



**CITY OF YANKTON**

**2020\_06\_22**

**CITY COMMISSION  
MEETING**



**Mission Statement**

*To provide exemplary experiences, services & spaces that create opportunities for everyone to learn, engage and thrive.*

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**YANKTON BOARD OF CITY COMMISSIONERS**

Regular City Commission Meeting beginning at 7:00 P.M.

**Monday, June 22, 2020**

**City of Yankton Community Meeting Room**

Located at the Career Manufacturing Technical Education Academy formerly known as Technical Education Center • **1200 W. 21<sup>st</sup> Street • Room 114**

**Due to the COVID-19 virus, this meeting will be conducted electronically in compliance with SDCL. If you would like to watch the City Commission meeting you can do so by accessing the City of Yankton’s YouTube Live Channel.**

<https://www.youtube.com/channel/UCD1a1hf1dIkiLVSXnmdRQg/live>

If you would like to participate in the City Commission meeting, limited access will be provided through the west door of the CMTEA building. You will be asked to state what item you would like to participate in and allowed access one person at a time into the meeting room. You will be asked to introduce yourself and make your comments. Alternatively, you can comment or ask questions utilizing the chat function on the YouTube Livestream.

Rebroadcast Schedule: Tuesday @ 7:30pm, on channels 3 & 45

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**I. ROUTINE BUSINESS**

- 1. Roll Call
- 2. Approve Minutes of regular meeting of June 8, 2020 and Special City Commission meeting of June 5, 2020 Attachment I-2
- 3. City Manager’s Report Attachment I-3
- 4. Public Appearances

*Public appearances is a time for persons to address the City Commission on items not listed on the agenda. No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken. Each person has up to three minutes to speak. Comments made during the Public Appearance Comment period of the agenda may be on any subject. There shall be no personal attacks against the Mayor, members of the City Commission, City Staff, or any other individual.*

**II. CONSENT ITEMS**

*Matters appearing on the Consent Agenda are expected to be non-controversial and will be acted upon by the City Commission at one time, without discussion. Approval constitutes following the recommendation of the City Manager on each item.*

**1. Establish public hearing for sale of alcoholic beverages**

Establish July 13, 2020, as the date for the public hearing on the request for a Special Events (on-sale) Liquor License for July 24, 2020 from Chamber of Commerce, (Carmen Schramm, Director) d/b/a Chamber of Commerce, Yankton Rodeo Grounds, 404 Paddle Wheel Drive, Yankton, SD.

**Attachment II-1**

**2. Transient Merchant License and Special Events Dance License**

Consideration of Memorandum #20-117 recommending approval of the applications from Rock 'n' Rumble, Inc. for:

- A) Transient Merchant License for July 25, 2020;
- B) Special Events Dance License for July 25, 2020

**Attachment II-2**

**III. OLD BUSINESS**

*Old business includes items that have previously appeared on the City Commission's agenda and require further consideration or action by the board.*

**1. Public hearing for sale of alcoholic beverages**

Consideration of Memorandum #20-116 regarding the request for a Special Events (on-sale) Liquor License for July 25, 2020 from ROCK 'N' RUMBLE, INC. (Michael Carda, President), The block of 3<sup>rd</sup> Street between Douglas & Capital Street, Yankton, S.D.

**Attachment III-1**

*Adoption of an ordinance is typically a two-meeting process. At the first meeting, an ordinance is introduced, and the first reading is held. During the second meeting, the ordinance is discussed by the commission and the public and then considered for adoption.*

**IV. NEW BUSINESS**

*New business items are those that have not been discussed by the Commission previously.*

**1. Bid Award – Petroleum and Transport Tankwagon Petroleum Products**

Consideration of Memorandum #20-114 regarding the 2020-21 Annual Supply of Petroleum & Transport Tankwagon Petroleum Products

**Attachment IV-1**

**2. Final Project Acceptance – 5<sup>th</sup> Street**

Consideration of Memorandum #20-120 regarding Change Order Number 1, Final Project Acceptance and Final Payment for the 5<sup>th</sup> Street Reconstruction from Green Street to Broadway Avenue

**Attachment IV-2**

**3. Marne Creek Bank Stabilization**

Consideration of Memorandum #20-118 regarding Change Order Number 1, Final Project Acceptance and Final Payment for the Marne Creek Bank Stabilization & Watermain Crossing

**Attachment IV-3**

4. **Request to Apply for Scholarship - SDCMA**  
Consideration of Memorandum #20-109 regarding request to apply for scholarship for SDCMA Conference  

**Attachment IV-4**
5. **Bid Award – Rough Mower Fox Run Golf Course**  
Consideration of Memorandum #20-115 regarding Bid Award for Rough Mower purchase for Fox Run Golf Course  

**Attachment IV-5**
6. **Truck Route Ordinance – Set Public Hearing**  
Introduction, first reading and establishing July 13, 2020 as the second reading, an Ordinance #1035 regarding the Truck Route Ordinance within the City of Yankton  

**Attachment IV-6**
7. **Planning Commission Recommendation – Establish Public Hearing**  
Consideration of Memorandum #20-110, introduction and first reading of Ordinance #1036 and establishing July 13, 2020 as the date for a public hearing to consider a rezoning from I-1 Industrial to R-4 Multiple Family Residential on the N 1/2, N 1/2, E 1/2, NE 1/4, SE 1/4 except Marne Creek Lot #21 and except the S 176' of the E 100' and the S 1/2 of the adjacent vacated 18th Street, City and County of Yankton, South Dakota. Gary Hawerlander, owner. Address, 1900 Locust Street.  

**Attachment IV-7**
8. **Planning Commission Recommendation – Plat Review**  
Consideration of Memorandum #20-111 regarding Resolution #20-39, a plat of Lot 6A, in Outlot 5 of Hillcrest East Addition of the City and County of Yankton, South Dakota. James Valley Homeowners Association, owner. Location, between 2212 and 2214 Valley Road.  

**Attachment IV-8**
9. **Planning Commission Recommendation – Drainage Easement**  
Consideration of Memorandum #20-112 regarding Resolution #20-40, a drainage easement vacation on Lot 6, Outlot 6, Hillcrest East Addition to the City and County of Yankton, South Dakota.  

**Attachment IV-9**
10. **Property Management Actions for Community and Economic Development Purposes**  
Consideration of Memorandum #20-113 regarding Resolution #20-41, authorization to execute lien waivers, property transfers and associated contracts regarding properties at 310 Pearl Street, 900 East 8th Street and 819 Birch Road.  

**Attachment IV-10**
11. **Water Line Easement Relocation**  
Consideration of Memorandum #20-122 regarding Water Line Easement Relocation  

**Attachment IV-11**

**12. Rock'n Rumble - Special Events Parking Request**

Consideration of Memorandum #20-119 and Resolution 20-38 regarding request by Rock'n Rumble for Special Events Parking Ordinance #933 to be in place during Rock'n Rumble on July 25, 2020

**Attachment IV-12**

**V. OTHER BUSINESS**

*Other business is a time for City Commissioners to address the commission regarding matters not on the agenda. These items will be deliberated by the governing body and will not be acted upon at this time. Items mentioned may be added to a future City Commission meeting or work session for deliberation or action.*

**VI. ADJOURN THE MEETING OF JUNE 22, 2020**

*The City of Yankton Community Meeting Room is accessible to everyone. If you have any additional accommodation requirements, please call 668-5221.*

*Should you have any reason to believe an open meetings law has been violated please contact the Open Meetings Commission at the South Dakota Office of the Attorney General at: 1302 E. Hwy 14, Suite 1, Pierre, SD 57501-8501 or by phone at 605-773-3215.*

**CHAMBER OF THE BOARD OF CITY COMMISSIONERS  
YANKTON, SOUTH DAKOTA  
JUNE 8<sup>TH</sup>, 2020**

Board of City Commissioners of the City of Yankton was called to order by Mayor Johnson.

**Roll Call:** Present: Commissioners Benson, Ferdig, Hoffner, Moser, Schramm and Webber. City Attorney Den Herder and City Manager Leon were also present. Absent: Commissioners Carda and Miner.

Quorum present.

Action 20-251

Moved by Commissioner Webber, seconded by Commissioner Schramm, to approve Minutes of Work Session meeting of May 26, 2020 and regular meeting of May 26, 2020.

**Roll Call:** All members present voting "Aye;" voting "Nay:" None.

Motion adopted.

Action 20-252

Moved by Commissioner Ferdig, seconded by Commissioner Benson, that the Schedule of Bills be approved and warrants be issued.

1 Office Solution - Office Supplies - \$397.21; 3d Specialties Inc. - Signs - \$2,000.31; Ace Hardware - Brushes-Paint Thinner - \$36.16; Adobe Creative Cloud - Contracted Service - \$70.27; Adobe Stock - Contracted Service - \$31.94; Airside Solutions Inc. - Electrical Parts - \$148.73; Amazon - Books - \$111.86; Amazon - Flashlight Battery - \$27.83; Amazon - Equipment Supplies - \$30.70; Amazon - Janitorial Supplies - \$28.71; Amazon - Safety Blocks - \$149.00; Amazon - City Hall Camera - \$129.00; Amazon - City Hall Wiring - \$151.19; Amazon - Notebooks And Pens - \$47.07; Amazon - Books - \$25.01; Amazon - Face Masks - \$166.08; Amazon - Computer Adapter - \$32.99; Amazon - Program Supplies - \$88.62; Amazon - Janitorial Supplies - \$86.76; Amazon - Janitorial Supplies - \$89.85; Amazon - DVD - \$19.69; Amazon - USB Cable - \$5.99; Amazon - Book - \$8.92; Amazon - Cable Install Supplies - \$74.70; Amazon - Safety Glasses - \$59.63; Amazon - DVD's - \$35.95; Amazon - Staff Appreciation - \$37.98; Amazon - Janitorial Supplies - \$199.95; Amazon - Janitorial Supplies - \$73.98; Amazon - USB Cable - \$10.96; Amazon - Janitorial Supplies - \$30.99; Amazon - Janitorial Supplies - \$177.97; Amazon - City Hall Wiring - \$198.24; Amazon - Safety Tape - \$27.66; Amazon - DVD's - \$27.95; Animal Health Clinic - K9 Reno-Medications - \$9.37; Arbor Day Foundation - Membership Dues - \$313.03; Arens/Angela - Refund - \$96.00; Associated Supply - Pool Supplies - \$2,476.00; AT&T Bill Payment - Cell Phone - \$279.77; AT&T Premier - Mobile Data Services - \$721.56; Auto Value Yankton - Filters - \$1,889.08; Automatic Building Controls - Fire Alarm Monitoring - \$240.00; Autozone - Rotors, Brake Pads - \$292.38; Baker-Taylor - Books - \$3,201.61; Bauder/Kenneth & Nancy - Tree Reimbursement Prog - \$100.00; Best Buy - Online Meeting Headset - \$24.99; Bierschbach Equip & Supply - Sealer Solvent - \$6,962.28; Big Sioux Nursery - Trees - \$425.90; Boese-Pieper/Amantha - Refund - \$24.00; Bomgaars - Flowers - \$1,282.12; Bomgaars - Oil-Lubricants - \$134.19; Bound Tree Medical LLC - Gloves - \$283.02; Bow Creek Metal - Flower Basket Supplies - \$279.45; Buhl Cleaners - Towels - \$65.08; C & B Operations LLC - Meter - \$22.31; Calvary Baptist Church - Refund - \$96.00; Cedar Knox Public Power Dist - Elect - \$374.30; Centurylink - Phone - \$1,220.27; Chewy.Com - K9 Reno-Medication - \$79.86; Chytka/Sage - Boot Reimbursement - \$130.00; City Of Vermillion - Jt Power Cash Trans - \$69,090.72; City Of Yankton-Central Garage - Rubbish - \$12.00; City Of Yankton-Parks - Landfill Charges - \$68.04; City Of

Yankton-Solid Waste - Compacted Garbage - \$15,192.36; City Utilities - Wtr-Ww Charges - \$9,681.08; Clarks Rentals Custom - Rental - \$100.00; Clean Sweep Industries - Gloves - \$125.00; Concrete Material - Concrete - \$690.50; Core & Main - Manhole Parts - \$2,524.50; Cornhusker Intl Truck Inc. - Batteries - \$357.03; Cox Auto Supply - Pillow Block Brake - \$282.68; Credit Collection Service Inc. - Ut Collection - \$211.18; Crescent Electric - Electrical Parts - \$115.59; Danko Emergency Equipment - Hose Extensions - \$640.99; Das/Dakotacare Admin Services - Flex Spending Fees - \$29.10; Davis/Julie - Refund - \$72.00; Demco Inc. - Bookcase-Friends' Purch - \$743.74; Dept Of Enviromental - Annual Pool Permit - \$600.00; Design Solutions & Integration - SCADA - \$9,808.00; Detco - Covid Supplies - \$1,286.18; Diane's Greenhouse - Flowers - \$3,363.90; Dollar Tree - Cleaning Supplies - \$23.52; Double H Paving Inc. - Runway Recons C-3-20 - \$301,565.11; Dropbox - Professional Services - \$127.67; Drury/Yvonne - Refund - \$180.60; Echo Electric Supply - Lab Still Fuses - \$144.10; Facebook - Advertising - \$23.17; Fastenal Company 01sdy - Sign Bolts - \$1,123.22; FBI National Academy - Annual Membership - \$110.00; Fedex - SDFL Evidence Postage - \$55.31; Fejfar Plumbing & Heat - Park Repair - \$386.43; Fejfar Plumbing Inc. - 4" Flange - \$2.60; Ferguson Enterprises - 3-2"Meters And Flanges - \$3,095.14; Ferguson Waterwrks - 1" Meters - \$10,957.79; Fiedler/Mary - Refund - \$100.00; Frontier Mills Inc. - Grass Seed - \$363.60; Argus Leader - Newspaper Subscription - \$259.76; Gerstner Oil Co - Fuel - \$4,822.66; Girton Adams Co - Boiler Solenoid Valves - \$889.32; Goeken/Abby - Refund - \$48.00; Goeken/Sheri - Refund - \$48.00; GPS Industries - Golf Cart GPS - \$3,840.00; Graymont Wi LLC - Lime - \$4,689.66; Great Plains Uniforms - Dress Uniforms - \$29,146.00; Green For Life Environmental - Reclaim Oil - \$65.00; Gullikson/Ashley - Refund - \$48.00; Hach Company - Analyzer Repair - \$1,620.86; Hanson Briggs Advertising Inc. - Print Delinquent Notices - \$616.83; Harbor Freight Tools - Work Light - \$74.97; Hawkins Inc. - Chemicals - \$14,526.57; HDR Engineering Inc. - Wtr Treatment Plant - \$65,674.59; Hoffman/Rhonda - Refund - \$72.00; Hultgren And Strutzel - Inlet Blower Air Filters - \$421.04; Hy-Vee Yankton - Covid - Hand Sanitizer - \$478.03; Imagestuff.Com - Summer Reading - \$150.30; In Powers Port A Pot - Porta Pottys - \$2,880.00; Inf City Directories - Book - \$390.00; IPY Midwest Alarm - Alarm Monitoring - \$66.00; J & H Care Cleaning - Janitorial Services - \$4,000.00; J.J Benji's - Polos - \$160.24; J2 Metrofax - Fax - \$9.95; Jacks Uniforms - Officer Larson Badge - \$137.99; JCL Solutions - Scrubber - \$2,227.71; Johns Service - Repair Air Conditioner - \$605.42; Johnson/Cassandra - Refund - \$48.00; Jones Construction/John T - Water Plant Cons C-15-17 - \$961,250.27; Kaiser Refrigeration I - Equipment Repairs - \$624.28; Kleins Tree Service - Tree Removal - \$4,300.00; Kopetsky's Ace - Flowers - \$2,319.65; Language Line - Interp Service - \$19.64; Larson/Cole - Refund - \$90.00; Levinger/Jeff - Repurchase Cemetery Lots - \$360.00; Lewis And Clark Ford L - Water Pump,Cat Converter - \$580.37; Malloy Electric - GBT Exhaust Fan Motor - \$334.64; Mark S Machinery Inc. - Mower Repairs - \$11.18; Masonry Components Inc. - Street Const C-6-20 - \$179,430.03; Mayer Signs - Signs - \$1,193.40; McGrath North - Professional Services - \$6,739.67; McMaster-Carr - Lagoon Valve Replacement - \$578.00; Mead Lumber Yankton - Hardware - \$4.80; Med Vet International - Sharps Containers - \$427.00; Meeker/Kerra - Refund - \$96.00; Menards - Aeration Pallet Jack - \$1,330.07; Merkel Electric - Retro Fit Battery Backup - \$96.94; Midamerican Energy - Fuel - \$3,996.74; MidAmerican Energy - Fuel - \$2,284.61; Midwest Alarm Company Inc. - Alarm Monitoring - \$132.00; Midwest Laboratories - Monthly Nutrient Testing - \$1,088.84; Midwest Radiator - Argon - \$57.00; Midwest Tape - Av - \$872.77; Midwest Turf & Irrigation - Equipment Parts - \$1,068.42; Motion Picture Ecommer - Movie Licensing - \$197.79; Municipal Code Corp - Annual Subscription - \$550.00; Mutt Mitt - Mutt Mitts - \$2,549.75; NBS Calibrations - Balance Calibration - \$193.00; Neumayer/Brian - Boot Reimbursement - \$130.00; Niche Webstores Inc. - Safety Supplies - \$277.16; Northwestern Energy - Elect - \$56,286.13; Observer - Ads - \$108.00; Olnes/Lisa - Refund - \$120.00; Olsons Pest Technician - Professional Services - \$180.00; OPIS - OPIS

Report - \$1,836.00; O'Reilly Auto Parts - Battery - \$276.98; OTC Brands Inc. - Summer Reading Program - \$294.51; Overdrive Dist - E-Books - \$2,078.54; Overhead Door Co - Door Repairs - \$125.00; PayPal - Toner - \$119.95; PayPal - Used Pager - \$80.00; Paypal Siegeltim Ebay - Used Pagers - \$126.00; PayPal - Pager Chargers - \$152.00; Prairie Nursery - Grass Seed - \$178.50; Racom Corporation - EDACS Access - \$1,007.98; Rae Products And Chemi - Traffic Paint - \$3,053.57; Riverside Hydraulics, - Hose And O-Ring - \$196.73; Ron's Auto Glass - Park Supplies - \$185.00; Rusher/Ryan - Refund - \$48.00; Sage/Heather - Refund - \$24.00; Sanitation Products Inc. - Black Roll Carts - \$10,262.53; Schleich/Lori - Refund - \$412.80; Schweiss Doors - Torsion Spring Conv Kit - \$342.36; Sherwin Williams - Paint For Light Poles - \$988.03; Sherwin Williams - Traffic Paint - \$1,061.00; Sikora/Jeffrey - Summer Reading Program - \$125.00; Sj Louis Construction Inc. - Gravity Sew Proj C-15-18 - \$273,740.99; Smith/Amanda - Refund - \$72.00; South Dakota Magazine - Advertisement - \$1,900.00; South Dakota One Call - Message Fees - \$313.95; Southgate - Trailer Tire - \$35.00; Southwest Thermal Tech - Air Compressor Part - \$549.94; Sp Big Frog Supply - Irrigation Supplies - \$239.98; Sparks Upholstery - Equipment Repairs - \$498.08; Sprinklerwarehousecom - Irrigation Supplies - \$2,426.58; Sq Mw Towing & Auto - Investigation Tow - \$80.00; Sq Tinting Pros - Jeep Electronic Starter - \$449.00; Stern Oil Co Inc. - Oil - \$14,700.73; Stockwell Engineers Inc. - Aquatic Facility Design - \$44,393.88; Stop Stick Ltd - Stop Sticks - \$44.00; Stukel/Heather - Refund - \$48.00; Sturdevants - Truck Repairs - \$157.62; T & R Contracting Inc. - Apron Expansion - \$397,844.86; Taggart/Kris - Refund - \$67.20; Taylor Technologies In - De-Chlorination Test Kit - \$45.19; Tessman Company Sioux - Chemicals - \$1,482.80; The Ups Store - Battery Backup Shipping - \$77.28; Third Millennium Asso Inc. - Ut Bill Inserts - \$1,593.68; Thompson/Stam - Refund - \$24.00; Thomson Reuters - Local Govt Law - \$978.00; Tma Yankton - Mower Repairs - \$164.22; Tractor Supply Co - Park Supplies - \$140.94; Traffic Control Corp - Traf Control Monitor - \$7,126.00; Tre Environmental Strategies - 2nd Qtr Tests - \$650.00; Trk Hosting - Internet Access - \$7.95; Truck Trailer Sales - Gasket, Fuel Treatment - \$2,335.55; Trugreen Commercial - Lawn Service - \$97.33; UL LLC Ecommerce - Aerial Inspection - \$1,495.00; United Laboratories In - Wasp Control - \$305.34; United States Postal Service - Postage Meter - \$579.15; Us Bank - Agent Fee - \$1,200.00; Us Bank Equipment Finance - Copier Lease - \$246.29; Us Bank Spa Lockbox Cm9695 - Drink Water 6 C462038-06 - \$888,512.69; USA Blue Book - Coliform Incubator - \$2,444.45; USPS Po - Evidence Postage - \$13.90; Valiant Vineyards Inc. - Wipes - \$304.20; Vermillion Ace - Park Supplies - \$279.93; Vessco, Inc.. - Valves - \$3,144.16; Viddler Inc. - Video Hosting - \$41.31; Vogt/Kristal - Refund - \$96.00; Verizon - Internet Access - \$4,513.88; Wahl Tek - Integration Card - \$3,495.00; Walgreens - Office Supplies-Masks - \$100.37; Walmart - Office Supplies - \$41.54; Walmart - Coffee, Trash Bags - \$51.35; Watchguard Video - Watchguard Dvr - \$480.00; Water & Env Eng Research Ctr - Lab Testing - \$122.00; Welfl Construction Corp - Aquatics Center C-17-19 - \$411,320.22; Walmart - Flowers - \$315.41; Woods Fuller Shultz & Smith Pc - Professional Services - \$2,205.00; Xerox Corporation/RBO - Copy Fees - \$15.00; Xtreme Car Wash - Car Wash - \$26.40; Yankton Chamber Of Com - Employee Retirements - \$414.00; Yankton County Auditor - Yc Capital Improvement - \$25,404.70; Yankton Fire & Safety Co - Inspections - \$124.75; Yankton Medical Clinic - Firefighter Physicals - \$1,250.50; Yankton Sharp Shooters - Use Of Range - \$660.00; Yankton Winnelson Co - Plumbing Parts - \$997.70; Yankton Media Inc. - Classified Ad - \$579.95; Ykt Janitorial & Dt Sc - Strip Waxing-Dining Room - \$522.64; Zep Manufacturing Co - Disinfectant Wipes - \$707.74; Zoom.Us - Zoom Meeting - \$31.92;

**Roll Call:** All members present voting "Aye;" voting "Nay:" None.

Motion adopted

May Salaries by Dept: Administration \$76,006.57; Finance \$51,595.82; Community Development \$37,496.63; Police/A.C./Dispatch \$253,793.23; Fire \$19,425.19; Engineering / Sr. Citizens \$67,735.54; Streets \$70,290.21; Snow & Ice \$359.77; Traffic Control \$5,800.27; Library \$34,385.96; Parks / Sac \$105,640.51; Marne Creek \$6,601.54; Water \$54,021.31; Wastewater \$56,451.16; Cemetery \$8,383.66; Solid Waste \$31,539.93; Landfill / Recycle \$21,454.89; Central Garage \$11,218.87

New Hires: Cole Withrow 10.50 hr. Parks Div; Colton Dahlerup 11.25 hr. Airport; Kyle Withrow 10.50 hr. Parks Div; Mitch Mueller 11.25 hr. Streets; Ryan Dietsch 19.38 hr. Water Department

Wage Changes: Abigail Schmidt \$10.50 hr. Rec Div; Adam Lange \$10.75 hr. Parks Div; Alexandre Irwin \$10.75 hr. Marne Creek Div; Allie Dilts \$10.50 hr. Rec Div; Andrew Peitz \$11.85 hr. Rec Div; Arion Huntley \$11.25 hr. Rec Div; Audrey Paulson \$9.75 hr. Rec Div; Barbara Law \$13.00 hr. Rec Div; Blake Wieseler \$11.25 hr. Rec Div; Brady Hale \$11.00 hr. Cemetery Div; Brianna Benjamin \$11.25 hr. Rec Div; Brianna Geigle \$11.60 hr. Rec Div; Brooke Madson \$10.25 hr. Rec Div; Cameron Jueden \$11.00 hr. Parks Div; Catherine Scott \$12.75 hr. Rec Div; Chloe McDermott \$10.50 hr. Rec Div; Cole Diedrichsen \$10.75 hr. Rec Div; Cole Withrow \$10.50 hr. Parks Div; Coleman Frank \$10.50 hr. Rec Div; Colleen Bailey \$33.31 hr. City Manager Admin. Asst.; Elsie Marquardt \$10.00 hr. Rec Div; Emilee LaBarge \$10.75 hr. Rec Div; Grace Liebig \$10.75 hr. Rec Div; Grace Taggart \$11.00 hr. Rec Div; Grayson Lange \$10.75 hr. Rec Div; Gregg Homstad \$2,639.65 bi-wk. Comm Dev; Hannah Jussel \$10.50 hr. Rec Div; Jacob Hirsch \$10.75 hr. Parks Div; Jennica Delvaux \$10.50 hr. Rec Div; Jordan Houdek \$11.60 hr. Rec Div; Katie Hauser \$11.85 hr. Rec Div; Katie Schmidt \$12.75 hr. Rec Div; Kayla Loecker \$15.25 hr. Rec Div; Kellie Geigle \$11.50 hr. Rec Div; Kyra Liebig \$11.85 hr. Rec Div; Larry Wagner \$10.75 hr. Rec Div; LaVonne Lorenzen \$13.25 hr. Rec Div; Levi Suing \$10.75 hr. Cemetery Div; Lily Diedrichsen \$10.50 hr. Rec Div; Lindsey Hale \$10.50 hr. Parks Div; Logan Haak \$11.25 hr. Rec Div; Lucas Rockne \$11.50 hr. Rec Div; Madalyn Arens \$11.25 hr. Rec Div; Mary Loecker \$13.25 hr. Rec Div; McKinna Faulkenberry \$14.25 hr. Parks Div; Mitch Mueller \$11.25 hr. Streets; Noel Kusek \$11.50 hr. Rec Div; Olivia Granaas \$11.00 hr. Rec Div; Olivia Schmidt \$11.00 hr. Rec Div; Sandra Heatherly \$12.25 hr. Rec Div; Sarah Rockne \$11.50 hr. Rec Div; Skyler Olson \$11.25 hr. Parks Div; Sophie Kouri \$11.25 hr. Rec Div; Timothy Merchen \$10.50 hr. Rec Div; Tracy Raab \$13.00 hr. Rec Div; Twila Stibral \$13.50 hr. Rec Div; Zachary Rohde \$11.00 hr. Rec Div

Status Change: Jason Tramp \$2,085.70 bi-wk. Sr. Water Plant Operations Spec. to WW Collection Supervisor; Owen Phillips \$11.00 hr. From Rec Div To Parks Div; Ryan Moderegger \$11.25 hr. From Rec Div To Parks Div;

City Manager Leon submitted a written report giving an update on community projects and items of interest.

