

**City of Yankton**  
**Airport Advisory Board Meeting Minutes**  
**For**  
**September 18th, 2019**

The meeting was called to order at 8:01 AM by Chairman Cox.

**ROLL CALL:**

Present: Chairman Jim Cox, Dawn Steffes, Roger Huntley, Steve Hamilton, George Munn, City Commission Representative Hoffner.

Unable to attend: Mark Yonke

Also present: Amy Leon, Mike Roinstad, Dave Mingo, Chris Nelson, and Brooke Goeden.

**Minutes from August 2019:**

19-19 **MOTION** -- It was moved by Roger Huntley and seconded by George Munn to approve the minutes of the August 21st, 2019 meeting.

**VOTE** - Voting "Aye" - all members present. Voting "Nay" - none.

**MOTION – PASSED**

**Monthly Fuel Report**

Mike Roinstad provided the Monthly Fuel Report for August, 2019. There were 68 transactions totaling 4,014.1 gallons sold. For comparison, in August, 2018 there were 89 transactions totaling 4,529.9 gallons sold. That is a decrease in 515.8 gallons sold during the same month last year.

**Staff Report**

Dave Mingo announced that the new door has been successfully installed on the Barrel Hangar and the new lights will be installed soon.

**Update on Apron Expansion Project**

Dave Mingo announced that the bid has officially been awarded to T&R Contracting, Inc., out of Sioux Falls, SD., for the amount of \$1,304,458.00. T&R Contracting, Inc. is planning to be onsite in March 2020 to start the project. They have completed multiple large airport projects around the state.

**Update on Crosswind Runway Project**

Dave Mingo stated that the preliminary grant agreement has been signed and submitted, so the project continues to move forward with plans for construction in 2020. Mingo reminded attendees that this project is 100% grant-financed.

### **Airshow Recap:**

Jake Hoffner stated that the show was a success and that they “broke even”, in terms of costs. Hoffner estimated 2,500 people attended on Sunday; and approximately 1,200 of those attendees paid at the gate (the other 1,300 attendees were children or VIPs). The Air Show Committee was very happy with the results and have tentatively considered hosting another Air Show sometime in 2021! In the future, they hope to stay away from the years that Sioux Falls has their show. The only thing that could have made it better was for the weather to cooperate so the show to have been held both days. He thanked all volunteers and participants for collaborating to create such a memorable event!

### **Airport Breakfast Recap:**

Steve Hamilton stated the 22nd Annual Airport Breakfast on Sunday, September 15th, 2019, was a success and 592 people attended. There were approximately 40 volunteers working together to pull off a great event. There were 4 planes from South Dakota and 14 planes from Nebraska that came in for the day. Unfortunately, the weather was uncooperative to the north so fewer planes than usual attended the breakfast. Many orientation rides were given throughout the day and the final orientation ride departed around 4:15pm. Fun was had by all!

### **Other Business:**

Dave Mingo and Roger Huntley reminded the Committee that they will be unable to attend the October 16th, 2019 meeting. Chairman Cox suggested the October 16th, 2019 meeting be cancelled and entertained a motion.

19-20 **MOTION** -- It was moved by Roger Huntley and seconded by George Munn to not hold a meeting on 16th, 2019.

**VOTE** - Voting “Aye” - all members present. Voting “Nay” - none.

**MOTION – PASSED**

The next Airport Advisory Board Meeting will be Wednesday, November 20th, 2019.

19-21 **MOTION** –It was moved by Roger Huntley and seconded by Steve Hamilton to adjourn the meeting.

**VOTE** – Voting “Aye” – all members present. Voting “Nay” – none.

Meeting adjourned at 8:29 AM.