

**YANKTON COMMUNITY LIBRARY  
BOARD OF TRUSTEES MEETING  
Regular Meeting  
Wednesday, October 9, 2024 5:30 pm  
Virtual Meeting – GoToMeeting Interface &  
Yankton Community Library Meeting Room, 515 Walnut St. Yankton, SD 57078**

**MINUTES**

The meeting was called to order at 5:30 pm by Sarah Mechtenberg. Present were MaryPat Bierle, Meg Severson, Yankton City Commissioner Jerry Webber, Yankton County Commissioner Ryan Heine, Library Director Dana Schmidt and Assistant Library Director Linda Dobrovolny. David Koerner was absent with regrets. Nathan Johnson joined the meeting online at 6:05.

**Additions to the agenda:** None. This will be removed from future agendas.

**Approval of September 18, 2024 minutes:** Webber made a motion to approve the September 18, 2024 minutes with a second by Bierle. Unanimous approval.

**Public Comment Period:** None

**Discussion of bills/Accept Financial Report:** Schmidt reminded the board hotspot service had ended in August pending possible grant extension. YCL has withdrawn from the grant and is now working with Verizon and AT&T for service as there has been no movement on the availability of grant funds. Friends have agreed to pay for service for the remainder of 2024. The 2025 budget includes funding for hotspot service. She also noted that the deadline for use of funds from the Accessibility grant has been extended. Payment has been made to the Government Research Bureau for the feasibility study. Bierle made a motion to accept the financial report with a second by Severson. Unanimous approval.

**Communications and correspondence:** Schmidt shared a note of thanks from the Contact Center for the donation of 135 pounds of food collected from the monthly Food for Fines program. She also shared a note of appreciation from the family of an Outreach patron who passed away recently and a note from a patron who thanked the library for a summer reading prize package and also stated that they had rediscovered their love of reading! The Niobrara Historical Society sent a card of thanks for the donation made by the Friends during the Adult Field Trip that was taken in July.

**Director's Report:** In addition to the written report Schmidt discussed possible policy updates to ensure compliance with HB 1197 that amends SD Law 22-24-56 effective January 1, 2025. Current policies that may be affected are Collection Development, Circulation, Unattended Children, Library Card, and Computer and Internet Use. Two potential new policies are Programs and Restricting Minors From Accessing Obscene Matter or Materials. She suggested reviewing these over the next two meetings and approving them as a package in December. She also discussed moving the Technology Plan to a future agenda to allow additional time for input from the IT Department. She noted that staff annual reviews in progress. Schmidt's review with President Koerner and City Manager Leon is scheduled for November 14. Board members are welcome to provide feedback to either of them prior to the meeting. Discussion of the review will be on the December agenda to provide documentation for accreditation. She noted that the board needs 30 hours of training during the next accreditation cycle to qualify for Enhanced Status and 45 hours to qualify for Exemplary

Status. There are currently 14 hours documented toward that process. She invited board members to attend all or part of the staff training day on January 20. She will also be offering recordings that can be viewed prior to meetings and then discussed as a group during meetings to meet training requirements. She congratulated Lizz Nedved, Danita Jordan, Kelly O'Dea, Cassi Pietz and Linda Dobrovolny who were awarded certification through the SD State Library this year.

### **Old Business**

- **2025 Agreement for the Provision of Library Services with Yankton County** – Approval of the agreement is on the agenda for the Yankton County Commission on November 7 at 6:20 pm. Board Members are invited to join Schmidt at the meeting.

### **New Business**

- **2025 Calendar:** Schmidt noted examples of dates and times that vary from either the city's calendar or the library's standard operating hours. Webber made a motion to approve the calendar with a second by Heine. Unanimous approval.
- **Restricting Minors from Obscene Matter or Materials Policy:** Board members held discussion. No action taken.
- **Computer and Internet Use Policy:** Board members held discussion. No action taken.

### **Other Business:**

- **Foundation update:** Locations pros and cons for a new building are being considered. A slide show with survey results, highlights of library visits and possible features of a new building has been prepared as a tool to share with community groups. The Foundation's next meeting is scheduled for November 6 at 4:00 pm at the library,

Heine left the meeting at 6:18.

**Adjourn the meeting of October 9, 2024:** Bierle motioned to adjourn at 6:30 pm with a second by Webber. Unanimous approval.