YANKTON COMMUNITY LIBRARY
BOARD OF TRUSTEES MEETING
Regular Meeting
Wednesday, January 8, 2025 5:30 pm
Virtual Meeting – GoToMeeting Interface &
Yankton Community Library Meeting Room, 515 Walnut St. Yankton, SD 57078

AGENDA

Call to order

Approval of December 11, 2024 minutes

Public Comment Period

- Proposed SD State Library Budget and effects on YCL
    - Presented by Library Director Dana Schmidt

Discussion of bills/Accept Financial Report

Communications and correspondence

Director's Report

Old Business

New Business

- Damaged and Lost Items Policy

Other Business:

- Foundation update

Adjourn the meeting of January 8, 2025

The Yankton Community Library meeting room is accessible to everyone. If you have any additional accommodation requirements, please call 668-5276.

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BOARD OF TRUSTEES MEETING
Regular Meeting
Wednesday, December 11, 2024 5:30 pm
Virtual Meeting – GoToMeeting Interface &
Yankton Community Library Meeting Room, 515 Walnut St. Yankton, SD 57078

MINUTES

The meeting was called to order at 5:30 pm by President David Koerner. Present were Nathan Johnson, Sarah Mechtenberg, Mary Pat Bierle, Meg Severson, Yankton City Commissioner Jerry Webber, Library Director Dana Schmidt and Assistant Library Director Linda Dobrovolny. Yankton County Commissioner Ryan Heine was absent.

Approval of November 13, 2024 minutes: Johnson made a motion to approve with a second by Mechtenberg. Unanimous approval.

Public Comment Period: none

Discussion of bills/Accept Financial Report: Schmidt noted that she is monitoring year-end figures. She has billed Yankton County for the second half of their contribution. She will clarify with finance the balance of $20,000 in capital related to the survey. Webber motioned to accept the financial report with a second by Mechtenberg. Unanimous approval.

Communications and correspondence: Schmidt shared a thank you from Beadle School where Jeremy and Danita participated in their Educator For A Day event. She also shared a note of thanks from a patron who appreciated the purchase of a book she had requested. Dobrovolny shared a donation in honor of former board member Reefa Hanenberger and the success of the Christmas Swap event.

Director's Report: In addition to the written report, Schmidt shared information regarding proposed cuts to the South Dakota State Library budget. Local impact would be interlibrary loan including the courier system, databases and training. SDLA is compiling info and talking points to advocate against the proposal. Schmidt will seek input from City Attorney DenHerder regarding potential board action. Schmidt plans to attend a regional director's meeting December 18 to learn more.

Old Business: none

New Business

- **Restricting Minors from Obscene Matter or Materials Policy:** Johnson made a motion to approve with the update that a supervising caregiver be at least 14 years of age. Webber seconded. Unanimous approval.
- **Computer and Internet Use Policy:** Webber made a motion to approve with the following change to the last sentence of the second paragraph: Parents, guardians and supervising caregivers are responsible for the information accessed by their children and are advised to provide guidance and to supervise their children's use of the internet. Mechtenberg seconded. Unanimous approval.

- **Collection Development Policy:** Johnson made a motion to approve with the following update in the section "Children Accessing Materials at the Library": Parents, guardians and supervising caregivers are expected to monitor and supervise the children's use of the library's resources, including the internet, in selecting material that is consistent with personal and family values, as the library and its available resources may contain materials that some find controversial**.** Severson seconded. Unanimous approval.
- **Library Card Policy:** Webber made a motion to approve as presented with a second by Johnson. Unanimous approval.
- **Unattended Child Policy:** Webber made a motion to approve as presented with a second by Mechtenberg. Unanimous approval.
- **Circulation Policy:** Bierle made a motion to approve as presented with a second by Mechtenberg. Unanimous approval.

Other Business:

- **Foundation update**: Johnson shared that there was an in-depth discussion of potential building locations at the last meeting; a recommendation will be brought to the Board of Trustees shortly.
- **Director's review:** Koerner noted that he had met with City Manager Leon and Dana on December 3 to discuss her annual review. He thanked the board members for their comments which were overwhelmingly positive and supportive. Schmidt thanked the board for their support and guidance. Koerner will share summary with the rest of the board.
- Schmidt noted that a Program Policy is in progress: members suggested including language from and possibly amending the Unattended Child Policy for consistency and possibly comparing to the Huether Family Aquatics Center and Summit Center pool

Adjourn the meeting of December 11, 2024 Motion: Webber made a motion to adjourn at 6:26 pm with a second by Johnson. Unanimous approval.

FOR THE PERIOD(S) JAN 01, 2025 THROUGH JAN 31, 2025

SOURCE-JE-ID	VENDOR/CUSTOMER/EXPLANATION	REF/REC/CHK	INVOICE	ANNUAL REVISED BUDGET	ENCUMBERED	ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT	F 9	FIL
101	GENERAL FUND										
142	COMMUNITY LIBRARY										
	PERSONNEL SERVICES										
101	REGULAR WAGES			471,000.00	0.00	0.00	0.00	471,000.00	0		
102	TEMPORARY WAGES			40,000.00	0.00	0.00	0.00	40,000.00	0		
103	OVERTIME WAGES			750.00	0.00	0.00	0.00	750.00	0		
111	OASI			39,149.00	0.00	0.00	0.00	39,149.00	0		
121	RETIREMENT			28,305.00	0.00	0.00	0.00	28,305.00	0		
131	WORKMENS COMPENSATION			3,384.00	0.00	0.00	0.00	3,384.00	0		
132	GROUP INSURANCE			94,178.00	0.00	0.00	0.00	94,178.00	0		
133	UNEMPLOYMENT INSURANCE			1,214.00	0.00	0.00	0.00	1,214.00	0		
TOTAL:	PERSONNEL SERVICES			677,980.00	0.00	0.00	0.00	677,980.00	0		
	OTHER CURRENT EXPENDITURES										
201	INSURANCE			14,776.00	0.00	0.00	0.00	14,776.00	0		
202	PROFESSIONAL SERVICES			17,000.00	0.00	0.00	0.00	17,000.00	0		
204	CONTRACTED SERVICES			16,000.00	0.00	1,200.00	1,200.00	14,800.00	7		
D-011325-150	05937 J & H CLEANING SERVICE	000000	03312489			1,200.00	JANITORIAL SERVICES	081550	P	-	D
209	E-BOOKS			33,000.00	0.00	0.00	0.00	33,000.00	0		
211	PUBLISHING			500.00	0.00	0.00	0.00	500.00	0		
212	RENTALS & XEROX SUPPLIES			4,500.00	0.00	806.31	806.31	3,693.69	17	-	
D-011325-150	03445 A&B BUSINESS SOLUTIONS	000000	1213744			417.06	@FY@ COPIER LEASE	081556	P	-	D
D-011325-150	03445 A&B BUSINESS SOLUTIONS	000000	1222917			389.25	COPIER LEASE	081557	P	-	D
221	REP. & MAINT. - EQUIPMENT			3,000.00	0.00	0.00	0.00	3,000.00	0		
223	REP. & MAINT. - BUILDINGS			6,000.00	0.00	0.00	0.00	6,000.00	0		
224	REP. & MAINT.-CENTRAL GARAGE			0.00	0.00	0.00	0.00	0.00	0		
231	POSTAGE			3,800.00	0.00	0.00	0.00	3,800.00	0		
232	OFFICE SUPPLIES			8,000.00	0.00	0.00	0.00	8,000.00	0		
233	PRINTING & BINDING			0.00	0.00	0.00	0.00	0.00	0		
234	COPIES			0.00	0.00	0.00	0.00	0.00	0		
235	SUBSCRIPTIONS & PUBLICATIONS			9,500.00	0.00	0.00	0.00	9,500.00	0		
236	JANITORIAL SUPPLIES			3,000.00	0.00	0.00	0.00	3,000.00	0		
242	PROGRAM SUPPLIES			5,000.00	0.00	130.00	130.00	4,870.00	2		
D-011325-150	03824 YANKTON SCHOOL FOOD SERV	000000	45-279			130.00	@FY@ WARM WELCOME EVENT	081552	P	-	D
244	UNIFORMS & DRY GOODS			0.00	0.00	0.00	0.00	0.00	0		
248	PHOTOGRAPHY/AUDIO-VISUAL			0.00	0.00	0.00	0.00	0.00	0		
255	COVID EXPENSE			0.00	0.00	0.00	0.00	0.00	0		
261	MEMBERSHIP DUES			1,000.00	0.00	0.00	0.00	1,000.00	0		
263	TRAVEL EXPENSE			3,000.00	0.00	0.00	0.00	3,000.00	0		

SOURCE-JE-ID	VENDOR/CUSTOMER/EXPLANATION	REF/REC/CHK	INVOICE	ANNUAL REVISED BUDGET	ENCUMBERED	ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT	F 9	FIL
101	GENERAL FUND										
142	COMMUNITY LIBRARY										
	OTHER CURRENT EXPENDITURES										
265	CONFERENCE & MEETINGS			1,500.00	0.00	0.00	0.00	1,500.00	0		
271	TELEPHONE			2,300.00	0.00	0.00	0.00	2,300.00	0		
272	ELECTRICITY			20,000.00	0.00	0.00	0.00	20,000.00	0		
273	FUEL-HEATING			6,000.00	0.00	0.00	0.00	6,000.00	0		
274	WATER SERVICE			3,500.00	0.00	0.00	0.00	3,500.00	0		
275	SEWER SERVICE			1,200.00	0.00	0.00	0.00	1,200.00	0		
276	LANDFILL			500.00	0.00	0.00	0.00	500.00	0		
277	RUBBLE			0.00	0.00	0.00	0.00	0.00	0		
TOTAL:	OTHER CURRENT EXPENDITURES			163,076.00	0.00	2,136.31	2,136.31	160,939.69	1		
	CAPITAL OUTLAY										
301	CAPITAL REPAIR & MAINTENANCE			4,700.00	0.00	0.00	0.00	4,700.00	0		
320	BUILDINGS			50,000.00	0.00	0.00	0.00	50,000.00	0		
340	BOOKS			53,000.00	0.00	0.00	0.00	53,000.00	0		
342	AV - CAPITAL			10,000.00	0.00	44.99	44.99	9,955.01	0		
D-011325-150	04785 MIDWEST TAPE	000000	506209550			44.99	@FY@ BOOKS	081551	P	N	D
350	EQUIPMENT			2,500.00	0.00	0.00	0.00	2,500.00	0		
355	COVID CAPITAL EXPENSE			0.00	0.00	0.00	0.00	0.00	0		
TOTAL:	CAPITAL OUTLAY			120,200.00	0.00	44.99	44.99	120,155.01	0		
	0THER EXPENDITURES										
530	REFUNDS & REIMBURSEMENTS			0.00	0.00	0.00	0.00	0.00	0		
TOTAL:	0THER EXPENDITURES			0.00	0.00	0.00	0.00	0.00	0		
TOTAL:	COMMUNITY LIBRARY			961,256.00	0.00	2,181.30	2,181.30	959,074.70	0		
TOTAL:	GENERAL FUND			961,256.00	0.00	2,181.30	2,181.30	959,074.70	0		

