



Mission Statement

To provide cost-effective public services as required by its citizens and to provide an environment so that both its citizens and the economy prosper.

YANKTON BOARD OF CITY COMMISSIONERS

Special City Commission Meeting & Strategic Planning Session beginning at 8:00 A.M.

Saturday, January 20, 2018

Mount Marty College Board Room

Located on the Campus of Mount Marty College

1. **Roll Call**
2. **Old Business:**
Bid Award – Golf Carts
Consideration of Memorandum #18-09 regarding Bid Award for Golf Carts for Fox Run Golf Course

Attachment
3. **Strategic Planning Session**
4. **Adjourn the Special City Commission Meeting & Strategic Planning Session of January 20, 2018**

Memorandum #18-09

To: *Amy Nelson, City Manager*
From: *Todd Larson, Director of Parks, Recreation, & City Events*
Subject: *Recommendation for Golf Cart Lease Program*
Date: *January 2, 2018*

At the bid opening held on Thursday, December 21, 2017, the attached bids, both Schedule A and Schedule B, were received for a five-year lease for electric golf carts at Fox Run. In the past, Fox Run had leased 40 golf carts, but in 2012 the amount was reduced to 35 carts. The golf staff feel 40 golf carts should be the number of carts leased at Fox Run.

Also, the past contracts were for a standard five-year lease (Schedule A), but this current bid process allowed the course to evaluate an alternate bid for a five-year lease with purchase option (Schedule B) where the course will lease the carts with an option to buy them at the end of the five years with a set balloon payment amount due at the end of year five. The golf course will have the option to NOT buy the golf cars and then the golf car distributor has agreed to make the final balloon payment at the end of the term and it will take the cars back into its ownership. This agreement is in writing. This alternative allowed the course to realize an additional yearly savings with the 2012 bids but in this current bid, the low bidders Schedule A was the same as Schedule B.

Fox Run Staff would choose Schedule A Alternate 1A 40 carts, Alternate 2A which is a gas refreshment cart, Item 3 which is an electric range cart, Item 4 which is a gas maintenance cart, and Alternate 5B which is adding dual USB ports to all 40 carts.

The low bid is from NB Golf Cars, Hendricks, MN, in the amount of \$33,094.56 annually and \$165,472.80 for five years on the lease option. Golf cars would be delivered during the last two weeks of March.

In speaking with NB Golf Cars about the lease and financing arrangement, both are assignable (transferable) "so long as the golf management company's credit is as good as or better than the City's." The golf management company that may take over Fox Run operations would need to clear an underwriting/credit check process with the financing company prior to the transfer.

Recommendation: It is recommended the bid from NB Golf Cars, Inc., Hendricks, MN, in the amount of \$33,094.56 annually and \$165,472.80 for five years on the lease option be awarded a written agreement.

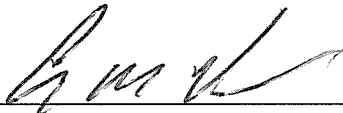
Respectfully submitted,



Todd R Larson
Director of Parks, Recreation, & City Events

I concur with this recommendation.

I do not concur with this recommendation.



Amy Nelson, City Manager

____ Roll call

BID TABULATION
City of Yankton, South Dakota

Bid Item: 2017 Golf Car Use Program for Fox Run Golf Course - Schedule A- Page 1

Bidder No.	Bidder	Item 1 35 Cars Yearly Cost/ 5 Year Cost	Alt. 1A 40 Cars Yearly Cost/ 5 Year Cost	Item 2 1 Refreshment Vehicle- Elec. Yearly Cost/ 5 Year Cost	Item 2A 1 Refreshment Vehicle- Gas Yearly Cost/ 5 Year Cost	Item 3 1 Maint. Vehicle Range- Elec. Yearly Cost/ 5 Year Cost	Item 3A 1 Maint. Vehicle Range- Gas Yearly Cost/ 5 Year Cost		
1	NB Golf 27140 Parklane DR Sioux Falls, SD 57106	23,622.90	26,997.60	1,844.40	1,780.14	1,764.96	1,804.20		
		=====	=====	=====	=====	=====	=====		
		118,114.50	134,988.00	9,222.00	8,900.70	8,824.80	9,021.00		
2	Miller & Sons Golf Cars 2197 James Ave. Britt, IA 50423	27,599.95	31,542.80	1,992.00	1,831.35	2,120.00	1,787.40		
		=====	=====	=====	=====	=====	=====		
		139,979.75	157,714.00	9,960.00	9,156.75	10,600.00	8,937.00		
3		=====	=====	=====	=====	=====	=====		
4		=====	=====	=====	=====	=====	=====		

