



CITY OF YANKTON

2017_09_25

COMMISSION MEETING



Mission Statement
To provide cost-effective public services as required by its citizens and to provide an environment so that both its citizens and the economy prosper.

YANKTON BOARD OF CITY COMMISSIONERS

Regular City Commission Meeting beginning at 7:00 P.M.

Monday, September 25, 2017

City of Yankton Community Meeting Room

Located at the Technical Education Center • 1200 W. 21st Street • Room 114

Rebroadcast Schedule: Tuesday @ 7:30pm, Thursday @ 6:30 pm, on channels 3 & 45

I. ROUTINE BUSINESS

1. Roll Call

2. Approve Minutes of regular meeting of September 11, 2017

Attachment I-2

3. Proclamation – National Disabilities Employment Awareness Month

Attachment I-3

4. City Manager’s Report

Attachment I-4

5. Public Appearances

Public appearances is a time for persons to address the City Commission on items not listed on the agenda.

II. CONSENT ITEMS

Matters appearing on the Consent Agenda are expected to be non-controversial and will be acted upon by the City Commission at one time, without discussion. Approval constitutes following the recommendation of the City Manager on each item.

1. Transient Merchant License and Special Events Dance License

Consideration of Memorandum #17-213 recommending approval of the applications from Lewis & Clark Theatre for:

- A) Transient Merchant License for October 14, 2017;
- B) Special Events Dance License for October 14, 2017

Attachment II-1

2. Possible Quorum Event

September 26, 2017, for Dive In Yankton presentation, no official commission action

III. OLD BUSINESS

Old business includes items that have previously appeared on the City Commission’s agenda and require further consideration or action by the board.

Adoption of an ordinance is typically a two-meeting process. At the first meeting, an ordinance is introduced, and the first reading is held. During the second meeting, the ordinance is discussed by the commission and the public and then considered for adoption.

IV. NEW BUSINESS

New business items are those that have not been discussed by the Commission previously.

1. Planning Commission Recommendation, plat review

Consideration of Memorandum #17-208 regarding Resolution #17-43, a Plat of Lots 3 and 4 of Doris Schenk Addition and a Vacation of Right of Way in Lot 2 and a portion of Doris Schenk Addition as recorded in Book S17 Page 280, all located in the East Half of the Southeast Quarter (E 1/2 SE 1/4), Section 8, township 93 North, Range 55 West of the 5th P.M., City of Yankton, Yankton County, South Dakota. Address, 2011 Alumax Road. Yankton Area Progressive Growth, owner.

Attachment IV-1

2. Planning Commission Recommendation, plat review

Consideration of Memorandum #17-209 regarding Resolution #17-44, a Plat of Tract 1 of Law Addition in the Southeast Quarter of Section 2, Township 93 North, Range 56 West of the 5th Principal Meridian, City of Yankton, South Dakota. Location, West of Phase 1 of Westbrook Estates. Bob Law, Inc, owner.

Attachment IV-2

3. Planning Commission Recommendation, plat review

Consideration of Memorandum #17-210 regarding Resolution #17-45, a Replat of Lots 7, 8 and 9 in Block 5, as recorded in Book S20 on Page 182 of Ridgeway North Subdivision to the City of Yankton, South Dakota, and to be hereafter known as: Lots 7, 8 and 9 in Block 5, as recorded in Book S20 on Page 182 of Ridgeway North Subdivision to the City of Yankton, South Dakota. Location, North side of 29th Street at the intersection of Preakness Avenue. Kirby Hofer Construction Company, Inc, owner.

Attachment IV-3

4. Planning Commission Recommendation, plat review

Consideration of Memorandum #17-211 regarding Resolution #17-46, a Plat of TL-1, TL-1A, TL-2, TL-2A, TL-3, TL-3A, TL-4 and TL-4A in Lot 9, Block 8 of Christensen Heights, City and County of Yankton, South Dakota, and TL-1, TL-1A, TL-2, TL-2A, TL-3, TL-3A, TL-4, TL-4A, TL-5 TL-5A, TL-6 and TL-6A in Lot 10, Block 8, Christensen Heights, City and County of Yankton, South Dakota. Addresses, 1400 – 1418 Green Street. TCDC Enterprises, LLC, owner.

Attachment IV-4

5. Archery Range / Yankton Riverside Park

Consideration of Memorandum #17-207 supporting Resolution 17-40, authorizing an archery range at Yankton Riverside Park for Manufacturers Olympics

Attachment IV-5

6. Change Order and Final Close-out of 25th Street Project

Consideration of Memorandum #17-214 regarding Change Order and Final Acceptance and Close-out of 25th Street Project

Attachment IV-6

7. Agreement with Yankton Rodeo Association

Consideration of Memorandum #17-212 regarding Agreement between City of Yankton and Yankton Rodeo Association

Attachment IV-7

8. Recommendation from Health Insurance Committee for Group Health Insurance & Dental Insurance

Consideration of Memorandum #17-199 recommending approval of the contract for Group Health Insurance for City employees

Attachment IV-8

V. ADJOURN INTO EXECUTIVE SESSION TO DISCUSS PERSONNEL, CONTRACTUAL AND LITIGATION MATTERS UNDER SDCL 1-25-2

Executive or closed meetings may be held by a majority vote of the governing body for the sole purposes of:

- *Discussing the qualifications, competence, performance, character or fitness of any public officer or employee.*
- *Consulting with legal counsel or reviewing communications from legal counsel about proposed or pending litigation or contractual matters.*
- *Preparing for contract negotiations or negotiating with employees or employee representatives.*
- *Discussing marketing or pricing strategies by a board or commission of a business owned by the City, when public discussion may be harmful to the competitive position of the business.*

Any official action concerning such matters shall be made at an open official meeting.

VI. RECONVENE AS BOARD OF CITY COMMISSIONERS

1. Roll Call

VII. ADJOURN THE MEETING OF SEPTEMBER 25, 2017

The City of Yankton Community Meeting Room is accessible to everyone. If you have any additional accommodation requirements, please call 668-5221.

Should you have any reason to believe an open meetings law has been violated please contact the Open Meetings Commission at the South Dakota Office of the Attorney General at: 1302 E. Hwy 14, Suite 1, Pierre, SD 57501-8501 or by phone at 605-773-3215.

**CHAMBER OF THE BOARD OF CITY COMMISSIONERS
YANKTON, SOUTH DAKOTA
SEPTEMBER 11, 2017**

Board of City Commissioners of the City of Yankton was called to order by Mayor Hoffner.

Roll Call: Present: Commissioners Carda, Ferdig, Knoff, Maibaum, Miner, and Moser. City Attorney Den Herder and City Manager Nelson were also present. Absent: Gross and Johnson. Quorum present.

Action 17-261

Moved by Commissioner Ferdig, seconded by Commissioner Carda, to approve the Minutes of the regular meeting of August 28, 2017.

Roll Call: All members present voting "Aye;" voting "Nay:" None.

Motion adopted.

Action 17-262

Moved by Commissioner Miner, seconded by Commissioner Knoff, that the Schedule of Bills be approved and warrants be issued.

