

**City of Yankton**  
**Airport Advisory Board Meeting Minutes**  
**For**  
**January 15<sup>th</sup>, 2025**

The January 15<sup>th</sup>, 2025 Airport Advisory Board Meeting was called to order at 8:03AM by Chairman Rick Daugherty.

**Roll call:**

Present from the Airport Advisory Board: Chairman Rick Daugherty, Steve Hamilton, Jake Hoffner, and City Commission Liaison Amy Miner.

Present from the City of Yankton: Amy Leon, Adam Haberman, Mike Roinstad, Brad Moser, and Brooke Goeden.

Brian Rippe arrived at time noted in meeting minutes.

**25-01 Minutes from December 18<sup>th</sup>, 2024**

**MOTION** – A motion was made by Hamilton and seconded by Miner to approve the minutes of the December 18<sup>th</sup>, 2024 Airport Advisory Board Meeting.

**VOTE** - Voting “Aye” - all members present. Voting “Nay” - none.

**MOTION – PASSED**

**Monthly Fuel Report:**

Mike Roinstad provided the monthly fuel report for December 2024. In December 2024, there was 39 transactions, totaling 4,811.30 gallons sold. For comparison, in December 2023, there was 36 transactions, totaling 4,836.30 gallons sold.

Roinstad also provided numbers for all of 2024. In 2024, there was 873 transactions, totaling 59,056.20 gallons sold. For comparison, in 2023, there was 1,049 transactions, totaling 69,841.10 gallons sold.

Brian Rippe arrived at 8:16AM

**Staff Report:**

Adam Haberman stated the 2025 fuel contract was approved and Gerstner Oil has the contract. Haberman pointed out the new flooring in the terminal building. It looks great! Staff will be looking into new furniture for the reception area, as well.

Haberman continued on stating the T-Hangar leases were renewed at the last City Commission Meeting. There are no current updates on the Apron Replacement project. Winter maintenance continues.

**Airport Layout Plan:**

Chairman Daugherty started off the discussion by asking how ALP projects are added to future lists for consideration/approval. City Manager Amy Leon explained how projects were handed the last time an ALP was established. The first step is gathering ideas from citizens, corporations, the hospital, emergency services...etc. We also rely on KLJ's expertise in determining what is actually possible. Of course, all of these projects depend upon State and Federal Funding.

**Advertising the Airport:**

Airport Advisory Board Member Rippe asked to continue the discussion of airport marketing. Rippe suggested a Facebook page just for the airport. City Manager Leon outlined which departments currently have Facebook pages: YPD, Fire Department, Parks & Recreation, Library, and the City. Each department handles their own accounts. Leon discussed the upcoming City Strategic Planning that will be happening in April. A part of those discussions will include conversations about the City's overall marketing plans and strategy, which would include the airport. Leon also discussed how a marketing plan could potentially be put together and would need to be budgeted. Haberman suggested potentially posting airport items on the City's general Facebook page.

**Other Business:**

Airport Advisory Board Member Hoffner has started brainstorming to create the next big event at the airport. Many ideas have been suggested: concerts, a night show, festival...just to name a few. City Manager Leon stated that the first point of contact for these types of events is Luke Youmans, Recreation Facilities and Events Superintendent.

**25-02 Adjournment:**

**MOTION** –It was moved by Miner and seconded by Rippe to adjourn the meeting.

**VOTE** – Voting “Aye” – all members present. Voting “Nay” – none.

Meeting adjourned at 8:53AM

Respectfully Submitted,

Adam Haberman, Secretary