There were no public appearances at that time.

Consent Agenda items were discussed and voted on separately.

#### Action 20-253

Moved by Commissioner Benson, seconded by Commissioner Schramm, to revoke Work Session scheduled for June 22<sup>nd</sup>, 2020.

**Roll Call:** All members present voting "Aye;" voting "Nay:" None.

Motion adopted.

Action 20-254

Moved by Commissioner Benson, seconded by Commissioner Schramm, to Establish June 22, 2020, as the date for the public hearing on the request for a Special Events (on-sale) Liquor License for July 25, 2020 from ROCK 'N' RUMBLE, INC. (Michael Carda, President), The block of 3rd Street between Douglas & Capital Street, Yankton, S.D.

**Roll Call:** All members present voting "Aye;" voting "Nay:" None.

Motion adopted.

Action 20-255

This was the time and place for the public hearing for the transfer of ownership and location of a Retail (on-off sale) Malt Beverage & SD Farm Wine License for July 1, 2020, to June 30, 2021, from Shree, LLC d/b/a Shree, LLC (Diapan Patel, Owner), 821 Broadway Avenue, to P & P Lottery Enterprises, LLC d/b/a Pin-ups Casino & Gaming Lounge (James Palmer, Member), 3010 Broadway Avenue, Room 5, Yankton, S.D. (Memorandum 20-107) No one was present to speak for or against the application. Moved by Commissioner Moser, seconded by Commissioner Ferdig, to approve the license.

**Roll Call:** All members present voting "Aye;" voting "Nay:" None.

Motion adopted.

Action 20-256

Moved by Commissioner Webber, seconded by Commissioner Moser, to approve the Summit Activities Center rental rates for 2022. (Memorandum 20-100)

**Roll Call:** All members present voting "Aye;" voting "Nay:" None.

Motion adopted.

Action 20-257

Moved by Commissioner Moser, seconded by Commissioner Ferdig, to approve the Music at the Meridian Concert Series and grant the City Manager the ability to sign all documents/contracts for the event and approve the street closure. (Memorandum 20-69)

**Roll Call:** All members present voting "Aye;" voting "Nay:" None.

Motion adopted.

Action 20-258

Moved by Commissioner Hoffner, seconded by Commissioner Webber, to approve Resolution 20-29. (Memorandum 20-105)

**RESOLUTION 20-29**

WHEREAS, SDCL 6-13-1 requires a municipality owning personal property which is no longer necessary, useful, or suitable for municipal purposes shall, by resolution, declare it surplus and may, by resolution, order the sale, trade, destruction or other disposal of said personal property.

NOW, THEREFORE, BE IT RESOLVED that the following personal property be declared no longer necessary, useful, or suitable for municipal purposes and said property shall be disposed of in accordance with SDCL 6-13-1, et sequential:

SURPLUS PROPERTY TO BE SOLD, TRADED, DONATED OR DESTROYED

1995 Forms Burster Model 3324 – SN# 2822  
IBM Printer Model 5262  
Swintec Calculator Model 4600 DO – SN# 014731  
Victor Calculator Model 1225-3A  
HP Color LaserJet 8500

**Roll Call:** All members present voting “Aye; ” voting “Nay:” None.  
Motion adopted.

Action 20-259

Moved by Commissioner Hoffner, seconded by Commissioner Webber, to approve Resolution 20-37.  
(Memorandum 20-106)

**RESOLUTION #20-37**

CITY OF YANKTON IS ESSENTIAL: IN SUPPORT OF FAIR, DIRECT FEDERAL EMERGENCY SUPPORT TO REOPEN AND REBUILD LOCAL AMERICAN ECONOMIES

WHEREAS, America’s cities, towns and villages face unprecedented threats due to the ongoing COVID-19 pandemic emergency; and

WHEREAS, municipalities are essential to America’s economic recovery and without funding support for local governments, municipalities may go from being a critical part of the economic solution, to becoming a major obstacle to long-term stabilization and recovery; and

WHEREAS, America’s cities, towns and villages will experience budgetary shortfalls of up \$134 billion in fiscal year 2020 alone, and the negative effects of the pandemic emergency on local communities will continue long after this year; and

WHEREAS, three million critical municipal worker jobs are at risk, threatening cuts to basic community services, including 9-1-1 response, sanitation, and maintenance; and

WHEREAS, communities have taken extraordinary measures to protect health, safety, and the continuation of essential services throughout the emergency; and

WHEREAS, City of Yankton has combated the COVID-19 Pandemic with the temporary closure of non-essential businesses in our community; temporary closure of City-owned facilities, including the Summit Activities Center, the Yankton Community Library: and held discussions with all departments regarding contingency budget plans and a tight budget outcome; and

WHEREAS, America’s rural communities and small towns are struggling just as much as big cities and risk being left behind or wiped out entirely.

NOW, THEREFORE, BE IT RESOLVED that CITY OF YANKTON calls on Congress to allocate fair and direct federal support to all of America’s communities, regardless of population size; and

BE IT FURTHER RESOLVED that this funding must be flexible and address not only the additional expenses incurred by communities to respond to the pandemic emergency, but also the dramatic budgetary shortfalls resulting from pauses in commerce, tourism, other economic engines; and

BE IT FURTHER RESOLVED that local governments will ensure federal funds are immediately used to rebuild and reopen the national economy; and

BE IT FURTHER RESOLVED that funding will keep middle class workers employed and critical services operating; and

BE IT FURTHER RESOLVED THAT CITY OF YANKTON has been part of the emergency response and now calls on Congress to build a united national partnership for a safe, healthy, prosperous life.

**Roll Call:** All members present voting “Aye; ” voting “Nay:” None.  
Motion adopted.

Action 20-260

Moved by Commissioner Webber, seconded by Commissioner Schramm, to adjourn at 7:23 p.m.

**Roll Call:** All members present voting “Aye; ” voting “Nay:” None.  
Motion adopted.

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Nathan V Johnson  
Mayor

ATTEST:

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Al Viereck  
Finance Officer

**CHAMBER OF THE BOARD OF CITY COMMISSIONERS  
YANKTON, SOUTH DAKOTA  
SPECIAL MEETING – JUNE 5<sup>TH</sup>, 2020, 12:00 P.M.**

Special Meeting of the Board of City Commissioners of the City of Yankton was called to order by Mayor Johnson.

**Roll Call:** Present: Commissioners Benson, Carda, Miner, Schramm and Webber. City Manager Leon was also present. Absent: Commissioners Ferdig, Hoffner and Moser and City Attorney Ross Den Herder. Quorum present.

There were no public appearances at this time.

Action 20-249

Moved by Commissioner Schramm, seconded by Commissioner Webber, that the Canvass of election returns for the City of Yankton Election of Tuesday, June 2<sup>nd</sup>, 2020 be approved as follows:

**OFFICIAL CANVASS SHEET  
JUNE 2<sup>nd</sup>, 2020 MUNICIPAL ELECTION  
CITY OF YANTON**

Vote Center	1	2	3	
<u>City Commissioner</u> <u>Three Year Term</u>	<u>City Hall</u>	<u>North Fire</u> <u>Station</u>	<u>Absentee</u>	<u>Total</u>
Timothy (Sean) Wamble	141	140	462	743
Ben Brunick	277	283	1108	1668
Stephanie Moser	263	307	1186	1756
Tony Maibaum	208	245	887	1340
Bruce T. Viau	148	187	659	994
<b>Total Number Voting</b>	<b>1037</b>	<b>1162</b>	<b>4302</b>	<b>6501</b>

STATE OF SOUTH DAKOTA    )  
COUNTY OF YANKTON        )

We, the undersigned City Commissioners of the City of Yankton, South Dakota, appointed as the Board of Canvassers because of our positions on the governing board in the jurisdiction of Yankton for the Municipal Election held on the 2<sup>nd</sup> day of June, 2020, hereby certify that the foregoing is a true abstract of the votes cast in the jurisdiction of Yankton at the election as shown by the returns certified to the person in charge of the election.

We further find and declare that Stephanie Moser, Ben Brunick and Tony Mauibaum having received a majority of all votes cast in said election, for members of the Board of Commissioners are duly elected for a period of three years.

Date

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**Roll Call:** All members present voting “Aye;” voting “Nay:” None.  
Motion adopted.

Action 20-250

Moved by Commissioner Benson, seconded by Commissioner Webber, to adjourn at 12:11 p.m.

**Roll Call:** All members present voting “Aye;” voting “Nay:” None.  
Motion adopted.

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Nathan V Johnson, Mayor

ATTEST:

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Al Viereck, Finance Officer



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## OFFICE OF THE CITY MANAGER

[www.cityofyankton.org](http://www.cityofyankton.org)

VOL. 55, NUMBER 12

### Commission Information Memorandum

The Yankton City Commission meeting on Monday, June 22, 2020, will begin at 7:00 pm.

#### Non-Agenda Items of Interest

##### 1) Community & Economic Department Update

Yankton's Census Complete Count Committee has been working diligently over the last several months to promote local Census participation. The members have been working hard despite the challenges posed by the pandemic. Rather than in-person outreach, the group has focused on alternative communication strategies and social media to drive participation, even including a gift card contest to drive participation. The City of Yankton's self-response rate stands at 71.7% with 60.7% using the internet to log their questionnaire information. We are currently tied for 15<sup>th</sup> place among all South Dakota cities, and second place among first class municipalities. Our final 2010 self-response rate was 76.5%. There is a chance that a backlog of paper questionnaires at the Census processing centers might ultimately increase our 2020 self-response rate as more states resume normal operations and those responses are logged. The committee will continue working over the next several months with plans to wind down efforts later this summer or early fall as the Census shifts into non-response door to door efforts. Residents are encouraged to take time today to fill out Census questionnaires and reduce the number of homes in Yankton that Census workers will have to visit in person later this year.

##### 2) Police Department Update

Chief Harris attended a Connecting Culture meeting on June 9, 2020. The Police have been involved with this group for the past two years and are involved when they have events.

Police Department personnel were in attendance at the candlelight vigil held on June 6, 2020. The event was very peaceful and was attended by approximately 150 people.

The Police Department held a community forum on Facebook Live on Thursday, June 18, 2020. The forum was held to communicate with our community on police policy and practice.

Chief Harris was invited to be part of a select group of law enforcement personnel to attend a luncheon with the Governor in Pierre on June 16, 2020 to discuss Police Reform in South Dakota.

##### 3) Human Resources Department Update

Jim Snook has announced his retirement after 42 + years of service to the City. Jim's last day with the City will be July 17, 2020. Brian Frick has been promoted to replace Jim Snook.

With the promotion of Brian Frick to Parks Superintendent, a Senior Grounds Maintenance position is currently being advertised with a closing date of July 17, 2020.

Interviews are being scheduled for the Transfer Station Attendant position over the next 14 days, with anticipation of having this position filled by the end of July.

#### 4) Parks and Recreation Department Update

Enclosed in your packet is an update on the various activities in the Parks and Recreation Department.

#### 5) Finance Department Update

The City Hall Finance Office opened its doors to the public on June 15<sup>th</sup>. Previously, daily operations were being completed virtually through phone, email, and online capabilities. The front Finance Office has been reorganized, is following CDC recommended safety precautions, and is still promoting contactless payment options. An informational table has also been temporarily placed in the hallway for additional resources and assistance options.



Following the June 2 election for three City Commissioner seats, the commission's annual re-organizational meeting will be held July 13<sup>th</sup> with Stephanie Moser, Ben Brunick, and Tony Maibaum taking the Oath of Office.

The City has used Payment Service Network (PSN) for its online and credit card utility payment service since November 2014. As of June 15<sup>th</sup>, there are 768 registered customers utilizing the online site, an increase of 170 customers over the past year. This accounts for approximately 14% of our utility customers. Of those registered, 284 have opted out of the paper utility bill or 5% of the customer base. For the first six months of 2020, there has been an average of 495 PSN transactions per month, an increase of 75 transactions per month compared to a year ago. These payments include both online

payments and credit card payments made in the Finance Office. Customers who use the online or credit card service pay a small service fee for each transaction.

Finance also offers a direct ACH bank payment method free of charge. This method is currently utilized by 1,921 customers, an increase of 60 over the past year which equates to 35% of our utility customer base. The remaining customers pay for their utility service either by mail or in person.

Additionally, the City utilizes Payment Service Network (PSN) for landfill, police, miscellaneous, and donation transactions – each through a separate PSN account.

Please see the enclosed Monthly Finance Report for May.

#### **6) Public Works Department Update**

Street Department crews have been patching asphalt streets and alleys at various locations throughout the city. Crews have also been preparing streets slated for chip sealing this year. The 2020 chip seal list is attached. The transfer station remains busy with a lot of contractor construction debris and residential household debris coming into the facility for disposal.

#### **The Huether Family Aquatics Center**

The concrete floors in all buildings have been placed. Walls should start going up in the near future. Work on the lazy river and the leisure pool has slowed but is expected to pick back up once the underground piping has been installed. Overall, the contractor is making great progress.

#### **5<sup>th</sup> Street from Green Street to Broadway Avenue**

The final payment, change order #1 and staff recommendation are included on the next commission meeting agenda.

#### **12<sup>th</sup> Street and Pine Street Reconstruction**

All of the storm sewer for phase I has been installed. The junction boxes and drop inlets for this area are in the process of being constructed. Curb and gutter has been installed on 12<sup>th</sup> Street from Douglas Avenue to Pine Street and on Pine Street from 15<sup>th</sup> Street to approximately 300' south. The contractor will be concentrating on getting the concrete parking areas along 12<sup>th</sup> Street completed. Once the drop inlets have been constructed, they will install the remaining curb and gutter for phase I.

#### **City of Yankton July 4, 2020 Holiday Garbage and Recycling Collection Schedule**

In observation of the Independence Day holiday, the City of Yankton Solid Waste Collection will be closed July 3<sup>rd</sup>. City of Yankton Garbage and Recycling collection routes for that day will be scheduled as follows:

Thursday, July 2<sup>nd</sup> and Friday, July 3<sup>rd</sup> routes will be collected on Thursday, July 2<sup>nd</sup>, 2020. Residents are reminded to please have their roll carts out by 7:00 AM on their scheduled collection day.

The Yankton Transfer Station will be open from 8 AM to 1 PM on Friday, July 3, 2020. The Transfer Station will resume normal hours on Monday, July 6, 2020, 8 AM to 3:45 PM.

The Solid Waste Collection staff wishes everyone a safe and enjoyable Independence Day. For further information about solid waste collection, please call 668-5211.

## **7) Fire Department Update**

The Yankton Fire Department would like to remind all residents of the City of Yankton that it is illegal by ordinance to possess and discharge fireworks within Yankton's city limits. Additionally, with recent dry weather, fire dangers are increasing and, with that, the chance of fire due to fireworks incidents is increasing.

## **8) Information Services Update**

Therkelsen & Associates conducted a preliminary inspection of the radio project site and work on Tuesday, June 9<sup>th</sup>. A punch list of items to be addressed was developed and items yet to be completed were discussed. The new police radio site is operational, and police and dispatch are using the new equipment. Also, the new radio control consoles have been installed and are operational. We are looking forward to the completion of this project after a multi-year effort from planning to implementation.

We are in the process of filling a 911 Dispatcher position after the resignation of one of the staff members. Interviews were conducted on June 15, 2020 and we will develop a hiring list from the qualified candidates from the pool of applicants.

## **9) Library Update**

Beginning Monday, June 15, 2020 the library has been offering appointments for those wishing to use our computers, copier, microfilm machine or fax service. We have safety precautions in place for our staff and patrons including a plexiglass partition at our circulation desk, extra cleaning and sanitizing throughout the day, and asking those in the library to wear a mask. We are hoping to safely be able to expand our services soon to include a "Grab and Go" checkout time as well. We will continue offering curbside pickup for the foreseeable future as this is becoming an increasingly popular service and a safe way to provide books and DVDs to our patrons.

We have over 240 people (of all ages) currently registered for our virtual Summer Reading program and have had great participation so far. If you have not yet followed our Facebook page, I would encourage you to do so in order to join in the fun and keep up to date with what we are doing at the library. On Tuesday, June 16 we added a virtual program called Sew Your Story. We invited some local "fabric artists" to share ways to preserve memories and *Imagine Your Story* through fabric arts. The examples include t-shirt quilts, Quilts of Valor, making an apron out of grandma's tablecloths, and an assortment of other items to honor loved ones. We are also accepting submissions through the end of June for our Bad Art Competition! Check out our Facebook page at the beginning of July to vote for your favorites!

## **10) Environmental Services Department**

Staff continues to work with Planning and Development District III and HDR to develop a scope and timeline for our EDA Project. All the projects will need to be under contract before any reimbursement of funds from EDA. Staff will look at options for phasing the projects and milestones to determine the best options for a timely reimbursement of funds.

The South Dakota Department of Environment and Natural Resources was onsite June 10, 2020 for plant tour and final inspection for both the water plant and gravity sewer projects. No issues were noted during the inspection.

The new water plant has been running in auto for several weeks. The plant is still experiencing some minor issues with sequencing during startups. Staff continues to work with the contractor to resolve startup and automation issues. Staff continues to work with HDR on updating the punch list items.

**11) Monthly reports**

Joint Powers Solid Waste, Building and Yankton Police Department monthly reports are included for your review.

Have an enjoyable weekend and do not hesitate to contact us if you have any questions about these or other issues. If you will not be able to attend the Commission meeting on Monday, please inform my office.

Sincerely,

Amy Leon  
City Manager

Commission Information Memorandum

PARKS AND RECREATION DEPARTMENT

**SUMMIT ACTIVITIES CENTER and RECREATION PROGRAMS**

The SAC moved in to Phase 3 of opening on Monday, June 8. We continue to monitor pandemic data in the county and will make plans accordingly. If active case numbers continue to drop through the end of June, the facility will examine moving into normal operations. Recreation staff are in communication with the School District on what is allowed in the gyms during the summer. The facility may not be able to go back to normal operations until August when, as of now, the high school building and gyms may go back to being open to the public.

- **SAC member attendance for June 1 – June 15 – 767** (2018- 2,529 visits, 2017- 2,553 visits, 2016- 2,475 visits)
- **New Members Joined Between 6/1-15/20 – 17** (2018- 38 people, 2017- 19 people, 2016- 32 people)
- **Great Life Check Ins 6/1-6/15/20 - 301**
  - June 1: **22**
  - June 2: **22**
  - June 3: **23**
  - June 4: **17**
  - June 5: **11**
  - June 6: **13**
  - June 7: **19**
  - June 8: **31**
  - June 9: **34**
  - June 10: **29**
  - June 11: **21**
  - June 12: **17**
  - June 13: **10**
  - June 14: **13**
  - June 15: **19**

First session summer recreation programs (in June) have been cancelled. Tentatively planning on the second session programming (July). Summer recreation programs that utilize inside facilities that are co-owned by the Yankton School District have been cancelled as the school district is not allowing any outside activities to utilize the school facilities. We continue to monitor pandemic data in the county and will make plans accordingly.

On Monday, June 15, SAC members could register for July summer recreation programming. Registration was very light: 15 sign-ups out of 274 openings. On July 16, at 11:00am, registration opens to the general public.

Todd and the Recreation staff are planning for the State of SD Park and Recreation Conference that will be held in Yankton in October 2020.

4<sup>th</sup> of July fireworks for 2020 have been postponed. We continue to monitor data and will make plans accordingly.

Music at the Meridian is planned to start July 23 and continue through August of 2020. We continue to monitor data and will make plans accordingly.

## **PARKS**

It is official. Jim Snook is retiring on Friday, July 17, 2020, after 42+ years of service to the City of Yankton. He will be missed greatly. Thank you Jim for all your years of service to the community. As we move forward, Brian Frick has been promoted to Parks and Grounds Superintendent and will start his new position on Monday, July 6, 2020. Thank you Brian for your years of service to the community as he is in his 28<sup>th</sup> year of working for the City of Yankton.

The Senior Grounds Maintenance Worker position, which has been vacated by Brian's promotion, will be open for applications, both internally and externally, starting immediately and applications will be accepted until Friday, July 17, 2020.

During the week of June 8, the spray pad and fountain were turned on at the Meridian Bridge Plaza. The fountain at 4<sup>th</sup> and Broadway was also turned on. Each year at start-up, there are some items with the spray pad and fountains that need to be repaired and it was that way again this year.

The Parks Department will be installing new swings and a few new play elements at Fantle Memorial Park play area. The few play pieces that were on back order have arrived and the staff will work to finish the install and open the play area. The entire play area has been expanded for the new equipment and is utilizing engineered wood fiber as the fall material under the entire area.

The ball fields at Sertoma Park, Summit Activities Center, and Riverside Park will be dragged and prepared each weekday according to game schedules submitted to the Parks Department. Youth baseball and youth softball have scheduled tournaments on the weekends in June and July. Field reservations as of 6/16:

### **Youth Softball:**

June 20-21 - YGSA Father's Day Tournament – Sertoma, Summit, and Riverside (Friday night, June 19, youth softball has priority use of all Sertoma fields).

July 18 and July 19- Sertoma complex, Summit, and Riverside.

August 8 and 9 – youth softball may be a host to some state softball tournament games.

### **Youth Baseball:**

June 27-28 - Sertoma, Summit, and Riverside Fields for the Twins Invite (Friday night, June 26, youth baseball has priority use of all Sertoma fields).

July 11-12 – Sertoma complex (all six fields) reserved for a youth baseball tournament.

### **Adult Men's Softball:**

Men's softball is planning an end of season tournament on August 29 and 30.

