

**MINUTES OF THE BOARD OF TRUSTEES MEETING
YANKTON COMMUNITY LIBRARY**

Regular meeting, October 14, 2009, at 5:30 p.m.
Library Meeting Room

Board President Dores Allan called the meeting to order at 5:34 pm. Present were Board members Alicia Cornemann, Kate McGovern, Allen Sinclair and Judy VanDerhule; Library Director Kathy Jacobs, Children's Librarian Lola Harens, and Friends representative Karen Kubal. Terre Berkland and Jane Bobzin were absent with regrets.

Additions to the agenda: Community survey

Minutes:

The minutes of the September meeting were examined. VanDerhule moved approval of minutes; McGovern seconded. Unanimous approval.

Financial Report:

The bills, financial report and trust fund ledger were reviewed.

Jacobs reported that there will be a 4% increase in health insurance costs in 2010 with the City staying with Avera.

Communications and Correspondence:

Allan reported that she had received calls about the carpet project and had explained why it was needed. She was also asked to explain the difference between the building task force and the foundation. Jacobs explained the purpose of each and said she would be happy to field calls/questions.

Director's Report:

Jacobs updated the Board on several items:

- Jim Schramm met with Jacobs to go over CAD drawing/space information
- Drew attention to patron counter stats
- Brief discussion on book fair was held

Children's Librarian Report:

Harens pointed out that tutoring stats are weekly rather than monthly.

She will be speaking to Boys & Girls Club about starting a reading club during Teen Read Week, October 11-18. She may have a volunteer who wants to work with the teens at the club.

Old Business:

Building tour:

A tour of the building with the square footage by area document will be conducted at a later date.

New Business:**AV equipment policy:**

After discussion, Board accepted changes made to the policy. Motion by Sinclair with second by McGovern to pass policy as revised. Unanimous approval.

Community survey:

Jacobs shared the recent community survey with the Board, stating her concerns about the library's lower number of respondents in comparison to other departments. Possible scenarios as to why there were lower respondents was discussed by all. Jacobs believes there is much public education to be done if a building project is needed.

Other Business:

Jacobs reminded the Board that there is no November meeting as the regular date falls on Veteran's Day and the library is closed.

Adjourn:

Motion by Sinclair with second by VanDerhule to adjourn sine die at 6:20 p.m.

Respectfully submitted

Kathy Jacobs, Library Director