

**MINUTES OF THE BOARD OF TRUSTEES MEETING  
YANKTON COMMUNITY LIBRARY**

Regular meeting, January 13, 2010, at 5:30 p.m.  
Library Meeting Room

Board President Dores Allan called the meeting to order at 5:38 p.m. Present were Board members Jane Bobzin, Terre Berkland, Alicia Cornemann, and Allen Sinclair; Library Director Kathy Jacobs, Children's Librarian Lola Harens and Friends representative Karen Kubal. Catherine McGovern and Judy VanDerhule were absent with regrets.

**Additions to the agenda:** Executive session: Personnel

**Minutes:**

The minutes of the December meeting were examined. Bobzin moved approval of minutes; Cornemann seconded. Unanimous approval.

**Financial Report:**

The bills, financial report and trust fund ledger were reviewed.

Jacobs reported that the last purchase orders for 2009 had been turned in with a little under \$200 remaining in the book budget and less than \$100 in the AV budget.

**Communications and Correspondence:** Allan stated that she has received numerous positive calls about the programs we are having and how they are advertised.

**Director's Report:**

Jacobs updated the Board on several items:

- The new book bag ordered has arrived and are again available for sale.
- Friends are planning the Gourmet Guys evening, booking their "guys" and the music. Tickets will be on sale soon.

**Children's Librarian Report:**

Harens reported that several teens who were on the community hunger fast worked on summer reading preparations at the library on Saturday. The summer reading committee is busy planning events/reading program. Dr. Seuss' birthday will be celebrated on March 2 and Children's Book Week in May.

**Old Business:**

**Library Signage:**

Jacobs found the blue and white international signs in one catalog. They are \$99.89 per sign plus \$38.89 per directional arrow sign. An arrow is required with each sign, and there are currently three signs up in the community. It was suggested that signs also be put up on the Brokaw Trail east and west of Walnut Street. Perhaps the old signs could be used on the trail. Jacobs will speak with Joe Morrow to see if these signs meet code and, if so, we will seek funding to

purchase them rather than taking it out of the 2010 budget. This was tabled until more information can be gathered.

**New Business:**

**Trustee Training:**

Bobzin and Allan expressed interest in the upcoming training by the State Library but both have conflicts that day. Jacobs stated that Carol Hamvas and Linda Weberg are attending. Weberg can submit a written report and be available at the next meeting to answer any questions that might arise.

**February Meeting:**

Sinclair moved to cancel the February Board meeting; second by Berkland. Unanimous approval.

**Other Business:**

Bobzin asked who is responsible for closing the library on days of bad weather. Jacobs stated that it was her decision and that the library will always stay open until City Hall closes at 5 p.m. She assesses the situation and usually has made the call whether to close or remain open by no later than 2 p.m. so that she can get the information out to the public. The library is open on days when school is closed due to weather.

Jacobs reported that David E. Thompson, a member of the Building Task Force, recently died unexpectedly. Jim Cope had previously expressed an interest to Allan to join the Task Force or Foundation. With consensus from the Board, Allan will invite Cope to join the Task Force.

**Executive Session:**

Motion by Sinclair, second by Bobzin to go into executive session at 6:13 p.m. Motion by Allan with second from Berkland to come out of executive session at 6:31 p.m.

**Adjourn:**

Motion by Bobzin with second by Berkland to adjourn sine die at 6:32 p.m.

Respectfully submitted

Kathy Jacobs, Library Director