## FINANCE MONTHLY REPORT

Activity	MAY 2020	MAY 2019	MAY 2020 YTD	MAY 2019 YTD
<b>UTILITY BILLING:</b>				
<b>Water</b>				
Water Sold (in gallons per 1,000)	47,865	41,228	209,709	207,843
Water Billed	\$524,875.20	\$443,516.21	\$2,406,128.31	\$2,215,982.71
Basic Water Fee/Rate per 1000 gal.	\$27.51/\$6.12	\$24.61/\$5.83		
Number of Accounts Billed	5,467	5,364	26,804	26,518
Number of Bills Mailed	5,149	5,364	25,420	26,518
Total Meters Read	5,805	5,745	29,207	28,668
Meter Changes/pulled	2	2	17	17
Total Days Meter Reading	1	1	5	5
Misreads found prior to billing	0	0	0	0
Customers requesting Rereads	0	0	0	0
<b>Sewer</b>				
Sewer Billed	\$325,091.44	\$301,912.77	\$1,639,273.75	\$1,509,945.26
Basic Sewer Fee/Rate per 1000 gal.	\$10.69/\$6.48	\$10.18/\$6.17		
<b>Solid Waste</b>				
Solid Waste Billed	\$104,397.52	\$104,884.61	\$518,616.90	\$521,719.92
Basic Solid Waste Fee	\$22.92	\$21.83		
<b>Total Utility Billing:</b>	<b>\$954,364.16</b>	<b>\$850,313.59</b>	<b>\$4,564,018.96</b>	<b>\$4,247,647.89</b>
<b>Adjustment Total:</b>	<b>(\$20.00)</b>	<b>(\$136.00)</b>	<b>(\$1,697.24)</b>	<b>(\$621.00)</b>
Misread Adjustments	\$0.00	\$0.00	\$0.00	\$0.00
Other Adjustments	\$0.00	(\$46.00)	(\$217.24)	(\$91.00)
Penalty Adjustments OFF	(\$30.00)	(\$110.00)	(\$1,580.00)	(\$600.00)
Penalty Adjustments ON	\$10.00	\$20.00	\$100.00	\$70.00
New Accounts/Connects	166	116	368	314
Accounts Finaled/Disconnects	53	53	260	258
New Accounts Set up	2	6	25	13
Delinquent Notices	370	356	2,093	1918
Doorknockers	183	166	845	752
Delinquent Call List	120	101	574	404
Notice of Termination Letters	43	19	69	77
Shut-off for Non-payment	25	13	35	38
Delinquent Notice Penalties	\$3,700.00	\$3,560.00	\$20,930.00	\$19,180.00
Doorknocker Penalties	\$1,830.00	\$1,660.00	\$8,450.00	\$7,520.00
<b>Other Office Functions:</b>				
Interest Income	\$27,545.68	\$83,710.60	\$327,993.55	\$386,039.88
Interest Rate-Checking Account	0.67%	2.76%		
Interest Rate-CDs	N/A	N/A		
# of Monthly Vendor Checks	147	179		
Payments Issued to Vendors	\$ 2,500,379.08	\$ 2,798,340.52	\$ 13,377,930.44	\$17,028,659.20
# of Employees on Payroll	147	216		
Monthly Payroll *	\$ 644,563.18	\$ 644,258.03	\$ 2,411,792.61	\$2,370,341.83

\*Note: May 2019 has 3 pay periods

Description	Yankton Transfer	Vermillion Landfill	Total Joint	5 Month Budget	Legal 2020 Budget
<b>Joint Power Transfer/Landfill</b>					
<i>Total Revenue</i>	\$543,281.35	\$370,054.13	\$913,335.48	\$948,000.00	\$2,280,200.00
<i>Expenses:</i>					
Personal Services	98,240.06	155,202.15	253,442.21	309,082.50	741,798.00
Operating Expenses	104,475.55	147,791.35	252,266.90	345,585.00	829,404.00
Depreciation (est)	67,387.70	90,302.55	157,690.25	193,415.00	464,196.00
Trench Depletion	0.00	81,835.88	81,835.88	76,666.67	184,000.00
Closure/Postclosure Resrv	0.00	3,571.31	3,571.31	10,416.67	25,000.00
Amortization of Permit	0.00	467.83	467.83	547.92	1,315.00
<i>Total Operating Expenses</i>	270,103.31	479,171.07	749,274.38	935,713.75	2,245,713.00
<i>Non Operating Expense-Interest</i>	5,653.13	(21,280.55)	(15,627.42)	26,221.67	62,932.00
<i>Landfill Operating Income</i>	267,524.91	(87,836.39)	179,688.52	(13,935.42)	(28,445.00)
<b>Joint Recycling Center</b>					
<i>Total Revenue</i>	0.00	26,532.51	26,532.51	43,791.67	105,100.00
<i>Expenses:</i>					
Personal Services	0.00	76,333.93	76,333.93	94,754.58	227,411.00
Operating Expenses	0.00	22,013.83	22,013.83	49,791.67	119,500.00
Depreciation (est)	0.00	11,243.75	11,243.75	14,166.67	34,000.00
<i>Total Operating Expenses</i>	0.00	109,591.51	109,591.51	158,712.92	380,911.00
<i>Non Operating Expense-Interest</i>	0.00	0.00	0.00	0.00	0.00
<i>Recycling Operating Income</i>	0.00	(83,059.00)	(83,059.00)	(114,921.25)	(275,811.00)
<i>Total Operating Income</i>	\$267,524.91	(\$170,895.39)	\$96,629.52	(\$128,856.67)	(\$304,256.00)
<b>Tonage in Trench:</b>	<b>5/31/2019</b>	<b>5/13/2020</b>			
Asbestos	43.83	58.48	58.48	20.83	50.00
Centerville	104.36	89.59	89.59	458.33	1,100.00
Beresford	574.98	544.73	544.73	583.33	1,400.00
Clay County Garbage	6,039.15	5,668.75	5,668.75	6,041.67	14,500.00
Elk Point	455.28	440.37	440.37	108.33	260.00
Yankton County Garbage	10,750.89	9,431.36	9,431.36	9,958.33	23,900.00
<i>Total Tonage in Trench</i>	17,968.49	16,233.28	16,233.28	17,170.83	41,210.00
Operating Cost per ton			\$46.16	\$56.02	\$56.02

This report is based on the following:

Revenue accrual thru May 31, 2020

Expenses cash thru May 31, 2020 with June's bills

Joint Powers Solid Waste Authority  
Financial Report Thru May 31, 2020

Description	Yankton Transfer	Vermillion Landfill	Total Joint	5 Month Budget	Legal 2020 Budget
<b>Source of Funds</b>					
<i>Beginning Balance</i>	\$144,277.00	\$1,752,208.00	\$1,896,485.00	\$1,896,485.00	\$1,896,485.00
<i>Operating Revenue:</i>					
Net Income	267,524.91	(170,895.39)	96,629.52	(126,773.33)	(304,256.00)
Depreciation	67,387.70	101,546.30	168,934.00	207,581.67	498,196.00
Trench Depletion	0.00	81,835.88	81,835.88	76,666.67	184,000.00
Amortization of Permit	0.00	467.83	467.83	547.92	1,315.00
<i>Non Operating Revenue:</i>					
Grant	0.00	0.00	0.00	104,166.67	250,000.00
Loan Proceeds	0.00	0.00	0.00	0.00	0.00
Contributed Capital	0.00	0.00	0.00	4,166.67	10,000.00
Sale Proceeds	0.00	0.00	0.00	0.00	0.00
Comp. for Loss & Damage	0.00	0.00	0.00	0.00	0.00
Fire Related Expenses	0.00	0.00	0.00	0.00	0.00
Interest	515.95	14,478.51	14,994.46	12,500.00	30,000.00
<i>Cash Flow Transfer:</i>					
Joint Power Transfer/Landfill	(312,913.22)	312,913.22	0.00	736,666.67	1,768,000.00
Joint Recycling Center	0.00	0.00	0.00	0.00	0.00
<i>Total Funds Available</i>	<u>166,792.34</u>	<u>2,092,554.35</u>	<u>2,259,346.69</u>	<u>2,912,007.92</u>	<u>4,333,740.00</u>
<b>Application of Funds Available</b>					
<i>Joint Power Transfer/Landfill</i>					
Equipment	2,017.37	0.00	2,017.37	316,666.67	760,000.00
Trench	0.00	0.00	0.00	0.00	0.00
Closure/Postclosure Cash Res.	0.00	3,571.31	3,571.31	10,416.67	25,000.00
<i>Joint Recycling Center</i>					
Equipment	0.00	1,657.50	1,657.50	208,750.00	501,000.00
<i>Payment Principal</i>	30,834.68	(59,231.59)	(28,396.91)	73,948.33	177,476.00
<i>Appropriation to Reserve</i>	0.00	0.00	0.00	0.00	0.00
<i>Total Applied</i>	<u>32,852.05</u>	<u>(54,002.78)</u>	<u>(21,150.73)</u>	<u>609,781.67</u>	<u>1,463,476.00</u>
<i>Ending Balance</i>	<u>\$133,940.29</u>	<u>\$2,146,557.13</u>	<u>\$2,280,497.42</u>	<u>\$2,302,226.25</u>	<u>\$2,870,264.00</u>

<b>Joint Power Transfer/Landfill Description</b>	<b>Yankton Transfer</b>	<b>Vermillion Landfill</b>	<b>Total Joint</b>	<b>5 Month Budget</b>	<b>Legal 2020 Budget</b>
<i>Revenue: (accrual)</i>					
Asbestos	\$0.00	\$3,801.24	\$3,801.24	\$2,708.33	\$6,500.00
Elk Point	0.00	21,609.68	21,609.68	25,000.00	\$60,000.00
Centerville	0.00	4,389.91	4,389.91	5,625.00	13,500.00
Beresford	0.00	26,691.77	26,691.77	31,250.00	75,000.00
Clay County Garbage	0.00	291,630.51	291,630.51	329,416.67	790,600.00
Compost-Yd Waste-Wood	0.00	2,304.51	2,304.51	3,958.33	9,500.00
Contaminated Soil	0.00	1,185.21	1,185.21	1,666.67	4,000.00
White Goods	0.00	1,508.67	1,508.67	2,083.33	5,000.00
Tires	0.00	1,308.71	1,308.71	1,666.67	4,000.00
Electronics	0.00	632.60	632.60	2,083.33	5,000.00
Other Revenue	2.92	14,991.32	14,994.24	4,208.33	10,100.00
Less Recycling Tipping Fee	0.00	0.00	0.00	0.00	0.00
Cash long	(74.18)	0.00	(74.18)	0.00	0.00
Yard Waste	0.00	0.00	0.00	0.00	0.00
Rubble	15,921.62	0.00	15,921.62	21,666.67	52,000.00
Transfer Fees	526,310.03	0.00	526,310.03	516,666.67	1,240,000.00
Metal	1,057.10	0.00	1,057.10	0.00	5,000.00
Other Operational - Solid Waste	63.86	0.00	63.86	0.00	0.00
<b>Total Revenue</b>	<b>543,281.35</b>	<b>370,054.13</b>	<b>913,335.48</b>	<b>948,000.00</b>	<b>2,280,200.00</b>
<i>Expenses: (cash)</i>					
Personal Services	98,240.06	155,202.15	253,442.21	309,082.50	741,798.00
Insurance	16,734.66	6,166.23	22,900.89	10,978.75	26,349.00
Professional Service/Fees	7,241.20	16,941.59	24,182.79	55,000.00	132,000.00
Non Professional Fees	0.00	0.00	0.00	0.00	0.00
Processing- Reduction	0.00	0.00	0.00	0.00	0.00
State Fees	0.00	16,233.28	16,233.28	18,970.83	45,530.00
Professional - Legal/Audit	0.00	0.00	0.00	1,145.83	2,750.00
Publishing & Advertising	761.14	1,919.65	2,680.79	958.33	2,300.00
Rental	0.00	0.00	0.00	208.33	500.00
Hauling fee	0.00	0.00	0.00	0.00	0.00
Equipment repair	359.00	22,143.62	22,502.62	23,333.33	56,000.00
Motor vehicle repair	671.00	1,701.85	2,372.85	9,791.67	23,500.00
Vehicle fuel & maintenance	37,453.18	18,519.08	55,972.26	84,583.33	203,000.00
Equip, Mat'l & Labor	20,328.60	0.00	20,328.60	18,750.00	45,000.00
Building repair	5,541.34	2,071.48	7,612.82	10,000.00	24,000.00
Facility repair & maintenance	0.00	3,934.24	3,934.24	14,583.33	35,000.00
Postage	248.83	2.66	251.49	354.17	850.00
Office supplies	525.72	927.44	1,453.16	1,458.33	3,500.00
Copy supplies	41.18	89.77	130.95	156.25	375.00
Uniforms	83.88	2,386.36	2,470.24	2,166.67	5,200.00
Small Tools & Hardware	0.00	0.00	0.00	104.17	250.00
Travel & Training	0.00	788.40	788.40	1,875.00	4,500.00
Operating supply	570.97	41,710.26	42,281.23	61,500.00	147,600.00
Electricity	3,307.39	6,183.51	9,490.90	12,916.67	31,000.00
Heating Fuel - Gas	8,657.04	5,002.50	13,659.54	13,333.33	32,000.00
Water	977.24	411.70	1,388.94	1,458.33	3,500.00
WW service	411.46	0.00	411.46	541.67	1,300.00
Landfill	114.60	0.00	114.60	125.00	300.00
Telephone	447.12	657.73	1,104.85	1,291.67	3,100.00
Depreciation (est)	67,387.70	90,302.55	157,690.25	193,415.00	464,196.00
Trench Depletion		81,835.88	81,835.88	76,666.67	184,000.00
Closure/Postclosure Resrv		3,571.31	3,571.31	10,416.67	25,000.00
Amortization of Permit		467.83	467.83	547.92	1,315.00
<b>Total Op Expenses</b>	<b>270,103.31</b>	<b>479,171.07</b>	<b>749,274.38</b>	<b>935,713.75</b>	<b>2,245,713.00</b>

<b>Joint Power Transfer/Landfill Description</b>	<b>Yankton Transfer</b>	<b>Vermillion Landfill</b>	<b>Total Joint</b>	<b>5 Month Budget</b>	<b>Legal 2020 Budget</b>
<i>Non Operating Expense-Interest</i>	5,653.13	(21,280.55)	(15,627.42)	26,221.67	62,932.00
<i>Operating Income (Loss)</i>	\$267,524.91	(\$87,836.39)	\$179,688.52	(\$13,935.42)	(\$28,445.00)
<i>Capital:</i>					
Capital Outlay	\$2,017.37	\$0.00	\$2,017.37	\$316,666.67	\$760,000.00
Landfill Development	0.00	0.00	0.00	10,416.67	\$25,000.00
Capital Lease	0.00	0.00	0.00	0.00	\$0.00
<i>Total Capital Expenditures</i>	\$2,017.37	\$0.00	\$2,017.37	\$327,083.33	\$785,000.00
<i>Grant Reimbursement</i>	\$0.00	\$0.00	\$0.00	\$104,166.67	\$250,000.00
<i>Equipment Sale Proceeds</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>Cash Flow Transfer</i>	(\$312,913.22)	\$312,913.22	\$0.00	\$0.00	\$0.00
<i>Tonage in Trench:</i>					
Asbestos		58.48	58.48	20.83	50.00
Beresford		544.73	544.73	583.33	1,400.00
Centerville Garbage		89.59	89.59	458.33	1,100.00
Clay County Garbage		5,668.75	5,668.75	6,041.67	14,500.00
Elk Point		440.37	440.37	108.33	260.00
Yankton County Garbage		9,431.36	9,431.36	9,958.33	23,900.00
<i>Total Tonage in Trench</i>		16,233.28	16,233.28	17,170.83	41,210.00
Operating Cost per ton			\$46.16	\$56.02	\$56.02

<b>Joint Recycling Center</b>	Yankton	Vermillion	Total	5 Month	Legal
Description	Transfer	Center	Joint	Budget	2020 Budget
<i>Revenue:</i>					
Tipping Fees	\$0.00	0.00	\$0.00	0.00	0.00
Magazines	0.00	0.00	0.00	0.00	0.00
Metal/Tin	0.00	0.00	0.00	1,708.33	4,100.00
Plastic	0.00	4,239.68	4,239.68	7,916.67	19,000.00
Aluminum	0.00	0.00	0.00	6,666.67	16,000.00
Newsprint	0.00	2,431.40	2,431.40	3,750.00	9,000.00
Cardboard	0.00	17,767.72	17,767.72	16,666.67	40,000.00
High Grade Paper	0.00	0.00	0.00	3,333.33	8,000.00
Other Material	0.00	2,093.71	2,093.71	3,750.00	9,000.00
Contributions/Operating Grants	0.00	0.00	0.00	0.00	0.00
<b>Total Revenue</b>	<b>0.00</b>	<b>26,532.51</b>	<b>26,532.51</b>	<b>43,791.67</b>	<b>105,100.00</b>
<i>Expenses:</i>					
Personal Services	0.00	76,333.93	76,333.93	94,754.58	227,411.00
Insurance	0.00	772.94	772.94	541.67	1,300.00
Professional Service/Fees	0.00	0.00	0.00	1,250.00	3,000.00
Hazardous Waste Collection	0.00	0.00	0.00	15,833.33	38,000.00
Professional-Legal	0.00	0.00	0.00	0.00	0.00
Publishing & Advertising	0.00	188.63	188.63	416.67	1,000.00
Rental	0.00	0.00	0.00	0.00	0.00
Equipment repair	0.00	2,786.91	2,786.91	3,958.33	9,500.00
Vehicle repair & maintenance	0.00	0.00	0.00	416.67	1,000.00
Vehicle fuel	0.00	1,417.40	1,417.40	2,083.33	5,000.00
Building repair & maintenance	0.00	1,582.32	1,582.32	1,041.67	2,500.00
Postage	0.00	0.67	0.67	62.50	150.00
Freight	0.00	5,100.00	5,100.00	7,291.67	17,500.00
Office supplies	0.00	199.41	199.41	416.67	1,000.00
Uniforms	0.00	0.00	0.00	312.50	750.00
Materials Purchases	0.00	828.85	828.85	1,875.00	4,500.00
Travel & Training	0.00	1,051.20	1,051.20	625.00	1,500.00
Operating Supplies	0.00	2,096.01	2,096.01	4,166.67	10,000.00
Copy Supply	0.00	89.76	89.76	62.50	150.00
Electricity	0.00	2,249.84	2,249.84	2,708.33	6,500.00
Heating Fuel-Gas	0.00	1,870.27	1,870.27	1,979.17	4,750.00
Water	0.00	162.30	162.30	270.83	650.00
WW service	0.00	630.23	630.23	500.00	1,200.00
Telephone	0.00	328.89	328.89	354.17	850.00
Revenue Sharing	0.00	658.20	658.20	3,625.00	8,700.00
Depreciation (est)	0.00	11,243.75	11,243.75	14,166.67	34,000.00
<b>Total Op Expenses</b>	<b>0.00</b>	<b>109,591.51</b>	<b>109,591.51</b>	<b>158,712.92</b>	<b>380,911.00</b>
<i>Non Operating Expense-Interest</i>	0.00	0.00	0.00	0.00	0.00
<b>Operating Income (Loss)</b>	<b>\$0.00</b>	<b>(\$83,059.00)</b>	<b>(\$83,059.00)</b>	<b>(\$114,921.25)</b>	<b>(\$275,811.00)</b>
<b>Capital Outlay</b>	<b>\$0.00</b>	<b>\$1,657.50</b>	<b>\$1,657.50</b>	<b>\$208,750.00</b>	<b>\$501,000.00</b>
<b>Grant Reimbursement/Donations</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Cash Flow Transfer</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

This report is based on the following:

Revenue accrual thru May 31, 2020

Expenses cash thru May 31, 2020 with June's bills

2020 Joint Powers Total Operations Recap

Month	Yankton Transfer	Vermillion Landfill	Total	Total Tons	\$ per ton	Recycling			Yankton Operations	Vermillion Operations	Total Operations
						Yankton	Vermillion	Total			
January	51,157.35	(10,150.83)	41,006.52	3,027.49	41.65	0.00	(14,558.60)	(14,558.60)	51,157.35	(24,709.43)	26,447.92
February	18,415.53	(23,276.92)	(4,861.39)	2,676.71	56.14	0.00	(16,112.47)	(16,112.47)	18,415.53	(39,389.39)	(20,973.86)
Subtotal	69,572.88	(33,427.75)	36,145.13	5,704.20	48.45	0.00	(30,671.07)	(30,671.07)	69,572.88	(64,098.82)	5,474.06
March	61,688.74	(41,230.06)	20,458.68	3,305.44	48.19	0.00	(22,381.51)	(22,381.51)	61,688.74	(63,611.57)	(1,922.83)
Subtotal	131,261.62	(74,657.81)	56,603.81	9,009.64	48.35	0.00	(53,052.58)	(53,052.58)	131,261.62	(127,710.39)	3,551.23
April	68,896.65	(6,579.70)	62,316.95	3,741.76	41.13	0.00	(9,434.57)	(9,434.57)	68,896.65	(16,014.27)	52,882.38
Subtotal	200,158.27	(81,237.51)	118,920.76	12,751.40	46.23	0.00	(62,487.15)	(62,487.15)	200,158.27	(143,724.66)	56,433.61
May	73,019.77	(27,879.43)	45,140.34	3,481.88	45.87	0.00	(20,571.85)	(20,571.85)	73,019.77	(48,451.28)	24,568.49
Subtotal	273,178.04	(109,116.94)	164,061.10	16,233.28	46.16	0.00	(83,059.00)	(83,059.00)	273,178.04	(192,175.94)	81,002.10

6/1/2020

City of Yankton Transfer Station  
Landfill Tons

Date	City	Licensed Haulers				Sub-Total	All Other	Total Transfer
	Compactors (577)	Janssen (547)	Arts (586)	Loren Fischer (648)	Kortan (673)			
January 2019	236.75	525.77	427.94	79.27	12.10	1,045.08	336.65	1,618.48
February 2019	190.00	471.97	359.65	70.64	16.95	919.21	294.94	1,404.15
March 2019	227.93	571.65	491.34	96.90	24.64	1,184.53	761.73	2,174.19
April 2019	256.85	600.51	598.67	84.66	18.68	1,302.52	828.34	2,387.71
May 2019	283.49	719.23	639.98	93.26	27.15	1,479.62	959.69	2,722.80
June 2019	238.73	674.24	596.15	97.21	23.01	1,390.61	640.63	2,269.97
July 2019	272.66	737.54	678.68	102.49	19.45	1,538.16	661.78	2,472.60
August 2019	271.79	716.67	646.85	96.51	25.81	1,485.84	646.49	2,404.12
September 2019	250.77	706.64	647.37	90.18	19.83	1,464.02	677.10	2,391.89
October 2019	264.44	698.55	602.46	76.29	21.79	1,399.09	746.34	2,409.87
November 2019	222.81	576.31	395.65	90.04	28.40	1,090.40	508.55	1,821.76
December 2019	255.63	594.80	413.36	95.38	21.83	1,125.37	443.85	1,824.85
2019 Total	2,971.85	7,593.88	6,498.10	1,072.83	259.64	15,424.45	7,506.09	25,902.39
January 2020	253.65	560.86	456.43	103.53	25.07	1,145.89	383.30	1,782.84
February 2020	204.40	478.16	362.72	75.64	20.00	936.52	417.36	1,558.28
March 2020	242.27	557.03	457.14	70.29	22.42	1,106.88	483.69	1,832.84
April 2020	281.79	531.81	488.59	70.67	24.67	1,115.74	599.76	1,997.29
May 2020	281.34	635.55	490.00	54.95	28.55	1,209.05	541.69	2,032.08
2020 Total	1,263.45	2,763.41	2,254.88	375.08	120.71	5,514.08	2,425.80	9,203.33