A T & T-Cell Phone Bill-\$371.70; A-Ox Welding Supply Co Inc-Chemicals-\$102.56; Althoff/Rick-Facade Grant-\$1,405.00; Anderson/Dee Rhonda-Refund-Shelter Rental-\$60.00; Auto Value Parts Store-Parts-\$610.16; Bering Sales-Nametags-\$168.03; Bierschbach Equip & Supply-Concrete Saw Blade-\$616.00; Black Clover Enterprises LLC-Caps-\$594.00; Blueprint Basketball Services-Basketball Hoop-\$1,483.00; Boller Printing Inc-Supplies-\$89.50; Bow Creek Metal Inc-Repair Part-\$168.75; Buechler/Robert-Uniform Reimbursement-\$120.00; Butler Machinery Co-Shims/Filters-\$272.56; Callaway Golf-Golf Clubs-\$408.45; Campbell/Larry-Book-\$31.45; Campbell/Stu-Books-\$41.48; Cedar Knox Public Power Dist-Water Electric-\$344.62; CenturyLink-Phone Bill-\$1,434.19; Chesterman Company-Soft Drinks-\$201.95; City of Vermillion-Jt Power Cash Trans-\$52,666.14; City of Yankton-Parks Landfill Charges-\$365.85; City Utilities-Wtr/WW Charges-\$46,610.05; Cole Papers Inc-Entrees-\$728.23; Community Partners Research-Housing Study-\$9,450.00; Concrete Material-Bituminous Mix-\$36,026.60; Conduent Enterprises Solutions-Maint Program Support-\$2,161.62; Conkling Dist-Malt Beverages-\$2,604.15; Cornhusker Intl Truck Inc-Filters-\$284.58; Credit Collection Service Inc-Util Collection July-\$17-\$160.83; Csi Software LLC-Software-\$1,094.18; D & G Concrete Const-Hwy 50 Phase 2-\$29,390.65; Dakota Beverage Co Inc-Malt Beverages-\$3,312.15; Danko Emergency Equipment-Helmet Lights-\$3,133.63; Dept of Corrections-DOC Work Program-\$2,157.30; Dept of Revenue-Lab Tests-\$474.00; Design Solutions & Integration-Computer Programming-\$7,595.09; Dex Media East-Phone Book-\$32.30; Ehresmann Engineering Inc-Tubing-\$58.88; Enviromental Energy-Reclaimed Oil-\$65.00; Epoch Eyewear-Eyewear-\$234.00; Ferguson Water Works Supply-Water Meters-\$7,418.19; Flannery/Kirt-Officer Stipend-Aug-\$25.00; Footjoy-Merchandise-\$1,440.59; Frick/Adam-Officer Stipend-\$25.00; Frick/Brian-Officer Stipend-Aug-\$50.00; Frontier Mills Inc-Grass Seed-\$134.21; Gerstner Oil Co-Jet Fuel-\$17,154.33; Good-Land Pump Inc-Lift Station Repairs-\$414.32; Graymont Capital Inc-Bulk Pebble Lime-\$9,119.95; Hanson Briggs Advertising Inc-SW Courtesy Cards-\$256.42; Hawkins Inc-Memorial Pool Chemicals-\$6,657.45; HDR Engineering Inc-Water Treatment Plant-\$150,128.48; Hillcrest Pro-Am-SAC Advertisement-\$100.00; Inland Truck Parts Co-Parts-\$158.66; J & H Care & Cleaning Company-Janitorial Services-\$2,795.00; Jack's Uniforms-Body Armor-\$831.88; James Steel Inc-Building Repairs-\$315.00; Jones Construction-Wtr Plant Const-\$1,432,934.23; Kadrmas Lee & Jackson Inc-Professional Services-\$3,897.90; Kaiser Heating & Cooling Inc-A/C Repairs-\$106.44; Larry's Home

Center-Excise Tax-A/C Repairs-\$92.31; Layne Christensen Company-Well Testing-\$506.00; Library Ideas LLC-Subscription-\$1,900.00; Long's Propane Inc-Propane-\$250.00; Luken Memorials Inc-Memorial Marker-\$300.00; Marshall-Bond Pumps Inc-ODS Parts-\$1,739.75; Masonry Components Inc-Construction-\$134,535.76; Mean Green Hand Scrub-Janitorial Supplies-\$168.00; MidAmerican Energy-Fuel-August-\$1,913.95; MidAmerican Energy-Water/WW Fuel-\$531.15; Midwest Alarm Company Inc-Alarm Monitoring-\$126.00; Midwest Tape-Audio Books-\$221.94; Millenium Recycling-Single Stream Fee-\$766.75; Miller/Scott-Bldg Permit Refund-\$52.50; Moser/Brad-Officer Stipend-Aug-\$25.00; Motor Vehicle Dept Sd-Title & License-\$21.20; Municipal League SD-Conference Registration-\$930.00; MW Auto & Towing-Towing-\$80.00; Northwestern Energy-Electric-August-\$67,168.05; Observer-Advertisement-\$185.00; Paladine Data Systems-Software/Subscription-\$9,343.75; Power Source Electric-Electrical Installation-\$1,559.00; R & R Products Inc-Parts-\$337.61; Racom Corporation-EDACS Access-\$1,432.96; Rasmussen Mechanical Sevices-Boiler Repairs/Testing-\$8,330.88; Recorded Books Inc-Subscription-\$488.75; Reinhart Foods Inc-Entrees-\$3,081.88; SADA Systems-Licenses-\$7,198.20; SDPRA-Aberdeen Parks & Rec-Conference Registration-\$800.00; Serpentix Corporation-Conveyor Parts-\$3,113.10; Sioux City Foundry Co-Blades/Bolts-\$1,325.00; Sioux Falls Two Way Radio Svs-Repairs-\$7,070.88; Southeast Publications-Advertisement-\$450.00; Stern Oil Co Inc-Fuel-\$19,072.92; Stockwell Engineers Inc-Design-\$42,225.00; Suez Treatment Solutions Inc-UV Lamps-\$924.90; Sweeney Controls Company-SCADA System Upgrade-\$20,856.25; Taylor Made-Golf Clubs-\$231.57; Titleist-Caps-\$153.04; Todd Inc-Street Signs-\$100.42; Top Notch Window Cleaning-Window Cleaning-\$50.00; Traffic Control Corp-Parts-\$2,047.50; Transportation Dept SD-Bridge Study-\$68,724.30; TRE Environmental Strategies-3rd Qtr Testing-\$950.00; Truck Trailer Sales Inc-Repairs-\$4,047.50; Turfwerks Parts-\$636.95; US Post Office-Util Postage Aug-\$2017-\$1,500.00; United Laboratories-Rust Prevent Primer-\$764.69; United Parcel Service Inc-Deliver Service-\$589.76; United States Postal Service-Postage Meter-Aug-\$2017-\$861.00; US Bank Equipment-Finance Copier Charges-\$284.30; US Bank Spa Lockbox-Clean Wtr #3-\$401,251.55; Vast Broadband-Phone-Aug-\$34.42; Vogel Paint Inc-Traffic Paint-\$1,815.00; Wage Works Inc-Flex Service Fee-\$130.00; Walt's Homestyle Foods Inc-Entrees-\$285.20; Westergren/Lana-Refund-\$12.99; Wholesale Supply Inc-Memorial Pool Concession-\$969.95; Woehl/Toby-Officer Stipend-\$25.00; Xerox Corporation-Copier Lease-\$964.79; Yankton Co-Historical Special Appropriation-\$2,025.00; Yankton County Auditor-YC Capital Improve Cost-\$26,250.34; Yankton Medical Clinic-Pre-Employ Physical-\$467.00; Yankton Redi Mix-Concrete-\$2,496.88; Yankton School District 63-3-2nd Qtr Shared Expenses-\$48,534.46; Yankton Transit Inc-Day Camp Transportation-\$95.00; Yankton Vol Fire Department-June/July Fire Calls-\$1,290.00; Ziegler/William-Officer Stipend-Aug-\$50.00; Zuercher Technologies LLC-Maintenance Agreement-\$18,409.00; A-Ox Welding Supply-Argon Gas-\$59.58; Adidas Online Store-Disputed Charges-\$280.16; Amazon Mktplace Pmts-Android Tablet-\$1,480.59; Amazon.Com-Office Supplies-\$48.80; Appeara-Towels-\$376.48; Arbys-Range Work Supplies-\$2.14; ASFPM-Floodplain Certification-\$425.00; AT&T Bill Payment-Patrol Cellular Connect-\$336.00; Baker-Taylor-Books-\$3,686.35; Battery Exchange-Battery Exchange-\$155.00; Boller Printing-Promotions-\$158.33; Bomgaars-Cutting Wheels-\$1,748.36; Broadway Chrysler Dodg-Replace Transmission-\$3,871.21; BSN Sport Supply Group-Tennis Net-\$304.18; Buhl Cleaners-Uniforms-\$36.00; Caseys Gen Store-Range Work Supplies-\$202.37; Caseys Gen Store-Schools-\$3.23; Center Point-Large Print Books-\$399.06; Clarks Rentals-Custom Equipment Rental-\$128.00; Complete Wireless Tech-Repair Pagers-\$314.30; Consolidated Business-New Phone System-\$2,032.41; Cox Auto Supply-Equipment Supplies-\$129.58; Crescent Electric-Lights-\$395.31; Dairy Queen-Staff Appreciation-\$33.77; Dayhuff Enterprises-Paper Products-\$390.39; Domino's-Teen Night-\$119.28; DRI SRI ARCGIS-Online Credits-\$106.50; DRI Printplace-Library Card Application-\$167.78; DX Service-Salt-\$2,036.44; EB Partners In Progress-

