

**MINUTES OF THE BOARD OF TRUSTEES MEETING
YANKTON COMMUNITY LIBRARY**

Regular meeting, January 12, 2011, at 5:30 p.m.
Library Meeting Room

Board President Dores Allan called the meeting to order at 5:32 p.m. Present were Board members Terre Berkland, Jane Bobzin, Judy Clark, Allen Sinclair, and Judy VanDerhule; Library Director Kathy Jacobs was also present.

Absent with regrets was Alicia Cornemann.

TumbleBooks:

Children's librarian Becky Pittenger presented our newest online purchase for preschool through elementary ages, TumbleBooks.

Minutes:

The minutes of the December meeting were examined. VanDerhule moved approval of minutes with second by Bobzin. Unanimous approval.

Financial Report:

Jacobs provided a spreadsheet of expenditures for remaining money in the books and AV line items. She noted that the library actually spent a bit more in each line item but had gotten prior approval from the finance office to do so.

Communications and Correspondence:

none

Public Comments:

The library's Face Book page was discussed with a suggestion that more book reviews be added and that the staff write book reviews for each new item purchased. Jacobs showed the Face Book page and explained the concept of social media. The library uses this tool to let viewers know what events are taking place each day. Occasional book reviews are done but that is not the main focus of Face Book.

Jacobs also stated that there is no time for staff to write reviews on everything purchased. Copying reviews from professional sources is also not feasible. Jacobs will put together a list of titles purchased and make that available on the web site in the near future. Staff will also write reviews when time permits and these will be included on Face Book occasionally and in the monthly newspaper column when space permits.

Director's Report:

Jacobs updated the Board:

- Ten people attended the Brown Bag on the online card catalog. A second session will be held on January 18, 5:30 p.m.
- A question arose about the income from Food for Fines that the library is losing when taking food instead of money. Jacobs stated that all income from fines goes directly to

the City with the library retaining none of those funds. Prior to beginning Food for fines on a monthly basis, she received permission from the City Manager to do so.

Old Business:

None

New Business:

Commission Open Houses:

Two open houses will be hosted by the Library Board and Building Task Force with invitations being issued to all City Commissioners. The purpose of the open houses will be to do a tour of the current facility, explaining how spaces are used and what the potential for more space could do in the areas of services and programs.

The Board set the dates for January 27, 6:00 p.m. and January 31, 5:30 p.m. Jacobs will send formal invitations to the Commissioners and advertise the open houses per the Open Meetings Law.

Mission Statement:

After discussion and suggestions for changing the mission statement, it was tabled for further discussion in February and a possible vote in March. Jacobs will send the suggested statements in next month's packet so everyone has time to consider the changes.

Circulation Policy:

Jacobs presented the changes for this policy. During the discussion, some changes were made. Motion by Clark with second by Sinclair to approve the policy with the discussed changes. Unanimous approval.

March Meeting:

There will not need to be a change in the March meeting as Jacobs' travel plans have changed. Sinclair and Clark both noted they would be unable to attend the February meeting.

Today's Libraries:

Jacobs mentioned this article and stated she would continue to include these types of articles in packets so the Board would be aware of the programs and services other libraries are providing.

Other Business:

Adjourn:

Motion by Sinclair with second by Berkland to adjourn at 6:36 p.m.

Respectfully submitted,

Kathy Jacobs, Library Director