# City of Yankton Building Report

Permits Issued in the month of May, 2020

Issue Date	Permit #	Owner Name & Address	Use	Valuation	Contractor Name & Address	Fees
05/04/2020	BLDG-20-0071	HALSEY, AMANDA 809 DOUGLAS AVE	Roofing/Siding	\$2,500.00	HALSEY, AMANDA 809 DOUGLAS AVE YANKTON, SD 57078	\$20.00
05/05/2020	BLDG-20-0072	HIRSCHMAN, JUSTUS 1410 WHITING DR	Extra Territorial Jurisdiction - Garage Addition	\$18,278.40	KIRBY HOFER CONST CO INC 30992 430 AVE TABOR, SD 57063	\$25.00
05/06/2020	BLDG-20-0074	KIRSCHENMAN, LOIS 807 PINE ST	Roofing	\$3,000.00	Justin Smith Construction 834 E. 1st Street PARKER, SD 57053	\$20.00
05/07/2020	BLDG-20-0075	FOX STOP HOLDINGS LLC 1316 WEST 30 ST	Commercial - Accessory Structure	\$2,500.00	BD CONSTRUCTION 1305 West 27th Street YANKTON, SD 57078	\$36.50
05/08/2020	BLDG-20-0076	SCOTT, JOHN 2801 FOX RUN PKWY	Single Family Home - Alteration/Repair	\$4,000.00	WHITAKER, JEFF 309 WEST 7TH ST YANKTON, SD 57078	\$40.50
05/08/2020	BLDG-20-0077	WIPF, JOSEPH JOHN JR 1604 PICOTTE ST	Roofing	\$1,000.00	Anstine, Terry 44847 305th St VOLIN, SD 57072	\$20.00
05/11/2020	BLDG-20-0078	Sternhagen, Dean 514 PICOTTE ST	Roofing	\$1,600.00	H & H Roofing 1600 Whiting Drive YANKTON, SD 57078	\$20.00
05/11/2020	BLDG-20-0079	ANDERSON, JESSICA A 519 MAPLE ST	Roofing	\$6,000.00	H & H Roofing 1600 Whiting Drive YANKTON, SD 57078	\$20.00
05/11/2020	BLDG-20-0080	POELSTRA, TERRY D 1201 EAST 15 ST	Roofing	\$7,500.00	H & H Roofing 1600 Whiting Drive YANKTON, SD 57078	\$20.00
05/11/2020	BLDG-20-0081	WEST, NORMAN W 1701 CAPITOL ST	Roofing	\$7,200.00	H & H Roofing 1600 Whiting Drive YANKTON, SD 57078	\$20.00
05/11/2020	BLDG-20-0082	THOMAS, ELIZABETH A 631 SAWGRASS ST	Single Family Home - Addition	\$20,000.00	HOFER, JAMES 2805 ARLINGTON YANKTON, SD 57078	\$104.50
05/12/2020	BLDG-20-0083	BOYD, MARY ANNE 1004 MULBERRY ST	Roofing	\$10,000.00	A+ Improvement P.O. Box 111 Yankton, SD 57078	\$20.00
05/12/2020	BLDG-20-0084	MERNIN, SHARON K 1006 WALNUT ST	Roofing/siding/door	\$12,325.00	Jansen Construction 89072 WEST 2 ST CROFTON, NE 68730	\$20.00

05/12/2020	BLDG-20-0085	TRAMP, RANDY A 314 EAST 15 ST	Single Family Home - Addition	\$82,000.00	Radack Construction 802 West 8th Street Yankton, SD 57078	\$292.00
05/13/2020	BLDG-20-0086	HJELM, DANNIE 913 WALNUT ST	Roofing	\$1,500.00	SAYA, JOSHUA M 702 LOCUST ST YANKTON, SD 57078	\$20.00
05/14/2020	BLDG-20-0087	KIRBY HOFER CONST CO INC 2810 WOODBINE AVE.	Single Family Home - New	\$230,127.60	KIRBY HOFER CONST CO INC 30992 430 AVE TABOR, SD 57063	\$533.50
05/14/2020	BLDG-20-0088	HOILIEN, LOGAN 408 EAST 14 ST	Single Family Home - Accessory Structure	\$15,000.00	HOILIEN, LOGAN 408 EAST 14 ST YANKTON, SD 57078	\$84.50
05/15/2020	BLDG-20-0089	C. DROTZMANN CONSTRUCTION 206 Cole Drive	Single Family Home - New	\$130,210.40	C. DROTZMANN CONSTRUCTION 903 WEST 10 ST YANKTON, SD 57078	\$383.50
05/18/2020	BLDG-20-0090	BRUE, DUANE 317 PEARL ST	Roofing	\$3,200.00	Williams Brothers Construction 2901 Adkins Dr. Yankton, SD 57078	\$20.00
05/19/2020	BLDG-20-0091	PRUSSA, KENNETH 616 AUGUSTA CIR	Single Family Home - Alteration/Repair	\$8,000.00	Hopkins Construction 120 Jerry Street YANKTON, SD 57078	\$56.50
05/19/2020	BLDG-20-0092	BD CONSTRUCTION 1402 West Street	Single Family Home - New	\$131,679.20	BD CONSTRUCTION 1305 West 27th Street YANKTON, SD 57078	\$385.00
05/19/2020	BLDG-20-0093	BD CONSTRUCTION 1406 West Street	Single Family Home - New	\$128,554.00	BD CONSTRUCTION 1305 West 27th Street YANKTON, SD 57078	\$380.50
05/20/2020	BLDG-20-0094	SEVERSON, ADAM T 706 JAMES PL	Single Family Home - Alteration/Repair	\$3,500.00	ANDERSON, ERIC J 1605 COLLEGE ST YANKTON, SD 57078	\$40.50
05/21/2020	BLDG-20-0095	COKE, DUSTIN 900 WALNUT ST	Single Family Home - Alteration/Repair	\$1,500.00	COKE, DUSTIN 605 WEST 4 ST YANKTON, SD 57078	\$30.00
05/21/2020	BLDG-20-0096	LAFRENTZ, JOHN DAVID 716 DOUGLAS AVE	Single Family Home - Accessory Structure	\$26,112.00	LAFRENTZ, JOHN DAVID 716 DOUGLAS AVE YANKTON, SD 57078	\$131.50
05/21/2020	BLDG-20-0097	HUCHTMEIER, DAN J 900 EAST 19 ST	Roofing	\$6,000.00	Jansen Construction 89072 WEST 2 ST CROFTON, NE 68730	\$20.00
05/22/2020	BLDG-20-0098	B & C DAKOTA PROPERTIES 300 EAST 5 ST	Demolition	\$0.00	KUNTZ, LEE PO BOX 34 YANKTON, SD 57078	\$20.00
05/22/2020	BLDG-20-0099	HILL, GREGORY A 605 CAPITAL ST	Siding/Window	\$2,000.00	HILL, GREGORY A 605 CAPITAL ST YANKTON, SD 57078	\$20.00

05/26/2020	BLDG-20-0100	HERMAN, NORM 414 CEDAR ST	Single Family Home - Alteration/Repair	\$8,500.00	JMS Home Improvements & Repairs 321 Cedar Hills Road YANKTON, SD 57078	\$60.50
05/26/2020	BLDG-20-0101	FOURTEEN FOODS 2403 BROADWAY AVE	Commercial - Alteration/Repair	\$675,000.00	DOUBLE SEVENS DEVELOPMENT, LLC 7101 78TH ST MINNEAPOLIS, MN 55439	\$1,199.50
05/27/2020	BLDG-20-0102	REYNOLDS, RANDALL L 1519 WALNUT ST	Roofing	\$1,500.00	Brother & I Construction 134 Shady Lane YANKTON, SD 57078	\$20.00
05/27/2020	BLDG-20-0103	CARNS, ROXANNE 810 DOUGLAS AVE	Demolition	\$0.00	Carns, Joe 810 DOUGLAS AVE YANKTON, SD 57078	\$20.00
05/28/2020	BLDG-20-0104	FILLAUS, JAMES J 1204 WEST 12 ST	Siding	\$4,000.00	FILLAUS, JAMES J 1204 WEST 12 ST YANKTON, SD 57078	\$20.00

**May 2020 Total Valuation: \$1,554,286.60**

**Total Fees: \$4,124.00**

**May 2019 Total Valuation: \$12,214,716.80**

**2020 to Date Valuation: \$12,734,102.50**

**2019 to Date Valuation: \$15,913,995.80**

May 2020  
YPD

Calls For Service	
911 HANG UP	3
911 OPEN	2
ALARM	11
ALCOHOL	7
AMBULANCE	20
ANIMAL	38
ASSAULT	9
ATTEMPT TO LOCATE	2
BANK ALARM	1
BOND VIOLATION	1
BURGLARY BUSINESS	2
BURGLARY RESIDENTIAL	9
CHILD ABUSE	1
CITY SERVICES	3
CIVIL DISPUTE	34
CRIMINAL ENTRY OF MV	9
DEATH	1
DISORDERLY CONDUCT	20
DOMESTIC VIOLENCE	24
DRIVING COMPLAINT	36
DRIVING COMPLAINT 911	6
DRUG	27
ESCORT	6
EX PATRL	18
FAMILY OFFENSE	6
FIGHT	9
FIRE	7
FOREIGN AID	12
FRAUD	15
HARASS	29
HIT&RUN	19
INFORMATION	7
INSPECT	2
JUV	28
K9 SNIFF	1
LITTER	5
LOST & FOUND	6
MENTAL ILLNESS	19
MISC	9
MISSING PERSON	4
MOTOR ASSIST	12
NOISE COMPLAINT	30
OPN DOOR	3
PARKING	33
PAROLE/PROBATION	3
PROPERTY	15
PROTECTION ORDER	5
RUNAWAY	3
SEX CRIME	12
SIG 2	16
SIGNAL 1 INJURY	4
SUICIDE	5
SUSPICIOUS PERSON/VEHICLE	56
THEFT	46
TRAFFIC CONTROL	6
TRAFFIC STOP	170
TRESPASS	9
VANDALISM	19
VEHICLE/ROAD COMPLAINT	20
WARRANT	6
WEAPONS	7
WELFARE CHECK	60
<b>Total:</b>	<b>1008</b>

<b>Adult Arrest:</b>
<b># Individuals Arrested: 28</b>
<b># Of Charges: 48</b>

*Covid-19*

<b>Juvenile Arrests:</b>
<b># Individuals Arrested: 0</b>
<b># Of Charges: 19</b>

*Covid-19*

<b>Total Citations: 77</b>
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May 2020  
YPD  
Activity Report

	<b>GENERAL SUMMARY</b>			
	THIS MONTH		Year To Date	
	This Year	Last Year	This Year	Last Year
<b>POLICE INCIDENTS</b>	<b>800</b>	<b>878</b>	<b>4546</b>	<b>3795</b>
<b>SHERIFF INCIDENTS</b>	<b>147</b>	<b>168</b>	<b>730</b>	<b>798</b>
<b>AMBULANCE CALLS (YPD)</b>	<b>20</b>	<b>23</b>	<b>96</b>	<b>128</b>
<b>FIRE / HAZMAT CALLS</b>	<b>7</b>	<b>6</b>	<b>23</b>	<b>17</b>
<b>FOREIGN AID CALLS</b>	<b>12</b>	<b>10</b>	<b>77</b>	<b>104</b>
<b>ALARMS</b>	<b>11</b>	<b>11</b>	<b>97</b>	<b>93</b>
<b>ANIMAL CALLS/COMPLAINTS</b>	<b>39</b>	<b>71</b>	<b>165</b>	<b>264</b>
<b>ANIMALS CLAIMED OR IMPOUNDED (HHS)</b>	<b>7</b>	<b>15</b>	<b>34</b>	<b>46</b>
<b>ANIMALS DISPOSED</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2</b>

	<b>ACCIDENT SUMMARY</b>			
	THIS MONTH		Year To Date	
	This Year	Last Year	This Year	Last Year
<b>STATE REPORTABLE</b>	<b>9</b>	<b>11</b>	<b>51</b>	<b>65</b>
<b>NON REPORTABLE AND HIT &amp; RUN</b>	<b>30</b>	<b>28</b>	<b>116</b>	<b>141</b>
<b>SIGNAL 1 INJURY</b>	<b>4</b>	<b>1</b>	<b>12</b>	<b>11</b>
<b># PERSONS INJURED</b>	<b>5</b>	<b>0</b>	<b>12</b>	<b>11</b>
<b>FATALITIES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>PEDESTRIAN ACCIDENT</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>0</b>

May 2020

YPD

Citations

			THIS MONTH		YEAR TO DATE	
	This Month Juv / Adult		Total This Year	Total Last Year	Total This Year	Total Last Year
<b>SUSPENDED, EXPIRED OR UNLICENSED DRIVER</b>	1	13	14	10	64	48
<b>CARELESS DRIVING</b>			0	0	9	6
<b>EXHIBITION DRIVING</b>	2	6	8	1	18	2
<b>SPEEDING</b>	1	11	12	12	64	66
<b>STOP SIGN, RED LIGHT VIOLATION</b>		3	3	4	21	17
<b>ANIMALS AT LARGE</b>			0	0	0	0
<b>MAINTENANCE OF FINANCIAL RESPONSIBILITY</b>		1	1	6	32	28
<b>OPEN CONTAINER</b>		1	1	1	9	4
<b>CONSUMPTION UNDERAGE (18-20 yoa)</b>		2	2	0	15	0
<b>LIQUOR VIOLATIONS / FURNISHING ALCOHOL TO A MINOR</b>			0	0	0	0
<b>MISDEAMEANOR DRUG VIOLATIONS (POSS. OF DRUG PARAPH)</b>		9	9	14	37	76
<b>TOBACCO VIOLATIONS</b>	1		1	6	15	21
<b>PETTY THEFT UNDER \$400</b>			0	5	15	25
<b>INTENTIONAL DAMAGE TO PROPERTY</b>			0	0	0	1
<b>OTHER VIOLATIONS</b>	2	8	10	21	61	86
<b>TOTAL TRAFFIC CITATIONS</b>	7	54	61	80	360	380

May 2020  
YPD  
Adult Arrest

	THIS MONTH		YEAR TO DATE	
	This Year	Last Year	This Year	Last Year
MURDER	0	0	0	1
RAPE	0	0	1	0
ROBBERY	0	0	0	0
DUI	8	6	32	38
DRIVING UNDER REVOCATION	1	5	9	25
BURGLARY	0	0	4	0
ASSAULT AGGRAVATED	1	1	8	5
ASSAULT SIMPLE	0	5	6	14
CRIMES AGAINST FAMILY / DOMESTIC VIOLENCE	10	5	34	27
DISORDERLY CONDUCT	0	0	1	1
SEXUAL CONTACT/SEX OFFENSES	0	1	1	3
THEFT PETTY	10	0	14	5
THEFT GRAND	0	0	0	2
THEFT AUTO	0	0	1	2
FORGERY & COUNTERFEITING	0	0	2	2
FRAUD	0	0	0	0
EMBEZZLEMENT	0	0	0	0
INTENTIONAL DAMAGE	0	0	4	0
NARCOTIC DRUG CHARGES	8	21	89	125
LIQUOR ARRESTS	0	0	2	0
WEAPONS VIOLATION	0	0	0	2
WARRANTS	8	17	68	74
PROTECTIVE CUSTODY	0	0	0	0
ALL OTHER OFFENSES	15	28	130	163
TOTAL ARRESTS	61	89	406	489

May 2020  
YPD  
Juvenile Arrests

	THIS MONTH		YEAR TO DATE	
	This Year	Last Year	This Year	Last Year
<b>CURFEW</b>	<b>7</b>	<b>0</b>	<b>20</b>	<b>0</b>
<b>RUNAWAY</b>	<b>1</b>	<b>5</b>	<b>7</b>	<b>10</b>
<b>MIC</b>	<b>0</b>	<b>3</b>	<b>2</b>	<b>17</b>
<b>MURDER</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>RAPE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>ROBBERY</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>BURGLARY</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>ASSAULT AGGRAVATED</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>ASSAULT SIMPLE</b>	<b>0</b>	<b>0</b>	<b>6</b>	<b>2</b>
<b>CRIMES AGAINST FAMILY/ DOMESTIC VIOLENCE</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>1</b>
<b>DISORDERLY CONDUCT DISTURBANCE OF SCHOOL</b>	<b>0</b>	<b>1</b>	<b>6</b>	<b>9</b>
<b>SEXUAL CONTACT / SEX OFFENSES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>THEFT PETTY</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>0</b>
<b>THEFT GRAND</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>THEFT AUTO</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>FORGERY &amp; COUNTERFEITING</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>FRAUD</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>EMBEZZLEMENT</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>INTENTIONAL DAMAGE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>NARCOTIC DRUG CHARGES</b>	<b>1</b>	<b>0</b>	<b>10</b>	<b>13</b>
<b>LIQUOR ARRESTS</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>0</b>
<b>WEAPONS VIOLATIONS</b>	<b>2</b>	<b>1</b>	<b>2</b>	<b>2</b>
<b>ALL OTHER OFFENSES</b>	<b>0</b>	<b>2</b>	<b>6</b>	<b>7</b>
<b>TOTAL ARRESTS</b>	<b>12</b>	<b>13</b>	<b>61</b>	<b>61</b>

## 2020 Proposed Chip Seal List

Oakwood- 13<sup>th</sup> to Cul-De-Sac  
14<sup>th</sup> – Peninah to Whiting Dr.  
17<sup>th</sup> – Peninah to Cul-De-Sac  
21<sup>st</sup> – Burleigh to Valley Rd.  
James Place- Burleigh to Valley Road  
James Place- Valley Road to Cul-De Sac  
Burgess- Valley Road to Cul-De Sac  
Logan Circle- Cul-De-Sac  
Rylee Way- Valley Road to Peninah  
25<sup>th</sup>- Broadway to Douglas  
Cedar- 10<sup>th</sup> to 15<sup>th</sup>  
Cedar -19<sup>th</sup> to 21<sup>st</sup>  
Elm- Cedar to 20<sup>th</sup>  
Walnut- 19<sup>th</sup> to 21<sup>st</sup>  
Walnut 23<sup>rd</sup> to 25<sup>th</sup>  
20<sup>th</sup>- Broadway to Douglas  
16<sup>th</sup>- Douglas to Mulberry  
17<sup>th</sup>- Douglas to Mulberry  
18<sup>th</sup>- Douglas to Mulberry  
Douglas- 15<sup>th</sup> to 19<sup>th</sup>  
Pine- 15<sup>th</sup> to 19<sup>th</sup>  
College- 15<sup>th</sup> to 19<sup>th</sup>  
Fairway Drive- Cul-De-Sac  
Western- 23<sup>rd</sup> to Northern  
Northern- Western to Mulberry  
Bunker Lane- Western to Mulberry  
Western- Bunker Lane to Greenview  
Greenview- Western to Mulberry  
Adkins- Mulligan to Abbott  
Mulligan-Abbott to Adkins  
Abbot Drive- Mulligan E. to Mulligan W.  
Abbott Circle- Cul-De-Sac  
Dunham- Mulligan to Mulligan  
Alley – 17<sup>th</sup> to 19<sup>th</sup>/Broadway and Cedar  
Parking Lot- Riverside Park- East of Ballfield  
Parking Lot- Airport Lots  
Parking lot- Riverside Park- South of 2<sup>nd</sup> and Douglas

The Public will be notified through social media and Public Service Announcements as to the chip sealing schedule. Any Inquiries about chip sealing can be directed to Public Works Manager at (605) 668-5211

NOTICE OF HEARING UPON APPLICATION  
FOR SALE OF ALCOHOLIC BEVERAGES

NOTICE IS HEREBY GIVEN that an application has been received by the Board of City Commissioners of the City of Yankton, South Dakota, for a Special Events (on-sale) Liquor License for July 24, 2020 from Chamber of Commerce, (Carmen Schramm, Director) d/b/a Chamber of Commerce, Yankton Rodeo Grounds, 404 Paddle Wheel Drive, Yankton, SD.

NOTICE IS FURTHER GIVEN that a Public Hearing upon the application will be held on Monday, July 13, 2020 at 7:00 p.m. in the City of Yankton Community Meeting Room at the Career Manufacturing Technical Education Academy, 1200 West 21<sup>st</sup> Street, Yankton, South Dakota, where any person or persons interested in the approval or rejection of the above application may appear and be heard.

Dated at Yankton, South Dakota,  
this 22<sup>nd</sup> day of June, 2020.



Al Viereck  
FINANCE OFFICER

\_\_\_\_ Voice vote

***Memorandum #20-117***

*To: City Manager*  
*From: Finance Department*  
*Date: June 15, 2020*  
*Subject: ROCK 'N' RUMBLE INC. Licenses*

We have received the following application from ROCK 'N' RUMBLE

1. Transient Merchant – July 25, 2020
2. Special Events Dance – July 25, 2020

All fees have been paid and proof of insurance has been furnished.



Al Viereck  
Finance Officer

**Memorandum #20-116**

*To: City Manager*  
*From: Finance Department*  
*Date: June 15, 2020*  
*Subject: Special Events RETAIL (on-sale) Liquor License-ROCK 'N' RUMBLE*  
*INC.*

We have received an application for a Special Events (on-sale) Liquor License for July 25, 2020 from ROCK 'N' RUMBLE, INC. (Michael Carda, President), The block of 3<sup>rd</sup> Street between Douglas & Capital Street, Yankton, S.D.

The above applicant is in compliance with the City Code of Ordinances, as checked by the Department of Finance. A police check on the applicant revealed no felony convictions or wants. The applicant is in compliance with all building and fire codes.



Al Viereck  
Finance Officer

**Memorandum #20-114**

**To:** Amy Leon, City Manager  
**From:** Corey Potts, Public Works Manager  
**Subject:** 2020-2021 Annual Supply of Transport/Tank wagon Petroleum Products  
**Date:** June 12, 2020

Bids were sent to four area suppliers for the City's "Annual Supply of Transport-Tankwagon Petroleum Products" (fuel bids). The bid received represent the suppliers handling costs (profit margin), which are added to the OPIS (Oil Price Information Service) daily published price on the date the product is ordered.

With the volatile fuel market, the City began using OPIS in July of 2000 to address market fluctuation. The information provided by OPIS is used to set the price for fuel and the specific product is then ordered.

Three bids were received for handling fuel products. The low bidder provided the fuel product handling bid outlined on the tabulation below.

City Staff recommends that following items be awarded to the supplier listed below.

<b>Transport/Tank wagon Petroleum Products:</b>	<b>Supplier</b>	<b>Proposed 20-21 Price</b>	<b>2019- 2020 Price</b>
Gasoline – Lead Free (Transport)	Petroleum Traders	<b>\$0.0212gal</b>	\$0.0289
Lead Free (Tankwagon)	Gerstner Oil	<b>\$0.1099gal</b>	\$0.1080
<b>Diesel Fuel:</b>			
<b>Dyed:</b>			
No. 1 (Transport)	Petroleum Traders	<b>\$0.0283 gal</b>	\$0.0300
No. 1 (Tankwagon)	Gerstner Oil	<b>\$0.1099gal</b>	\$0.1089
No. 2 (Transport)	Gerstner Oil	<b>\$0.0289gal</b>	\$0.0300
No. 2 (Tankwagon)	Gerstner Oil	<b>\$0.1099gal</b>	\$0.1089
<b>Clear or Hwy</b>			
No. 1 (Transport)	Petroleum Traders	<b>\$0.0283 gal</b>	\$0.0300
No. 2 (Transport)	Gerstner Oil	<b>\$0.0289 gal</b>	\$0.0300

Respectfully submitted,



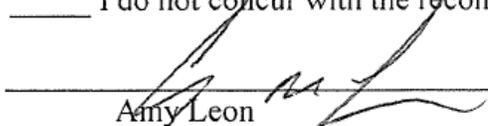
Corey Potts  
Public Works Manage

\_\_\_\_ Roll call

**Recommendation: It is recommended that the City Commission award the bids to the corresponding suppliers listed above as detailed in Memorandum #20-114.**

I concur with the recommendation.

I do not concur with the recommendation.

  
\_\_\_\_\_  
Amy Leon  
City Manager

\_\_\_\_ Roll call

**Memorandum #20-120**

**To:** Amy Leon, City Manager  
**From:** Bradley Moser, Civil Engineer  
**Subject:** Change Order Number 1, Final Project Acceptance and Final Payment for the 5<sup>th</sup> Street Reconstruction from Green Street to Broadway Avenue  
**Date:** June 17, 2020

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The 5<sup>th</sup> Street reconstruction project from Green Street to Broadway Avenue is ready to be accepted.

The project was a total street reconstruction with the curb and gutter, street pavement and driveway approaches all being replaced. There was also new sidewalk installed on properties that didn't previously have any.

As you can see from the attached Change Order No. 1, the changes in quantities resulted in a net decrease of \$2,014.65. This adjusted the construction cost from \$342,924.00 to \$340,909.35. Since the project was completed well in advance of the contract deadline, there were no liquidated damages assessed.

City staff has reviewed the project, the change order and the final pay request. We recommend that Change Order No. 1 be approved, that the project be accepted and that the City Finance Officer be authorized to issue a manual check in the amount of \$17,419.02, to Masonry Components, Inc., based on the attached final pay request.