Conference Lodging-\$330.00; Echo Electric Supply-Fuses-\$27.22; Eco Water-Water Rent-\$108.00; Ehresmann Engineering-Repair Supplies-\$67.42; Environmental Express-Glucose Glutamic Acid-\$82.22; Facebk-Advertisements-\$96.48; Facebk-4th of July Advertising-\$4.33; Farm & Home Publishers-Books-\$269.00; Fastenal Company-Trailer Grommets-\$693.19; Firehouse Subs-Investigation Expense-\$13.21; Fred Haar Company-Mower Repair-\$789.48; Gan USATodaycirc-USA Today Subscription-\$279.67; GlobalIndustrialEq-Safety Vests-\$187.12; Girton Adams Co-Boiler Rope-\$71.91; Glock Inc-Gun Parts-\$168.00; Grafix Shoppe-Patrol Car Decals-\$260.14; Gressco Ltd-DVD Cases-\$527.73; Hach Company-Laboratory Chemicals-\$271.72; Hampton Inn & Suites-Schools-\$93.00; Hartford Pizza Ranch K9-Training Expense-\$21.50; Hedahls-Drain Plug Kit/Gasket-\$160.57; Holiday Inn-Motel Room/Training-\$413.19; Hy-Vee-Entree-\$634.62; Independence Waste-Porta Pottys-4th of July-\$2,279.35; Int Nursery-Plants-\$350.46; IPY Midwest Alarm-Alarm-\$63.00; J.J. Benji-Summer Programs-\$1,699.34; Jack's Uniforms-Flashlight-\$968.99; JCL Solutions-Cleaning Supplies-\$1,287.55; Kaiser Refrigeration-Weedeater Repair-\$504.23; Koletzky Implement Inc-Repair Parts-\$9.50; Kopetskys Ace Hdwe-Agricultural Supplies-\$495.27; Language Line-Translation Service-\$142.88; Larrys Heating-Air Conditioning Repair-\$522.24; Laser Barn-Laser Tag Summer Programs-\$515.56; Lewis and Clark Ford- Replace Exhaust Sensor-\$1,296.62; Locators and Supplies-Locating Supplies-\$372.77; Mark's Machinery Inc-Equipment Maintenance-\$111.14; Max Group LLC-Clocks for Weight Room-\$446.91; Mead Lumber Yankton-Post-\$51.24; Med-Vet-Sharps Containers-\$407.00; Menards-Range Material-\$1,874.36; Midwest Laboratories-Nutrient Testing-\$218.42; Midwest Turf & Irrigat-Equipment Repair-\$1,180.49; Modern Body Shop Inc-Pickup Repair-\$780.26; Mutt Mitt-Mutt Mitts-\$1,804.63; NBS Calibrations-Balance Calibration-\$317.00; Olsons Pest Technician-Pest Control-\$81.00; One Office Solution-Office Supplies/Calendar-\$214.66; OReilly Auto-Antifreeze-\$217.99; Overdrive Dist-Overdrive Platform Fee-\$6,065.66; Paypal Code Rubik-Advertisement-\$173.00; Paypal Reevescompa-Name Pins-\$112.61; Paypal Russo123k-Software-\$39.99; Paypal Trielectron-Batteries/Charger-\$177.00; PPI LeasedEquipment-Pitney Bowes Lease-\$122.00; Perkins-Conference Expense-\$26.80; Pizza Rev-K9 Training Expense-\$17.74; PRandomHouse-CD Books-\$191.25; Przcharge.Prezi.Com-Subscription-\$118.00; Riverside Hydraulics-Hose/Fittings-\$351.38; Ron's Auto Glass-Pickup Rear Glass-\$285.00; Rosemount Measure-Silo Level Transducer-\$3,149.00; RR Products Inc-Equipment Maintenance-\$226.18; Ruby Tuesday-Conference Expense-\$31.91; SD Lib Association-SDLA Conference-\$815.00; Sherwin Williams-Hockey Rink-\$2,184.17; Shur-Co Outletservice-Trailer Tarps/Roll Tube-\$1,549.58; Sioux City Journal Cir-Sioux City Journal-\$558.82; SQU SQ Larry's Canvas-Memorial Pool Umbrella-\$75.00; State Hygienic Lab Source-Water Testing-\$493.00; Sturdevants-Spark Plugs-\$40.84; Subway-Budget Meeting-\$71.88; Swim-Recreation Supplies-\$108.50; Tessman Company-Chemicals-\$2,208.00; The Depot Pub-Conference Expense-\$26.02; The Fox Stop Inc-Meeting-\$23.47; The Landing-Staff Appreciation-\$192.81; The Ups Store-Camera Repair-\$54.87; The Webstaurant Store-Hot Dog Roller Grill-\$560.80; Thomson West-Books-\$200.00; TMA-Tires-\$2,179.90; Tractor Supply Co-Repair Parts-\$96.95; Truck Trailer Sales-Switch-\$223.76; Two Little Hands Prod-DVD Series-\$159.99; USA Blue Book-Repair Parts-\$2,266.62; USPA-Postage-\$6.65; Viddler Inc-Video Hosting-\$41.19; Vistaprint.Com-Business Cards-\$37.96; Vs Redbox-Gift Card Summer Reading Program-\$7.50; VWR International Inc-Sulfuric Acid-\$174.25; Vzwrlls-Internet Access-\$516.11; Wal-Mart-File Cabinets-\$927.89; Walgreens-Range Safety Supplies-\$19.28; WM Supercenter-Patrol Cars Alarms-\$534.05; WW Grainger-Janitorial Supplies-\$161.17; www.Atbatt.Com-Batteries-\$80.55; Yankton Winnelson Co-Bathroom Repair-\$199.14; Accounts Management Inc-Employee Deduction-\$536.92; AFSCME Council 65-Employee Deduction-\$1,318.66; American Family Life Corp-Cancer & ICU Premiums-\$7,218.02; Connections Inc-EAP Insurance-August-\$390.60; Delta Dental-Dental Ins September-\$7,636.20; Dept of Social Services-Employee Deduction-\$1,697.50; First Natl Bank South Dakota-Employee Deduction-

\$2,595.12; Heartland Humane Society-Professional Services-\$4,167.00; Minnesota Life Insurance Co-Life Insurance Sept-\$715.71; Nolz/Pat-Workshop-\$400.00; Regional Technical Education-CDBG Grant-\$28.28; Retirement SD-SD Retirement August-\$69,466.62; SD Dept of Env & Nat Resources-2017 Renewal Application-\$500.00; SD Public Assurance Alliance-Insurance Additions-\$3,321.94; SDSRP-Employee Deduction-\$9,017.72; Summit Activity Center-Employee Deduction-\$869.20; Sun Life Financial-Vision Ins September-\$927.98; United Way-Employee Deduction-\$102.00; Vast Broadband-Internet Services-\$3,592.40; Veneziani/Bruce-Music at The Meridian-\$1,050.00; Wellmark Blue Cross-Health Ins September-\$89,748.06; Williams & Company PC-Audit-\$9,725.00; Yankton Area Prog Growth-Sales Tax Reimbursement-\$7,474.72; Yankton Area Prog Growth-Sales Tax Reimb-2nd Qtr-\$83,248.96.

Roll Call: All members present voting "Aye;" voting "Nay:" None.
Motion adopted.

SALARIES AUGUST, 2017:

Administration-\$38,176.42; Finance-\$32,005.24; Community Development-\$19,792.00; Police-\$148,275.90; Fire-\$11,479.38; Engineering-\$41,334.91; Street-\$42,376.29; Traffic Control-\$3,409.11; Library-\$27,856.01; Parks/SAC-\$83,484.52; Memorial Pool-\$19,987.35; Marne Creek-\$5,094.12; Water-\$39,376.69; Wastewater-\$34,912.92; Cemetery-\$4,426.07; Solid Waste-\$21,610.84; Landfill-\$16,744.88; Golf Course-\$28,273.82; Central Garage-\$7,093.94.

PERSONNEL CHANGES & NEW HIRES:

New Hires: Dalton Crisman-\$20.00 hr.-Rec. Division; Marie High Bear-\$9.50 hr.-Library; Brooke Kenney-\$8.65 hr.-Police-Crossing Guard; Thomas LaFave-\$9.50 hr.-Rec. Division; Cody Steiner-\$1,229.50 bi-wk.-Jt. Powers.

Wage Change: Kelia Barta-\$9.75 hr.-Golf Division; Lauren Cameron-\$10.10 hr.-Rec. Division; Cameron Emmick-\$9.75 hr.-Golf Division; Chase Huether-\$9.75 hr.-Golf Division; Joseph Kelly-\$9.90 hr.-Rec. Division; Susanna Kinsley-\$10.50 hr.-Rec. Division; Ali Leonard-\$10.00 hr.-Rec. Division; Jennifer Palsma-\$16.50 hr.-Dispatch; Melinda Reichert-\$12.25 hr.-Rec. Division; Logan Wagner-\$10.00 hr.-Golf Division.