DECEMBER LIBRARY BILLS

VENDOR NAME AND NUMBER / CHECK# DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S	ACCOUNT NAME	ACCOUNT
GENERAL FUND								
A&B BUSINESS SOLUTIONS 03445								
70528 12/09/24	PRINTER	407.59		IN1205056	081631	P - D	RENTALS & XEROX SUPPLIE	101.142.212
ABDO PUBLISHING INC .19312								
202411 12/05/24	BOOKS	1,122.65		Schmidt		- M	BOOKS	101.142.340
AMAZON MARK CI7GI46Q3 .20784								
202411 12/05/24	OFFICE SUPPLIES	20.69		Dobrovolny		- M	OFFICE SUPPLIES	101.142.232
202411 12/05/24	PROGRAM SUPPLIES	65.47		Dobrovolny		- M	PROGRAM SUPPLIES	101.142.242
202411 12/05/24	DVDS	19.96		Dobrovolny		- M	AV - CAPITAL	101.142.342
		106.12	*TOTAL CHECK					
	VENDOR TOTAL	106.12						
AMAZON MARK EF44U3JF3 .20766								
202411 12/05/24	PROGRAM SUPPLIES	18.50		Dobrovolny		- M	PROGRAM SUPPLIES	101.142.242
AMAZON MARK E70RB0IS3 .20771								
202411 12/05/24	POSTAGE	0.44		Dobrovolny		- M	POSTAGE	101.142.231
202411 12/05/24	PROGRAM SUPPLIES	21.98		Dobrovolny		- M	PROGRAM SUPPLIES	101.142.242
202411 12/05/24	BOOKS	68.41		Dobrovolny		- M	BOOKS	101.142.340
		90.83	*TOTAL CHECK					
	VENDOR TOTAL	90.83						
AMAZON MARK Q66Y22BO3 .20759								
202411 12/05/24	OFFICE SUPPLIES	35.51		Dobrovolny		- M	OFFICE SUPPLIES	101.142.232
202411 12/05/24	PROGRAM SUPPLIES	9.99		Dobrovolny		- M	PROGRAM SUPPLIES	101.142.242
202411 12/05/24	BOOKS	47.42		Dobrovolny		- M	BOOKS	101.142.340
202411 12/05/24	DVDS	42.95		Dobrovolny		- M	AV - CAPITAL	101.142.342
		135.87	*TOTAL CHECK					
	VENDOR TOTAL	135.87						
AMAZON MARK T84AI0R23 .20779								
202411 12/05/24	POSTAGE	6.50		Dobrovolny		- M	POSTAGE	101.142.231
202411 12/05/24	JANITORIAL SUPPLIES	209.30		Dobrovolny		- M	JANITORIAL SUPPLIES	101.142.236
202411 12/05/24	PROGRAM SUPPLIES	133.65		Dobrovolny		- M	PROGRAM SUPPLIES	101.142.242
202411 12/05/24	BOOKS	82.64		Dobrovolny		- M	BOOKS	101.142.340
		432.09	*TOTAL CHECK					
	VENDOR TOTAL	432.09						
AMAZON MARK YJ5X39GJ3 .20786								
202411 12/05/24	DVD	14.96		Dobrovolny		- M	AV - CAPITAL	101.142.342
AMAZON MKTPL CP17B1YY3 .20800								
202411 12/05/24	JANITORIAL SUPPLIES	68.43		Dobrovolny		- M	JANITORIAL SUPPLIES	101.142.236
202411 12/05/24	PROGRAM SUPPLIES	35.79		Dobrovolny		- M	PROGRAM SUPPLIES	101.142.242
		104.22	*TOTAL CHECK					
	VENDOR TOTAL	104.22						

VENDOR NAME AND NUMBER CHECK# DATE DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S ACCOUNT NAME	ACCOUNT
GENERAL FUND						
AMAZON MKTPL GQ7I12453 .20795						
202411 12/05/24 OFFICE SUPPLIES	33.02		Dobrovolny		- M OFFICE SUPPLIES	101.142.232
202411 12/05/24 PROGRAM SUPPLIES	86.51		Dobrovolny		- M PROGRAM SUPPLIES	101.142.242
202411 12/05/24 BOOKS	55.76		Dobrovolny		- M BOOKS	101.142.340
202411 12/05/24 DVDS	64.91		Dobrovolny		- M AV - CAPITAL	101.142.342
	240.20	*TOTAL CHECK				
VENDOR TOTAL	240.20					
AMAZON MKTPL OQ73Z0IC3 .20762						
202411 12/05/24 DVDS	33.14		Dobrovolny		- M AV - CAPITAL	101.142.342
AMZN MKTP US C60W51F73 .20770						
202411 12/05/24 JANITORIAL SUPPLIES	27.33		Dobrovolny		- M JANITORIAL SUPPLIES	101.142.236
AMZN MKTP US OG4D38N33 .20792						
202411 12/05/24 OFFICE SUPPLIES	32.80		Dobrovolny		- M OFFICE SUPPLIES	101.142.232
AMZN MKTP US O30ZF0OA3 .20761						
202411 12/05/24 DVD	17.98		Dobrovolny		- M AV - CAPITAL	101.142.342
AMZN MKTP US Q38BE0UW3 .20776						
202411 12/05/24 JANITORIAL SUPPLIES	69.10		Dobrovolny		- M JANITORIAL SUPPLIES	101.142.236
AMZN MKTP US UC6J26E03 .20775						
202411 12/05/24 PROGRAM SUPPLIES	45.98		Dobrovolny		- M PROGRAM SUPPLIES	101.142.242
AMZN MKTP US ZA80Z1781 .20777						
202411 12/05/24 JANITORIAL SUPPLIES	83.76		Dobrovolny		- M JANITORIAL SUPPLIES	101.142.236
AMZN MKTP US 4Z4LW3K23 .20757						
202411 12/05/24 PROGRAM SUPPLIES	28.18		Dobrovolny		- M PROGRAM SUPPLIES	101.142.242
AMZN MKTP US 567WY4L93 .20760						
202411 12/05/24 PROGRAM SUPPLIES	5.00		Dobrovolny		- M PROGRAM SUPPLIES	101.142.242
BAKER-TAYLOR .11798						
202411 12/05/24 POSTAGE	74.27		Schmidt		- M POSTAGE	101.142.231
202411 12/05/24 POSTAGE	78.79		Schmidt		- M POSTAGE	101.142.231
202411 12/05/24 BOOKS	4,252.71		Schmidt		- M BOOKS	101.142.340
202411 12/05/24 BOOKS	4,123.46		Schmidt		- M BOOKS	101.142.340
	8,529.23	*TOTAL CHECK				
VENDOR TOTAL	8,529.23					
BARNES & NOBLE #2968 .11775						
202411 12/05/24 BOOKS	83.91		Schmidt		- M BOOKS	101.142.340

DECEMBER LIBRARY BILLS

VENDOR NAME AND NUMBER / CHECK# DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S	ACCOUNT NAME	ACCOUNT
GENERAL FUND								
CANVA I04342-86863789 .20758								
202411 12/05/24	SUBSCRIPTION	119.40		Schmidt		- M	PROFESSIONAL SERVICES	101.142.202
CITY UTILITIES 00109								
202424 12/31/24	UTILITIES WTR-WW CHARGES	204.90		12/09/2024		- M	WATER SERVICE	101.142.274
202424 12/31/24	UTILITIES WTR-WW CHARGES	79.15		12/09/2024		- M	SEWER SERVICE	101.142.275
		284.05	*TOTAL CHECK					
	VENDOR TOTAL	284.05						
DOLLAR TREE .14844								
202411 12/05/24	PROGRAM SUPPLIES	42.50		Schmidt		- M	PROGRAM SUPPLIES	101.142.242
202411 12/05/24	PROGRAM SUPPLIES	22.50		Schmidt		- M	PROGRAM SUPPLIES	101.142.242
		65.00	*TOTAL CHECK					
	VENDOR TOTAL	65.00						
DRI PRINTPLACE .16788								
202411 12/05/24	OFFICE SUPPLIES	86.95		Schmidt		- M	OFFICE SUPPLIES	101.142.232
ECHO ELECTRIC SUPPLY .12003								
202411 12/05/24	LED PANEL	149.44		Mastalir		- M	REP. & MAINT. - BUILDIN	101.142.223
ENVISION WARE .14180								
202411 12/05/24	ANNUAL MAINTENANCE	623.82		Schmidt		- M	PROFESSIONAL SERVICES	101.142.202
FARM AND HOME PUBLISHE .18228								
202411 12/05/24	BOOKS	173.98		Dobrovolny		- M	BOOKS	101.142.340
GAN USATODAYCIRC .16600								
202411 12/05/24	NEWSPAPER SUBSCRIPTION	410.89		Schmidt		- M	SUBSCRIPTIONS & PUBLICA	101.142.235
GAN 1085ARGUSLEADCIRC .17207								
202411 12/05/24	NEWSPAPER SUBSCRIPTION	230.54		Schmidt		- M	SUBSCRIPTIONS & PUBLICA	101.142.235
IN GO TO GLASS .19645								
202411 12/05/24	WINDOW REPLACEMENT	330.00		Homstad		- M	REP. & MAINT. - BUILDIN	101.142.223
J & H CLEANING SERVICE 05937								
70549 12/09/24	JANITORIAL SERVICES	1,200.00		3312445	081630	P - D	CONTRACTED SERVICES	101.142.204
LAKOTATIMES.COM .20783								
202411 12/05/24	NEWSPAPER SUBSCRIPTION	65.00		Schmidt		- M	SUBSCRIPTIONS & PUBLICA	101.142.235
LEARNINGOPP BOOKS .20772								
202411 12/05/24	POSTAGE	31.65		Dobrovolny		- M	POSTAGE	101.142.231
202411 12/05/24	BOOKS	1,582.53		Dobrovolny		- M	BOOKS	101.142.340
		1,614.18	*TOTAL CHECK					
	VENDOR TOTAL	1,614.18						

