

**YANKTON COMMUNITY LIBRARY
BOARD OF TRUSTEES MEETING
Regular Meeting
Wednesday, November 13, 2024 5:30 pm
Virtual Meeting – GoToMeeting Interface &
Yankton Community Library Meeting Room, 515 Walnut St. Yankton, SD 57078**

MINUTES

The meeting was called to order at 5:31 pm by Vice President Nathan Johnson. Present were MaryPat Bierle, Meg Severson (online), Sarah Mechtenberg, Yankton City Commissioner Jerry Webber and Library Director Dana Schmidt. David Koerner, Assistant Library Director Linda Dobrovolny and Yankton County Commissioner Ryan Heine were absent with regrets. Severson left the meeting at 5:52.

Approval of October 9, 2024 minutes: Webber made a motion to approve the October 9, 2024 minutes with a second by Bierle. Unanimous approval.

Public Comment Period: None

Discussion of bills/Accept Financial Report: Schmidt noted that as the end of the year approaches she is watching the budget to spend down any excess funds. The bathroom project that was financed with the ALA Accessibility Grant is finished minus a few small things that will be finished by city employees Gregg and Brandon. The grant should be closed out and appear on the year end financial reports. Bierle made a motion to accept the financial report with a second by Webber. Unanimous approval.

Communications and correspondence: Schmidt highlighted three new book clubs (The Center, Ben's Books and Beers, Slice of Spice) that YCL is facilitating and shared comments from some of the participants. She also shared a note of thanks from a patron who appreciated the library staff reaching out when her mother passed away.

Director's Report: In addition to the written report, Schmidt noted that City Manager Amy Leon and Mayor Mason Schramm participated in Storytime South Dakota, an event initiated by the South Dakota State Library. Leon and Schramm read to attendees who also enjoyed crafts and milk and cookies. YCL staff members Danita and Jeremy will visit Beadle School to participate in Educator For a Day on November 20. They will share information about getting a library card as well as library resources and events. Linda will present the Agreement for the Provision of Library Services at the County Commission meeting on November 19. Board members are welcome to attend. Schmidt also highlighted some notable stats for the month of October: ebook (Libby and Tumblebooks) usage increased by 1000 over October of 2023. There were 44 toy bin checkouts, a significant number because toy bin checkouts are limited to one at a time on adult cards only. There were 12 notary requests. Schmidt also discussed meeting room usage for October. There were 75 uses (both library and non-library) for a total of 208.5 hours. The library was open for 256 hours. She also noted that she is looking into Kanopy streaming service and the Mango language app. service. Webber added that she had presented a session on grief with about 12 attendees. Mechtenberg complimented the staff on the Teen Subscription Bag service.

Old Business

New Business

- **Library Card Policy**
- **Unattended Child Policy**
- **Circulation Policy**

Schmidt noted that she has provided suggested changes for the three above policies as included in packet to City Attorney Den Herder for input and plans to have approval on the December agenda.

Other Business:

- **Foundation update:** Mary Pat Bierle gave an update on recent Foundation activity.
- **Director's review:** Dana's review with Amy Leon and David Koerner is scheduled for December 3.

Adjourn the meeting of November 13, 2024: Webber motioned to adjourn at 6:25 pm with a second by Mechtenberg. Unanimous approval.