 am	17 Storytime 10 am LEGO Club 3:45 pm Meditation Group 6:30 pm	18	19
20 Closed in observance of Easter	21 Storytime 6 pm	22 Storytime 10 am Email Basics 11 am	23 Stay & Play 9-11 am	24 Storytime 10 am Movie: <i>Dog Man</i> 3:45 pm	25 Adult Field Trip: Wintz Funeral Homes 2pm*	26
27	28 Storytime 6 pm	29 Storytime 10 am Conversational Spanish 6 pm	30 Stay & Play 9-11 am			



If you require special accommodation to fully participate in a library event please contact us.
library.cityofyankton.org | 515 Walnut St. | (605) 668-5275 4/6/2025



Yankton Community Library • May 2025

All Ages—Purple | Adults—Red | Teen—Green | K-5—Orange | Preschool—Blue *Registration Required | *Fee Required

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1 Storytime 10 am LEGO Club 3:45 pm	2 Career Headshots 12-4:30p Craft Swap Drop-off May 2-9	3 Kentucky Derby Drop-In Craft 2-4 pm
4	5 Summer Reading registration opens today! Bilingual Storytime 6 pm	6 Storytime 10 am	7 Stay & Play 9-11 am OBSD Author Visit: Rebecca Clarren 12pm	8 Storytime 10 am K-5 Craft 3:45 pm Books & Beer 6:30 pm	9	10 Craft Swap 9am-5pm
11 Craft Swap 1-5 pm	12	13 Seed Library 2 pm & 6 pm	14 Stay & Play 9-11 am Library Board Meeting 5:30 pm	15 Literacy Night 4:30-6 pm	16	17 Therapeutic Writing Group 10 am
18	19	20 Conversational Spanish 6 pm	21 Stay & Play 9-11 am	22 Meditation Group 6:30 pm	23 Adult Field Trip: House of Brands 2pm*	24
25 Closed Summer Hours Start	26 Closed in observance of Memorial Day	27 pARTy in the Park (Riverside Park) 5-7:30 pm Closing at 5 pm	28 Stay & Play 9-11 am	29	30	31



If you require special accommodation to fully participate in a library event please contact us.
library.cityofyankton.org | 515 Walnut St. | (605) 668-5275 4/6/2025

Relationship of Board of Trustees and Director Statement

This statement is subject to the terms and conditions set forth by the Yankton Community Library Board of Trust by-laws and the South Dakota Codified laws.

While the funding body of the Library is the Yankton City Commission, the Library Board of Trustees holds exclusive legal responsibility for the operation of the YCL, budgetary process, and policies. The Board shall appoint a Library Director as the administrator with full responsibility for services, book selection, personnel management, and physical facilities upkeep/management. The Library Director shall have the responsibility for recommending policies and for bringing to the attention of the governing board the desirability of formulating policies. It is the responsibility of the Library Director to follow the policies established by the Library Board of Trustees. It is also the responsibility of the Library Director to interpret Board policies and enact daily procedures and direct staff tasks that accurately reflect those policies.

Relationship of Board of Trustees and Director Statement

This statement is subject to the terms and conditions set forth by the Yankton Community Library Board of Trust by-laws and the South Dakota Codified laws.

South Dakota's more than 100 public libraries are guided by library boards, also known as boards of trustees. A successful library relies on the collaborative efforts of the library board, the director, and the library's governing body. While the funding body of the Library Yankton Community Library (YCL) is the Yankton City Commission, the Library Board of Trustees holds exclusive legal responsibility for the operation of the YCL, budgetary process, and policies. The Board shall select, appoint and evaluate a Library Director as the administrator with full responsibility for services, book material selection and purchase, personnel selection, evaluation and supervision management, and physical facilities upkeep/management. The Library Director shall have the responsibility for recommending policies and for bringing to the attention of the governing board the desirability of formulating policies. It is the responsibility of the Library Director to follow the policies established by the Library Board of Trustees. It is also the responsibility of the Library Director to interpret Board policies and enact daily procedures and direct staff tasks that accurately reflect those policies.

From SD Codified Law:

14-2-40. Duties of trustees.

Each board of public library trustees shall:

- (1) Appoint a librarian to serve at the pleasure of the board. Any paid librarian shall receive any employee benefits provided all other employees of the local governmental unit and shall be compensated at rates determined by the governing body's compensation schedule, if such schedule exists. If no such schedule exists, the salary shall be set by the local governing body;
- (2) Adopt bylaws for the conduct of their business and adopt policies for the selection of public library materials, the governance of the library, and the use of public library services and materials;
- (3) Prepare and submit an annual budget request to its governing body;
- (4) Adopt a final annual budget within those funds certified to it as being appropriated in the annual budget of its governing body;
- (5) Meet at least once during each quarter of the year;
- (6) Prepare and submit an annual report to its governing body and to the South Dakota State Library on such forms as may be provided by the State Library.

14-2-41. Powers of trustees.