DECEMBER LIBRARY BILLS

VENDOR NAME AND NUMBER / CHECK# DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S	ACCOUNT NAME	ACCOUNT
GENERAL FUND								
MIDAMERICAN ENERGY COMPA 00303								
202424 12/31/24	FUEL	205.51		12/31/2024		- M	FUEL-HEATING	101.142.273
202424 12/31/24	FUEL	24.42		12/5/2024		- M	FUEL-HEATING	101.142.273
		229.93	*TOTAL CHECK					
	VENDOR TOTAL	229.93						
NORTHWESTERN ENERGY - BU 00455								
202424 12/31/24	ELECTRIC	1,138.66		12/06/2024		- M	ELECTRICITY	101.142.272
ONE OFFICE SOLUTION .14654								
202411 12/05/24	OFFICE SUPPLIES	48.49		Schmidt		- M	OFFICE SUPPLIES	101.142.232
202411 12/05/24	OFFICE SUPPLIES	1,099.00		Yankton Librar		- M	OFFICE SUPPLIES	101.142.232
		1,147.49	*TOTAL CHECK					
	VENDOR TOTAL	1,147.49						
OTC BRANDS 800-875-8 .20730								
202411 12/05/24	PROGRAM SUPPLIES	56.79		Schmidt		- M	PROGRAM SUPPLIES	101.142.242
OVERDRIVE DIST .13843								
202411 12/05/24	E-BOOKS	2,014.03		Schmidt		- M	E-BOOKS	101.142.209
202411 12/05/24	E-BOOKS	1,803.88		Schmidt		- M	E-BOOKS	101.142.209
202411 12/05/24	E-BOOKS	88.49		Schmidt		- M	E-BOOKS	101.142.209
202411 12/05/24	E-BOOKS	217.99		Schmidt		- M	E-BOOKS	101.142.209
202411 12/05/24	E-BOOKS	21.99		Schmidt		- M	E-BOOKS	101.142.209
		4,146.38	*TOTAL CHECK					
	VENDOR TOTAL	4,146.38						
PIZZA HUT 040914 .20267								
202411 12/05/24	PROGRAM SUPPLIES	24.40		Yankton Librar		- M	PROGRAM SUPPLIES	101.142.242
PLAYAWAY PRODUCTS LLC .19327								
202411 12/05/24	WONDERBOOKS	1,306.96		Schmidt		- M	AV - CAPITAL	101.142.342
SQ MEAD MUSEUM .19769								
202411 12/05/24	PROGRAMMING	50.00		Schmidt		- M	PROGRAM SUPPLIES	101.142.242
ULINE SHIP SUPPLIES .17639								
202411 12/05/24	SHIPPING	99.39		Schmidt		- M	POSTAGE	101.142.231
202411 12/05/24	JANITORIAL SUPPLIES	356.62		Schmidt		- M	JANITORIAL SUPPLIES	101.142.236
		456.01	*TOTAL CHECK					
	VENDOR TOTAL	456.01						
WAL-MART #1483 .12434								
202411 12/05/24	PROGRAM SUPPLIES	57.10		Yankton Librar		- M	PROGRAM SUPPLIES	101.142.242
202411 12/05/24	PROGRAM SUPPLIES	6.68		Yankton Librar		- M	PROGRAM SUPPLIES	101.142.242
		63.78	*TOTAL CHECK					
	VENDOR TOTAL	63.78						

DECEMBER LIBRARY BILLS

VENDOR NAME AND NUMBER CHECK# DATE DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S	ACCOUNT NAME	ACCOUNT
GENERAL FUND							
WALMART.COM .12308							
202411 12/05/24 PROGRAM SUPPLIES	23.98		Schmidt		- M	PROGRAM SUPPLIES	101.142.242
WM SUPERCENTER #1483 .13320							
202411 12/05/24 JANITORIAL SUPPLIES	13.74		Yankton Librar		- M	JANITORIAL SUPPLIES	101.142.236
202411 12/05/24 PROGRAM SUPPLIES	19.45		Yankton Librar		- M	PROGRAM SUPPLIES	101.142.242
202411 12/05/24 PROGRAM SUPPLIES	3.76		Yankton Librar		- M	PROGRAM SUPPLIES	101.142.242
	36.95	*TOTAL CHECK					
VENDOR TOTAL	36.95						
WWP OLSONS PEST TECHN .20307							
202411 12/05/24 PEST CONTROL	93.00		Schmidt		- M	PROFESSIONAL SERVICES	101.142.202
GENERAL FUND	25,757.02	**TOTAL					

DECEMBER LIBRARY TRUST

VENDOR NAME AND NUMBER CHECK# DATE DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F 9 S	ACCOUNT NAME	ACCOUNT
LIBRARY TRUST							
AMAZON MARK T84AI0R23 .20779							
202411 12/05/24 PROGRAM SUPPLIES	41.16		Dobrovolny		- M	RECREATION SUPPLIES	701.701.242
BAKER-TAYLOR .11798							
202411 12/05/24 MEMORIAL BOOKS	101.90		Schmidt		- M	BOOKS	701.701.340
DOLLAR TREE .14844							
202411 12/05/24 SUMMER READING PROGRAM	10.00		Schmidt		- M	RECREATION SUPPLIES	701.701.242
WM SUPERCENTER #1483 .13320							
202411 12/05/24 WARM WELCOME PROGRAM	84.88		Yankton Librar		- M	RECREATION SUPPLIES	701.701.242
LIBRARY TRUST	237.94	**TOTAL					

FOR THE PERIOD(S) JAN 01, 2024 THROUGH DEC 31, 2024

SOURCE-JE-ID	VENDOR/CUSTOMER/EXPLANATION	REF/REC/CHK	INVOICE	ANNUAL REVISED BUDGET	ENCUMBERED	ACT MTD POSTED AND IN PROCESS AMOUNT	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT	DESCRIPTION	P.O.	F	9	FIL
101	GENERAL FUND													
142	COMMUNITY LIBRARY													
	PERSONNEL SERVICES													
101	REGULAR WAGES			451,859.00	0.00	35,526.54	443,249.94	8,609.06	98	---------				
J-120624-142	PAYROLL DECEMBER 6, 2024					17,756.53				LIBRARY-REG WAGES			P	A
J-122024-146	PAYROLL DECEMBER 20,2024					17,770.01				LIBRARY-REG WAGES			P	A
102	TEMPORARY WAGES			40,000.00	0.00	3,178.48	52,085.34	12,085.34-	130	----------]]]				
J-120624-142	PAYROLL DECEMBER 6, 2024					1,455.11				LIBRARY-TEMP WAGES			P	A
J-122024-146	PAYROLL DECEMBER 20,2024					1,723.37				LIBRARY-TEMP WAGES			P	A
103	OVERTIME WAGES			750.00	0.00	102.16	1,248.01	498.01-	166	----------]]]]				
J-120624-142	PAYROLL DECEMBER 6, 2024					36.38				LIBRARY OVERTIME			P	A
J-122024-146	PAYROLL DECEMBER 20,2024					65.78				LIBRARY OVERTIME			P	A
111	OASI			37,685.00	0.00	2,806.31	36,733.00	952.00	97	---------				
J-120624-142	PAYROLL DECEMBER 6, 2024					1,391.18				LIBRARY-OASI			P	A
J-122024-146	PAYROLL DECEMBER 20,2024					1,415.13				LIBRARY-OASI			P	A
121	RETIREMENT			27,157.00	0.00	2,137.72	26,669.77	487.23	98	---------				
J-120624-142	PAYROLL DECEMBER 6, 2024					1,067.57				LIBRARY-RETIREMENT			P	A
J-122024-146	PAYROLL DECEMBER 20,2024					1,070.15				LIBRARY-RETIREMENT			P	A
131	WORKMENS COMPENSATION			3,076.00	0.00	0.00	1,513.00	1,563.00	49	----				
132	GROUP INSURANCE			101,490.00	0.00	4,073.78	50,574.54	50,915.46	49	----				
J-120624-142	PAYROLL DECEMBER 6, 2024					1,970.38				LIBRARY-GROUP INS			P	A
J-122024-146	PAYROLL DECEMBER 20,2024					2,103.40				LIBRARY-GROUP INS			P	A
133	UNEMPLOYMENT INSURANCE			1,104.00	0.00	5.41	269.50	834.50	24	--				
J-120624-142	PAYROLL DECEMBER 6, 2024					2.48				LIBRARY-UNEMP INS			P	A
J-122024-146	PAYROLL DECEMBER 20,2024					2.93				LIBRARY-UNEMP INS			P	A
TOTAL: PERSONNEL SERVICES				663,121.00	0.00	47,830.40	612,343.10	50,777.90	92	---------				
	OTHER CURRENT EXPENDITURES													
201	INSURANCE			13,433.00	0.00	0.00	11,648.52	1,784.48	86	--------				
202	PROFESSIONAL SERVICES			10,000.00	0.00	929.22	13,226.68	3,226.68-	132	----------]]]				
M-120524-125	.20758 CANVA I04342-86863789	202411	Schmidt			119.40				SUBSCRIPTION			-	A
M-120524-125	.14180 ENVISION WARE	202411	Schmidt			623.82				ANNUAL MAINTENANCE			-	A
M-120524-125	.20307 WWP OLSONS PEST TECHN	202411	Schmidt			93.00				PEST CONTROL			-	A
M-122724-170	.20307 WWP OLSONS PEST TECHN	202412	Schmidt			93.00				PEST CONTROL			-	D
204	CONTRACTED SERVICES			16,000.00	0.00	1,200.00	14,400.00	1,600.00	90	---------				
D-120924-123	05937 J & H CLEANING SERVICE	070549	3312445			1,200.00				JANITORIAL SERVICES	081630	P	-	A

