

**MINUTES OF THE BOARD OF TRUSTEES MEETING
YANKTON COMMUNITY LIBRARY**

Regular meeting, March 10, 2010, at 5:30 p.m.
Library Meeting Room

Board President Dores Allan called the meeting to order at 5:36 p.m. Present were Board members Jane Bobzin, Terre Berkland, Alicia Cornemann, Allen Sinclair, and Judy VanDerhule; Library Director Kathy Jacobs and Friends of the Library representative Karen Kubal were also present. Catherine McGovern was absent with regrets.

Minutes:

The minutes of the January meeting were examined. Sinclair moved approval of minutes; Berkland seconded. Unanimous approval.

Financial Report:

The bills, financial report and trust fund ledger were reviewed.

Bobzin mentioned the \$175 in the Trust Fund building line item. Jacobs stated this was given some time ago by a club that Marge Gross belongs to and was earmarked building.

Communications and Correspondence: none

Director's Report:

Jacobs updated the Board on several items:

- There were 55 in attendance at the one-room school presentation the previous evening and it was very well received.
- Attendance at Dr. Seuss' birthday party was great with fun activities. Special thanks to Carole Kling for coming in character as The Cat in the Hat and reading.
- A discussion was held on the current tutoring situation with Jacobs stating that the library will seek a summer employee from MMC to help with the reading program but the tutoring program will end at the completion of the present contract with MMC.

Old Business:

Library Signage:

Jacobs will work with Todd Larson and Kevin Kuhl to seek permission to put signs at the library exits on the Auld-Brokaw Trail. She reported the library staff will fund the signs out of Teget funds.

New Business:

Open Meetings Law Training:

Jacobs went through a handout prepared by City Attorney Dave Hosmer with additional questions being answered during the discussion.

Melette Building:

Jacobs reported that the tour of the Melette and Herried Buildings will take place on Tuesday, March 16, at 10:30 a.m. This will be a joint tour with the Building Task Force and has been advertised as a meeting in the event that there is a quorum from one or both groups.

Other Business:**Collection Development/Weeding Policies:**

VanDerhule requested information on these two policies. Jacobs explained them briefly and stated she would include the two policies in next month's packet with agenda items for discussion.

Executive Session:

Motion by Sinclair, second by Bobzin to go into executive session at 6:01 p.m. to discuss a personnel matter. Unanimous approval.

Regular Session:

Out of executive session at 7:00 p.m. Motion by Sinclair with second by VanDerhule to send a letter Attorney Cook stating that the Library Board of Trustees respectfully decline her request for an executive session. Unanimous approval.

Adjourn:

Motion by Sinclair with second by Cornemann to adjourn 7:13 p.m.

Respectfully submitted

Kathy Jacobs, Library Director