Present:

Contract Awarded to Bidder No. _____

BID TABULATION
City of Yankton, South Dakota

Bid Item: 2017 Golf Car Use Program for Fox Run Golf Course - Schedule A- Page 2

Bidder No.	Item 4 1 Maint. Vehicle- Gas Yearly Cost/ 5 Year Cost	Alt. 5A Dual USB Ports 35 Cars Yearly Cost/ 5 Year Cost	Alt. 5B Dual USB Ports 40 Cars Yearly Cost/ 5 Year Cost	Bid Security	Total Items 1, 2, 3, 4 Total 35 cars & other 3 items Yearly Cost/ 5 Year Cost	Total Items 1A, 2, 3, 4 Total 40 cars & other 3 items Yearly Cost/ 5 Year Cost	Total Items 1A, 2A, 3, 4 & Dual USB Yearly Cost/ 5 Year Cost		
1	1,575.06 =====	854.70 =====	976.80 =====	yes	28,807.32 =====	32,182.02 =====	33,094.56 =====		
	7,875.30	4,273.50	4,884		144,036.60	160,910.10	165,472.80		
2	1,498.00 =====	28,121.10 =====	32,138.40 =====	yes	33,209.95 =====	37,152.80 =====	37,587.75 =====		
	7,490.00	140,605.50	160,692.00		166,049.75	185,764.00	187,938.75		
3	=====	=====	=====		=====	=====	=====		
4	=====	=====	=====		=====	=====	=====		

Present:

Contract Awarded to Bidder No. _____

BID TABULATION
City of Yankton, South Dakota

Bid Item: 2017 Golf Car Use Program for Fox Run Golf Course - Schedule B- Page 1

Bidder No.	Bidder	Item 1 35 Cars Yearly Cost/ Balloon Payment	Alt. 1A 40 Cars Yearly Cost/ Balloon Payment	Item 2 1 Refreshment Vehicle- Elec. Yearly Cost/ Balloon Payment	Item 2A 1 Refreshment Vehicle- Gas Yearly Cost/ Balloon Payment	Item 3 1 Maint. Vehicle Range- Elec. Yearly Cost/ Balloon Payment	Item 3A 1 Maint. Vehicle Range- Gas Yearly Cost/ Balloon Payment		
1	NB Golf 27140 Parklane DR Sioux Falls, SD 57106	23,622.90	26,997.60	1,844.40	1,780.14	1,764.96	1,840.20		
		53,025.00	60,600.00	2,025.00	2,330.00	1,595.00	2,100.00		
2	Miller & Sons Golf Cars 2197 James Ave. Britt, IA 50423	26,665.45	30,474.80	1,935.60	1,778.25	2,061.00	1,735.15		
		57,750.00	66,000.00	2,000.00	2,000.00	2,000.00	2,000.00		
3		=====	=====	=====	=====	=====	=====		
4		=====	=====	=====	=====	=====	=====		

Present:

Contract Awarded to Bidder No. _____

BID TABULATION
City of Yankton, South Dakota

Bid Item: 2017 Golf Car Use Program for Fox Run Golf Course - Schedule B- Page 2

Bidder No.	Item 4 1 Maint. Vehicle– Gas Yearly Cost/ Balloon Payment	Alt. 5A Dual USB Ports 35 Cars Yearly Cost/ Balloon Payment	Alt. 5B Dual USB Ports 40 Cars Yearly Cost/ Balloon Payment	Bid Security	Total Items 1, 2, 3, 4 Total 35 cars & other 3 items Yearly Cost/ Balloon Payment	Total Items 1A, 2, 3, 4 Total 40 cars & other 3 items Yearly Cost/ Balloon Payment			
1	1,575.06 ===== 2,330.00	854.70 ===== none	976.80 ===== none		28,807.32 ===== 58,975.00	32,182.02 ===== 66,550.00	=====		
2	1,451.70 ===== 2,000.00	27,175.75 ===== 57,750.00	31,058.00 ===== 66,000.00		32,113.75 ===== 63,750.00	35,923.10 ===== 72,000.00	=====		
3	=====	=====	=====		=====	=====	=====		
4	=====	=====	=====		=====	=====	=====		

Present:

Contract Awarded to Bidder No. _____