

**Minutes of the Meeting of the Yankton Community
Library Building Task Force**

March 18, 2009, 7:00 p.m.

Library meeting room

Library Director Kathy Jacobs called the meeting to order at 7:00 p.m. Present were Task Force members Richard Anderson, Jane Bobzin, Kim Conlin, Galen Goeden, Craig Kennedy, David Koerner, David Leonard, and David E. Thompson. Absent were Robert Pulscher with regrets and Lori Rust. Also present was Leona Kabeiseman.

A brief introduction of Task Force members opened the meeting.

A discussion was held about the lack of young people/families on the Task Force. Members were encouraged to talk with people they know in an effort to find more young people who will serve on this Task Force.

Additions to the agenda: Jacobs added Library Foundation

Approval of minutes: Motion by Conlin with second by Kennedy to accept minutes as printed.

Director's Report:

Jacobs was asked to provide a further breakdown of library statistics.

A discussion was held on the information given on the current facility. A request was made that Jacobs contact Huron, Watertown and Tilden to get information/needs they considered while planning their building projects.

Goeden expressed the need to survey the people through community forums. Jacobs assured the group that this would happen. Kennedy responded that the vision for a new facility must be created by the Task Force before engaging the public to educate them about the library's needs.

Jacobs reported that no money is available through the City to hire an architect for consultation on the current facility, but it could be built into the 2010 capital budget. Thompson stated he would contact of South Dakota Office of Economic Development to see if there would be money available through them.

Election of Chair/Vice Chair: Jacobs opened nominations for Chair. Goeden nominated Craig Kennedy. David Thompson seconded the motion. Conlin made a motion that nominations cease.

Jacobs opened nominations for Vice Chair: Kennedy nominated Galen Goeden. David Thompson seconded the motion. Bobzin made a motion that nominations cease.

Unanimous approval for Craig Kennedy as Chair and Galen Goeden as Vice Chair.

Old Business:

Meeting day/time: After a brief discussion, consensus was that the group meet the fourth Wednesday of each month at 7:00 p.m. The next meeting will be April 22.

New Business:

Library foundation: Jacobs stated that the Library Board is pursuing establishing a foundation with a state nonprofit status and a 501(c)(3) status, or one that would give donors the ability to claim their gifts on their taxes. The Board will bring possible director names to their April meeting. Jacobs encouraged Task Force members to submit names as well.

Tour of facility: Jacobs lead a tour of the facility, answering questions and addressing areas of need.

Kennedy requested a “Wish List” from the library. Jacobs will provide this for the next meeting.

A discussion was held about tracking computer use and recording the traffic count. The library is in the process of purchasing a traffic counter and will create a system to track computer usage.

Jacobs was asked to investigate whether, as an American Library Association institutional member, the Task Force members could access publications from the Association.

The task force will meet on Wednesday, April 22, at 7:00 p.m., at the library.

The meeting was adjourned.

Respectfully submitted,

Kathy Jacobs, Library Director