Status Change: Lane Schindler-\$16.50 hr.-FT Dispatch to PT Dispatch.

City Manager Nelson submitted a written report giving an update on community projects and items of interest.

Citizen Julie Fischer inquired about possibly allowing parking on City-owned land in Nebraska at an upcoming event. Staff will review the request.

Action 17-263

Moved by Commissioner Ferdig, seconded by Commissioner Carda, that the following items on the Consent Agenda be approved.

1. Work Session
Setting date of September 25, 2017, at 6:00 pm in Room 114 of the Regional Technical Education Center for the next work session of the Yankton City Commission to discuss Housing Study
2. Peddler's License Application
Consideration of Memorandum 17-204 recommending approval of an application for a Peddler's License for MIDCO, 7709 W. Ione Street, Sioux Falls, South Dakota. 57006 for one (1) person to go house-to-house to demonstrate new services, answer questions, ascertain any

problems and check the quality of their signal.

Roll Call: All members present voting “Aye;” voting “Nay:” None.

Motion adopted.

Action 17-264

This was the time and place for the public hearing on the application for a Special Events (on-sale) Liquor License for September 12, 2017, from Chamber of Commerce, (Carmen Schramm, Director) dba Chamber of Commerce, Avera Professional Pavilion, 409 Summit, Street, Yankton, South Dakota. (Memorandum 17-193) No one was present to speak for or against approval of the license application. Moved by Commissioner Knoff, seconded by Commissioner Carda, to approve the license.

Roll Call: Members present voting “Aye:” Commissioners Carda, Knoff, Maibaum, Miner, and Mayor Hoffner; voting “Nay:” None; Abstaining: Commissioners Ferdig and Moser.

Motion adopted.

Action 17-265

This was the time and place for the public hearing on the application for a Special Events (on-sale) Liquor License for October 10, 2017, from Chamber of Commerce, (Carmen Schramm, Director) dba Chamber of Commerce, Lewis & Clark Theatre Company, 328 Walnut Street, Yankton, South Dakota. (Memorandum 17-194) No one was present to speak for or against approval of the license application. Moved by Commissioner Carda, seconded by Commissioner Knoff, to approve the license.

Roll Call: Members present voting “Aye:” Commissioners Carda, Knoff, Maibaum, Miner, and Mayor Hoffner; voting “Nay:” None; Abstaining: Commissioners Ferdig and Moser.

Motion adopted.

Action 17-266

This was the time and place for the public hearing on the application for a Special Events (on-sale) Liquor License for November 14, 2017, from Chamber of Commerce, (Carmen Schramm, Director) dba Chamber of Commerce, Broadway Chrysler, 2720 Broadway Avenue, Yankton, South Dakota. (Memorandum 17-195) No one was present to speak for or against approval of the license application. Moved by Commissioner Miner, seconded by Commissioner Knoff, to approve the license.

Roll Call: Members present voting “Aye:” Commissioners Carda, Knoff, Maibaum, Miner, and Mayor Hoffner; voting “Nay:” None; Abstaining: Commissioners Ferdig and Moser.

Motion adopted.

Action 17-267

This was the time and place for the public hearing on the application for a Special Events (on-sale) Liquor License for December 12, 2017, from Chamber of Commerce, (Carmen Schramm, Director) dba Chamber of Commerce, First National Bank, 332 Broadway Avenue, Yankton, South Dakota. (Memorandum 17-196) No one was present to speak for or against approval of the license application. Moved by Commissioner Miner, seconded by Commissioner Knoff, to approve the license.

Roll Call: Members present voting “Aye:” Commissioners Carda, Knoff, Maibaum, Miner, and Mayor Hoffner; voting “Nay:” None; Abstaining: Commissioners Ferdig and Moser.

Motion adopted.

Action 17-268

This was the time and place for the public hearing on the application for a Special Events (on-sale) Liquor License for one day, October 7, 2017, from Drotzmann & Portillo, LLC (Steve Drotzmann,

Partner), dba Rounding 3rd Bar and Casino, NFAA, 800 Archery Lane, Yankton, South Dakota. (Memorandum 17-197) No one was present to speak for or against approval of the license application. Moved by Commissioner Ferdig, seconded by Commissioner Knoff, to approve the license.

Roll Call: All members present voting "Aye;" voting "Nay:" None.

Motion adopted.

Action 17-269

This was the time and place for the public hearing on the application for a Special Events Malt Beverage (on-sale) Retailers License for one day, September 28, 2017, from the Center (Christy Hauer, Executive Director), 900 Whiting Drive, Yankton, South Dakota. (Memorandum 17-198) No one was present to speak for or against approval of the license application. Moved by Commissioner Miner, seconded by Commissioner Moser, to approve the license.

Roll Call: All members present voting "Aye;" voting "Nay:" None.

Motion adopted.

Action 17-270

This was the time and place for the second reading and public hearing for Ordinance No. 1001, AN ORDINANCE APPROPRIATING MONIES FOR DEFRAYING THE NECESSARY EXPENSES AND LIABILITIES OF THE CITY OF YANKTON, SOUTH DAKOTA, FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2018, AND ENDING DECEMBER 31, 2018, AND PROVIDING FOR THE LEVY OF ANNUAL TAXES FOR ALL FUNDS CREATED BY ORDINANCE WITHIN SAID CITY. No one was present to speak for or against adoption of the ordinance. Moved by Commissioner Knoff, seconded by Commissioner Carda, to adopt Ordinance No. 1001.

Roll Call: All members present voting "Aye;" voting "Nay:" None.

Motion adopted.

Action 17-271

Moved by Commissioner Knoff, seconded by Commissioner Carda, to adopt Resolution 17-35.

RESOLUTION 17-35

WHEREAS, a proposed annual budget for the fiscal year commencing January 1, 2018, has been prepared by the City Manager; and,

WHEREAS, the City Commission has examined, studied, and reviewed said proposed annual budget; and,

WHEREAS, the City Commission has after due consideration and deliberation, made such amendments and adjustments in the proposed annual budget as they consider necessary, desirable, or expedient.

NOW, THEREFORE, BE IT RESOLVED by the City Commission of Yankton, South Dakota, that:

1. The proposed annual budget attached hereto and made a part hereof is approved and effective January 1, 2018.

2. The City Manager is authorized to record all inter-fund transfers as contained in said approved annual budget.
3. The City Manager is authorized and directed to implement and to administer, within the budgetary funding limits and within adopted City policy and relevant State and City laws and regulations, said annual budget.

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 17-272

“Action 17-256,” adopted by the Board of City Commissioners at the August 28, 2017, meeting approving Memorandum 17-189—the request from the Yankton Chamber of Commerce and Convention and Visitor’s Bureau to close both levels of the Meridian Bridge on Friday, September 29, 2017, between the times of 7:00 a.m. to 10:00 a.m. for filming of the “Fireball Run” television series was reconsider. (Memorandum 17-206) Carmen Schramm, Director of Yankton Area Chamber of Commerce, was present to request support for allowing all “Fireball Run” vehicles to be on the bridge at one time. Moved by Commissioner Ferdig, seconded by Commissioner Moser, to approve closing both levels of the bridge and to allow all “Fireball Run” vehicles on the bridge at one time.

Roll Call: Members present voting “Aye:” Commissioners Ferdig, Maibaum, and Moser; voting “Nay:” Commissioners Carda, Knoff, and Miner; Abstaining: Mayor Hoffner.
Motion failed.

It was then moved by Commissioner Ferdig, seconded by Commissioner Moser, to close one level of the bridge and allow all vehicles on the bridge at one time.

Roll Call: Members present voting “Aye:” Commissioners Ferdig, Maibaum, and Moser; voting “Nay:” Commissioners Carda, Knoff, and Miner; Abstaining: Mayor Hoffner.
Motion failed.

Action 17-273

This was the time and place to award the bid for the Annual Supply of Bulk De-Icing Salt for the 2017-2018 winter season. The following bids were received and opened on August 31, 2017: Mills & Miller, Brandon, South Dakota-\$70.00 per ton; Meridian Grain, Freeman, South Dakota-\$53.50 per ton; Blackstrap Inc., Neligh, Nebraska-\$53.10 per ton; Nebraska Salt and Grain Co., Gothenburg, Nebraska-\$52.31 per ton. (Memorandum 17-192) Moved by Commissioner Carda, seconded by Commissioner Ferdig, to award the bid to the low bidder Nebraska Salt and Grain Co., Gothenburg, Nebraska for \$52.31 per ton.