Each board of public library trustees may:

- (1) Accept any gift, grant, devise, or bequest made or offered by any person, private agency, agency of state government, the federal government, or any of its agencies, for library purposes. Each donation shall be administered in accordance with its terms;
- (2) Establish a special public library gift fund. The moneys in such fund shall be derived from all or any part of any gift, bequest, or devise, including the interest thereon. Such gift fund shall be a separate and continuing fund and no moneys in such fund shall revert to the general fund of any local governmental unit;

- (3) Enter into an interstate library agreement pursuant to § 14-7-12, Article VI;
- (4) Establish a collection of public library materials to be loaned on a pay basis and make reasonable charge for use thereof;
- (5) Enter into any contracts for the provision of or for the improvement of public library services.

14-2-42. Duties of librarians.

Each librarian shall:

- (1) Serve as secretary to the board of public library trustees and keep all its records;
- (2) Prepare such reports, budgets, and other documents as are required by the board of public library trustees or are required of the board by its governing body;
- (3) Appoint such staff as are necessary to operate the public library within its budgetary limitations. Library employees shall receive any employee benefits provided all other employees of the local governmental unit and shall be compensated at rates determined by the governing body's compensation schedule. If no such schedule exists, the salary shall be set by the library board;
- (4) Select and purchase all public library materials for use by the library in its provision of public library services within policies established by the board of public library trustees;
- (5) Publish and enforce the policies of the board of public library trustees;
- (6) Execute all contracts and agreements approved by the board of public library trustees;
- (7) Keep an accurate account of the financial transactions of the public library; and
- (8) Carry out any other activities authorized by law that the board of public library trustees consider appropriate in the development, improvement, and provision of public library services.

CITY OF YANKTON
FIVE YEAR CAPITAL IMPROVEMENT PLAN

DEPARTMENT	DESCRIPTION	2024	2025	2026	2027	2028	2029	TOTAL
THE CENTER - 141 101.141.xxx	CONCRETE REPLACEMENT	\$2,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$6,000
	FLOORING	\$0	\$3,000	\$0	\$3,000	\$0	\$0	\$6,000
	WINDOW REPLACEMENT	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$5,000
	CEILING TILE	\$300	\$300	\$300	\$300	\$300	\$300	\$1,500
	LANDSCAPING	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$5,000
	TABLES / CHAIRS	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$5,000
	ROOFTOP AC UNIT	\$0	\$12,500	\$0	\$12,500	\$0	\$0	\$25,000
	NEW ADDITION	\$0	\$0	\$0	\$0	\$1,000,000	\$0	\$1,000,000
	PARKING LOT CONCRETE RECONSTRUCTION	\$0	\$0	\$300,000	\$0	\$200,000	\$0	\$500,000
	ROOF REPAIR	\$0	\$5,000	\$0	\$0	\$0	\$0	\$5,000
	TOTAL	\$5,300	\$24,800	\$304,300	\$19,800	\$1,204,300	\$4,300	\$1,558,500
	GENERAL	\$2,650	\$12,400	\$152,150	\$9,900	\$102,150	\$2,150	\$279,250
	AMOUNT TO BE PROVIDED	\$0	\$0	\$0	\$0	\$1,000,000	\$0	\$1,000,000
	YANKTON COUNTY	\$2,650	\$12,400	\$152,150	\$9,900	\$102,150	\$2,150	\$279,250
	TOTAL	\$5,300	\$24,800	\$304,300	\$19,800	\$1,204,300	\$4,300	\$1,558,500
LIBRARY - 142 101.142.xxx	AUDIO VISUAL MATERIALS	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$50,000
	NEW BOOKS	\$53,000	\$53,000	\$53,000	\$53,000	\$53,000	\$53,000	\$265,000
	LIBRARY ROOF	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$10,000
	SECURITY CAMERAS	\$0	\$2,700	\$0	\$0	\$0	\$0	\$2,700
	GARBAGE CANS	\$1,400	\$0	\$0	\$0	\$0	\$0	\$1,400
	BENCHES	\$0	\$0	\$1,800	\$0	\$0	\$0	\$1,800
	LED LIGHTING	\$0	\$0	\$40,000	\$0	\$0	\$0	\$40,000
	DURESS ALARM	\$0	\$0	\$1	\$0	\$0	\$0	\$1
	SMOKE DETECTORS	\$0	\$0	\$25,000	\$0	\$0	\$0	\$25,000
	NEW FURNITURE - OFFICE CHAIRS / STORAGE CABINET	\$0	\$1,500	\$0	\$0	\$0	\$0	\$1,500
	PA SYSTEM / MICROPHONE / STAND / CASE	\$0	\$1,000	\$0	\$0	\$0	\$0	\$1,000
	NEW LIBRARY	\$40,000	\$50,000	\$0	\$12,000,000	\$0	\$0	\$12,090,000
	TOTAL	\$106,400	\$120,200	\$131,801	\$12,065,000	\$65,000	\$65,000	\$12,488,401
	GENERAL	\$106,400	\$95,200	\$131,801	\$65,000	\$65,000	\$65,000	\$463,401
	AMOUNT TO BE PROVIDED	\$0	\$0	\$0	\$12,000,000	\$0	\$0	\$12,000,000
GRANTS	\$0	\$25,000	\$0	\$0	\$0	\$0	\$25,000	
TOTAL	\$106,400	\$120,200	\$131,801	\$12,065,000	\$65,000	\$65,000	\$12,488,401	