SOURCE-JE-ID	VENDOR/CUSTOMER/EXPLANATION	REF/REC/CHK	INVOICE	ANNUAL REVISED BUDGET	ENCUMBERED	ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT	F	9	FIL
101	GENERAL FUND											
142	COMMUNITY LIBRARY											
	OTHER CURRENT EXPENDITURES											
209	E-BOOKS			29,500.00	0.00	6,118.59	23,808.04	5,691.96	80		--------	
M-120524-125 .13843	OVERDRIVE DIST	202411	Schmidt			2,014.03	E-BOOKS				-	A
M-120524-125 .13843	OVERDRIVE DIST	202411	Schmidt			1,803.88	E-BOOKS				-	A
M-120524-125 .13843	OVERDRIVE DIST	202411	Schmidt			88.49	E-BOOKS				-	A
M-120524-125 .13843	OVERDRIVE DIST	202411	Schmidt			217.99	E-BOOKS				-	A
M-120524-125 .13843	OVERDRIVE DIST	202411	Schmidt			21.99	E-BOOKS				-	A
M-122724-170 .13843	OVERDRIVE DIST	202412	Schmidt			1,972.21	E-BOOKS				-	D
211	PUBLISHING			500.00	0.00	0.00	0.00	500.00	0			
212	RENTALS & XEROX SUPPLIES			4,500.00	0.00	407.59	4,792.96	292.96-	106		----------	
D-120924-123 03445	A&B BUSINESS SOLUTIONS	070528	IN1205056			407.59	PRINTER		081631	P	-	A
221	REP. & MAINT. - EQUIPMENT			3,000.00	0.00	0.00	1,746.84	1,253.16	58		-----	
223	REP. & MAINT. - BUILDINGS			6,000.00	0.00	557.36	4,522.60	1,477.40	75		-------	
M-120524-125 .19645	IN GO TO GLASS	202411	Homstad			330.00	WINDOW REPLACEMENT				-	A
M-120524-125 .12003	ECHO ELECTRIC SUPPLY	202411	Mastalir			149.44	LED PANEL				-	A
M-122724-170 .14179	MENARDS YANKTON SD	202412	Mastalir			37.94	COVER, EPOXY, BLADES				-	D
M-122724-170 .14179	MENARDS YANKTON SD	202412	Mastalir			39.98	LED BULBS				-	D
224	REP. & MAINT.-CENTRAL GARAGE			0.00	0.00	0.00	0.00	0.00	0			
231	POSTAGE			3,800.00	0.00	1,098.50	6,109.38	2,309.38-	160		----------]]]]	
M-120524-125 .11798	BAKER-TAYLOR	202411	Schmidt			74.27	POSTAGE				-	A
M-120524-125 .17639	ULINE SHIP SUPPLIES	202411	Schmidt			99.39	SHIPPING				-	A
M-120524-125 .20771	AMAZON MARK E70RB0IS3	202411	Dobrovolny			0.44	POSTAGE				-	A
M-120524-125 .20772	LEARNINGOPP BOOKS	202411	Dobrovolny			31.65	POSTAGE				-	A
M-120524-125 .20779	AMAZON MARK T84AI0R23	202411	Dobrovolny			6.50	POSTAGE				-	A
M-120524-125 .11798	BAKER-TAYLOR	202411	Schmidt			78.79	POSTAGE				-	A
M-122724-170 .17028	COLLABORATIVE SUMMER L	202412	Schmidt			150.00	POSTAGE				-	D
M-122724-170 .14781	USPS PO 4698100078	202412	Dobrovolny			14.60	POSTAGE STAMPS				-	D
M-122724-170 .20844	PITNEY BOWES LEASING-	202412	Schmidt			117.38	POSTAGE				-	D
M-122724-170 .19037	PITNEY BOWES	202412	Schmidt			517.50	POSTAGE				-	D
M-122724-170 .20868	AMZN MKTP US ZX2XX80C2	202412	Dobrovolny			3.99	POSTAGE				-	D
M-122724-170 .20880	AMZN MKTP US Z35WW6SX0	202412	Dobrovolny			3.99	POSTAGE				-	D
232	OFFICE SUPPLIES			8,000.00	0.00	1,917.69	6,865.58	1,134.42	85		--------	
M-120524-125 .20759	AMAZON MARK Q66Y22BO3	202411	Dobrovolny			35.51	OFFICE SUPPLIES				-	A
M-120524-125 .16788	DRI PRINTPLACE	202411	Schmidt			86.95	OFFICE SUPPLIES				-	A
M-120524-125 .14654	ONE OFFICE SOLUTION	202411	Schmidt			48.49	OFFICE SUPPLIES				-	A
M-120524-125 .20784	AMAZON MARK CI7GI46Q3	202411	Dobrovolny			20.69	OFFICE SUPPLIES				-	A
M-120524-125 .20792	AMZN MKTP US OG4D38N33	202411	Dobrovolny			32.80	OFFICE SUPPLIES				-	A
M-120524-125 .20795	AMAZON MKTPL GQ7I12453	202411	Dobrovolny			33.02	OFFICE SUPPLIES				-	A

SOURCE-JE-ID	VENDOR/CUSTOMER/EXPLANATION	REF/REC/CHK	INVOICE	ANNUAL REVISED BUDGET	ENCUMBERED	ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT	F 9	FIL
101	GENERAL FUND										
142	COMMUNITY LIBRARY										
	OTHER CURRENT EXPENDITURES										
232	OFFICE SUPPLIES										
M-120524-125 .14654	ONE OFFICE SOLUTION	202411	Yankton Librar			1,099.00	OFFICE SUPPLIES			-	A
M-122724-170 .20812	AMZN MKTP US Z999O8YS0	202412	Dobrovolny			119.16	OFFICE SUPPLIES			-	D
M-122724-170 .20819	AMAZON MARK Z970J0E30	202412	Dobrovolny			22.79	OFFICE SUPPLIES			-	D
M-122724-170 .20820	AMAZON MARK Z98US14Q1	202412	Dobrovolny			52.67	OFFICE SUPPLIES			-	D
M-122724-170 .20839	AMAZON MARK Z97X594W2	202412	Dobrovolny			35.59	OFFICE SUPPLIES			-	D
M-122724-170 .20860	AMAZON MARK ZR2RQ9I41	202412	Dobrovolny			132.28	OFFICE SUPPLIES			-	D
M-122724-170 .20872	2PITNEY BOWES INC.	202412	Dobrovolny			116.18	OFFICE SUPPLIES			-	D
M-122724-170 .20878	AMAZON MARK ZL4B01QQ2	202412	Dobrovolny			82.56	OFFICE SUPPLIES			-	D
233	PRINTING & BINDING			0.00	0.00	0.00	0.00	0.00	0		
234	COPIES			0.00	0.00	0.00	0.00	0.00	0		
235	SUBSCRIPTIONS & PUBLICATIONS			9,500.00	0.00	706.43	6,839.23	2,660.77	71	-------	
M-120524-125 .16600	GAN USATODAYCIRC	202411	Schmidt			410.89	NEWSPAPER SUBSCRIPTION			-	A
M-120524-125 .20783	LAKOTATIMES.COM	202411	Schmidt			65.00	NEWSPAPER SUBSCRIPTION			-	A
M-120524-125 .17207	GAN 1085ARGUSLEADCIRC	202411	Schmidt			230.54	NEWSPAPER SUBSCRIPTION			-	A
236	JANITORIAL SUPPLIES			3,000.00	0.00	1,046.18	2,942.90	57.10	98	---------	
M-120524-125 .13320	WM SUPERCENTER #1483	202411	Yankton Librar			13.74	JANITORIAL SUPPLIES			-	A
M-120524-125 .17639	ULINE SHIP SUPPLIES	202411	Schmidt			356.62	JANITORIAL SUPPLIES			-	A
M-120524-125 .20770	AMZN MKTP US C60W51F73	202411	Dobrovolny			27.33	JANITORIAL SUPPLIES			-	A
M-120524-125 .20776	AMZN MKTP US Q38BE0UW3	202411	Dobrovolny			69.10	JANITORIAL SUPPLIES			-	A
M-120524-125 .20777	AMZN MKTP US ZA80Z1781	202411	Dobrovolny			83.76	JANITORIAL SUPPLIES			-	A
M-120524-125 .20779	AMAZON MARK T84AI0R23	202411	Dobrovolny			209.30	JANITORIAL SUPPLIES			-	A
M-120524-125 .20800	AMAZON MKTPL CP17B1YY3	202411	Dobrovolny			68.43	JANITORIAL SUPPLIES			-	A
M-122724-170 .20819	AMAZON MARK Z970J0E30	202412	Dobrovolny			8.99	JANITORIAL SUPPLIES			-	D
M-122724-170 .20820	AMAZON MARK Z98US14Q1	202412	Dobrovolny			157.63	JANITORIAL SUPPLIES			-	D
M-122724-170 .20846	AMAZON MARK ZX9V64D61	202412	Dobrovolny			77.90	JANITORIAL SUPPLIES			-	D
M-122724-170 .17639	ULINE SHIP SUPPLIES	202412	Schmidt			26.62-	JANITORIAL SUPPLIES			-	D
242	PROGRAM SUPPLIES			5,000.00	0.00	1,652.68	4,384.07	615.93	87	--------	
M-120524-125 .20757	AMZN MKTP US 4Z4LW3K23	202411	Dobrovolny			28.18	PROGRAM SUPPLIES			-	A
M-120524-125 .13320	WM SUPERCENTER #1483	202411	Yankton Librar			19.45	PROGRAM SUPPLIES			-	A
M-120524-125 .14844	DOLLAR TREE	202411	Schmidt			42.50	PROGRAM SUPPLIES			-	A
M-120524-125 .14844	DOLLAR TREE	202411	Schmidt			22.50	PROGRAM SUPPLIES			-	A
M-120524-125 .20759	AMAZON MARK Q66Y22BO3	202411	Dobrovolny			9.99	PROGRAM SUPPLIES			-	A
M-120524-125 .20760	AMZN MKTP US 567WY4L93	202411	Dobrovolny			5.00	PROGRAM SUPPLIES			-	A
M-120524-125 .12308	WALMART.COM	202411	Schmidt			23.98	PROGRAM SUPPLIES			-	A
M-120524-125 .20766	AMAZON MARK EF44U3JF3	202411	Dobrovolny			18.50	PROGRAM SUPPLIES			-	A
M-120524-125 .12434	WAL-MART #1483	202411	Yankton Librar			57.10	PROGRAM SUPPLIES			-	A
M-120524-125 .20267	PIZZA HUT 040914	202411	Yankton Librar			24.40	PROGRAM SUPPLIES			-	A
M-120524-125 .20771	AMAZON MARK E70RB0IS3	202411	Dobrovolny			21.98	PROGRAM SUPPLIES			-	A