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 17-274

Moved by Commissioner Knoff, seconded by Commissioner Ferdig, to adopt Resolution 17-37. (Memorandum 17-202)

RESOLUTION 17-37

WHEREAS, the City of Yankton has determined that it is necessary to adjust the existing solid waste collection rates to reflect a three percent (3.0%) operating rate increase over current levels;

NOW, THEREFORE, BE IT RESOLVED by the Board of City Commissioners:

That the following solid waste collection rates shall be adopted effective with billings after November 1, 2017;

Class I Residential - \$20.79 per month plus tax.

Class II Commercial / Industrial - \$20.79 per month per unit plus tax.

Roll Call: All members present voting “Aye;” voting “Nay:” None.

Motion adopted.

Action 17-275

Moved by Commissioner Knoff, seconded by Commissioner Carda, to adopt Resolution 17-36. (Memorandum 17-201)

RESOLUTION 17-36

WHEREAS, Chapter 26, Article IV, of the Code of Ordinances as adopted by Ordinance No. 449 and amended by Ordinance 795 for the City of Yankton, establishes the procedure for determining equitable service charges to be levied on all users which discharge wastewater to the Wastewater System operated by the City; and

WHEREAS, SDCL 9-40-15.1 requires equitable service charges for all wastewater users; and

WHEREAS, it is appropriate to adopt equitable wastewater user rates in order to properly fund the operation of the Municipal Wastewater Treatment System,

NOW, THEREFORE, BE IT RESOLVED by the City Commission of Yankton, South Dakota, that

- I. The following municipal wastewater rates are hereby adopted, effective for bills rendered after November 1, 2017.
 1. Class I - Residential
 - a. Shall pay a monthly fixed user charge of \$9.69 per month.
 - b. Shall pay an incremental cost of \$5.87 per 1,000 gallons based on a monthly average derived from water consumption during the winter period of December, January, and February as billed in January, February, and March; or to a maximum of 5000 gallons where there is no winter base period.
 2. Class II - Commercial and Industrial
 - a. Shall pay a monthly fixed user charge of \$9.69 per month.
 - b. Shall pay an incremental cost of \$5.87 per 1,000 gallons as billed for water consumption.
 3. Class III - Industrial
 - a. Shall pay a monthly fixed user charge of \$9.69 per month.

- b. Shall pay an incremental cost of \$5.87 per 1,000 gallons as billed for water consumption.
- c. Shall pay an incremental cost of \$0.876/lb. BOD₅ surcharge (over 220 mg/1 strength) and \$0.310/lb. TSS surcharge (over 250 mg/1 strength). Said surcharge rates shall be determined based on test monitoring results for the month billed.

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 17-276

Moved by Commissioner Knoff, seconded by Commissioner Moser, to adopt Resolution 17-38.
(Memorandum 17-203)

RESOLUTION 17-38

WHEREAS, the City of Yankton has determined that it is necessary to adjust the existing municipal water rates to a level which will maintain the operation of the municipal water system on a self-sustaining user basis, and fund debt service and depreciation costs, and;

WHEREAS, the city of Yankton has conducted a water rate review based on forecasted cost and consumption;

WHEREAS, the City of Yankton determined during the recent budget workshop that a three percent (3%) increase should be applied to the water consumption rate;

NOW, THEREFORE, BE IT RESOLVED by the Board of City Commissioners:
That the following municipal water rates and regulations shall be adopted;

1. Residential, Commercial, Municipal, and Industrial Consumption Rates
Effective with the billing issued after November 1, 2017, water used or consumption will be charged at a rate of \$5.55 per each thousand gallons consumed.
2. Non-City Residential, Commercial, and Industrial Rates
All water sold by the City for residential, commercial, or industrial use to any meter location outside the city limits of Yankton shall be at a rate twice that charged for City water users as established by this resolution unless otherwise established by the City Commission.

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 17-277

Moved by Commissioner Carda, seconded by Commissioner Knoff, to adopt Resolution 17-39.
(Memorandum 17-205)

RESOLUTION 17-39

WHEREAS, SDCL 6-13-1 requires a municipality owning personal property which is no longer necessary, useful, or suitable for municipal purposes shall, by resolution, declare it surplus and

may, by resolution, order the sale, trade, destruction or other disposal of said personal property.

NOW, THEREFORE, BE IT RESOLVED that the following personal property be declared no longer necessary, useful, or suitable for municipal purposes and said property shall be disposed of in accordance with SDCL 6-13-1, et sequential:

SURPLUS PROPERTY TO BE SOLD, TRADED, DONATED OR DESTROYED:

1972 Chevrolet Pickup, VIN #CCS322J145996; 1988 Oshkosh Snow Plow, Model WT-2206, VIN #8677R88; 1994 Chevrolet 1-Ton Truck with dump box, VIN #1GBHC34K3RE305875; 1995 International 4700 Oil Distributor, VIN #1HTSCAAN5SH638414; 1997 International 4700 Truck with dump box, VIN# 1HTSCABN6VH454490; 2012 Chevrolet Caprice Patrol Car, VIN #6G1MK5U29CL664297; 2013 Chevrolet Caprice Patrol Car, VIN #6G1MK5U26DL825237; 2002 Zetron 'Brat' Country Clipper mower; 4 heavy wooden tables-6 ft. x 3 ft.; Small cabinet-36"Wx26"Lx14"D; Brown padded stationary chair; InFocus Projector; Small desk lamp; Desk chair; Personal computer desk; Nikon Coolpix S6300 camera; Cassette tape player; Answering machine; Dictionary/book stand-broken; 1200 gallon Ag tank; Homemade Trailer-20'x8', double-axle with ramps and ball hitch; Round picnic table-blue & red; 2 rear doors for a box trailer-4'3"wide x 9'3" high with latches; 10' x 11' chain link gates-wire and galvanized pipe; 6'x 4' gait wire-chain link-walk through; 6 small wheels, misc. sizes; 2 wheel fiberglass dump box trailer cart for small garden tractor; Glass display case-21"W x 48"H x 41"L; 12-6'L x 30"W wooden folding tables; 32" black computer stand; Pump motors-3-phase, 15hp; 4-Craftsman push mowers; Pool vacuum on wheels; 995 electric golf ball dispenser; Syntech LCA2ez Head lamp alignment system; 7-Datalux in-car personal computers; 6-Macom mobile radios; 6-Ericsson portable radios, Model MRK; 28-Ericsson portable batteries-Model MRK; 1-Ericsson mobile radio, Model MRK; Power supply-Motorola, Model TPN1154A; 15-BladeTech taser holsters, Model X26; 12-Kroll International mace holsters; 1-Kustom Signals PRO 1000 radar; 1-Kustom Signals radar mount; 12 Mag-Lite flashlights; 1 Remington firearm lock; 3-firearm locks; 5-Plantronics headsets; 8-Flashlight chargers; Sony car radio-Model Drives; Sony Xplod power amplifier; 2000 Sentry gun safe (broken lock); Holmes 2-gallon humidifier; Picture frame 24"x36"; Shelf-wooden 12"x30"; 3-Safety vests (orange & black); Computer speaker; Litez Wooden Total Station stand; 2-2012 Safestop vehicle anti-theft systems; 2-Rumblers sirens; 14-Mag Charger halogen filament bulbs; USI Image Creator; Light bar with mount; Blue Nike duffel bag; Geneva tape eraser; Wooden night stick; Training night sticks; Tool stock; 2-Sharp video cameras; 2-O2 tank boxes; HP ScanSet 53000 scanner; Digi Magic digital tape eraser; 6-Yellow rain jackets; EvenFlo child's car seat; Rubbermaid cooler; 4-Skillcraft water canteens; 2000 Dell computer; Toolbox; Rifle case; Wiremold on-wall wiring-5 ft.; Police box; Canon EOS RebelX camera; Promaster 5550 DX flash; 9 boxes-Kodak Gold film; Green camera bag; Black camera bag; Canon DC.8 IU camera; 2006 HP computer monitor; 2009 INC computer monitor; 7-1998 OEM car computers; 11-Wooden batons; 2009 Solar card battery charger; Ericsson car radio; 6-GE radios; 14-Interstate batteries; 13-OS batteries; 2-Kicker sirens; 7-X26 tasers; 8-X26 taser holsters; 4-X26 charging ports; Taser X26 cartridge; 5-M26 tasers; 17-M26 battery packs; 2-taser holsters; 2-Infrared vision w/lens; 3-Combo door lock set; 3 fire extinguishers; NOAA weather radio; SureFire flashlight charger; 15-PBTs; 3-Motorcycle helmets; Ruger M77 308 rifle; 30-Old police uniforms; 2-Door lockers; 6-Door locker; Steel shelving unit 12"Dx36"Wx86"H; Kenmore washing machine; Sanyo TV-14"; GE TV-26"; Samsung DVD player; 5-HON chairs; Office chair; 1978 BOD incubator/refrigerator; 3 stackable 2-drawer index card file boxes; Misc typewriter/calculator correction ribbons; Typewriter; Cash register; Commercial laminator; Metal magazine rack; 3-office task chairs; 6-drawer metal desk; 6 foot counter top; Old wooden stage; Pallet of old 480v electric

motors; Old dry chemical feeder; 2-compartment locker; 3-drawer metal desk; 4-drawer metal desk; 3-calculators-inoperable.

