

**MINUTES OF THE BOARD OF TRUSTEES MEETING  
YANKTON COMMUNITY LIBRARY**

Regular meeting, December 8, 2010, at 5:30 p.m.

Library Meeting Room

Board President Dores Allan called the meeting to order at 5:32 p.m. Present were Board members Jane Bobzin, Alicia Cornemann, Allen Sinclair, and Judy VanDerhule; Library Director Kathy Jacobs and Friends of the Library representative Brandy Smith were also present.

Absent with regrets were Terre Berkland and Judy Clark.

**Minutes:**

The minutes of the November meeting were examined. VanDerhule moved approval of minutes with second by Cornemann. Unanimous approval.

**Financial Report:**

Jacobs noted that remaining money in the budget is 25% of available funds. The library has purchased items this month that were on hold until it was clear that there would be funds for them.

**Communications and Correspondence:**

Allan stated that there has been good publicity in the *Press & Dakotan* and people often comment to her about it.

**Public Comments:**

Smith talked about the December book sale and announced that the 2011 date for Gourmet Guys is February 19.

**Director's Report:**

Jacobs updated the Board:

- Seven people attended the Brown Bag on digital cameras. Bobzin noted that the information given by the presenter was valuable.
- VanDerhule stated she was very happy to see the purchase of OverDrive

**Old Business:**

**Fax policy:**

Motion by VanDerhule with second by Bobzin to accept policy with all changes. Unanimous approval.

**New Business:**

**City/County Library Service Agreement:**

Motion by Cornemann with second by VanDerhule to approve the 2011 agreement with Yankton County for a payment of \$20,000 from the county to the library. Voting yea: Bobzin, Cornemann, VanDerhule; abstaining: Sinclair. Motion approved.

**2011 Holiday/Meeting Calendar:**

Motion by Sinclair with second by VanDerhule to approve. Jacobs noted that the library will be closed on Saturday, June 4, for the Sesquicentennial celebration. A question arose about employees losing work hours. Jacobs stated that all employees would work their allotted hours within that pay period and no one would be “shorted” hours. Unanimous approval.

**Other Business:**

**Rolls for Staff:**

Bobzin reported these would be delivered to the staff for their monthly meeting.

**Adjourn:**

Motion by VanDerhule with second by Bobzin to adjourn at 6:08 p.m.

Respectfully submitted,

Kathy Jacobs, Library Director