SOURCE-JE-ID	VENDOR/CUSTOMER/EXPLANATION	REF/REC/CHK	INVOICE	ANNUAL REVISED BUDGET	ENCUMBERED	ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT	P.O.	F	9	FIL
101	GENERAL FUND												
142	COMMUNITY LIBRARY												
	OTHER CURRENT EXPENDITURES												
242	PROGRAM SUPPLIES												
M-120524-125	.20775 AMZN MKTP US UC6J26E03	202411	Dobrovolny			45.98	PROGRAM SUPPLIES					-	A
M-120524-125	.20779 AMAZON MARK T84AI0R23	202411	Dobrovolny			133.65	PROGRAM SUPPLIES					-	A
M-120524-125	.12434 WAL-MART #1483	202411	Yankton Librar			6.68	PROGRAM SUPPLIES					-	A
M-120524-125	.19769 SQ MEAD MUSEUM	202411	Schmidt			50.00	PROGRAMMING					-	A
M-120524-125	.20784 AMAZON MARK CI7GI46Q3	202411	Dobrovolny			65.47	PROGRAM SUPPLIES					-	A
M-120524-125	.20795 AMAZON MKTPL GQ7I12453	202411	Dobrovolny			86.51	PROGRAM SUPPLIES					-	A
M-120524-125	.20730 OTC BRANDS 800-875-8	202411	Schmidt			56.79	PROGRAM SUPPLIES					-	A
M-120524-125	.13320 WM SUPERCENTER #1483	202411	Yankton Librar			3.76	PROGRAM SUPPLIES					-	A
M-120524-125	.20800 AMAZON MKTPL CP17B1YY3	202411	Dobrovolny			35.79	PROGRAM SUPPLIES					-	A
M-122724-170	.20818 AMAZON MARK ZE2EL43L2	202412	Dobrovolny			51.65	PROGRAM SUPPLIES					-	D
M-122724-170	.20819 AMAZON MARK Z970J0E30	202412	Dobrovolny			184.28	PROGRAM SUPPLIES					-	D
M-122724-170	.20820 AMAZON MARK Z98US14Q1	202412	Dobrovolny			6.99	PROGRAM SUPPLIES					-	D
M-122724-170	.20822 AMAZON MARK Z95ZU84A1	202412	Dobrovolny			31.87	PROGRAM SUPPLIES					-	D
M-122724-170	.20767 OTC BRANDS OTC BRAND	202412	Schmidt			79.56	PROGRAM SUPPLIES					-	D
M-122724-170	.20843 AMZN MKTP US Z199D5ES2	202412	Dobrovolny			24.74	PROGRAM SUPPLIES					-	D
M-122724-170	.20845 AMZN MKTP US ZX4MG26Q0	202412	Dobrovolny			21.95	PROGRAM SUPPLIES					-	D
M-122724-170	.20767 OTC BRANDS OTC BRAND	202412	Schmidt			61.51	PROGRAM SUPPLIES					-	D
M-122724-170	.20852 ETSY.COM ENJOYMYPRINTA	202412	Yankton Librar			11.95	PROGRAM SUPPLIES					-	D
M-122724-170	.12434 WAL-MART #1483	202412	Yankton Librar			9.20	PROGRAM SUPPLIES					-	D
M-122724-170	.20767 OTC BRANDS OTC BRAND	202412	Schmidt			48.51	PROGRAM SUPPLIES					-	D
M-122724-170	.20860 AMAZON MARK ZR2RQ9I41	202412	Dobrovolny			145.83	PROGRAM SUPPLIES					-	D
M-122724-170	.20779 AMAZON MARK T84AI0R23	202412	Dobrovolny			19.99-	REFUND PROGRAM SUPPLIES					-	D
M-122724-170	.20779 AMAZON MARK T84AI0R23	202412	Dobrovolny			6.99-	REFUND PROGRAM SUPPLIES					-	D
M-122724-170	.20286 PY PIZZA RANCH	202412	Dobrovolny			123.50	PROGRAM SUPPLIES					-	D
M-122724-170	.20876 AMAZON MARK ZL3248Q20	202412	Dobrovolny			26.95	PROGRAM SUPPLIES					-	D
M-122724-170	.20878 AMAZON MARK ZL4B01QQ2	202412	Dobrovolny			92.96	PROGRAM SUPPLIES					-	D
244	UNIFORMS & DRY GOODS			0.00	0.00	0.00	0.00	0.00	0				
248	PHOTOGRAPHY/AUDIO-VISUAL			0.00	0.00	0.00	0.00	0.00	0				
255	COVID EXPENSE			0.00	0.00	0.00	0.00	0.00	0				
261	MEMBERSHIP DUES			1,000.00	0.00	64.00	237.00	763.00	23	--			
M-122724-170	.16033 SD LIBRARY ASSOCIATION	202412	Yankton Librar			64.00	SDLA MEMBERSHIP DUES					-	D
263	TRAVEL EXPENSE			3,000.00	0.00	0.00	2,407.06	592.94	80	--------			
265	CONFERENCE & MEETINGS			1,500.00	0.00	16.59	1,641.49	141.49-	109	----------			
M-122724-170	.16575 PANERA BREAD #601213 P	202412	Schmidt			16.59	MEETING EXPENSE					-	D
271	TELEPHONE			2,300.00	0.00	207.03	2,206.23	93.77	95	---------			
J-120624-142	PAYROLL DECEMBER 6, 2024					60.50	LIBRARY-TELEPHONE					P	A
M-122724-170	.18669 BLUEPEAK	202412	Yardley			146.53	PHONE					-	D

SOURCE-JE-ID	VENDOR/CUSTOMER/EXPLANATION	REF/REC/CHK	INVOICE	ANNUAL REVISED BUDGET	ENCUMBERED	ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT	F 9	FIL
				AMOUNT			DESCRIPTION		P.O.		
101	GENERAL FUND										
142	COMMUNITY LIBRARY										
	OTHER CURRENT EXPENDITURES										
272	ELECTRICITY			20,000.00	0.00	1,138.66	13,712.41	6,287.59	68	------	
M-123124-129	00455 NORTHWESTERN ENERGY - BU	202424	12/06/2024			1,138.66	ELECTRIC			-	A
273	FUEL-HEATING			6,000.00	0.00	229.93	2,557.95	3,442.05	42	----	
M-123124-129	00303 MIDAMERICAN ENERGY COMPA	202424	12/5/2024			24.42	FUEL			-	A
M-123124-129	00303 MIDAMERICAN ENERGY COMPA	202424	12/31/2024			205.51	FUEL			-	A
274	WATER SERVICE			3,500.00	0.00	204.90	2,636.54	863.46	75	-------	
M-123124-129	00109 CITY UTILITIES	202424	12/09/2024			204.90	UTILITIES WTR-WW CHARGES			-	A
275	SEWER SERVICE			1,200.00	0.00	79.15	684.75	515.25	57	-----	
M-123124-129	00109 CITY UTILITIES	202424	12/09/2024			79.15	UTILITIES WTR-WW CHARGES			-	A
276	LANDFILL			500.00	0.00	32.00	416.00	84.00	83	--------	
J-123124-171	DECEMBER JOURNAL ENTRIES JE 237					32.00	DUMPSTER CHARGES-DEC 24				A
277	RUBBLE			0.00	0.00	0.00	0.00	0.00	0		
TOTAL:	OTHER CURRENT EXPENDITURES			151,233.00	0.00	17,606.50	127,786.23	23,446.77	84	--------	
	CAPITAL OUTLAY										
301	CAPITAL REPAIR & MAINTENANCE			27,001.00	0.00	0.00	0.00	27,001.00	0		
320	BUILDINGS			40,000.00	0.00	16,345.00	36,345.00	3,655.00	90	---------	
J-123124-171	DECEMBER JOURNAL ENTRIES JE 230					16,345.00	LIBRARY STUDY SHARE RCPT				A
340	BOOKS			53,000.00	0.00	12,367.98	46,868.72	6,131.28	88	--------	
M-120524-125	.11798 BAKER-TAYLOR	202411	Schmidt			4,252.71	BOOKS			-	A
M-120524-125	.18228 FARM AND HOME PUBLISHE	202411	Dobrovolny			173.98	BOOKS			-	A
M-120524-125	.20759 AMAZON MARK Q66Y22BO3	202411	Dobrovolny			47.42	BOOKS			-	A
M-120524-125	.11775 BARNES & NOBLE #2968	202411	Schmidt			83.91	BOOKS			-	A
M-120524-125	.19312 ABDO PUBLISHING INC	202411	Schmidt			1,122.65	BOOKS			-	A
M-120524-125	.20771 AMAZON MARK E70RB0IS3	202411	Dobrovolny			68.41	BOOKS			-	A
M-120524-125	.20772 LEARNINGOPP BOOKS	202411	Dobrovolny			1,582.53	BOOKS			-	A
M-120524-125	.20779 AMAZON MARK T84AI0R23	202411	Dobrovolny			82.64	BOOKS			-	A
M-120524-125	.20795 AMAZON MKTPL GQ7I12453	202411	Dobrovolny			55.76	BOOKS			-	A
M-120524-125	.11798 BAKER-TAYLOR	202411	Schmidt			4,123.46	BOOKS			-	A
M-122724-170	.20818 AMAZON MARK ZE2EL43L2	202412	Dobrovolny			140.29	BOOKS			-	D
M-122724-170	.20819 AMAZON MARK Z970J0E30	202412	Dobrovolny			47.88	BOOKS			-	D
M-122724-170	.20820 AMAZON MARK Z98US14Q1	202412	Dobrovolny			29.31	BOOKS			-	D
M-122724-170	.20822 AMAZON MARK Z95ZU84A1	202412	Dobrovolny			40.90	BOOKS			-	D
M-122724-170	.20838 AMZN MKTP US Z11DX3MS1	202412	Dobrovolny			13.24	BOOK			-	D
M-122724-170	.20846 AMAZON MARK ZX9V64D61	202412	Dobrovolny			221.08	BOOKS			-	D