Roll Call: All members present voting “Aye;” voting “Nay:” None.

Motion adopted.

Action 17-278

Moved by Commissioner Knoff, seconded by Commissioner Maibaum, to adjourn into Executive Session at 7:42 p.m. to discuss contractual, litigation and personnel matters under SDCL 1-25-2

Roll Call: All members present voting “Aye;” voting “Nay:” None.

Motion adopted.

Regular meeting of the Board of City Commissioners of the City of Yankton was reconvened by Mayor Hoffner.

Roll Call: Present: Commissioners Carda, Ferdig, Knoff, Maibaum, Miner, and Moser. City Attorney Den Herder and City Manager Nelson were also present. Absent: Commissioners Gross and Johnson. Quorum present.

Action 17-279

Moved by Commissioner Carda, seconded by Commissioner Ferdig, to adjourn at 8:08 p.m.

Roll Call: All members present voting “Aye;” voting “Nay:” None.

Motion adopted.

Jake Hoffner
Mayor

ATTEST:

Al Viereck
Finance Officer

Published September 21, 2017

Proclamation

Disability Employment Awareness Month

WHEREAS, Public Law 176 guarantees the issuing of a Proclamation each year by the President of the United States designating October as National Disability Employment Awareness Month; and

WHEREAS, the 2017 theme is “*Inclusion Drives Innovation*”; and

WHEREAS, employment rates for persons with disabilities have historically been the lowest of any minority in the nation, indicating a national resource that is virtually untapped; and

WHEREAS, October 10, 2017, will be designated as Disability Awareness Day in Yankton, to honor the Employer of the Year and the Employee of the Year, and to applaud all employers and employees who support the employment of individuals with disabilities;

Now, Therefore I, Jake Hoffner, Mayor of Yankton, along with the Yankton City Commissioners, do hereby proclaim the month of October 2017 as Disability Employment Awareness Month in Yankton, South Dakota. I call upon the residents of this great city to join me in promoting awareness for these most motivated employees.

Mayor Jake Hoffner

Finance Officer Al Viereck

09/25/2017

Date

09/25/2017

Date



OFFICE OF THE CITY MANAGER

www.cityofyankton.org

VOL. 52, NUMBER 18

Commission Information Memorandum

The Yankton City Commission meeting on Monday, September 25, 2017, will begin at 7:00 pm.

Non-Agenda Items of Interest

1) Parks and Recreation Department Update

Enclosed in your packet is an update on the various activities in the Parks and Recreation Department.

2) Human Resources Department Update

Beth Parr, Municipal Records Clerk, will be retiring effective November 3. We have started advertising for an Accounting/Municipal Records Clerk and will closed on applications September 27.

In addition to the Accounting/Municipal Records Clerk, we are advertising internally for a Communication Specialist in the Information Services/E911 department. Those internal applications are being accepted until September 29.

3) Community Development Update

Students from the SDSU architecture program were recently in Yankton to work on projects in the Meridian District. In cooperation with the Meridian District, the classes will be working on design projects related to building facades and streetscapes. These efforts build on the visions from the Design SD process. Staff from Community and Economic Development, Parks and Recreation, and Public Works met with students and participated in a student designed walking study of the area. The classes continue their research and will present their project findings to the community in October.

4) Finance Department Update

Finance has prepared the city levy for property taxes as part of the 2018 budget Ordinance No. 1001 and submitted it to the Yankton County auditor's office on September 14. The Yankton Road Tax (YRT) levy was also delivered to the county auditor on the same date.

The roster of delinquent special assessments is also being prepared and will be certified to the county before the November 1, 2017 deadline.

Please see the enclosed Monthly Finance Report for August.

5) Police Department Update

Yankton Police held their monthly supervisors meeting. A change coming with our monthly supervisor's meeting is that we will have a monthly topic to discuss following our regular business items. This month, we discussed how our department can better collect information pertaining to a potential crime and prepare a safety plan for a victim.

We are ready for Homecoming and the Parade, with assignments going out to officer a week in advance.

Chief Paulsen assisted with the security walk through at the Boys and Girls Club.

The Chief was also the guest speaker at the Kiwanis Club on September 12, 2017. On Thursday September 21, the Chief met with representatives of the Armed Forces Benefits liaison, their benefits are now offered to 1st Responders.

YPD attended the 1st Patriot Day Celebration, hosted by the First Responders Chaplains group.

6) Library Update

Enclosed in your packet is an update on the various activities at the Yankton Community Library.

7) Public Works Department Update

Street Department crews are working on miscellaneous concrete repairs at various locations throughout the City. Crews also continue asphalt patching maintenance on city streets as well.

D&G Concrete and their subcontractors continue to make progress on the Highway 50 project. The underground work is expected to be complete the week of September 25th. The concrete contractor would like to have the remaining mainline ready for paving on September 29th or following week. The approach paving and center-turn paving should happen shortly after all the mainline paving is in place.

Pavement removal, on the 500 block of the Maple Street project, have been completed. The new water and sewer mains have been installed. Once results of the water main testing have been received. Services will be swapped on that block.

The contractor has mobilized to the final intersection, for the traffic calmer project on 2nd Street. The north side of the intersection has been removed. Storm sewer has been installed and the contractor has poured the new curb and gutter. Work will continue on the north side until it is complete. The contractor does have some other commitments and has decided to leave the south pavement in until they can return to the site.

8) Information Services Update

City Information & Technology Services and police staff attended the Z1 conference in Sioux Falls. Zuercher Suite is the software package that Police, Dispatch, Jail and Sheriff's office share. A number of new initiatives are on the horizon for the software. One of the key features we will be exploring is "Field Ops". This mobile based application allows responders up to the minute information from the law enforcement package via push notifications. Staff will be researching this new monthly subscription based software for use both by law enforcement and other emergency responders. Having a long standing relationship with the company and the fact that their office is based in Sioux Falls is an advantage for all of South Dakota's customers.

9) Fire Department Update

The Yankton Fire Department Fire Prevention Week Open House is planned for Wednesday, October 11 from 5:30pm to 7pm at Fire Station #2 located at 203 West 23rd Street. Fire trucks and firefighting and rescue equipment will be on display. The Fire Safety Trailer will be available. The Yankton Fire Department Museum located at the same address will also be open to the public. Firefighters will be handing out fire prevention material and there will be free smoke detectors available for qualifying

residents. Hot dogs and other refreshments will be available while supplies last. Come out and meet your volunteer firefighters!

10) Environmental Services Department Update

Progress on the water plant continues. Several more sections of the base have been completed. Several of the walls are formed and several of the interior lower level pillars are completed. All the dewatering wells that had tested positive for contaminants are off and only one dewatering well is still running. The contractor will continue work on the base slab and lower level walls.

Staff met with the Cedar/Knox Rural Water Advisory Board, RND Board, and staff at the water treatment plant. Tours were given of the 1972 plant and the collector well. Cedar/Knox Rural Water is still in the preliminary planning stages of future upgrades needed to address capacity, infrastructure, and regulatory issues.

Kyle Goodmanson and Tanner Hanson attended the annual South Dakota Water and Wastewater Association conference in Huron. The conference included onsite tours of area facilities, training seminars, and manufacturer displays. Each received 10 hours of continuing education credits needed to maintain operator certification. Tanner Hanson was elected as the Vice President of the South Dakota section of the Water Environment Association.

11) Monthly reports

Joint Powers Solid Waste and Fox Run Golf Course monthly reports are included for your review. Minutes from the Planning Commission are also included.

Have an enjoyable weekend and do not hesitate to contact us if you have any questions about these or other issues. If you will not be able to attend the Commission meeting on Monday, please inform my office.