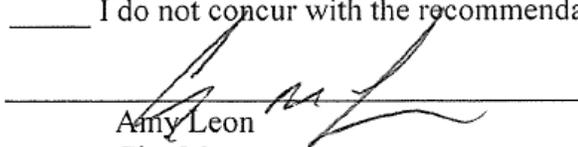
Respectfully submitted,



Bradley Moser  
Civil Engineer

**Recommendation: It is recommended that the City Commission approve Change Order No. 1, accept the completed reconstruction on 5<sup>th</sup> Street, and authorize the Finance Officer to issue a manual check to Masonry Components, Inc., in the amount of \$17,419.02, as detailed in Memorandum #20-120.**

I concur with the recommendation.  
 I do not concur with the recommendation.

  
Amy Leon  
City Manager

cc: Adam Haberman (electronic)  
file

CITY OF YANKTON  
CHANGE ORDER #1

CONTRACTOR **Masonry Components**  
 PROJECT NO. 2020-005  
 DESCRIPTION: 5th Street - Broadway to Green

THE FOLLOWING CHANGES ARE HEREBY MADE TO THE CONTRAT DOCUMENTS

ITEM	DESCRIPTION	UNIT	ORIGINAL QUANTITY	FINAL QUANTITY	CHANGE IN QUANTITIES	UNIT PRICE	TOTAL
6	VEHICLE TRACKING CONTROL	EA	6	1	-5.0	\$ 550.00	\$ (2,750.00)
8	SILT FENCE	LF	50	0	-50.0	\$ 4.40	\$ (220.00)
9	GEOTEXTILE FABRIC	SY	750	1381	631.0	\$ 3.30	\$ 2,082.30
11	SAW EXISTING ASPHALT	LF	27	40	13.0	\$ 6.00	\$ 78.00
12	REMOVAL OF CONCRETE PAVEMENT	SY	2485	3363	878.0	\$ 6.60	\$ 5,794.80
13	REMOVAL OF ASPHALT PAVEMENT	SY	878	0	-878.0	\$ 3.30	\$ (2,897.40)
14	REMOVAL OF CURB & GUTTER	LF	1920	1983	63.0	\$ 4.95	\$ 311.85
15	CLEAR AND GRUB TREE	EA	10	8	-2.0	\$ 825.00	\$ (1,650.00)
21	F&I 4'x4' JUNCTION BOX (4' DEEP)	EA	1	0	-1.0	\$ 6,380.00	\$ (6,380.00)
22	6" AGGREGATE BASE COURSE	SY	3095	3121	26.0	\$ 3.30	\$ 85.80
23	CONCRETE CURB & GUTTER (B66)	LF	1924	1983	59.0	\$ 20.00	\$ 1,180.00
25	INSERT STEEL BARS IN PCC PAVEMENT	EA	114	84	-30.0	\$ 15.00	\$ (450.00)
26	6" APPROACH PAVEMENT	SF	3455	2831	-624.0	\$ 7.50	\$ (4,680.00)
27	4" SIDEWALK	SF	5031	6453	1422.0	\$ 6.00	\$ 8,532.00
28	6" SIDEWALK	SF	1493	1285	-208.0	\$ 9.00	\$ (1,872.00)
29	CONCRETE STEPS	SF	8	0	-8.0	\$ 200.00	\$ (1,600.00)
<b>NEW ITEMS FROM RFP #1</b>							
31	RECONSTRUCT JB w/ NEW LID	EA	0	1	1.0	\$ 2,420.00	\$ 2,420.00
<b>TOTAL</b>							<b>\$ (2,014.65)</b>

ORIGINAL CONTRACT AMOUNT: \$ 342,924.00  
 THE CONTRACT AMOUNT DUE TO THIS CHANGE ORDER WILL DECREASE BY: \$ (2,014.65)  
 NEW CONTRACT AMOUNT - INCLUDING CHANGE ORDER WILL BE \$ 340,909.35

APPROVALS REQUIRED:

ACCEPTED BY:

\_\_\_\_\_  
CONTRACTOR

ORDERED BY:

\_\_\_\_\_  
CITY OF YANKTON

**CITY OF YANKTON  
PROGRESS ESTIMATE**

CONTRACTOR: MASONRY COMPONENTS INC.  
PROJECT NO: 2020-005  
DESCRIPTION: 5TH STREET (BROADWAY TO GREEN)

PROGRESS EST. NO: **3-Final**  
PERIOD: May 27, 2020 - June 16, 2020

DATE OF CONTRACT: 03/17/2020	CONTRACT PERIOD: August 14th completion	PREVIOUS PAYMENTS AUTHORIZED:
AMOUNT OF CONTRACT AS AWARDED: \$ 342,924.00	% OF TIME USED: 50%	EST. PAYMENTS AUTH.
CHANGE ORDERS:	% COMPLETED: 100%	#1 \$144,060.30
#1 \$ (2,014.65)		#2 \$179,430.03
#2		#3
#3		#4
TOTAL CHANGE ORDERS: \$ (2,014.65)	TOTAL PREVIOUS PAYMENTS AUTHORIZED	<b>\$323,490.33</b>
TOTAL AMENDED CONTRACT AMOUNT: <b>\$340,909.35</b>		

BID ITEM	DESCRIPTION	BID QUANTITY	UNIT	UNIT PRICE	QUANTITY COMPLETED	TOTAL AMOUNT	
<b>GENERAL ITEMS</b>							
1	MOBILIZATION	1	LS	\$ 20,000.00	1.00	\$20,000.00	
2	INCIDENTAL	1	LS	\$ 550.00	1.00	\$550.00	
<b>TRAFFIC CONTROL</b>							
3	TRAFFIC CONTROL	1726	UNITS	\$ 1.10	1726.00	\$1,898.60	
4	TRAFFIC CONTROL MISCELLANEOUS	1	LS	\$ 4,700.00	1.00	\$4,700.00	
<b>EROSION CONTROL</b>							
5	SEEDING, MULCHING, FERTILIZER	1	EA	\$ 3,850.00	1.00	\$3,850.00	
6	VEHICLE TRACKING CONTROL	6	EA	\$ 550.00	1.00	\$550.00	CCO#1
7	INLET SEDIMENT CONTROL	10	EA	\$ 71.50	10.00	\$715.00	
8	SILT FENCE	0	LF	\$ 4.40	0.00	\$0.00	CCO#1
9	GEOTEXTILE FABRIC	1381	SY	\$ 3.30	1381.00	\$4,557.30	CCO#1
<b>REMOVALS AND GRADING</b>							
10	SAW EXISTING CONCRETE	392	LF	\$ 9.00	392.00	\$3,528.00	
11	SAW EXISTING ASPHALT	40	LF	\$ 6.00	40.00	\$240.00	CCO#1
12	REMOVAL OF CONCRETE PAVEMENT	3363	SY	\$ 6.60	3363.00	\$22,195.80	CCO#1
13	REMOVAL OF ASPHALT PAVEMENT	0	SY	\$ 3.30	0.00	\$0.00	CCO#1
14	REMOVAL OF CURB & GUTTER	1983	LF	\$ 4.95	1983.00	\$9,815.85	CCO#1
15	CLEAR AND GRUB TREE	10	EA	\$ 825.00	8.00	\$6,600.00	CCO#1
16	REMOVE HEDGES/BUSHES	1	LS	\$ 2,750.00	1.00	\$2,750.00	
17	UNCLASSIFIED EXCAVATION	1	LS	\$ 26,950.00	1.00	\$26,950.00	
18	UNDERCUTTING	100	CY	\$ 16.50	100.00	\$1,650.00	
19	TOPSOIL	1	LS	\$ 3,080.00	1.00	\$3,080.00	
20	WATER FOR EMBANKMENT OR GRANULAR MATERIAL	10	KGAL	\$ 19.00	10.00	\$190.00	
<b>STORM SEWER</b>							
21	F&I 4'x4' JUNCTION BOX (4' DEEP)	1	EA	\$ 6,380.00	0.00	\$0.00	CCO#1
<b>SURFACING</b>							
22	6" AGGREGATE BASE COURSE	3121	SY	\$ 3.30	3121.00	\$10,299.30	CCO#1
23	CONCRETE CURB & GUTTER (B66)	1983	LF	\$ 20.00	1983.00	\$39,660.00	CCO#1
24	6" PCC PAVEMENT	2347	SY	\$ 42.00	2347.00	\$98,574.00	
25	INSERT STEEL BARS IN PCC PAVEMENT	84	EA	\$ 15.00	84.00	\$1,260.00	CCO#1
26	6" APPROACH PAVEMENT	2831	SF	\$ 7.50	2831.00	\$21,232.50	CCO#1
27	4" SIDEWALK	6453	SF	\$ 6.00	6453.00	\$38,718.00	CCO#1
28	6" SIDEWALK	1285	SF	\$ 9.00	1285.00	\$11,565.00	CCO#1
29	CONCRETE STEPS	0	SF	\$ 200.00	0.00	\$0.00	CCO#1
30	DETECTABLE WARNING PANEL	80	SF	\$ 42.00	80.00	\$3,360.00	
31	RECONSTRUCT JB w/ NEW LID	1	EA	\$ 2,420.00	1.00	\$2,420.00	CCO#1
<b>TOTAL</b>						<b>\$340,909.35</b>	
<b>GRAND TOTAL</b>						<b>\$340,909.35</b>	
<b>LESS RETAINED</b>						<b>\$0.00</b>	
<b>NET TOTAL</b>						<b>\$340,909.35</b>	
<b>LESS PAYMENTS AUTHORIZED</b>						<b>\$323,490.33</b>	
<b>AMOUNT DUE</b>						<b>\$17,419.02</b>	
<b>CONTRACTOR THIS ESTIMATE</b>						<b>\$17,419.02</b>	

**CERTIFICATION OF CONTRACTOR**

I HEREBY CERTIFY THAT THE WORK PERFORMED AND THE MATERIALS SUPPLIED TO DATE AS SHOWN ON THIS PERIODIC COST ESTIMATE, REPRESENT THE ACTUAL VALUE OF ACCOMPLISHMENT UNDER THE TERMS OF THIS CONTRACT IN CONFORMITY WITH APPROVED PLANS AND SPECIFICATION; THAT THE QUANTITIES SHOWN WERE PROPERLY DETERMINED AND ARE CORRECT; AND THAT THERE HAS BEEN FULL COMPLIANCE WITH ALL LABOR PROVISION INCLUDED IN THE CONTRACT IDENTIFIED ABOVE.

\_\_\_\_\_ By \_\_\_\_\_ DATE \_\_\_\_\_  
CONTRACTOR SIGNATURE

**ACKNOWLEDGEMENT AND CONCURRENCE OF ENGINEER**

I HAVE EXAMINED THIS PERIODIC COST ESTIMATE AND CONCUR IN THE CERTIFICATE OF THE CONTRACTOR.

\_\_\_\_\_ DATE \_\_\_\_\_  
ENGINEER'S SIGNATURE

**Memorandum #20-118**

**To:** Amy Leon, City Manager  
**From:** Bradley Moser, Civil Engineer  
**Subject:** Change Order Number 1, Final Project Acceptance and Final Payment for the Marne Creek Bank Stabilization & Watermain Crossing  
**Date:** June 16, 2020

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The work to stabilize a portion of Marne Creek and lower the watermain that had been greatly compromised has been completed. The consulting engineer, Stockwell Engineering, has inspected the project and is recommending acceptance.

The project consisted of repairing the bank erosion adjacent to the 7<sup>th</sup> & Burleigh Street bridge and also relocating the exposed watermain crossing just south of the bridge at 4<sup>th</sup> Street.

Work like this is typically started during the time of year when flows are low. This project was no different. Slowey Construction started on the project in November of 2019. Even with some larger rain events in the spring of 2020, they were still able to complete the project in a timely fashion and prior to the completion date.

As is typical on most projects, there were some modifications during construction that resulted in changes in quantities.

As you can see from the attached Change Order No. 1, the changes in quantities resulted in a net decrease of \$44,267.35. This adjusted the construction cost from \$600,354.50 to \$556,087.15. The two biggest deductions were the use of riprap and erosion control blanket. For both items, it was determined during construction that the original amounts were just not necessary.

Partial funding of this project was accomplished with a Community Development Block Grant of \$366,500.00 and also a James River Water Development District grant for \$86,000.00.

City staff has reviewed the project, the change order and the final pay request. We recommend that Change Order No. 1 be approved, that the project be accepted and that the City Finance Officer be authorized to issue a manual check in the amount of \$106,822.15, to Slowey Construction, Inc., based on the attached final pay request.

Respectfully submitted,

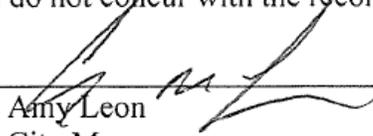


Bradley Moser  
Civil Engineer

**Recommendation: It is recommended that the City Commission approve Change Order No. 1, accept the completed reconstruction on the Marne Creek Bank Stabilization and Watermain Crossing project, and authorize the Finance Officer to issue a manual check to Slowey Construction, Inc., in the amount of \$106,822.15, as detailed in Memorandum #20-118.**

I concur with the recommendation.

I do not concur with the recommendation.

  
\_\_\_\_\_  
Amy Leon  
City Manager

cc: Adam Habeman (electronic)  
file

\_\_\_\_ Roll call

**Contractor's Application for Payment**

<b>Owner:</b> <u>City of Yankton</u>	<b>Owner's Project No.:</b> _____
<b>Engineer:</b> <u>Stockwell Engineers, Inc.</u>	<b>Engineer's Project No.:</b> <u>18270</u>
<b>Contractor:</b> <u>Slowey Construction, Inc.</u>	<b>Contractor's Project No.:</b> _____
<b>Project:</b> <u>Marne Creek Bank Stabilization &amp; Water Main Crossing</u>	
<b>Contract:</b> <u>Prime</u>	
<b>Application No.:</b> <u>Four &amp; Final</u>	<b>Application Date:</b> <u>5/11/2020</u>
<b>Application Period:</b> <b>From</b> <u>1/18/2020</u> <b>to</b> <u>5/8/2020</u>	

1. Original Contract Price	\$	600,354.50
2. Net change by Change Orders	\$	(44,267.35)
3. Current Contract Price (Line 1 + Line 2)	\$	556,087.15
4. Total Work completed and materials stored to date	\$	556,087.15
5. Retainage		
a. _____ X _____ Work Completed	\$	-
6. Amount eligible to date (Line 4 - Line 5.a)	\$	556,087.15
7. Less previous payments	\$	449,265.00
8. Amount due this application	\$	106,822.15

<b>Liquidated Damages Charged (Days)</b>		
a. _____ X \$ 675.00 Substantial Completion	\$	-
b. _____ X \$ 350.00 Final Completion	\$	-

<b>PAYMENT THIS APPLICATION</b>	<b>\$ 106,822.15</b>
---------------------------------	----------------------

**Contractor's Certification**

The undersigned Contractor certifies, to the best of its knowledge, the following:

(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;

(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and

(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

**Contractor:** Slowey Construction, Inc.

**Signature:** *Don K. May* **Date:** 5/12/2020

<b>Recommended by Engineer</b>	<b>Approved by Owner</b>
<b>By:</b> <u><i>Don Ehl</i></u>	<b>By:</b> _____
<b>Title:</b> <u>PROJECT ENGINEER</u>	<b>Title:</b> _____
<b>Date:</b> <u>5/12/2020</u>	<b>Date:</b> _____

**Progress Estimate - Unit Price Work**

**Contractor's Application for Payment**

Owner: City of Yankton  
 Engineer: Stockwell Engineers, Inc.  
 Contractor: Slowey Construction, Inc.  
 Project: Marne Creek Bank Stabilization & Water Main Crossing  
 Contract: Prime

Owner's Project No.: \_\_\_\_\_  
 Engineer's Project No.: 18270  
 Contractor's Project No.: \_\_\_\_\_

Application No.: Four & Final Application Period: From 01/18/20 to 05/08/20 Application Date: 05/11/20

Item No.	Description	Units	Plan		Total to Date		Past Application		This Application		Remarks
			Quantity	Unit Price	Quantity	Earned	Quantity	Price	Quantity	Price	
1	Mobilization	LS	1	\$34,260.00	1	\$34,260.00	1	\$34,260.00	0	\$0.00	
2	Incidental Work	LS	1	\$1,000.00	1	\$1,000.00	1	\$1,000.00	0	\$0.00	
3	Traffic Control, Units	Unit	328	\$2.25	328	\$738.00	328	\$738.00	0	\$0.00	CCO#1
4	Traffic Control, Miscellaneous	LS	1	\$1,955.00	1	\$1,955.00	1	\$1,955.00	0	\$0.00	
5	Locate Utility	Each	0	\$275.00		\$0.00		\$0.00	0	\$0.00	CCO#1
6	Verify Utility	Each	0	\$275.00		\$0.00		\$0.00	0	\$0.00	CCO#1
7	Temporary Vehicle Tracking Control	Each	2	\$1,100.00	2	\$2,200.00	2	\$2,200.00	0	\$0.00	CCO#1
8	Riprap	Ton	3690.5	\$36.50	3690.5	\$134,703.25	3600	\$131,400.00	90.5	\$3,303.25	CCO#1
9	Geotextile Fabric	SqYd	4499	\$4.50	4499	\$20,245.50	2550	\$11,475.00	1949	\$8,770.50	CCO#1
10	Remove & Salvage Riprap	CuYd	100	\$24.00	100	\$2,400.00	30	\$720.00	70	\$1,680.00	
11	Place Salvaged Riprap	CuYd	100	\$37.00	100	\$3,700.00	30	\$1,110.00	70	\$2,590.00	
12	Erosion Control Blanket	SqYd	1388	\$2.00	1388	\$2,776.00		\$0.00	1388	\$2,776.00	CCO#1
13	Permanent Seed Mix #1	Lb	475	\$10.00	475	\$4,750.00		\$0.00	475	\$4,750.00	CCO#1
14	Permanent Seed Mix #2	Lb	10	\$13.00	10	\$130.00		\$0.00	10	\$130.00	
15	Fertilizing	Lb	550	\$1.10	550	\$605.00		\$0.00	550	\$605.00	CCO#1
16	Fiber Mulch	Lb	3350	\$1.10	3350	\$3,685.00		\$0.00	3350	\$3,685.00	CCO#1
17	12" Wattle	Ft	390	\$4.40	390	\$1,716.00		\$0.00	390	\$1,716.00	CCO#1
18	Clearing	LS	1	\$500.00	1	\$500.00	1	\$500.00	0	\$0.00	
19	Clear & Grub Tree	Each	4	\$500.00	4	\$2,000.00	4	\$2,000.00	0	\$0.00	CCO#1
20	Remove Concrete	SqYd	426	\$7.50	426	\$3,195.00	112.33	\$842.48	313.67	\$2,352.53	CCO#1
21	Saw Concrete	Ft	80	\$7.00	80	\$560.00		\$0.00	80	\$560.00	CCO#1
22	Remove Landscape Area	LS	1	\$100.00	1	\$100.00	1	\$100.00	0	\$0.00	
23	Unclassified Excavation	CuYd	4200	\$25.00	4200	\$105,000.00	4200	\$105,000.00	0	\$0.00	
24	Place Contractor Furnished Topsoil	CuYd	0	\$26.00		\$0.00		\$0.00	0	\$0.00	CCO#1
25	Place Contractor Furnished Borrow	CuYd	1400	\$30.00	1400	\$42,000.00	1400	\$42,000.00	0	\$0.00	
26	Remove Storm Sewer Pipe	Ft	51	\$20.00	51	\$1,020.00	51	\$1,020.00	0	\$0.00	CCO#1
27	Remove Storm Sewer & Inlet	LS	2	\$700.00	2	\$1,400.00	2	\$1,400.00	0	\$0.00	
28	Abandon Storm Sewer	Ft	25	\$26.00	25	\$650.00		\$0.00	25	\$650.00	

**Progress Estimate - Unit Price Work**

**Contractor's Application for Payment**

Owner: City of Yankton  
 Engineer: Stockwell Engineers, Inc.  
 Contractor: Slowey Construction, Inc.  
 Project: Marne Creek Bank Stabilization & Water Main Crossing  
 Contract: Prime

Owner's Project No.: \_\_\_\_\_  
 Engineer's Project No.: 18270  
 Contractor's Project No.: \_\_\_\_\_

Application No.: Four & Final Application Period: From 01/18/20 to 05/08/20 Application Date: 05/11/20

Item No.	Description	Units	Plan		Total to Date		Past Application		This Application		Remarks
			Quantity	Unit Price	Quantity	Earned	Quantity	Price	Quantity	Price	
29	18" RCP, Furnish	Ft	60	\$16.00	60	\$960.00	60	\$960.00	0	\$0.00	
30	18" RCP, Install	Ft	60	\$40.00	60	\$2,400.00	60	\$2,400.00	0	\$0.00	
31	60" RCP, Furnish	Ft	78	\$127.00	78	\$9,906.00	78	\$9,906.00	0	\$0.00	
32	60" RCP, Install	Ft	72	\$70.00	72	\$5,040.00	72	\$5,040.00	0	\$0.00	CCO#1
33	18" RC Flared End Section w/Guard, Furnish	Each	1	\$650.00	1	\$650.00	1	\$650.00	0	\$0.00	
34	18" RC Flared End Section w/Guard, Install	Each	1	\$185.00	1	\$185.00	1	\$185.00	0	\$0.00	
35	60" RC Flared End Section w/Guard, Furnish	Each	1	\$2,440.00	1	\$2,440.00	1	\$2,440.00	0	\$0.00	
36	60" RC Flared End Section w/Guard, Install	Each	1	\$900.00	1	\$900.00	1	\$900.00	0	\$0.00	
37	Class M-6 Concrete	CuYd	22.5	\$940.00	22.5	\$21,150.00	22.5	\$21,150.00	0	\$0.00	
38	Reinforcing Steel	Lb	1658	\$2.50	1658	\$4,145.00	1658	\$4,145.00	0	\$0.00	
39	Manhole Frame & Cover	Each	4	\$400.00	4	\$1,600.00	4	\$1,600.00	0	\$0.00	
40	12" Water Main	Ft	0	\$320.00		\$0.00		\$0.00	0	\$0.00	
41	Water Main Bedding Material	Ft	0	\$5.50		\$0.00		\$0.00	0	\$0.00	
42	Remove Water Main	Ft	31	\$4.00	31	\$124.00	31	\$124.00	0	\$0.00	CCO#1
43	12" MJ Gate Valve & Box	Each	2	\$2,580.00	2	\$5,160.00	2	\$5,160.00	0	\$0.00	
44	12" MJ Bend	Each	6	\$835.00	6	\$5,010.00	6	\$5,010.00	0	\$0.00	CCO#1
45	12" MJ Sleeve	Each	1	\$635.00	1	\$635.00	1	\$635.00	0	\$0.00	CCO#1
46	Temporary Hydrant	Each	1	\$425.00	1	\$425.00	1	\$425.00	0	\$0.00	
47	Connect to Water Main	Each	2	\$1,375.00	2	\$2,750.00	2	\$2,750.00	0	\$0.00	
48	Valve Box Marker	Each	2	\$35.00	2	\$70.00	2	\$70.00	0	\$0.00	
49	Tracer Wire Terminal Box	Each	2	\$35.00	2	\$70.00	1	\$35.00	1	\$35.00	
50	Adjust Valve Box	Each	2	\$25.00	2	\$50.00		\$0.00	2	\$50.00	
51	6" Reinforced Concrete Sidewalk	SqFt	3834	\$8.00	3834	\$30,672.00	126	\$1,008.00	3708	\$29,664.00	CCO#1
52	Aggregate Base Course	Ton	147.61	\$19.50	147.61	\$2,878.40	1.5	\$29.25	146.11	\$2,849.15	CCO#1
53	Expansion Joint w/Sealant	Ft	104	\$6.50	104	\$676.00		\$0.00	104	\$676.00	
54	12" Water Main	Ft	95	\$46.50	95	\$4,417.50	95	\$4,417.50	0	\$0.00	CCO#1
55	12" HDPE, Dr 11 Directional Bored Water Main	Ft	240	\$300.00	240	\$72,000.00	240	\$72,000.00	0	\$0.00	CCO#1

**Progress Estimate - Unit Price Work**

**Contractor's Application for Payment**

Owner: City of Yankton  
 Engineer: Stockwell Engineers, Inc.  
 Contractor: Slowey Construction, Inc.  
 Project: Marne Creek Bank Stabilization & Water Main Crossing  
 Contract: Prime

Owner's Project No.: \_\_\_\_\_  
 Engineer's Project No.: 18270  
 Contractor's Project No.: \_\_\_\_\_

Application No.: Four & Final      Application Period: From 01/18/20 to 05/08/20      Application Date: 05/11/20

Item No.	Description	Units	Plan		Total to Date		Past Application		This Application		Remarks
			Quantity	Unit Price	Quantity	Earned	Quantity	Price	Quantity	Price	
56	Water Main Bedding Material	Ft	95	\$5.50	95	\$522.50	95	\$522.50	0	\$0.00	CCO#1
57	Connect to Existing Storm Sewer	Each	2	\$625.00	2	\$1,250.00		\$0.00	2	\$1,250.00	CCO#1
58	Furnished Rip Rap	Ton	300	\$29.04	300	\$8,712.00		\$0.00	300	\$8,712.00	CCO#1
<b>Contract Totals</b>						<b>\$556,087.15</b>	<b>\$479,282.73</b>	<b>\$76,804.43</b>			

## City of Yankton Construction Change Order No. 1

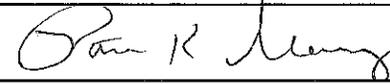
Original Contract Amount:	\$ 600,354.50	Project Name:	Marne Creek Bank Stabilization & Water Main Crossing			
Net Change by Previous CCOs:	\$ -					
Increase/Decrease this CCO:	\$ (44,267.35)	Contractor Name:	Slowey Construction, Inc.			
Current Contract Amount:	\$ 556,087.15	SEI No.:	18270			

All CCO's must comply with South Dakota Codified Law 5-18B-19. To view the law in its entirety: <http://legis.state.sd.us/statutes/index.aspx>.  
The following change in plans and/or specifications for the subject project is hereby made. Attach supporting documents as required.