SOURCE-JE-ID	VENDOR/CUSTOMER/EXPLANATION	REF/REC/CHK	INVOICE	ANNUAL REVISED BUDGET	ENCUMBERED	ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT	F	9	FIL
				AMOUNT			DESCRIPTION		P.O.			
101	GENERAL FUND											
142	COMMUNITY LIBRARY											
	CAPITAL OUTLAY											
340	BOOKS											
M-122724-170	.20851 AMZN MKTP US ZX51F6XF0	202412	Dobrovolny			30.33	BOOK				-	D
M-122724-170	.20860 AMAZON MARK ZR2RQ9I41	202412	Dobrovolny			43.98	BOOKS				-	D
M-122724-170	.20875 AMAZON MARK ZL4AG5T81	202412	Dobrovolny			22.99	BOOK				-	D
M-122724-170	.20878 AMAZON MARK ZL4B01QQ2	202412	Dobrovolny			160.27	BOOKS				-	D
M-122724-170	.20879 AMAZON MARK Z32065SS1	202412	Dobrovolny			8.40	BOOK				-	D
M-122724-170	.20880 AMZN MKTP US Z35WW6SX0	202412	Dobrovolny			15.84	BOOK				-	D
342	AV - CAPITAL			10,500.00	0.00	2,528.95	6,852.43	3,647.57	65		------	
M-120524-125	.20759 AMAZON MARK Q66Y22BO3	202411	Dobrovolny			42.95	DVDS				-	A
M-120524-125	.20761 AMZN MKTP US O30ZF0OA3	202411	Dobrovolny			17.98	DVD				-	A
M-120524-125	.20762 AMAZON MKTPL OQ73Z0IC3	202411	Dobrovolny			33.14	DVDS				-	A
M-120524-125	.20784 AMAZON MARK CI7GI46Q3	202411	Dobrovolny			19.96	DVDS				-	A
M-120524-125	.20786 AMAZON MARK YJ5X39GJ3	202411	Dobrovolny			14.96	DVD				-	A
M-120524-125	.19327 PLAYAWAY PRODUCTS LLC	202411	Schmidt			1,306.96	WONDERBOOKS				-	A
M-120524-125	.20795 AMAZON MKTPL GQ7I12453	202411	Dobrovolny			64.91	DVDS				-	A
M-122724-170	.20825 PRIME VIDEO Z17B13SJ1	202412	Dobrovolny			26.54	MOVIE				-	D
M-122724-170	.20828 AMZN MKTP US Z99KK8862	202412	Dobrovolny			25.99	DVD				-	D
M-122724-170	.19327 PLAYAWAY PRODUCTS LLC	202412	Schmidt			798.80	WONDERBOOKS				-	D
M-122724-170	.20846 AMAZON MARK ZX9V64D61	202412	Dobrovolny			25.99	DVDS				-	D
M-122724-170	.20856 AMAZON MARK ZR0V28KJ1	202412	Dobrovolny			19.95	DVD				-	D
M-122724-170	.20860 AMAZON MARK ZR2RQ9I41	202412	Dobrovolny			85.91	DVDS				-	D
M-122724-170	.20862 AMZN MKTP US ZX3KK0CY0	202412	Dobrovolny			17.49	DVD				-	D
M-122724-170	.11802 AMAZON MKTPLACE PMTS	202412	Dobrovolny			16.57-	REFUND DVD				-	D
M-122724-170	.20868 AMZN MKTP US ZX2XX80C2	202412	Dobrovolny			43.99	DVDS				-	D
350	EQUIPMENT			0.00	0.00	0.00	0.00	0.00	0			
355	COVID CAPITAL EXPENSE			0.00	0.00	0.00	0.00	0.00	0			
TOTAL:	CAPITAL OUTLAY			130,501.00	0.00	31,241.93	90,066.15	40,434.85	69		------	
	0THER EXPENDITURES											
530	REFUNDS & REIMBURSEMENTS			0.00	0.00	0.00	0.00	0.00	0			
TOTAL:	0THER EXPENDITURES			0.00	0.00	0.00	0.00	0.00	0			
TOTAL:	COMMUNITY LIBRARY			944,855.00	0.00	96,678.83	830,195.48	114,659.52	87		--------	
TOTAL:	GENERAL FUND			944,855.00	0.00	96,678.83	830,195.48	114,659.52	87		--------	

FOR THE PERIOD(S) JAN 01, 2024 THROUGH DEC 31, 2024

SOURCE-JE-ID	VENDOR/CUSTOMER/EXPLANATION	REF/REC/CHK	INVOICE	ANNUAL REVISED BUDGET	ENCUMBERED	ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT	P.O.	F	9	FIL
701	LIBRARY TRUST												
701	LIBRARY TRUST												
	OTHER CURRENT EXPENDITURES												
202	PROFESSIONAL SERVICES			0.00	0.00	0.00	39.66	39.66	-9999	----------	]	]	]]
221	REP. & MAINT. - EQUIPMENT			0.00	0.00	0.00	0.00	0.00	0				
223	REP. & MAINT. - BUILDINGS			0.00	0.00	0.00	0.00	0.00	0				
232	OFFICE SUPPLIES			0.00	0.00	0.00	209.25	209.25	-9999	----------	]	]	]]
235	SUBSCRIPTIONS & PUBLICATIONS			0.00	0.00	0.00	0.00	0.00	0				
242	RECREATION SUPPLIES			0.00	0.00	1,814.93	23,860.90	23,860.90	-9999	----------	]	]	]]
M-120524-125	.14844 DOLLAR TREE	202411	Schmidt			10.00	SUMMER READING PROGRAM				-		A
M-120524-125	.20779 AMAZON MARK T84AI0R23	202411	Dobrovolny			41.16	PROGRAM SUPPLIES				-		A
M-120524-125	.13320 WM SUPERCENTER #1483	202411	Yankton Librar			84.88	WARM WELCOME PROGRAM				-		A
M-122724-170	.11840 WALGREENS #9806	202412	Schmidt			30.57	SUMMER READING SUPPLIES				-		D
M-122724-170	.17028 COLLABORATIVE SUMMER L	202412	Schmidt			394.53	SRP STAFF ITEMS-REIMBURS				-		D
M-122724-170	.17028 COLLABORATIVE SUMMER L	202412	Schmidt			1,215.39	SUMMER READING PROGRAM				-		D
M-122724-170	.11937 ROYAL SPORT SHOP	202412	Dobrovolny			38.40	MEMORIAL PLATE				-		D
248	PHOTOGRAPHY/AUDIO-VISUAL			0.00	0.00	0.00	0.00	0.00	0				
250	SUMMER READING PROGRAM			0.00	0.00	0.00	0.00	0.00	0				
263	TRAVEL EXPENSE			0.00	0.00	0.00	0.00	0.00	0				
TOTAL:	OTHER CURRENT EXPENDITURES			0.00	0.00	1,814.93	24,109.81	24,109.81	-9999	----------	]	]	]]
	CAPITAL OUTLAY												
301	ALA LAPTOP GRANT			0.00	0.00	0.00	0.00	0.00	0				
317	MMIP GRANT			0.00	0.00	0.00	2,011.18	2,011.18	-9999	----------	]	]	]]
318	ALA ACCESSIBILITY GRANT			0.00	0.00	0.00	19,528.69	19,528.69	-9999	----------	]	]	]]
319	DIGITAL LITERACY GRANT			0.00	0.00	0.00	0.00	0.00	0				
340	BOOKS			0.00	0.00	101.90	129.33	129.33	-9999	----------	]	]	]]
M-120524-125	.11798 BAKER-TAYLOR	202411	Schmidt			101.90	MEMORIAL BOOKS				-		A
342	AV - CAPITAL			0.00	0.00	0.00	0.00	0.00	0				
350	EQUIPMENT			0.00	0.00	0.00	0.00	0.00	0				
TOTAL:	CAPITAL OUTLAY			0.00	0.00	101.90	21,669.20	21,669.20	-9999	----------	]	]	]]
TOTAL:	LIBRARY TRUST			0.00	0.00	1,916.83	45,779.01	45,779.01	-9999	----------	]	]	]]
TOTAL:	LIBRARY TRUST			0.00	0.00	1,916.83	45,779.01	45,779.01	-9999	----------	]	]	]]

Director's Report-January 2025

Goodbye 2024! Hello 2025! It is hard to believe another year has come and gone--and 2024 was another great year in the books! Yankton Community Library recorded 144,328 checkouts (41,950 of these were digital checkouts) during the year! There were 5,953 sessions on our public computers and 10,402 WiFi uses. The library hosted 436 programs for all ages with 11,306 attendees. It is always fun to repeat well-loved programs along with bringing in new and fresh ideas each year. A few of our new programs this year that were a big success were our Party in the Park events during Summer Reading, Pool Storytimes and the Christmas Swap! We are lucky to have a staff of dedicated and compassionate individuals who work hard to create a welcoming and creative space in our community. The volunteers that make up the Library Board of Trustees, Friends of the Library and Library Foundation continued to provide outstanding support in 2024 by serving in these roles, organizing used book sales (Friends), reviewing policies (Board), coordinating a community survey (Foundation along with support from the Commission), and just showing up at library events, using their library card, and sharing their love for the library wherever they are!