Sincerely,

Amy Nelson
City Manager

FINANCE MONTHLY REPORT

Activity	AUGUST 2017	AUGUST 2016	AUG 2017 YTD	AUG 2016 YTD
UTILITY BILLING:				
Water				
Water Sold (in gallons per 1,000)	114,983	109,031	500,880	477,375
Water Billed	\$799,533.41	\$719,101.14	\$3,985,494.27	\$3,602,544.01
Basic Water Fee/Rate per 1000 gal.	\$18.81/\$5.39	\$15.91/\$5.23		
Number of Accounts Billed	5,492	5,453	42,503	42,093
Number of Bills Mailed	5,492	5,453	42,503	42,093
Total Meters Read	5,649	5,590	45,058	44,550
Meter Changes/pulled	1	3	23	30
Total Days Meter Reading	1	1	8	8
Misreads found prior to billing	0	0	0	1
Customers requesting Rereads	0	0	2	1
Sewer				
Sewer Billed	\$340,119.49	\$325,434.24	\$2,376,476.76	\$2,253,395.05
Basic Sewer Fee/Rate per 1000 gal.	\$9.23/\$5.59	\$8.79/\$5.32		
Solid Waste				
Solid Waste Billed	\$96,024.21	\$81,036.74	\$763,941.60	\$643,027.32
Basic Solid Waste Fee	\$20.18	\$17.13		
Total Utility Billing:	\$1,235,677.11	\$1,125,572.12	\$7,125,912.63	\$6,498,966.38
Adjustment Total:	(\$106.42)	(\$221.76)	(\$5,627.75)	(\$9,664.87)
Misread Adjustments	\$0.00	\$0.00	\$0.00	\$0.00
Other Adjustments	(\$6.42)	\$18.24	(\$4,457.75)	(\$7,894.87)
Penalty Adjustments OFF	(\$110.00)	(\$240.00)	(\$1,210.00)	(\$1,830.00)
Penalty Adjustments ON	\$10.00	\$0.00	\$40.00	\$60.00
New Accounts/Connects	71	60	724	691
Accounts Finaled/Disconnects	62	62	480	470
New Accounts Set up	3	5	47	32
Delinquent Notices	402	424	2941	3112
Doorknockers	151	149	1076	1069
Delinquent Call List	109	97	665	751
Notice of Termination Letters	13	6	94	86
Shut-off for Non-payment	7	4	46	45
Delinquent Notice Penalties	\$4,020.00	\$4,240.00	\$29,410.00	\$31,120.00
Doorknocker Penalties	\$1,510.00	\$1,490.00	\$10,760.00	\$10,690.00
Other Office Functions:				
Interest Income	\$34,460.78	\$15,836.34	\$226,150.25	\$109,603.07
Interest Rate-Checking Account	1.49%	0.75%		
Interest Rate-CDs	N/A	N/A		
# of Monthly Vendor Checks	194	188		
Payments Issued to Vendors	\$ 2,424,256.45	\$ 2,133,812.13	\$15,729,300.81	\$15,730,473.65
# of Employees on Payroll	269	269		
Monthly Payroll	\$ 443,700.56	\$ 443,075.46	\$3,678,412.22	\$3,574,635.93

Commission Information Memorandum

PARKS AND RECREATION DEPARTMENT

SUMMIT ACTIVITIES CENTER and RECREATION PROGRAMS

1st - half of September information:

Fitness Classes-	
Early Bird Boot Camp class	46 participants
Power Abs	47 participants
Prime Time Senior class	54 participants
Tabata class	56 participants
Water aerobics	95 participants
Work-Out Express class	73 participants
Yoga classes	No longer have an instructor
Zumba class	20 participants

Rentals-	
○ Birthday rentals-	1 parties
○ SAC courts-	0 hours
○ Theater-	8 hours
○ Meeting rooms-	12 hours
○ City Hall courts-	4.5 hours
○ Capital Building-	5 dates
○ Riverside shelters-	8 rentals
○ Memorial shelters-	2 rentals
○ Westside shelter-	0 rentals
○ Rotary outdoor classroom-	0 rentals
○ Sertoma shelter-	0 rentals
○ Tripp shelter-	0 rentals
○ Meridian Bridge	0 rental

SAC members-	2,018 people
SAC memberships-	913
SAC attendance-	1,589 visits
New members-	28 people

Tuesday, September 5- Fall/ Winter Hours start at the SAC.

Sunday, September 10 - Friday, September 15- SAC Pool closed for cleaning and maintenance.

The Summit Activities Center no longer has a Yoga instructor on staff. The City will continue to search for a Yoga instructor to add to our part-time staff, but until that time, the SAC will not be able to offer Yoga classes.

Brittany LaCroix has been meeting with Mollie Grey, part-time downtown coordinator, in regards to Downtown Events for the fall and winter 2017 seasons.

Todd, Brittany Orr, and Sonya Wattier have been attending the Dive in Yankton meetings to stay informed of the process for gathering public input on Memorial Pool.

Todd has been attending the Design South Dakota meetings for downtown improvements.

PARKS

Todd, Brad Bies, Brad Moser, and Adam Haberman, met with a group of SDSU students to work on a landscape design plan for the Walnut Street corridor from 4th Street to 2nd Street. October 21 the concepts will be presented to the public.

P&R Department CIM

Page 1 of 2

The Parks staff cleaned up the shallow water area in Westside Pond. There were old tires that were used to hold down the pond liner back when it was renovated. With the low water levels, the tires were unsightly and the City had received a comment about having them removed.

The Parks staff aerated and over-seeded with grass seed some areas and fields in Riverside Park once Riverboat Days was moved out.

The Parks staff have been fertilizing and spreading weed control on the parks and green spaces.

The Street Department is removing and replacing the drive on the west side of the Riverside Baseball Field. The drive had been trenched through during the stadium light replacement project. There was also a low spot on the former drive so this is being removed to prevent standing water on the new drive.

The Street Department is filling in tree openings in the downtown sidewalks where stumps make it impossible to plant new trees. In some areas, the street crews are removing a panel of concrete next to the old tree openings to allow for new plantings.

The Parks staff are coordinating moving picnic tables to Crane-Youngworth for the homecoming celebration on September 22. The high school's new tables are not ready to be built and installed yet.

The ball fields at Sertoma Park, Summit Activities Center, and Riverside Park are being dragged and prepared each weekday according to practice/game schedules submitted to the Parks Department.

The Parks Staff are delivering picnic tables, benches, trash cans, dumpsters, fence, and other event support materials as scheduled prior to the community's weekend events.

The parks staff will move bleachers, benches, goals, trash cans, and other items in the coming weeks for the adult softball, youth soccer, and youth football events which will be taking place in Yankton in August and September including the large soccer tournament on September 23 and 24.

FOX RUN GOLF COURSE

Amy, Todd, and Al, are meeting with Tom and Amanda to prepare for the Commission Work Session that will be scheduled for November.

The 2017 event calendar is Available at www.cityofyankton.org. Go to the Fox Run Golf Course section and either use the calendar in the upper right-hand corner or click on the Calendar link on the left side.

Yankton Community Library
Director's Report
September 2017

Food for Fines

We collected 58 jars of peanut butter and jelly in August. We are currently accepting pancake mix and syrup with all donations going to the Contact Center.

Fall Preschool Programs

We are excited to return to more youth programming as we enter September! Afterschool activities start back up on September 7th with a Craft day. We are keeping the same time and format for those afterschool activities so it will start at 3:45 pm. The 2nd Thursday of the month will be LEGO club, the 3rd Thursday of the month will be Science Club with the Yankton County 4-H Extension Office, and the 4th Thursday of the month will be a movie. We are also continuing the afterschool Wii availability from 3:30-4:30 on Fridays.

We are also back to Story Time this month, with three weekly sessions beginning on September 11th. We have altered the schedule a bit and will now hold it Mondays at 5:30 pm and Tuesday/Thursdays at 10:30 am. Previously we had separated out toddler and preschool ages, but our one age system worked well in the summer, so we are continuing that into the fall. Additionally, we will be starting a new program on Wednesday mornings called "Stay & Play". This program will be at 10:30 am and will be in place of our least-attended story time morning session last fall. Instead of your traditional story time, we will have stations set up with activities that encourage exploration and interaction with caregivers. There's research that these kinds of activities build reading readiness skills and hope it will give some of our frequent story time attendees another program to check out at the library.

We are also starting back up with the TAB (Teen Advisory Board) meetings on September 11th, where they will start to plan their fall offerings.

New/Special Fall Programs

We've got a nice programming slate planned for this September and fall in general. The staff is hard at work planning a historic home tour on September 7th, Tolkien week from September 11-17, a new "Stitches in the Stacks" group for knitter/crafters to meet and work on projects in the company of other crafters, and eBook class, Banned Book Week activities, a monthly class movie series, and a Batman Day celebration. I am working on a poster outlining these activities to put up around the community and try to draw in new attendees. We are also creating Facebook events for these things and I'm trying to be better about emailing promotional information out through our MailChimp account.

