

**Minutes of the Meeting of the Yankton Community
Library Building Task Force**
March 23, 5:30 p.m.
Library meeting room

Chair David Koerner called the meeting to order at 5:32 p.m. Present were Task Force members Jane Bobzin, Kim Conlin, David Leonard, Kathryn Reimler, and Dan Specht. Also present were Architect Jim Schramm and Library Director Kathy Jacobs. Dick Anderson was absent with regrets.

Approval of Minutes:

Motion by Conlin and second by Bobzin to accept the January meeting minutes. Unanimous approval.

Director's Report:

Jacobs stated that Mayor Knoff contacted her wanting to know which Commissioner had not toured the library and when an additional tour could be set up. She responded that all but Carda, Ellinson, Gross and Knoff had attended tours and she could accommodate the others any time. She has not heard back from him and believes that he is waiting until after the City election as there will be at least two new Commissioners.

Jacobs will be attending a building/renovation seminar sponsored by the American Library Association in Minneapolis on May 9-10.

Two partners from TSP, formerly Spitznagel, stopped at her office this week. They intended to check on the planning documents from this building concerning a second floor.

Old Business:

Additional Task Force members:

Specht reported that Allen Williams has not responded to his contacts.

It was decided that this is not the right time to add additional members.

Plan of Action:

After a brief discussion, members decided to compile the research by dividing the library into areas and with each member going through the space analysis and community needs assessment to compile a list of deficiencies in each area. The areas of concern are storage, children's, young adult, meeting space, staff work space, adult, study rooms, technology, parking, and building issues (security, second story, storm shelter, accessibility).

In April, Eric Ambroson, City Administrator Doug Russell, and Library Board President Does Allan will be invited as we go through the compiled lists. District III will then build a PowerPoint that can be presented to the Library Board. This will be done as the Task Force gives its recommendation to the Board. Our meeting will be held on April 20, one week earlier than usual, so that District III has time to prepare the PowerPoint for the Library Board's May 11 meeting.

New Business:

Beckenhaur Construction:

Schramm explained that this is a construction management firm out of Norfolk, Nebraska that funds projects with a lease/buy back agreement. It was decided by the members that it is too soon to bring anyone in to present on funding options.

Other Business:

None

Next meeting: Wednesday, April 20, 5:30 p.m.

Adjourn: Motion to adjourn at 6:28 p.m. by Reimler; second by Leonard.

Respectfully submitted
Kathy Jacobs, Library Director