Line Item(s) or RFP #	Description of Proposed Work	Justification	Cost
1	Various Items (See attached Exhibit A)	Quantity modification reflect as-built field conditions	(\$54,229.35)
2	57(new) Connect to Existing Storm Sewer +2 Each @ \$625.00/Each	See RFP #1	\$ 1,250.00
3	58(new) Furnished Rip Rap +300 Ton @ \$29.04/Ton	Owner elected to purchase rip rap stockpiled by contractor that was not needed on the project.	\$ 8,712.00
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
See Attachment for Quantities and/or Justifications: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			Net Increase/Decrease this Change Order: \$ (44,267.35)

Original Completion Date:	Substantial: 4/1/2020 Final: 5/15/2020	Net Time Change of Previous CCO's:	None	Time Change Due On This Change Order:	None	Revised Contract Completion Date:	Substantial: 4/1/2020 Final: 5/15/2020
Time Extension Justification:	N/A						

The changes contained in this Construction Change Order are made in accordance with the provisions of the contract for subject project, and when accepted by the Contractor and upon approval by the City of Yankton, shall become part of said contract.

	Date	Signature
Architect/Engineer Recommendation	5/12/2020	
Contractor Acceptance	5/12/2020	
Mayor Approval		

# REQUEST FOR PROPOSAL



RFP #1

DATE: 12/13/2019

TO: Pat Slowey  
Slowey Construction  
2510 31<sup>st</sup> Street  
Yankton, SD 57078

FROM: Dane Ekdorn  
Stockwell Engineers, Inc.  
201 Walnut Street  
Yankton, SD 57078

RE: Marne Creek Bank Stabilization  
& Water Main Crossing  
Yankton, SD  
SEI No. 18281

## Subject No. 1: Connect to Existing Storm Sewer

The owner requests information to connect new storm sewer to existing storm sewer. The note shall read "Measurement shall be made on a per each basis under item "Connect to Existing Storm Sewer." Payment will be full compensations for furnishing materials, labor, tools and equipment necessary to meet the construction requirements as stated. All cost for items such as excavation, cutting pipe and making the connection shall be included in connection unit price.

Item No.	Description	Quantity		Unit Price	Total
(new)	Connect to Existing Storm Sewer	2	Each	\$625.00	\$1250.00

Total change in contract amount, or state "none" here: \_\_\_\_\_

Total change in contract time, or state "none" here: NONE

Slowey Construction

By: *Dane Ekdorn*

Title: Vice President

Date: 1/21/2020

# Marne Creek Bank Stabilization & Water Main Crossing

SEI No. 18270

**Attachment A**

ITEM NO.	DESCRIPTION	QUANTITY				UNIT PRICE	CHANGE IN CONTRACT
		UNIT	PLAN	AS-BUILT	DIFFERENCE		
3	Traffic Control, Units	Unit	346	328	-18	\$2.25	(\$40.50)
5	Locate Utility	Each	2		-2	\$275.00	(\$550.00)
6	Verify Utility	Each	2		-2	\$275.00	(\$550.00)
7	Temporary Vehicle Tracking Control	Each	4	2	-2	\$1,100.00	(\$2,200.00)
8	Riprap	Ton	5100	3690.5	-1409.5	\$36.50	(\$51,446.75)
9	Geotextile Fabric	SqYd	3600	4499	899	\$4.50	\$4,045.50
12	Erosion Control Blanket	SqYd	7500	1388	-6112	\$2.00	(\$12,224.00)
13	Permanent Seed Mix #1	Lb	460	475	15	\$10.00	\$150.00
15	Fertilizing	Lb	700	550	-150	\$1.10	(\$165.00)
16	Fiber Mulch	Lb	3300	3350	50	\$1.10	\$55.00
17	12" Wattle	Ft	425	390	-35	\$4.40	(\$154.00)
19	Clear & Grub Tree	Each	2	4	2	\$500.00	\$1,000.00
20	Remove Concrete	SqYd	450	426	-24	\$7.50	(\$180.00)
21	Saw Concrete	Ft	60	80	20	\$7.00	\$140.00
24	Place Contractor Furnished Topsoil	CuYd	250		-250	\$26.00	(\$6,500.00)
26	Remove Storm Sewer Pipe	Ft	43	51	8	\$20.00	\$160.00
32	60" RCP, Install	Ft	78	72	-6	\$70.00	(\$420.00)
42	Remove Water Main	Ft	150	31	-119	\$4.00	(\$476.00)
44	12" MJ Bend	Each	0	6	6	\$835.00	\$5,010.00
45	12" MJ Sleeve	Each	2	1	-1	\$635.00	(\$635.00)
51	6" Reinforced Concrete Sidewalk	SqFt	3878	3834	-44	\$8.00	(\$352.00)
52	Aggregate Base Course	Ton	170	147.61	-22.39	\$19.50	(\$436.60)
54	12" Water Main	Ft	75	95	20	\$46.50	\$930.00
	12" HDPE, Dr 11 Directional Bored Water						
55	Main	Ft	205	240	35	\$300.00	\$10,500.00
56	Water Main Bedding Material	Ft	75	95	20	\$5.50	\$110.00
57	Connect to Existing Storm Sewer	Each	2	2	0	\$625.00	\$0.00
58	Furnished Rip Rap	Ton	300	300	0	\$29.04	\$0.00

**NET CHANGE IN CONTRACT PRICE (\$54,229.35)**



18270 | SEI No.  
Application for Final Payment | Encl  
Pat Slowey | Cc

June 5, 2020

Brad Moser &  
Adam Haberman  
City of Yankton  
416 Walnut Street  
Yankton, SD 57078

Re: Project Acceptance  
Marne Creek Bank Stabilization & Watermain Crossing

Dear Brad & Adam:

A final inspection was completed on Friday, May 27<sup>th</sup>, 2020. We found the Work, including all major punch list items, to be complete and acceptable. There were several items identified on our Final Walk-Thru Punch List that we will continue to monitor as part of our Warranty Inspection. Enclosed is the final pay application and change order. We recommend payment in the amount shown. Per Article 14.07.C.1, payment is due within 30 days to the Contractor. If there are questions, please contact our office at your earliest convenience.

Respectfully submitted,

STOCKWELL ENGINEERS, INC.

A handwritten signature in black ink, appearing to read 'Dane Ekdome', written over a horizontal line.

Dane Ekdome  
Project Engineer

**Memorandum No. 20-109**

**TO: Mayor and City Commissioners**  
**FROM: Amy Leon, City Manager**  
**RE: Request to Apply for Scholarship**  
**DATE: June 9, 2020**

As you are aware, slow sales tax growth has led to a reexamination of our budget and a conservative approach as we move into the second half of the fiscal year. Training and attendance at professional development conferences, training, and travel is one area that will be impacted/reduced.

The SD City Manager's Association SDDMA offers scholarships for attending these types of events. With your approval I would like to apply for the scholarship to attend Mount Marty's Certificate of Integrated Leadership training (attached) tentatively scheduled for September 28-October 1, 2020 with the understanding that if awarded I will attend.

The cost of the training is \$2,500.00 including registration and lodging at Broom Tree Hill Retreat Center. The maximum amount of the scholarship available is \$2,000.00. I will personally bear any remaining expense of the training as an investment in my professional development.

Without a partial or full scholarship, I will not be attending the conference due to budget constraints.

**It is recommended that the City Commission authorize the City Manager to apply for the aforementioned scholarship and, if awarded funds, attend Mount Marty's Certificate of Integrated Leadership program.**

## COURSE DELIVERY

### Course Structure

Three day overnight program located at Broomtree Retreat Center in Irene, SD, **followed by three one-on-one coaching sessions.**

The program is led by faculty from Mount Marty as well as nationally recognized speakers and contributors.

### Course Costs

\$2,500 - This includes tuition, course materials, lodging, meals and four follow-up sessions.

### Dates & Times

Dates and times of the events are listed on the registration website.

### Register

Please visit <https://www.mountmarty.edu/future-students/apply>

## THE BENEDICTINE LEADERSHIP INSTITUTE

The Benedictine Leadership Institute is a co-curricular and extra-curricular initiative of Mount Marty focused on ethical leadership, curriculum integration and community engagement. The program focuses on:

- Meaning and Purpose
- Mind, Body and Spirit Formation
- Living Integrated - Personally and Professionally
- Principled and Virtuous Leadership
- Impacting the World

The Benedictine Leadership Institute is grounded in Catholic Social Teaching, virtue ethics and wisdom in the Rule of St. Benedict.

## CONTACT

### Mike Ferrell

Program Director: The Certificate of Integrated Leadership  
[michael.ferrell@mountmarty.edu](mailto:michael.ferrell@mountmarty.edu)  
612-806-3751



**MOUNT MARTY**  
**COLLEGE**

BENEDICTINE LEADERSHIP  
INSTITUTE

**CERTIFICATE OF  
INTEGRATED LEADERSHIP**

**TOOLS FOR LEADING WELL**

## WHAT IS IT?

A certificate program for professional leaders and managers to give them the concepts and tools to create and foster vibrant, productive organizations and communities with personal integrity.

The program uses an integrated curriculum that draws from timeless leadership principles and classical virtue ethics as they relate to dynamic and changing workplaces.

The foundation of the Certificate of Integrated Leadership: Tools for Leading Well draws from three sources of thought: Classical Virtue Ethics, Social Principles and The Rule of Benedict.

*"Leadership is about the process of becoming a fully integrated human being."*

- Warren Bennis

## VALUE PROPOSITION

The Value Proposition is for the person and organization to flourish in the following ways:

- Leading well by understanding and practicing what it means to be an integrated person
- Utilizing the talents and character strengths of the person to lead virtuously
- Understanding the idea of community that builds better teamwork and actively engaged people
- Integrating meaning, purpose and values of the person with those of the organization for a more thriving environment.

*"All of these potential benefits encourage the Church to take a lively interest in business. Where businesses succeed, people's lives can be significantly improved; but where they fail, great harm can result. A market economy must be based on the pursuit of the common good in freedom, but freedom without truth leads to disorder, injustice and social fragmentation. Without guiding principles and virtuous leadership, businesses can be places in which expediency displaces justice; power corrupts wisdom; technical instruments are detached from human dignity; and self-interest marginalizes the common good."*

- Vocation of the Business Leader

## FRAMEWORK



## CURRICULUM

### Session I: The Human Person

- Understanding the nature and value of living & leading as an integrated person.

### Session II: The Human Person & Habits of Excellence

- Transforming leadership tools for personal and professional flourishing.

### Session III: Organizations as a Community of Persons

- Fostering effective communication, teamwork and decision-making that lead to active engagement.

### Session IV: Leading well in a Community of Persons

- A Rule for organizational flourishing through timeless leadership tools & principles.

### Session V: Organizational Alignment

- Organization, purpose, culture, guiding principles and how they integrate with person and community.

## ***Memorandum #20-115***

To: Amy Leon, City Manager  
 From: Todd R. Larson, Director of Parks, Recreation & City Events  
 Date: June 16, 2020  
 Subject: Toro Groundsmaster 4500D Golf Course Mower

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The City of Yankton participates in the cooperative purchasing agreements through its membership in Sourcwell and the State of South Dakota Sourcwell contract. These cooperative purchasing agreements were established through a competitive bidding process.

The golf course would like to purchase a Toro Groundsmaster 4500D mower for \$66,777.00. The mower that will be replaced was purchased in 2014. The adopted replacement plan for a rough mower is five (5) years so the mower should have been replaced in 2019. The course historically has used the older mowers as tee box mowers and then eventually as native grass areas mowers as new mowers are purchased. There is \$67,000 budgeted to replace the rough mower.

Each year the golf capital improvement plan budget is adjusted based on priority needs determined by the course maintenance staff.

In 2020, according to the GreatLIFE lease agreement for the course, the capital budget will be a total of \$100,000 with the City participating at 75% and GreatLIFE at 25%. Due to revenue concerns, the total capital budget has been adjusted down to \$76,676. GreatLIFE will purchase some equipment and add it to their inventory. Those purchases count toward their 25% of the total. The City will purchase the Toro mower and add it to its inventory. The \$66,777 counts toward the City's 75%. After the two entities make their purchases, GreatLIFE will owe the City approximately \$9,270 in cash to balance out their 25%.

**Recommendation: It is recommended that the City Commission allow Fox Run Golf Course to purchase the Toro Groundsmaster 4500D mower off of the State of South Dakota Sourcwell contract for \$66,777.00.**

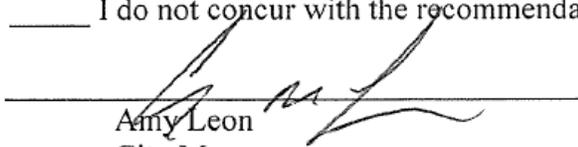
Respectfully submitted,



Todd R. Larson  
 Director of Parks, Recreation & City Events

I concur with the recommendation.

I do not concur with the recommendation.

  
 Amy Leon  
 City Manager

Roll call



June 8, 2020

Todd Larson  
Fox Run Municipal GC  
Box 176  
Yankton, SD 57078  
Email – [Tlarson@cityofyankton.org](mailto:Tlarson@cityofyankton.org)



Todd:  
Here are the numbers on the Equipment you requested.

<b>Model</b>	<b>Description</b>	<b>List</b>	<b>Sourcewell/SD State Contract</b>
30885	<b>Groundsmaster 4500D</b> Inc. All 5 Decks, Air Ride Seat, Auto Reversing Fan, 9Ft Cut	\$85,393.00	<b>\$66,777.00</b>

- **Electronic Literature to follow this quote....**
- **Please call with any questions!**
- **Several Finance options available.**
- **Pricing good till Oct 15, 2020.**

Sincerely,

Kirk Lubbers  
Commercial Turf Sales  
Midwest Turf & Irrigation  
402-740-4309

## Memorandum #20-123

To: Yankton City Commission

From: Cpl. Brad Parker

Date: June 5, 2020

Re: Amendment to Ordinance Sec. 14-205 – Established truck routes.

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As a joint effort amongst the City Attorney, the Public Works Director, and Yankton Police Department, we present the Commission with an amendment to the City's established truck route ordinance. These changes were deemed necessary due to the large amount of citizen complaints of trucks traveling on streets that are not designated truck routes, and the City's long-standing practice of encouraging trucks to utilize these "unofficial" truck routes added within this amendment.

While 4<sup>th</sup> Street West of Broadway is not currently an official "truck route," that stretch of roadway is a SD State highway and existing signs posted by the SD DOT at the intersection of 4<sup>th</sup> and Broadway invite trucks to travel West on 4<sup>th</sup> Street/Summit. Recent complaints involve Northbound trucks traveling on Summit beyond 8<sup>th</sup> Street and turning West down 9<sup>th</sup> Street from Summit toward West City Limits Road. 9<sup>th</sup> Street is not built to accommodate truck traffic and the trucks are a nuisance to the businesses located upon 9<sup>th</sup> Street.

In a recent instance involving a truck I stopped for driving on 9<sup>th</sup> Street, the truck driver informed me he did not know to turn West on 8<sup>th</sup> Street because of lack of signage instructing truck drivers where to turn. This is a legitimate complaint. Passage of this amendment allows the City to place signs at the intersection of 8<sup>th</sup> and Summit directing truck traffic to utilize 8<sup>th</sup> Street as the City's established truck route to reach SD Hwy 52. West City Limits Road between 8<sup>th</sup> and 9<sup>th</sup> Streets was built to withstand truck traffic, so trucks wishing to travel to and from SD Hwy 314 will also have an established truck route into and through the City.

The proposed ordinance amendment is already an "unofficial" truck route on the City's map of truck routes available for download from the City's website. This

amendment simply adds these routes as official trucks routes within the City of Yankton and addresses these issues.

Respectfully,

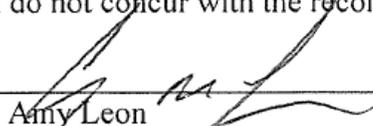


Corporal Brad Parker  
Yankton Police Department

**Recommendation:** It is recommended that the Board of Commissioners establish a public hearing for July 13, 2020 to adopt Ordinance #1035 amending Sec. 14-205 regarding the established truck routes within the City of Yankton.

I concur with the recommendation.

I do not concur with the recommendation.

  
\_\_\_\_\_  
Amy Leon  
City Manager

**ORDINANCE #1035**

**AN ORDINANCE AMENDING THE DESIGNATION OF STREETS AND AVENUES  
AS TRUCK ROUTES**

BE IT ORDAINED, BY THE CITY COMMISSION OF THE CITY OF YANKTON,  
SOUTH DAKOTA, THAT:

**Sec. 14-205. - Truck routes established.**

There are hereby established within the city the truck routes designated below.

Truck routes:

- (1) Fourth Street (South Dakota Highway 50) from the east city limits to Broadway Avenue;
- (2) Broadway Avenue (U.S. Highway 81) from Discovery Bridge to the north city limits;
- (3) Burleigh Street from Fourth Street to Eighth Street;
- (4) Whiting Drive from Eighth Street to the east city limits;
- (5) Fourth Street (South Dakota Highway 52) from Broadway Avenue to the intersection of Eighth Street and Summit Street;
- (6) Eighth Street (South Dakota Highway 52) from Summit Street to West City Limits Road; and
- (7) West City Limits Road from Eighth Street to Nineth Street;

An illustrated map of the foregoing established truck routes shall be made available for public inspection in the Finance Office at Yankton City Hall or shall be made available to the public for download at no charge from the official website of the City of Yankton.

First Reading:

Second Reading and Adoption:

Publication:

Effective Date:

\_\_\_\_\_  
Nathan V. Johnson, Mayor

Attest: \_\_\_\_\_  
Al Viereck, Finance Officer

***Introduction, First Reading and Establish  
the Date for a Public Hearing***

***Memorandum #20-110***

**To:** Amy Leon, City Manager  
**From:** Dave Mingo, AICP Community and Economic Development Director  
**Subject:** Proposed Rezoning, Ordinance #1036  
**Date:** June 15, 2020

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**PROPOSED REZONING**

**ACTION NUMBER: 20-24**

**E.T.J. MEMBER ACTION REQUIRED: No**

**APPLICANT / OWNER:** Gary Hawerlander.

**ADDRESS / LOCATION:** 1900 Locust Street.

**REZONING REQUEST & PROPERTY DESCRIPTION:**

From I-1 Industrial to R-4 Multiple Family Residential, the N 1/2, N 1/2, E 1/2, NE 1/4, SE 1/4 except Marne Creek Lot #21 and except the S 176' of the E 100' and the S 1/2 of the adjacent vacated 18th Street, City and County of Yankton, South Dakota.

**PREVIOUS ACTION:** None.

**COMMENTS:** This is a landowner rezoning request. The owner circulated a petition and gathered the required number of signatures to be able to submit a formal request. The current zoning district designation, I-1 Industrial, is a holdover from a time when industrial activities occurred on properties within a few blocks. Those activities have substantially transitioned to retail and high density residential.

The site is severely development restricted by designated flood areas. Therefore, the higher elevation, developable portions of the property are best suited for smaller lot occupancies configured in a manner that reduces the flooding threat. The current industrial designation prohibits such types of development. The property is adjacent to B-2 Highway Business district zones that are commonly adjacent to R-4 Multiple Family districts. The site is large enough at 3.6 acres that consideration of this request would not be viewed as a single, small lot, spot zoning (reference the attached map).

If this action is approved, the property owner will be able to develop residential occupancies that meet all applicable ordinance requirements. Land uses adjacent to the area would be permitted to continue operations as they currently exist. The appropriate public notice was published and

\_\_\_\_\_ Introduce

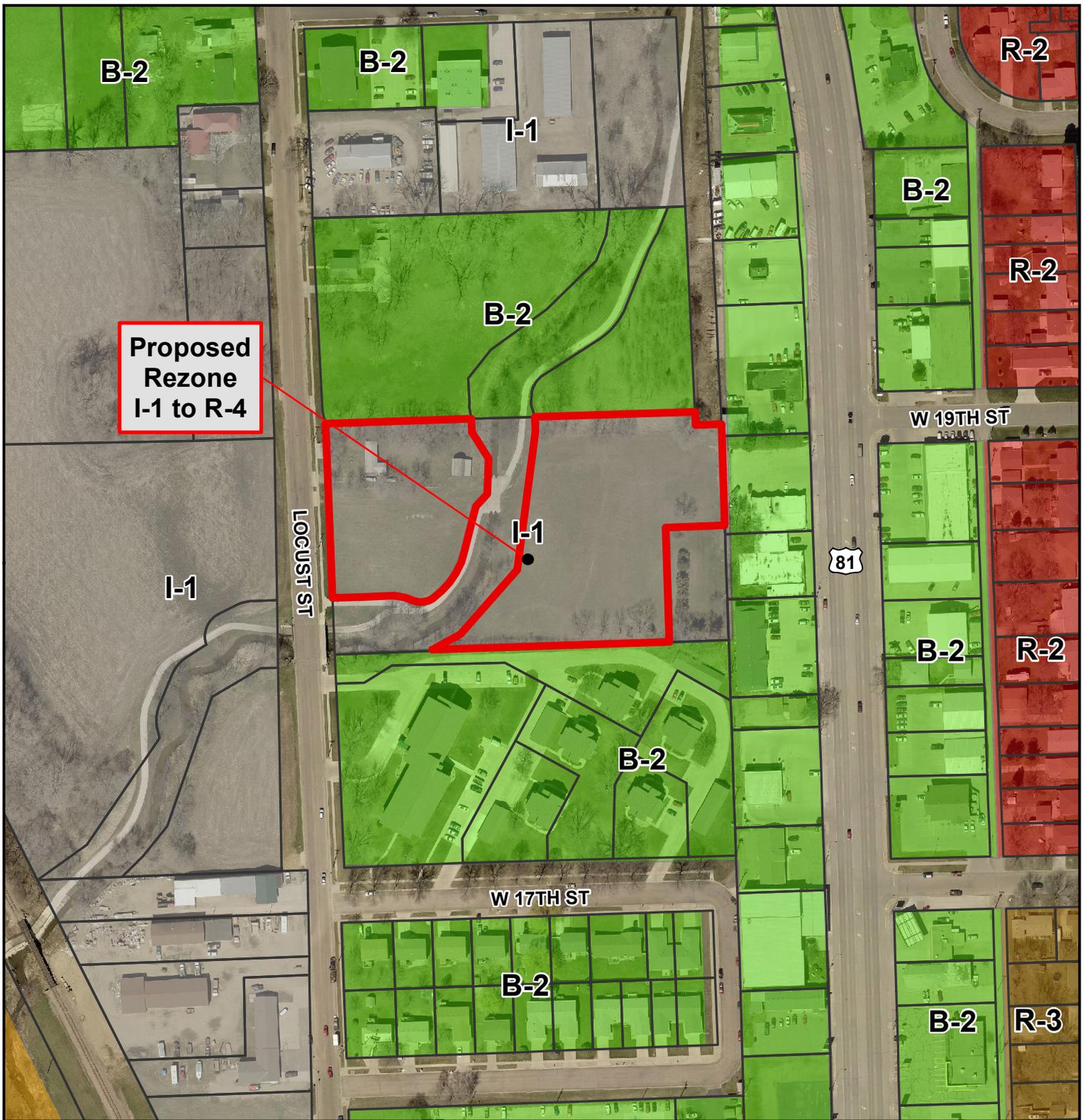
the owners of 29 parcels were individually notified by first class mail prior to this public hearing. Staff has not received any contacts subsequent to the mailing.