Hot Spots: The five hot spots that we received came to the end of the grant award period in the fall of 2024. We were able to get new hot spots and a new contract set up so that we can continue this service for our patrons. Everything was in place to circulate the hotspots again at the end of the year. Many patrons are grateful for this service in using the hotspots for school work, job seeking and research.

Regional Director Meetings: Over the last couple of months, I have been able to attend some regional directors' meetings in Sioux Falls and Beresford. It is always nice to be able to see others face to face to discuss common issues, share ideas and strategies and to collaborate.

New Events: On Saturday, January 18 at 1pm, we will be partnering with Big Guys Games to host an event to give folks a look at popular role-play games: *Dungeons & Dragons, Warhammer and Magic the Gathering*. Participants will get an overview of the games as well as learning about how they can get involved. During the session, they will also be able to create and paint Warhammer figures. Then on Sunday, January 19, the library is partnering with the Mount Marty University Library, the MMU Biochemistry Club and Ravin Books for a 3D printing event. The presenters will share how 3D printers can be used for a variety of things from novelty items to DIY problem solving solutions and even prosthetic limbs! As a nod to the role-play event, we will have a game day on Saturday, February 1 for *Betrayal at the House*, which is a strategy, cooperative game which features many scenarios with a 60-minute play time. We are excited to host these new programs as we are always looking for ways to expand our audiences reached and topics offered.

Staff Training Day: The library will be closed on Monday, January 20 for an all-staff training day. We are in the process of coordinating presenters and organizing the agenda for the day. Library board members are invited to attend the training as well which will count toward the library's accreditation requirement for board member live training hours. More details to come as the schedule is finalized.

Next Meeting: The next regularly scheduled Library Board of Trustees Meeting will be on Wednesday, February 12 at 5:30pm in the YCL meeting room or online at
https://global.gotomeeting.com/join/541968125

DECEMBER 2024 PROGRAM STATISTICS				
Storytime	**Date**	**Time**	**Kids**	**Adults**
Snow Storytime	12/2	6:00 PM	2	2
	12/3	10:00 AM	12	7
	12/5	10:00 AM	5	3
Christmas Storytime	12/9	6:00 PM	2	3
	12/10	10:00 AM	11	9
	12/12	10:00 AM	9	6
		Total:	**41**	**30**
Stay and Play	**Date**	**Time**	**Kids**	**Adults**
	12/4/2024	9:00-11:00 AM	16	5
	12/11/2024	9:00-11:00 AM	11	5
	12/18/2024	9:00-11:00 AM	12	6
		Total:	**39**	**16**
Elementary Events	**Date**	**Time**	**Kids**	**Adults**
Winter Wonderland Workshop	12/12/24	3:45 PM	48	20
Video Game Club	12/19/24	3:45 PM	10	9
The Wild Robot	12/20/24	1:30 AM	9	3
		Total:	**67**	**32**
Teen Events	**Date**	**Time**	**Teens**	
Tween/Teen Time (Dragon Egg)	12/28	2:00-4:00 PM	4	
		Total:	**4**	

DECEMBER 2024 PROGRAM STATISTICS				
Family Events:	**Date**	**Time**	**Attendees**	
Parade of Lights	12/5	4:00-6:00 PM	215	
Santa Storytime	12/16	6:00 PM	97	
A Christmas Story	12/21	10:00 AM	2	
It's a Wonderful Life	12/21	12:00 PM	1	
White Christmas	12/21	2:30 PM	3	
Christmas Recital	12/22	1:30 PM	24	
Best Christmas Pagent Ever	12/22	2:30 PM	25	
Holiday Bingo for a Book	12/26	2:00-4:00 PM	44	
Board Games	12/27	2:00-4:00 PM	2	
Craft Buffet	12/30	2:00-4:00 PM	20	
Noon Year's Eve	12/31	11:00 AM-1:00 PM	94	
		Total:	**527**	
Adult Programs	**Date**	**Time**	**Adults**	**Virtual**
Holiday Swap	12/7	9:00 AM - 5:00 PM	183	NA
Holiday Swap	12/8	1:00 PM - 5:00 PM	50	NA
RCDVC Listening to Survivors	12/14	2:00 PM	3	NA
Meditation Group	12/19	6:30 PM	13	NA
Theraputic Writing	12/21	10:00 AM	13	NA
		Total:	**262**	**0**
Book Clubs	**Date**	**Time**	**Adults**	
The Center Book Club	12/5	10:00	2	
Readers Anyomous	12/10	2:00 PM	7	
Books and Beer @ Ben's	12/12	6:30 PM	20	
		Total:	**29**	
Video Views for	**Date**	**Video Views**		
Planning with Purpose Moving	11/07	9		
	Total:	**9**		

DECEMBER 2024 USAGE & CIRCULATION STATISTICS

Total Circulation Statistics*			
	2024	2023	2022
Adult	6,619	6,663	3,963
Juvenile	4,244	3,604	3,553
Total	**8,234**	**10,267**	**7,516**

*Includes physical collection, ILL, and eBooks

Physical Collection Circulation			
	2024	2023	2022
Adult	3,990	4,300	3,989
Juvenile	3,621	3,260	3,127
Total	**7,611**	**7,560**	**7,116**

Interlibrary Loan			
	2024	2023	2022
Requested	101	87	58
Supplied	26	19	17
Total	**127**	**106**	**75**

Electronic Resources			
	2024	2023	2022
OverDrive Adult	2,502	2,257	1,866
OverDrive Juvenile	431	317	245
TumbleBooks	192	27	181
Total	**623**	**2,601**	**2,292**

Adult Outreach			
	2024	2023	2022
Locations	9	9	9
Patrons	46	43	43
Circulations	124	**124**	52

Daycare Outreach			
	2024	2023	2022
Locations	6	4	4
Patrons	123	51	46
Circulations	**180**	**80**	50

Teen Subscription Bags			
	2024	2023	2022
Active Subscriptions	28	19	14

Toy Lending Library Checkouts			
	2024	2023	2022
Toy Bins	39	23	NA

Public Computer Use			
	2024	2023	2022
Uses	464	541	451
Hours	286	360	288

WiFi Usage			
	2024	2023	2022
Sessions	777	793	301
Total Session Hours	1,087	631	325
Unique Users	223	210	132

Meeting Room Use			
	2024	2023	2022
Library Uses	29	20	26
Library Hours	103	58	58
Non-Library Uses	29	22	12
Non-Library Hours	46.5	33	19

Study Room Use			
	2024	2023	2022
Uses	38	28	17
Hours	63.5	55	32

Notary			
	2024	2023	2022
Requests	4	NA	NA

Proctor			
	2024	2023	2022
Tests	6	6	7

Research Requests			
	2024	2023	2022
Patrons	1	1	3
Hours	1	1	2

Teacher Requests			
	2024	2023	2022
Patrons	1	1	0

Courier			
	2024	2023	2022
Total Incoming	82	126	99
Total Outgoing	210	126	105
Total	**292**	**252**	**204**

DECEMBER 2024 USAGE & CIRCULATION STATISTICS

Current Cards			
	2024	2023	2022
Resident	4,174	4,113	3,537
Non-Resident	261	240	202
Mount Marty	24	20	12
Teacher	49	50	37
Yankton County	870	888	777
Total	**5,378**	**5,311**	**4,565**

New Cards			
	2024	2023	2022
Resident Adult	26	23	30
Resident Youth (<18)	3	3	4
County	10	6	2
County (Households)	8	4	1
Non-resident	4	2	1
Non-resident (households)	4	2	1
Total New Cards	**43**	**34**	**37**
Total New Households	**12**	**6**	**2**

30 Day Trial Cards			
	2024	2023	2022
30 Day Trial Cards	6	2	5
Online Signup	3	2	2
Total	**9**	**4**	**7**

Social Media Follows			
	2024	2023	2022
Facebook	3,383	NA	NA
Instagram	409	NA	NA
Youtube	169	NA	NA
Total:	**3,961**	NA	NA

Collection			
	2024	2023	2022
Items Added	448	626	306
Items Deleted	357	1,191*	393
Total Collection	85,482	NA	NA
		*2022 Mags	

Curbside Pick-Ups			
	2024	2023	2022
	3	2	11

Food For Fines			
	2024	2023	2022
As of 12/28	176	40	106

Book a Librarian			
	2024	2023	2022
Time (minutes)	15	35	75
Number of Sessions	1	2	5

Pass Checkouts			
	2024	2023	2022
State Park Pass	0	0	NA
Mead Museum Pass	15	26	NA
Summit Pass	13	17	NA

Door counters:	East Entrance:	South entrance:	Total:
	2,378	**5,278**	**7,656**

2023-2024 YCL Statistics

Total Circulation Statistics*		
includes physical collection, ILL, and eBooks		
	2024	**2023**
Adult	82,991	81,031
Juvenile	61,337	55,585
Total	**144,328**	**136,616**
Physical Collection Circulation		
	2024	**2023**
Adult	51,556	53,219
Juvenile	50,812	51,256
Total	**102,368**	**104,475**
Interlibrary Loan		
	2024	**2023**
Requested	1,195	1,178
Supplied	330	297
Total	**1,525**	**1,475**
Electronic Resources		
	2024	**2023**
OverDrive Adult	29,737	26,337
OverDrive Juvenile	4,143	3,457
TumbleBooks	6,357	872
Total	**40,237**	**30,666**
Adult Outreach		
	2024	**2023**
Locations	108	114
Patrons	504	539
Circulations	1,566	1,843
Daycare Outreach		
	2024	**2023**
Locations	40	32
Patrons	696	337
Circulations	1,360	1,060
Teen Subscription Bags		
	2024	**2023**
Active Subscriptions	216	152
Waitlisted Subscriptions	0	0
Toy Lending Library Checkouts		
	2024	**2023**
Toy Bins	366	91

