

City of Yankton
Airport Advisory Board Meeting Minutes
For
April 16th, 2025

The April 16th, 2025 Airport Advisory Board Meeting was called to order at 8:02AM by Chairman Rick Daugherty.

Roll call:

Present from the Airport Advisory Board: Chairman Rick Daugherty, Mary Boyer, Brian Rippe, Steve Hamilton, Jake Hoffner, Dan Specht, and City Commission Liaison Amy Miner.

Present from the City of Yankton: Amy Leon, Adam Haberman, Mike Roinstad, Brad Moser, and Brooke Goeden.

Also in attendance: Chris Nelson.

25-05 Minutes from March 19th, 2025

MOTION – A motion was made by Hamilton and seconded by Boyer to approve the minutes of the March 19th, 2025 Airport Advisory Board Meeting.

VOTE - Voting “Aye” - all members present. Voting “Nay” - none.

MOTION – PASSED

Monthly Fuel Report:

Mike Roinstad provided the monthly fuel report for March 2025. In March 2025, there were 59 transactions, totaling 6,320.3 gallons sold. For comparison, in March 2024, there were 45 transactions, totaling 5,334.4 gallons sold.

Staff Report:

Adam Haberman began by referencing a memo received from the FAA regarding a non-rulemaking study on a proposal to decommission the Localizer (LOC) and Glide Slope (GS) located at Chan Gurney Municipal Airport (YNK). FAA Technical Operations has requested these facilities be decommissioned due to the excessive annual expenses required to maintain the equipment and keep the equipment operationally available, due to the increased difficulty with obtaining parts. This equipment will be removed without replacement should the study show that decommissioning the YKN LOC & GS would not be detrimental to the National Airspace System. Discussion followed by Board members noting how important the LOC & GS systems are to YKN airport and that a letter should be drafted for a response.

25-06 Draft a letter to FAA in response to memo:

MOTION – A motion was made by Hoffner and seconded by Rippe to draft a letter to be sent to FAA regarding the memo.

VOTE - Voting “Aye” - all members present. Voting “Nay” - none.

MOTION – PASSED

Haberman continued on stating the FAA returned comments to KLJ regarding the Apron Project. Conversations will continue and we're still eyeing 2026 for project to begin.

Haberman also stated we're still waiting for the FAA to return the results of the Environmental Study for the YKN-Water Easement Project. Haberman also mentioned the bid opening for the runway sealing project is on April 16th, 2025 and project is expected to start the summer of 2025.

Haberman continued on stating the City of Yankton is starting the discussions for 2026 Budget.

Airport Layout Plan:

Chairman Daughterly would like to discuss the Airport Layout Plan during future Airport Advisory Board meetings to get input from Board members and members of the public.

Other Business:

There is a reception at the Elks Club on April 27th, 2025 honoring Roger and Marilyn Huntley as the Citizens of the Year!

25-07 Adjournment:

MOTION –It was moved by Hoffner and seconded by Rippe to adjourn the meeting.

VOTE – Voting “Aye” – all members present. Voting “Nay” – none.

Meeting adjourned at 8:57AM

Respectfully Submitted,

Adam Haberman, Secretary