

**YANKTON COMMUNITY LIBRARY
BOARD OF TRUSTEES MEETING
Regular Meeting
Wednesday, December 11, 2024 5:30 pm
Virtual Meeting – GoToMeeting Interface &
Yankton Community Library Meeting Room, 515 Walnut St. Yankton, SD 57078**

MINUTES

The meeting was called to order at 5:30 pm by President David Koerner. Present were Nathan Johnson, Sarah Mechtenberg, Mary Pat Bierle, Meg Severson, Yankton City Commissioner Jerry Webber, Library Director Dana Schmidt and Assistant Library Director Linda Dobrovolny. Yankton County Commissioner Ryan Heine was absent.

Approval of November 13, 2024 minutes: Johnson made a motion to approve with a second by Mechtenberg. Unanimous approval.

Public Comment Period: none

Discussion of bills/Accept Financial Report: Schmidt noted that she is monitoring year-end figures. She has billed Yankton County for the second half of their contribution. She will clarify with finance the balance of \$20,000 in capital related to the survey. Webber motioned to accept the financial report with a second by Mechtenberg. Unanimous approval.

Communications and correspondence: Schmidt shared a thank you from Beadle School where Jeremy and Danita participated in their Educator For A Day event. She also shared a note of thanks from a patron who appreciated the purchase of a book she had requested. Dobrovolny shared a donation in honor of former board member Reefa Hanenberger and the success of the Christmas Swap event.

Director's Report: In addition to the written report, Schmidt shared information regarding proposed cuts to the South Dakota State Library budget. Local impact would be interlibrary loan including the courier system, databases and training. SDLA is compiling info and talking points to advocate against the proposal. Schmidt will seek input from City Attorney DenHerder regarding potential board action. Schmidt plans to attend a regional director's meeting December 18 to learn more.

Old Business: none

New Business

- **Restricting Minors from Obscene Matter or Materials Policy:** Johnson made a motion to approve with the update that a supervising caregiver be at least 14 years of age. Webber seconded. Unanimous approval.
- **Computer and Internet Use Policy:** Webber made a motion to approve with the following change to the last sentence of the second paragraph: Parents, guardians and supervising caregivers are responsible for the information accessed by their children and are advised to provide guidance and to supervise their children's use of the internet. Mechtenberg seconded. Unanimous approval.

- **Collection Development Policy:** Johnson made a motion to approve with the following update in the section “Children Accessing Materials at the Library”: Parents, guardians and supervising caregivers are expected to monitor and supervise the children’s use of the library’s resources, including the internet, in selecting material that is consistent with personal and family values, as the library and its available resources may contain materials that some find controversial. Severson seconded. Unanimous approval.
- **Library Card Policy:** Webber made a motion to approve as presented with a second by Johnson. Unanimous approval.
- **Unattended Child Policy:** Webber made a motion to approve as presented with a second by Mechtenberg. Unanimous approval.
- **Circulation Policy:** Bierle made a motion to approve as presented with a second by Mechtenberg. Unanimous approval.

Other Business:

- **Foundation update:** Johnson shared that there was an in-depth discussion of potential building locations at the last meeting; a recommendation will be brought to the Board of Trustees shortly.
- **Director’s review:** Koerner noted that he had met with City Manager Leon and Dana on December 3 to discuss her annual review. He thanked the board members for their comments which were overwhelmingly positive and supportive. Schmidt thanked the board for their support and guidance. Koerner will share summary with the rest of the board.
- Schmidt noted that a Program Policy is in progress: members suggested including language from and possibly amending the Unattended Child Policy for consistency and possibly comparing to the Huether Family Aquatics Center and Summit Center pool

Adjourn the meeting of December 11, 2024 Motion: Webber made a motion to adjourn at 6:26 pm with a second by Johnson. Unanimous approval.