Staff recommends approval of the proposed rezoning.

**HEARING SCHEDULE:**

	Owner submits petition.
May 11, 2020	The Planning Commission establishes June 8, as the date for a public hearing.
June 8, 2020	The Planning Commission holds a public hearing to consider the issue. All appropriate notices will have been published and mailed.
June 22, 2020	The City Commission establishes July 13, 2020 as the date for a public hearing.
July 13, 2020	The City Commission holds a public hearing to consider the issue. All appropriate notices will have been published and mailed. A super majority (6-3) vote of the City Commission cannot be protested out by the neighborhood. A simple majority (5-4) could be.
July 22, 2020	Estimated publication date of record of City Commission action.
August 11, 2020	The City Commission action is effective (estimated date).

**Planning Commission results:** The Planning Commission recommended approval of the proposed rezoning.



**Proposed  
Rezone  
I-1 to R-4**

# City of Yankton

Rezone from I-1 Industrial  
to R-4 Multiple Family Residential

**ORDINANCE NO. 1036**

**AN ORDINANCE TO REZONE PROPERTY DESCRIBED HEREIN**

**BE IT ORDAINED, BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF YANKTON, SOUTH DAKOTA THAT THE FOLLOWING DESCRIBED PROPERTY HAS BEEN REZONED:**

**Section 1.**

From I-1 Industrial to R-4 Multiple Family Residential, the N 1/2, N 1/2, E 1/2, NE 1/4, SE 1/4 except Marne Creek Lot #21 and except the S 176' of the E 100' and the S 1/2 of the adjacent vacated 18th Street, City and County of Yankton, South Dakota. Address, 1900 Locust Street. Gary Hawerlander, owner.

As depicted on the associated Rezoning Map.

**Section 2.** Saving Clause.

Should any section, clause, or provision of this ordinance be declared by the Courts to be invalid, the same shall not affect the validity of the ordinance as a whole or any part thereof, other than the part so declared to be invalid.

**Section 3.** Effective Clause.

This ordinance shall be in full force and effect from and after its passage, approval and publication as required by law.

Adopted:

1st Reading:

2nd Reading:

Publication Date:

Effective Date:

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Nathan V. Johnson, Mayor

ATTEST:

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Al Viereck, Finance Officer

## ***Memorandum #20-111***

**To:** Amy Leon, City Manager  
**From:** Dave Mingo, AICP Community and Economic Development Director  
**Subject:** Planning Commission Action #20-25 / Resolution #20-39  
**Date:** June 15, 2020

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### **PLAT REVIEW**

**ACTION NUMBER: 20-111**

**E.T.J. MEMBER ACTION REQUIRED: No**

**APPLICANT / OWNER:** James Valley Homeowners Association.

**ADDRESS / LOCATION:** between 2212 and 2214 Valley Road.

**PROPERTY DESCRIPTION:** Lot 6A, in Outlot 5 of Hillcrest East Addition of the City and County of Yankton, South Dakota.

**ZONING DISTRICT:** R-2 Single Family Residential.

**PREVIOUS ACTION:** Initial subdivision plat phases in the 1990's.

**COMMENTS:** The proposed plat carves out a thin strip of land from a drainage basin area in Hillcrest East Addition. The purpose for the plat is twofold:

1. It allows the transfer of the land to the adjoining property owner to the south. This is a mutually agreed upon transaction that will allow the owner of 2212 Valley Road the ability to reconstruct / improve the retaining wall. The current wall comprised of rock riprap and vegetation is failing. The new owner will replace it with an engineered concrete structure that is less susceptible to damage in high water events. City engineering staff have reviewed plans and determined that the project constitutes the repair and maintenance of the existing drainage improvements and is not a change in the function of the drainage way.
2. The transfer will also provide the owner of 2212 Valley Road the ability to add a stall onto their garage by transferring an area large enough to meet setback requirements.

City staff is fundamentally in favor of having an individual private owner be responsible for maintenance of a retaining wall like this when possible. It is more practical and easier to work with an individual owner rather than an association that may or may not be active at any given point in time.

If approved, the parcel will be tied by deed restriction to the adjacent lot to the south.

Staff recommends approval of the proposed plat.

\_\_\_\_\_ Roll Call

**HEARING SCHEDULE:**

- June 8, 2020: Planning Commission reviews plat and makes recommendation to the City Commission.
- June 22, 2020: City Commission reviews the preliminary plat and makes a final decision.

**Planning Commission results:** The Planning Commission recommended approval of the proposed plat.

**RESOLUTION #20-39**

Plat

WHEREAS, it appears from an examination of the plat of Lot 6A, in Outlot 5 of Hillcrest East Addition of the City and County of Yankton, South Dakota, prepared by Thomas Lynn Week, a registered land surveyor in the State of South Dakota, and

WHEREAS, such plat has been prepared according to law and is consistent with the City's overall Comprehensive Development Plan.

NOW, THEREFORE BE IT RESOLVED by the Board of City Commissioners of the City of Yankton, South Dakota, that the plat for the above described property is hereby approved.

Adopted:

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Nathan V. Johnson, Mayor

ATTEST:

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Al Viereck, Finance Officer



# City of Yankton

## Plat Location Map

Plat of Lot 6L in Outlot 5 of Hillcrest East Addition  
to the City of Yankton, Yankton County, South Dakota



## *Memorandum #20-112*

**To:** Ross Den Herder, City Attorney  
**From:** Dave Mingo, AICP Community and Economic Development Director.  
**Subject:** Drainage Easement Vacation  
**Date:** June 15, 2020

The owner of 2212 Valley Road, Lawrence Leon, MD, has requested that the drainage easement on the north portion of his property be vacated. This request is part of a new plat and land transfer that he and the James Valley Homeowner's Association have agreed upon. City planning and engineering staff have reviewed the proposal along with the planned drainage way improvements associated with the project.

As with the associated plat, there are two primary purposes for consideration of the proposal:

1. The drainage easement vacation supports the project that is the genesis of the mutually agreed upon transaction. The transaction will allow the owner of 2212 Valley Road the ability to reconstruct / improve the retaining wall. The current wall comprised of rock riprap and vegetation is failing. The new owner will replace it with an engineered concrete structure that is less susceptible to damage in high water events. The project constitutes repair and maintenance of the existing drainage improvements and is not a change in the function of the drainage way.
2. The vacation will also provide the owner of 2212 Valley Road the ability to add a stall onto their garage. Once constructed, the new structure will eliminate the need for the described easement.

City staff is fundamentally in favor of having an individual private owner be responsible for maintenance of a retaining wall like this when possible. It is more practical and easier in the future for the city to work with an individual owner rather than an association that may or may not be active at any given point in time.

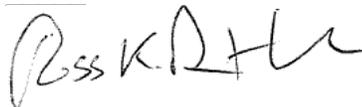
Respectfully Submitted,



Dave Mingo, AICP  
 Community and Economic Development Director

**Recommendation:** It is recommended that the City Commission approve Resolution #20-40, a vacation of the drainage easement on Lot 6, Outlot 6, Hillcrest East Addition to the City and County of Yankton, South Dakota as shown in the attached "Exhibit A".

I concur with this recommendation.  
 I do not concur with this recommendation.



Ross Den Herder, City Attorney

\_\_\_\_\_ Roll Call

**RESOLUTION #20-40**

REQUEST FOR DRAINAGE EASEMENT VACATION

WHEREAS, Lawrence Leon, owner of Lot 6, Outlot 6, Hillcrest East Addition to the City and County of Yankton, South Dakota as shown in the attached "Exhibit A" has requested the existing drainage easement be vacated, and

WHEREAS, all applicable utility providers have been contacted and have no objection to the drainage easement vacation, and

WHEREAS, the drainage easement is no longer needed because of the reconstruction of the retaining wall and associated property transfer along the drainage way as a part of a maintenance project.

NOW THEREFORE BE IT RESOLVED, that the described property has received City of Yankton Board of Commissioners approval for the vacation of the identified drainage easement located on Lot 6, Outlot 6 of Hillcrest East Addition to the City and County of Yankton, South Dakota as depicted in Exhibit A.

Adopted:

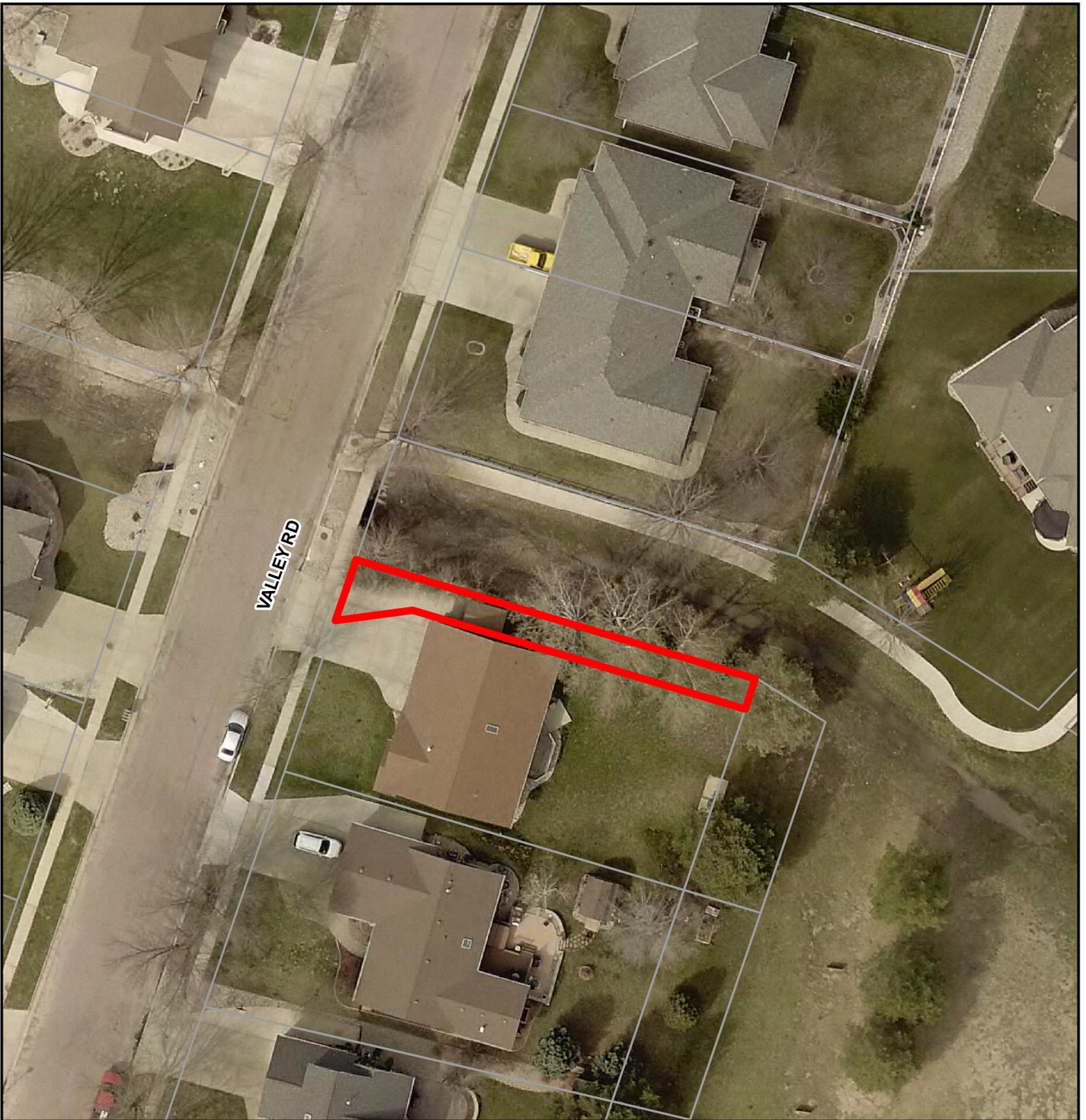
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Nathan V. Johnson, Mayor

Attest:

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Al Viereck, Finance Officer

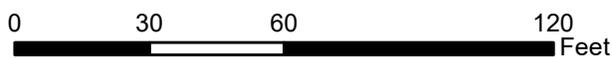


**EXHIBIT A, PAGE 1**

# City of Yankton

## Drainage Easement Vacation Map

Drainage Easement Vacation, Lot 6, Outlot 6 of Hillcrest East Addition  
in the City of Yankton, Yankton County, South Dakota





## ***Memorandum #20-113***

**To:** Amy Leon, City Manager  
**From:** Dave Mingo, AICP Community and Economic Development Director  
**Subject:** Property Transfers and Lien Waivers for Housing Development  
**Date:** June 15, 2020

---

The City Commission has previously approved the transfer of city owned property at 310 Pearl Street for housing development purposes. Approval of this memorandum and associated resolution would waive the city liens tied to the property and also support a similar strategy for the redevelopment of two additional locations that were previously discussed. As the three properties now exist, the tax and lien encumbrances along with some pending costs for demolition render them essentially valueless or upside down financially. The proposal has been discussed with the Yankton County Commission and they have approved their associated lien waivers and authorized the State's Attorney to facilitate the transfers.

City staff has been working with Yankton Area Progressive Growth, who has in turn been working with a private development partner to create a solution. The proposal is to transfer them for the purposes of creating much needed workforce housing. Though it will only be a few units, the proposal would transition a derelict property to a developed property. The proposal includes no cash out of pocket for any public entity, simply a waiver / abatement of existing amounts due. That is money that we very likely would never have received otherwise because the level of debt associated with each site means there will not be any private interest without our involvement.

The proposal includes the following actions at the below identified properties:

**310 Pearl Street:** Waiver of liens as previously discussed.

- a. City of Yankton Assessments: \$106.28
- b. Unpaid Taxes - \$973.37 due to the following entities:
  - i. Yankton School District.
  - ii. Yankton County.
  - iii. City of Yankton.
- c. Liens: \$14,885.05
  - i. Yankton County Assistance and Legal Counsel Liens: \$14,885.05
  - ii. Private Party Lien (pending release): \$3,777.48
- d. Total Encumbrances \$15,964.70

**900 East 8th Street:** This property has been owned by Yankton County for approximately nine years and will be transferred to the city and subsequently YAPG.

- a. City of Yankton Assessments: \$13,542.93
- b. Unpaid Taxes - \$8,983.00 due to the following entities:
  - i. Yankton School District.
  - ii. Yankton County.
  - iii. City of Yankton.
- c. Total Encumbrances: \$22,525.93

**819 Birch Road:** This property currently has no structures. The house that was previously on the site was demolished by the City of Yankton with a court order and the costs assessed to the property. A Memorandum of Understanding with Yankton County would be developed and include provisions for the City to accept the property from Yankton County with clean title and the forgiveness of any outstanding liens, assessments, and unpaid taxes, once the State's Attorney has worked through the process to take title.

- e. City of Yankton Assessments: \$14,303.00
- f. Unpaid Taxes - \$11,635.87 due to the following entities:
  - i. Yankton School District.
  - ii. Yankton County.
  - iii. City of Yankton.
- g. Liens: \$32,885.05
  - i. Yankton County Assistance, Mental Illness, and Legal Counsel Liens: \$32,885.05
- h. Total Encumbrances: \$58,823.92

The amounts above are estimates based on information our staff and others collected over the last several months so there may have been some changes in exact amounts since then. Also included are location maps showing each property.

This proposal represents new territory for the City of Yankton, and we are excited that Yankton County agreed to partner with us on this innovative and ambitious plan. We are enthusiastic because this could mean that at least three families in our community would have access to new housing addressing an important need while closing out three difficult cases for both Yankton County and the City of Yankton.

In the absence of implementing this plan, I fear that these properties would remain vacant and unavailable for development for many more years with the delinquent tax and assessment amounts ever increasing.

If approved, the action includes the transfer of properties. Per city ordinance, the transfer of property requires a two-thirds vote of the entire City Commission.

Respectfully submitted

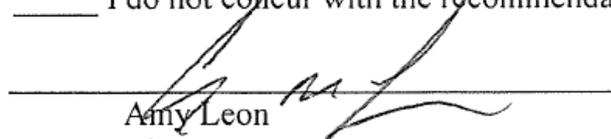


Dave Mingo, AICP  
Community and Economic Development Director.

**Recommendation: It is recommended that the City Commission approve Memorandum #20-113 and Resolution #20-41 thereby authorizing the City Manager to execute all documentation associated with the described transfers, lien waivers and Memorandum of Understanding.**

I concur with the recommendation.

I do not concur with the recommendation.

  
\_\_\_\_\_  
Amy Leon  
City Manager

**RESOLUTION #20-41**

Lien Waivers, Property Transfers and Associated Contracts  
310 Pearl Street, 900 East 8th Street and 819 Birch Road

WHEREAS, the City of Yankton currently has liens against the properties at 310 Pearl Street on Lot 4, Block 50, Lower Yankton Addition; 900 East 8th Street on Lot 9, Block 8, Pine Acres Addition and 819 Birch Road on Lot 1, Block 8, Pine Acres Addition, and

WHEREAS, Yankton County has agreed to transfer the properties know as 900 East 8th Street on Lot 9, Block 8, Pine Acres Addition and 819 Birch Road on Lot 1, Block 8, Pine Acres Addition, when they have title, and

WHEREAS, South Dakota Codified Law supports the transfer of city owned property to the local economic development corporation (Yankton Area Progressive Growth, YAPG), and

WHEREAS, the City has determined that the unpaid taxes, liens and pending abatement costs exceed the property's values, and

WHEREAS, the Yankton Board of City Commissioners desires to transfer the described properties to YAPG free of liens for the long term goal of housing development in support of community and economic development.

NOW, THEREFORE BE IT RESOLVED that the Board of City Commissioners of the City of Yankton, South Dakota, upon receipt of title hereby agrees to transfer 900 East 8th Street on Lot 9, Block 8, Pine Acres Addition and 819 Birch Road on Lot 1, Block 8, Pine Acres Addition to YAPG, and

BE IT FURTHER RESOLVED that any and all city liens against said properties, and also against 310 Pearl Street legally described as Lot 4, Block 50, Lower Yankton Addition to the City of Yankton, South Dakota, shall be waived, and

BE IT FURTHER RESOLVED that the City Manager be authorized to execute all documents associated with the described transfers, lien waiver and memorandums of understanding including but not limited to contracts defining the goals for the described redevelopment.

Adopted:

\_\_\_\_\_  
Nathan V. Johnson, Mayor

ATTEST:

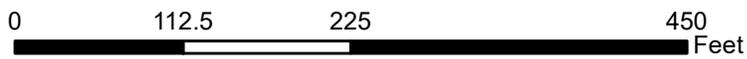
\_\_\_\_\_  
Al Viereck, Finance Officer



# City of Yankton

## Property Location Map

900 East 8th Street  
City of Yankton, Yankton County, South Dakota.

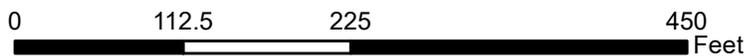




# City of Yankton

## Property Location Map

819 Birch Road  
City of Yankton, Yankton County, South Dakota.

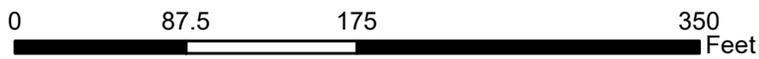




# City of Yankton

## Property Location Map

310 Pearl Street  
City of Yankton, Yankton County, South Dakota.



## *Memorandum #20-122*

**To:** Amy Leon, City Manager  
**From:** Dave Mingo, AICP Community and Economic Development Director.  
**Subject:** Water Line Easement Relocation  
**Date:** June 16, 2020

The owner of property on the north side of 25<sup>th</sup> Street west of Broadway Avenue, in the location shown on the attached map, is requesting that we adjust the location of a city water line easement to help their planned development of the site. The attached location map and associated documents would be recorded if approved by the City Commission.

The private development project requires the water line to be replaced because it is too shallow to allow for the needed lot grading. As long as the line is being replaced anyway, the developer would like to shift it slightly to the east allowing their property improvements to better fit the site and center the water line in the new easement.

Technically, the relocation involves the vacation or abandonment of the existing easement and the creation of a new one. As you can see from the illustrations, the current and proposed easements substantially overlap.

City staff have reviewed the easement relocation documents and agree that the proposal is the best solution that the developer can implement on their site.

Respectfully Submitted,

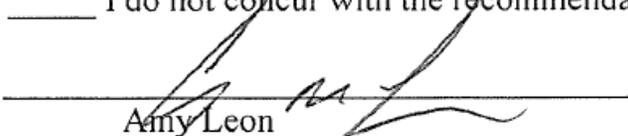


Dave Mingo, AICP  
 Community and Economic Development Director

**Recommendation:** It is recommended that the City Commission approve Resolution #20-42, a vacation of the current water line easement and creation of a new easement on the West 206' of Tract 3, Fox Run Subdivision No.2 in the N 1/2, SE 1/4 of Section 1, T93N, R56W of the 5th P.M., Yankton County, South Dakota, as shown in the associated attachments.

I concur with the recommendation.

I do not concur with the recommendation.

  
 \_\_\_\_\_  
 Amy Leon  
 City Manager

\_\_\_\_\_ Roll Call

**RESOLUTION #20-42**

REQUEST FOR DRAINAGE EASEMENT RELOCATION  
Easement Vacation and Dedication of New Alignment

WHEREAS, Fox Run Townhomes, LLC, owner of the West 206' of Tract 3, Fox Run Subdivision No.2 in the N 1/2, SE 1/4 of Section 1, T93N, R56W of the 5th P.M., Yankton County, South Dakota, as shown in the associated attachments, has requested the relocation of the existing water line easement, and

WHEREAS, all applicable utility providers have been contacted and have no objection to the proposed relocation, and

WHEREAS, approval of this resolution vacates the current easement and establishes the newly described easement.

NOW THEREFORE BE IT RESOLVED, that the described property has received City of Yankton Board of Commissioners approval for the vacation of the identified water line easement and dedication of the new easement located in the West 206' of Tract 3, Fox Run Subdivision No.2 in the N 1/2, SE 1/4 of Section 1, T93N, R56W of the 5th P.M., Yankton County, South Dakota as depicted in the associated attachments, and

BE IT FURTHER RESOLVED, the City Manager is hereby authorized to sign any documents associated with the actions described herein.

Adopted:

---

Nathan V. Johnson, Mayor

Attest:

---

Al Viereck, Finance Officer

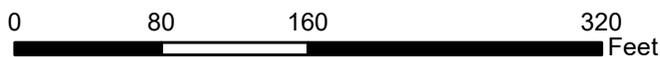


# City of Yankton

## Easement Location Map

Located in the W 206' of Tract 3 of Fox Run Subdivision No.2  
 in the N1/2SE1/4 of Section 1, T193N R56W of the 5th P.M.,  
 in the City of Yankton, Yankton County, South Dakota

- Existing
- Relocated





Banner Associates, Inc.  
2307 W 57th St, Ste 102  
Sioux Falls, SD 57108  
Tel 605.692.6342  
Toll Free 855.323.6342  
[www.bannerassociates.com](http://www.bannerassociates.com)

6/16/2020

Dave Mingo  
Community and Economic Development Director  
PO BOX 176  
City of Yankton, SD 57078

RE: Fox Run Townhomes Development Watermain Re-alignment and Utility Easement Relocate

Dear Mr. Mingo:

Fox Run Townhomes LLC is requesting that the existing utility easement located on the West Two Hundred Six Feet (W.206') of Tract Three (3) of the Fox Run Subdivision No. 2 in the North Half of the Southeast Quarter (N1/2 SE1/4) of Section One (1), Township Ninety-three (93) North, Range Fifty-six (56), West of the 5<sup>th</sup> P.M, Yankton County South Dakota be terminated and a new easement be granted as illustrated by Exhibits A and B of the associated easement document.

A realignment and lowering of the existing watermain located in the north 330' of the said easement is being requested by the landowner. The watermain utility work will be performed to meet City of Yankton standards requiring a 6' bury depth, tracer wire and all associated material, bedding, testing and disinfection requirements. Banner Associates is performing the design and preparing specifications for the watermain utility work. Final design and specifications will be submitted to the City of Yankton for approval prior to start of utility construction.