2023-2024 YCL Statistics

Summer Reading Registration		
	2024	2023
Children	845	534
Current Cards		
	2024	2023
Resident	4,174	4,237
Non-Resident	261	238
Mount Marty	24	21
Teacher	49	50
Yankton County	870	887
Total	**5,378**	**5,433**
New Cards		
	2024	2023
Resident Adult	514	547
Resident Youth (<18)	103	76
County	127	151
County (Households)	98	117
Non-Resident	70	47
Non-Resident (households)	55	44
Total New Cards	**814**	**821**
Total New Households	**153**	**161**
30 Day Trial Cards		
	2024	2023
In-Town New	20	22
County New	1	3
County Renewal	3	4
Non-Resident New	0	4
Non-Resident Renewal	2	3
Online Signup	21	20
Total	**47**	**56**
Social Media Follows		
	2024	2023
Facebook	3,383	n/a
Instagram	409	n/a
Youtube	169	n/a
Total	**3,961**	**n/a**
Public Computer Use		
	2024	2023
Uses	5,953	6,666
Hours	3,868	4,144

2023-2024 YCL Statistics

WiFi Usage		
	2024	2023
Sessions	10,402	9,164
Total Session Hours	13,166	10,253
Unique Users	2,986	2,906
Meeting Room Use		
	2024	2023
Library Uses	407	378
Library Hours	1,206	931
Non-Library Uses	332	291
Non-Library Hours	627	572
Study Room Use		
	2024	2023
Uses	355	237
Hours	622	456
Proctor		
	2024	2023
Tests	53	65
Geneaology Requests		
	2024	2023
Patrons	12	13
Hours	13	11
Teacher Requests		
	2024	2023
Patrons	9	10
Courier		
	2024	2023
Total Incoming	1,376	1,588
Total Outgoing	1,911	2,006
Total	**3,287**	**3,594**
Physical Collection		
	2024	2023
Items Added	5,714	4,998
Items Deleted	4,800	5,081
TOTAL COLLECTION	**85,482**	**84,275**
Curbside Pick-Ups		
	2024	2023
Total	53	55
Food for Fines		
	2024	2023
Items	1,160	882

2023-2024 YCL Statistics

Book a Librarian		
	2024	2023
Time (minutes)	1,070	2,145
Number of Sessions	61	78
Pass Checkouts		
	2024	2023
State Park Pass	42	21
Mead Museum Pass	49	48
Summit Pass	175	85
Huether Pass	465	343
Total	**731**	**497**
Door Counts		
	2024	2023
East Entry	36,274	40,102
South Entry	70,158	75,332
Total	**106,432**	**115,434**
Children Ages 0-5 Programs		
Storytime		
	2024	2023
Onsite Sessions	89	107
Onsite Attendance	828	1,154
Offsite Sessions	8	0
Offsite Attendance	530	0
Virtual Sessions	0	0
Virtual Attendance	0	0
Total Sessions	**97**	**107**
Total Attendance	**1,358**	**1,154**
Children Ages 6-11 Programs		
Lego Club, Elementary Events		
	2024	2023
Onsite Sessions	60	57
Onsite Attendance	1,384	1,428
Offsite Sessions	1	0
Offsite Attendance	100	0
Virtual Sessions	0	0
Virtual Attendance	0	0
Total Sessions	**61**	**57**
Total Attendance	**1,484**	**1,428**
Young Adult Ages 12-18 Programs		
Teen Programs		
	2024	2023
Onsite Sessions	15	22
Onsite Attendance	168	125
Offsite Sessions	0	0
Offsite Attendance	0	0
Virtual Sessions	0	0
Virtual Attendance	0	0
Total Sessions	**15**	**22**
Total Attendance	**168**	**125**

2023-2024 YCL Statistics

Adult Programs		
Craft, Book Clubs, Seed Library, Misc.		
	2024	**2023**
Onsite Sessions	122	103
Onsite Attendance	1,856	1,289
Offsite Sessions	8	4
Offsite Attendance	276	171
Virtual Sessions	3	30
Virtual Attendance	19	35
Total Sessions	**133**	**137**
Total Attendance	**2,151**	**1,495**
General Interest Programs		
Family Events, Homeschool Events, All Ages		
	2024	**2023**
Onsite Sessions	45	47
Onsite Attendance	2,397	2,312
Offsite Sessions	11	7
Offsite Attendance	1,864	1,051
Virtual Sessions	0	0
Virtual Attendance	2	0
Total Sessions	**56**	**54**
Total Attendance	**4,263**	**3,363**
Recorded/Asynchronous Program Presentations		
Video views for previous month for misc programs and seed library		
	2024	**2023**
Number of Sessions	19	25
Number of Views	361	1,443
Self-Directed Programs		
Stay & Play, Contests, Swap Programs, Scavenger Hunts		
	2024	**2023**
Number of Sessions	55	81
Number of Participants	1,521	1,774
Total Programs		
	2024	**2023**
Sessions	436	483
Participants	11,306	10,782

Yankton Community Library • January 2025

All Ages—Purple | Adults—Red | Teen—Green | K-5—Orange | Preschool—Blue *Registration Required

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	Craft Buffet 2-4 pm	Noon Year's Eve 11 am-1 pm	1 Closed in observance of New Year's Day	2	3	4
5	6 Bilingual Storytime 6 pm	7 Storytime 10 am	8 Stay & Play 9—11 am Library Board Meeting 5:30	9 Storytime 10 am K-5 Craft 3:45 pm *FOL Members Only* Book Sale 4-6 pm	10 Book Sale 9 am—5 pm	11 Book Sale 9 am—5 pm
12 Book Sale 1—5 pm	13 Storytime 6 pm	14 Storytime 10 am	15 Stay & Play 9—11 am	16 Storytime 10 am LEGO Club 3:45 pm Meditation Group 6:30 pm	17	18 Therapeutic Writing Group 10 am RPG Paint & Learn 1 pm
19 3D Printing 2 pm	20 Closed for Staff Training	21 Storytime 10 am Adult Craft *+ 6 pm	22 Stay & Play 9—11 am	23 Storytime 10 am K-5 STEAM 3:45 pm	24	25 Teen Hygge 2-4 pm
26	27 Storytime 6 pm	28 Storytime 10 am Conversational Spanish 6 pm Financial Fitness 6 pm	29 Stay & Play 9—11 am	30 Storytime 10 am Movie 3:45 pm	31	

If you require special accommodation to fully participate in a library event please contact us.

library.cityofyankton.org | 515 Walnut St. | (605) 668-5275 1/6/2025

Yankton Community Library • February 2025

All Ages—Purple | Adults—Red | Teen—Green | K-5—Orange | Preschool—Blue *Registration Required

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Library Lovers Month						1 *Betrayal at the House on the Hill* RPG 101 2 pm
2	3 Bilingual Storytime 6 pm	4 Storytime 10 am	5 Stay & Play 9—11 am	6 Storytime 10 am The Center Book Club 10 am LEGO Club 3:45 pm	7	8
9	10 Storytime 6 pm	11 Storytime 10 am Seed Library 2 pm & 6 pm	12 Stay & Play 9—11 am Library Board Meeting 5:30 pm	13 Storytime 10 am K-5 Craft 3:45 pm	14	15 Therapeutic Writing Group 10 am Brick Battle*+ 2 pm
16	17 Closed for Presidents' Day	18 Storytime 10 am Adult Craft *+ 6 pm	19 Stay & Play 9—11 am	20 Storytime 10 am K-5 STEAM 3:45 pm Meditation Group 6:30 pm	21	22 Debt Free Degree 2pm (Teen & Adult Event)
2	24 Storytime 6 pm	25 Storytime 10 am Conversational Spanish 6 pm	26 Stay & Play 9—11 am	27 Storytime 10 am Movie 3:45 pm	28	

If you require special accommodation to fully participate in a library event please contact us.

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Damaged and Lost Items Policy

Effective April 1, 2021

Patrons of the Yankton Community Library are responsible for the return of any items in the same~~, fair~~ condition as originally loaned to them, as agreed when registering for a library card.

Damaged Items

It is recognized that library materials age rapidly with repeated use and that some deterioration and damage in use is unavoidable. Library staff will attempt to record this deterioration on the title page/case of each item along with dates. When damage exceeds normal "wear and tear," the patron will be held responsible at the library's discretion.

Damage may include, but is not limited to:

- Torn or mutilated pages or cover
- Broken spines
- Pages missing or folded
- Pages colored/marked/underlined/highlighted
- Liquid spills and stains
- Pages sticking together
- Mold or smell
- Broken cases
- DVD or CDs that are broken, cracked, scratched or rendered unplayable

Lost Items

An item is considered "lost" when it is fifty (50) days overdue. If the item is not returned, the patron is responsible to pay the replacement cost. If the item is returned in good condition the replacement cost is waived.

Replacement Items

With the library's prior permission, the patron may choose to buy a replacement item rather than pay a replacement fee. The title must be a new and exact replacement. In this case, a $5.00 processing fee will be charged to the patron.

Repair and Replacement Costs

In some cases, repair or replacement of certain parts can be accomplished and the patron will be charged for only those parts. If the item is lost or is not repairable, the patron will be charged the replacement cost. Overdue fines on lost or damaged items will be waived. The patron can inspect or pick-up damaged material at the library for thirty (30) days from the date of the billing letter. After that time, regardless of whether the fines and fees have been paid, the material will be discarded. Patrons paying the fines and fees for damaged materials within the 30-day period may have the damaged material.

Item	Replacement Cost
Books, CDs, DVDs, audiobooks, book bags, kits	Amount as listed in item holding record *If the item is more than 2 years old or has had more than 10 checkouts, half the amount of listed price will be charged.
~~Lost or damaged~~ AV equipment	Current replacement cost
~~Lost or damaged~~ Magazines	$5.00
DVD/Music CD Case	$1.00
CD Book Case	$5.00
Barcode	$1.00
Cover insert for a movie or audiobook	$1.00

Refunds

If a lost item is returned in good condition within ~~one year~~ six months of replacement payment, the patron may request a refund. The patron must present a receipt or a check proving payment was made. Patron and staff will fill out a refund form to be submitted to the City of Yankton for processing. Once approved, the patron will receive a check in the mail from the City ~~of Yankton~~ in the amount of the fee paid minus a $5.00 processing fee per item. This process may take up to six (6) weeks.