On behalf of the Fox Run Townhomes LLC

Sincerely,

A handwritten signature in blue ink, appearing to read "Weston Blasius".

Weston Blasius, PE  
Banner Associates, Inc.

Attachments:

Grant of Easement/Termination of Existing Easement Document  
Watermain Plan and Profile Drawing

This Document Prepared By:  
Don E. Petersen, Esq.  
MorganTheeler LLP  
P.O. Box 1025, 1718 North Sanborn Blvd.  
Mitchell, SD 57301  
(605) 996-5588

GRANT OF EASEMENT/  
TERMINATION OF EXISTING EASEMENT

GRANT OF EASEMENT/TERMINATION OF EXISTING EASEMENT (“Agreement”) made the 16th day of June, 2020, by Fox Run Townhomes LLC, a South Dakota limited liability company (“Grantor”); WITNESSETH:

RECITALS

A. Grantor is the owner of the following described real property, to-wit:

West Two Hundred Six Feet (W.206’) of Tract Three (3) of Fox Run Subdivision No. 2 in the North Half of the Southeast Quarter (N1/2 SE1/4) of Section One (1), Township Ninety-three (93) North, Range Fifty-six (56), West of the 5th P.M., Yankton County, South Dakota (the “Subject Property”).

B. Grantor granted a Utility Easement across the Subject Property for purposes of a public water line, which Utility Easement was dated the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, and recorded on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, in \_\_\_\_\_ (the “Original Utility Easement”).

C. The purpose of this Agreement is to terminate the Original Utility Easement in its entirety and to grant a new permanent utility easement for the relocation of a portion of the public water line across the property, all as hereinafter set forth.

NOW, THEREFORE, GRANTOR HEREBY STATES AS FOLLOWS:

1. Grantor hereby VACATES AND TERMINATES in its entirety the Original Utility Easement for purposes of a public water line across the Subject Property, which Original Utility Easement is identified by the dotted line set forth on Exhibit A attached hereto and incorporated herein by reference.

2. Upon such vacation and termination, Grantor hereby grants a Permanent Utility Easement for purposes of a public water line across the Subject Property, the placement of which

Permanent Utility Easement is as set forth in the shaded area set forth on Exhibit A attached hereto and incorporated herein by reference.

3. This Permanent Utility Easement shall be perpetual in nature and shall run with the land. It shall further be binding on and shall inure to the benefit to the parties of this grant, their respective heirs, successors and assigns.

4. Time shall be of the essence of this Agreement and each and every term and condition hereof, and this Agreement shall be binding on and inure to the benefit of the parties hereto and their respective heirs, personal representatives, successors in interest and assigns.

5. Any modification of this Agreement shall be ineffective unless the same shall be in writing and signed by the parties hereto.

IN WITNESS WHEREOF, the undersigned has hereunto set its hand effective the day and date set forth above.

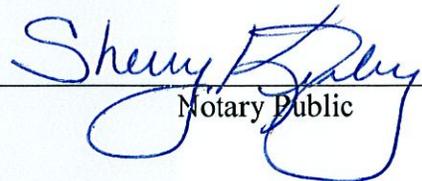
FOX RUN TOWNHOMES LLC

By   
Chad Glanzer, One of Its Members

STATE OF SOUTH DAKOTA  
SS  
COUNTY OF DAVISON

On this the 16th day of June, 2020, before me, the undersigned officer, personally appeared Chad Glanzer, who acknowledged himself to be one of the Members of Fox Run Townhomes LLC, a South Dakota limited liability company, and that he as such Member being authorized so to do, executed the foregoing instrument for the purposes therein contained, by signing the name of the limited liability company by himself as one of its Members.

In Witness Whereof I hereunto set my hand and official seal.

  
Notary Public

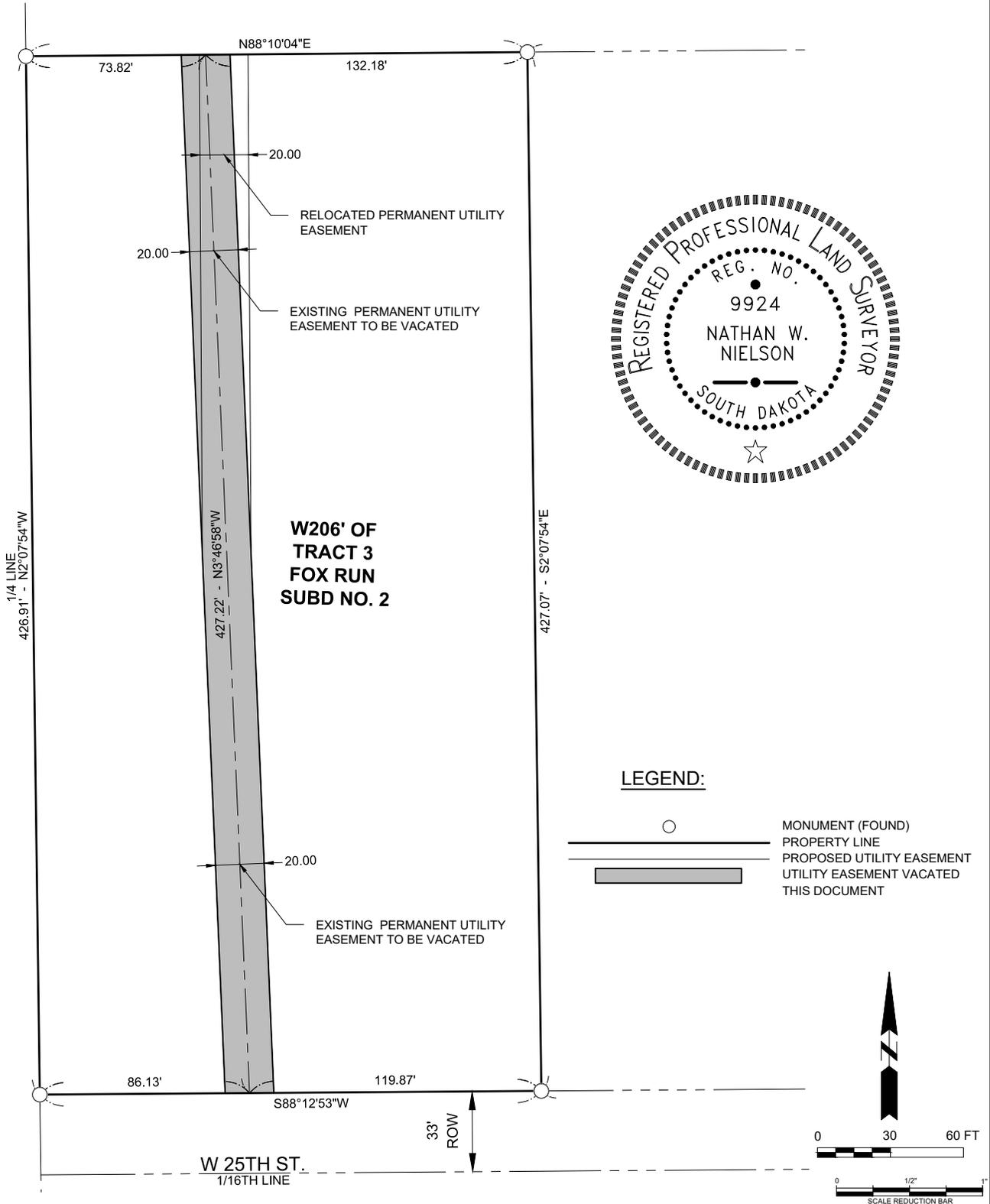
My Commission Expires: 11-26-2020



# EXHIBIT A

## EXISTING PERMANENT UTILITY EASEMENT TO BE VACATED

IN THE WEST 206 FEET OF TRACT 3 OF FOX RUN SUBDIVISION NO. 2 IN THE N1/2SE1/4 OF SECTION 1, TOWNSHIP 93 NORTH, RANGE 56 WEST OF THE 5TH P.M., IN THE CITY OF YANKTON, YANKTON COUNTY, SOUTH DAKOTA



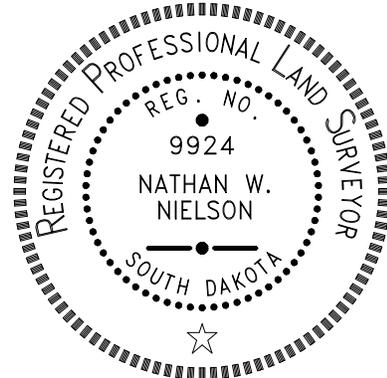
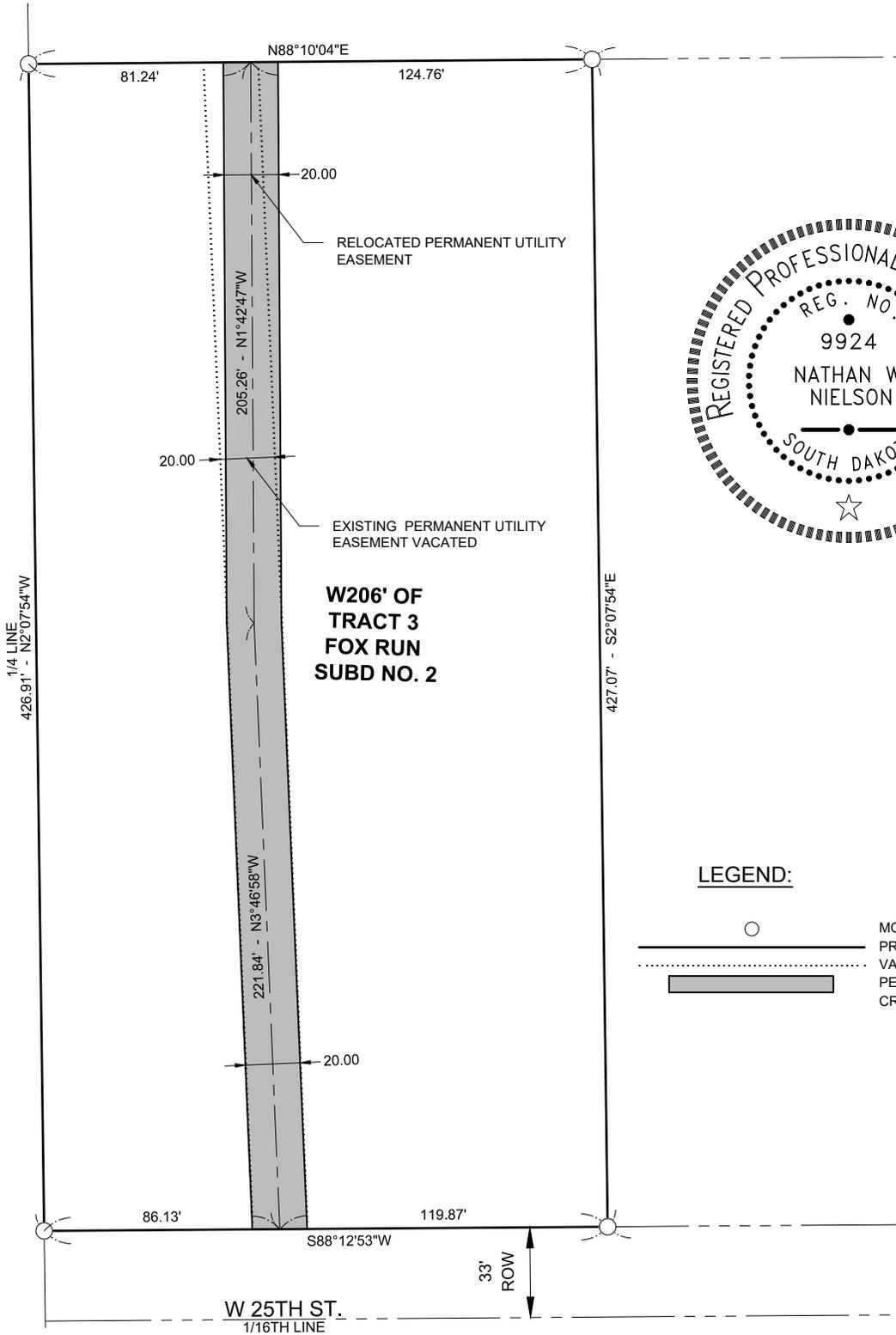
PROJECT / SHEET TITLE :  
**EXHIBIT A**  
CITY OF YANKTON, YANKTON COUNTY, SOUTH DAKOTA

DRAWN BY:	SAR
DESIGNED BY:	---
CHECKED BY:	NWN
JOB NO.:	23263.00
DATE:	JUNE 2020
SHEET NO.:	1 OF 1

# EXHIBIT B

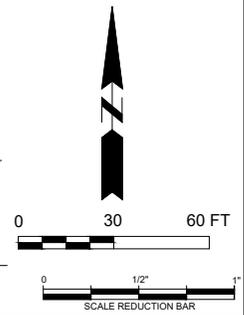
## PERMANENT UTILITY EASEMENT

IN THE WEST 206 FEET OF TRACT 3 OF FOX RUN SUBDIVISION NO. 2 IN THE N1/2SE1/4 OF SECTION 1, TOWNSHIP 93 NORTH, RANGE 56 WEST OF THE 5TH P.M., IN THE CITY OF YANKTON, YANKTON COUNTY, SOUTH DAKOTA



**LEGEND:**

- MONUMENT (FOUND)
- PROPERTY LINE
- VACATED UTILITY EASEMENT
- PERMANENT UTILITY EASEMENT CREATED BY THIS DOCUMENT

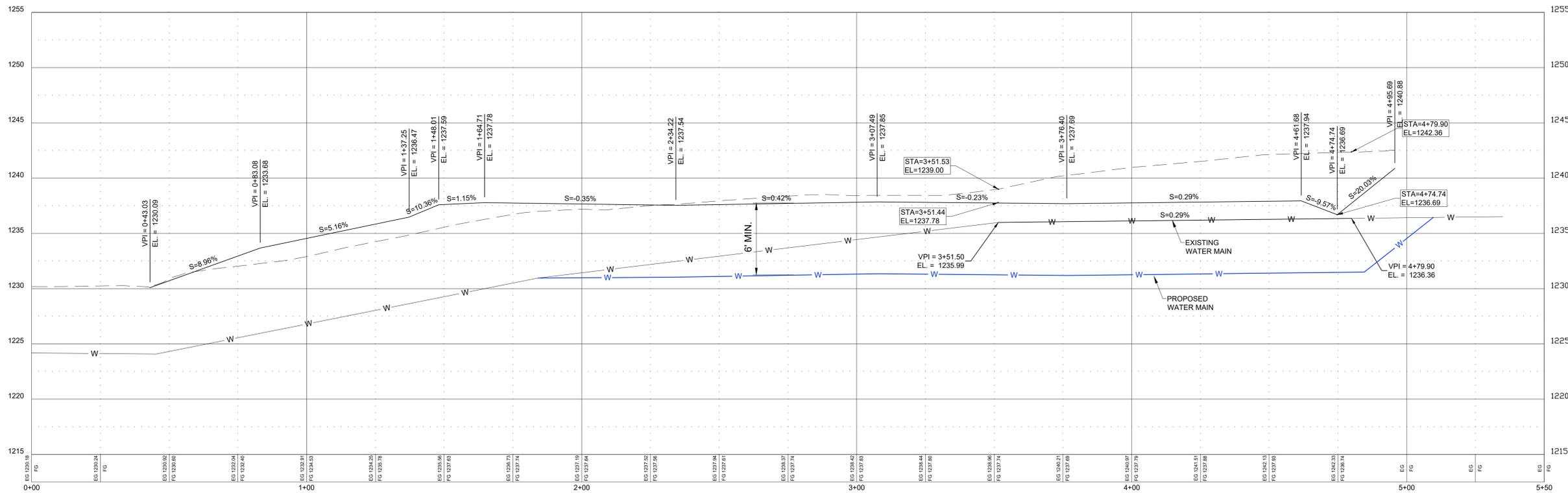
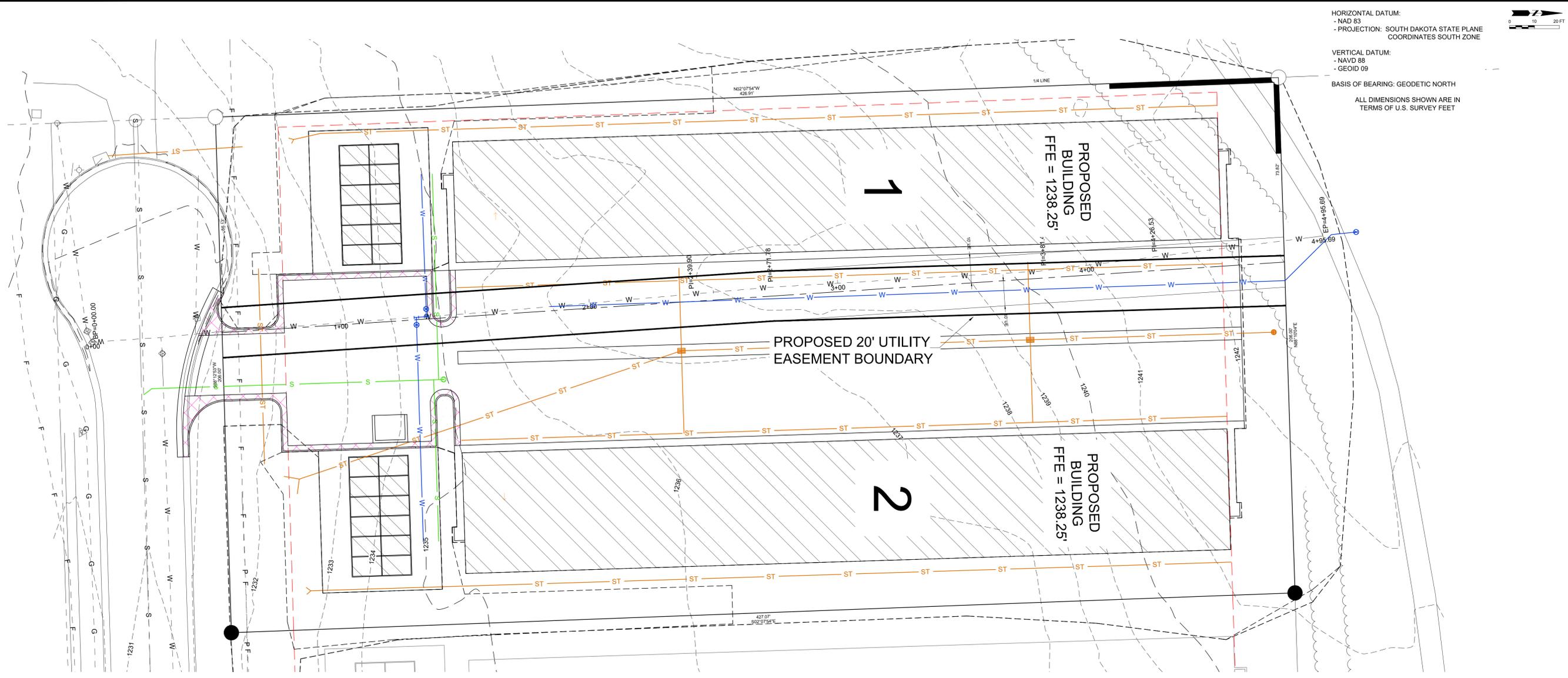


PROJECT / SHEET TITLE : **EXHIBIT B**

CITY OF YANKTON, YANKTON COUNTY, SOUTH DAKOTA

DRAWN BY:	SAR
DESIGNED BY:	---
CHECKED BY:	NWN
JOB NO.:	23263.00
DATE:	JUNE 2020
SHEET NO.:	<b>1 OF 1</b>

F:\23263-00\Design Phase\CADD\Sheet File\WATER PP.dwg/8/16/2020 12:04 PM



PROJECT/SHEET TITLE:  
**FOX RUN TOWNHOMES - PHASE 1**  
**PLAN AND PROFILE WATER MAIN**

YANKTON, SOUTH DAKOTA

REV.	DATE	DESCRIPTION

**FOR REVIEW ONLY**  
**NOT FOR CONSTRUCTION**

JOB No.: 23263.00.01  
DATE: JUNE 2020  
DESIGNED BY: WJB  
CHECKED BY: NCE  
DRAWN BY: CKM

SCALE REDUCTION BAR  
0 1/2" = 1'

SHEET No.: **C-301**

## *Memorandum #20-119*

**To:** Amy Leon, City Manager  
**From:** Brittany LaCroix, Events and Promotions Coordinator  
**Subject:** Request by Rock'n Rumble for Special Events Parking Ordinance #933 to be in place during their event and request for suspension of alcohol consumption  
**Date:** June 11, 2020

---

The Rock'n Rumble Committee is planning to host the annual event on July 25, 2020 in the Meridian District. The organizing committee is requesting a street closure on 3<sup>rd</sup> Street from Douglas to Capitol and also a portion of Capitol Street, shown on the map attached, to be in effect from 6:00 AM on July 25, 2020 until 2:00 AM on July 26, 2020 to allow for cleanup and tear down of the event.

In 2010, the City Commission adopted an ordinance allowing for a no parking designation for special events designated by a resolution before the governing body. This resolution would authorize the City to tow vehicles that are parked in the defined area and times.

The Rock 'n Rumble Committee is requesting that Special Events Parking zone identifying boundaries of the zone and Tow Authorization be granted during this event for car traffic. The Rock'n Rumble Committee will place no parking signs 48 hours prior to the event on Wednesday, July 22, 2020. The committee will create a temporary sign to attach identifying details of the event. Rock'n Rumble Committee is also requesting A-frames be provided to hang no parking signs and barricades to be used to close the streets as mentioned above. The committee will coordinate with the Streets & Parks Departments to locate signs in appropriate areas.

The committee is also asking for a suspension of the open container law of the City of Yankton for the mentioned closed area. This request is to have the City of Yankton suspend the law for this event on 3<sup>rd</sup> Street from Douglas to Capitol and also a portion of Capitol Street from 8:00 AM on Saturday, July 25, 2020 until 2:00am on Sunday, July 26, 2020.

The Rock'n Rumble committee is working with the Events and Promotions Coordinator to get picnic tables, barricades, benches, cones, orange fence, garbage barrels, garbage dumpsters and special event A-frames. Exact numbers have not yet been determined

The Rock'n Rumble committee understands and respects that City guidelines may impact the possibility and/or nature of their event. The organizers of Rock'n Rumble understand that we are in a unique time for events. They want to obtain all the permissions, approvals and license necessary to proceed with their event, but understand that their event may be cancelled, postponed or require a unique format depending on the status of COVID-19 in our community at that time.

\_\_\_\_\_ Roll call

**Recommendation: It is recommended that the Commission approve the special event with the special event parking ordinance in force and suspend the open container law for the area of 3<sup>rd</sup> Street between Douglas and Capitol and also a portion of Capitol Street, as shown on the attached map, to be in effect from 8:00 AM on Saturday July 25, 2020 until 2:00 AM on July 26, 2020.**

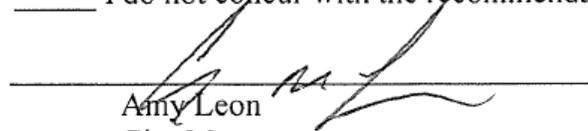
Respectfully submitted,



Brittany LaCroix  
Events & Promotions Coordinator

I concur with the recommendation.

I do not concur with the recommendation.

  
\_\_\_\_\_  
Amy Leon  
City Manager

\_\_\_\_ Roll call

## ***Resolution #20-38***

### **Special Events Parking Request**

WHEREAS, the City Commission adopted an Ordinance allowing for no parking designation for special events within the City of Yankton; and

WHEREAS, this Resolution would authorize the City of Yankton to tow vehicles that are parked in the defined are or areas and times specified for Special Events; and

WHEREAS, the Rock'n Rumble Committee has made a request to enact this no parking zone for their event on July 25, 2020.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the City of Yankton, South Dakota hereby approves the Special Event Parking Request and suspend the open container law for the area of 3<sup>rd</sup> Street between Douglas and Capitol and also a portion of Capitol Street, as shown on the attached map, to be in effect from 8:00 AM on Saturday July 25, 2020 until 2:00 AM on July 26, 2020.

Adopted:

---

Nathan V Johnson, Mayor

ATTEST:

---

Al Viereck, Finance Officer

# City of Yankton

Rock 'N' Rumble  
Event  
July 25, 2020

## Legend



Street Closure with  
Proposed Open  
Container