Unplug, Unwind, Craft

September's Unplug, Unwind, Craft activity is DIY coasters out of ceramic tiles. The class will be held on September 19 at 6 pm.

Yankton Seed Library

The Seed Library will be meeting on September 12th at 1:00 & 6:30 pm. The master gardeners will be presenting and Kevin Heiman from Pheasants Forever will also be talking about pollinators and potential partnerships. October will be our last classes before our break in November/December. We are still waiting for the horticulture position at the Federal Prison Camp to be filled and are hoping it will be soon, but are also making some contingency plans with that still being unknown.

South Dakota Library Association Conference

SDLA will be September 27-29 in Chamberlain, SD. Linda Dobrovolny, Dana Schmidt, Amanda Raiche, and myself will be attending. We are looking forward to a great few days of programming there. Amanda has received a scholarship from SDLA to attend, so that is extra exciting.

Potential One Book Yankton

Michael Schumacher attended the last commission meeting during public appearances and asked the City/Library to help facilitate a community wide discussion and four week program on the book *Under Our Skin* by Benjamin Watson. He would like to see more discussions and community dialogue on race relations and sees this as an opportunity for the community. He is holding a meeting on September 11th with different entities to see how this would work. I am going to attend that meeting and see the library potentially providing some copies of the book to make available to the community.

Friends of the Library Update

The Friends are working on planning Gourmet Guys. The event will be October 7. Tickets are now on sale at the library.

Demco Software: Sign Up and Spaces

I've signed a contract with Demco Software for two products called Sign Up and Spaces. These programs will help us facilitate our meeting room calendar and our class sign up system. With more and more programming happening here, it's harder to do everything on paper. These systems will (hopefully) make things clearer for staff, will allow people to sign up from home, and will send out automated reminders to people signed up for our events.

Freegal & Beanstack

Freegal and Beanstack are both live! We have started marketing Freegal and it is seeing some usage, particularly on the streaming side. We are going to start promotion of Beanstack for the 1,000 Books Before Kindergarten in September.

Library Hours

The library is now back on our “regular” fall/winter hours as follows:

Monday – Thursday: 9 am – 8 pm

Friday – Saturday: 9 am – 5 pm

Sunday: 1 – 5 pm

October Meeting

Our next meeting is scheduled for October 11, 2017 at 5:30 p.m.

August Additions: 298

	Adult	YA	JR	Easy
Fiction	120	14	49	35
Nonfiction	25	3	8	6
DVD	22	-	10	-
Audiobooks	5	0	0	0
Music CD's	0	-	-	0
Book Club Bags	1	-	-	-
Professional	0	-	-	-
Total	173	17	67	41

Description	Yankton Transfer	Vermillion Landfill	Total Joint	8 Month Budget	Legal 2017 Budget
Joint Power Transfer/Landfill					
<i>Total Revenue</i>	\$747,176.68	\$609,939.43	\$1,357,116.11	\$1,239,350.00	\$1,859,025.00
<i>Expenses:</i>					
Personal Services	185,075.89	218,311.31	403,387.20	424,892.67	637,339.00
Operating Expenses	132,895.33	245,977.74	378,873.07	503,478.00	755,217.00
Depreciation (est)	90,273.52	179,334.14	269,607.66	281,160.67	421,741.00
Trench Depletion	0.00	103,865.23	103,865.23	104,833.33	157,250.00
Closure/Postclosure Resrv	0.00	5,813.81	5,813.81	5,700.00	8,550.00
Amortization of Permit	0.00	761.61	761.61	746.67	1,120.00
<i>Total Operating Expenses</i>	408,244.74	754,063.84	1,162,308.58	1,320,811.33	1,981,217.00
<i>Non Operating Expense-Interest</i>	0.00	35,670.65	35,670.65	75,466.67	113,200.00
<i>Landfill Operating Income</i>	338,931.94	(179,795.06)	159,136.88	(156,928.00)	(235,392.00)
Joint Recycling Center					
<i>Total Revenue</i>	71,538.35	117,925.06	189,463.41	152,716.67	229,075.00
<i>Expenses:</i>					
Personal Services	7,272.55	127,140.83	134,413.38	141,553.33	212,330.00
Operating Expenses	5,989.12	38,689.52	44,678.64	79,758.00	119,637.00
Depreciation (est)	26,827.20	25,591.14	52,418.34	52,566.67	78,850.00
<i>Total Operating Expenses</i>	40,088.87	191,421.49	231,510.36	273,878.00	410,817.00
<i>Non Operating Expense-Interest</i>	5,155.15	0.00	5,155.15	0.00	0.00
<i>Recycling Operating Income</i>	26,294.33	(73,496.43)	(47,202.10)	(121,161.33)	(181,742.00)
<i>Total Operating Income</i>	\$365,226.27	(\$253,291.49)	\$111,934.78	(\$278,089.33)	(\$417,134.00)
Tonage in Trench:	<u>8/31/2016</u>	<u>8/31/2017</u>			
Asbestos	86.08	36.12	36.12	30.00	45.00
Centerville	181.07	156.20	156.20	176.67	265.00
Beresford	871.27	892.81	892.81	416.67	625.00
Clay County Garbage	8,743.05	9,168.03	9,168.03	8,800.00	13,200.00
Elk Point	695.86	710.58	710.58	680.00	1,020.00
Yankton County Garbage	15,186.01	15,462.74	15,462.74	14,533.33	21,800.00
<i>Total Tonage in Trench</i>	25,763.34	26,426.48	26,426.48	24,636.67	36,955.00
Operating Cost per ton			\$43.98	\$56.67	\$56.67

This report is based on the following:

- Revenue accrual thru August 31, 2017
- Expenses cash thru August 31, 2017 with September's Bills

Description	Yankton Transfer	Vermillion Landfill	Total Joint	8 Month Budget	Legal 2017 Budget
Source of Funds					
<i>Beginning Balance</i>	\$392,927.00	\$587,584.00	\$980,511.00	\$980,511.00	\$980,511.00
<i>Operating Revenue:</i>					
Net Income	365,226.27	(253,291.49)	111,934.78	(278,089.33)	(417,134.00)
Depreciation	117,100.72	204,925.28	322,026.00	333,727.33	500,591.00
Trench Depletion	0.00	103,865.23	103,865.23	104,833.33	157,250.00
Amortization of Permit	0.00	761.61	761.61	746.67	1,120.00
<i>Non Operating Revenue:</i>					
Grant	290,799.05	0.00	290,799.05	0.00	0.00
Loan Proceeds	436,198.58	0.00	436,198.58	0.00	0.00
Contributed Capital	0.00	0.00	0.00	5,333.33	8,000.00
Sale Proceeds	0.00	0.00	0.00	0.00	0.00
Comp. for Loss & Damage	125.00	64,022.00	64,147.00	0.00	0.00
Fire Related Expenses	0.00	0.00	0.00	0.00	0.00
Interest	1,996.64	4,077.78	6,074.42	3,000.00	4,500.00
<i>Cash Flow Transfer:</i>					
Joint Power Transfer/Landfill	(366,960.38)	366,960.38	0.00	19,760.00	29,640.00
Joint Recycling Center	(21,676.69)	21,676.69	0.00	0.00	0.00
<i>Total Funds Available</i>	<u>1,215,736.19</u>	<u>1,100,581.48</u>	<u>2,316,317.67</u>	<u>1,169,822.33</u>	<u>1,264,478.00</u>
Application of Funds Available					
<i>Joint Power Transfer/Landfill</i>					
Equipment	66,336.96	0.00	66,336.96	431,333.33	647,000.00
Trench	0.00	0.00	0.00	0.00	0.00
Closure/Postclosure Cash Res.	0.00	5,813.81	5,813.81	5,700.00	8,550.00
<i>Joint Recycling Center</i>					
Equipment	4,821.36	0.00	4,821.36	57,000.00	85,500.00
<i>Payment Principal</i>					
Appropriation to Reserve	9,272.19	76,145.80	85,417.99	113,775.33	170,663.00
	0.00	0.00	0.00	0.00	0.00
<i>Total Applied</i>	<u>80,430.51</u>	<u>81,959.61</u>	<u>162,390.12</u>	<u>607,808.67</u>	<u>911,713.00</u>
<i>Ending Balance</i>	<u>\$1,135,305.68</u>	<u>\$1,018,621.87</u>	<u>\$2,153,927.55</u>	<u>\$562,013.67</u>	<u>\$352,765.00</u>

Joint Power Transfer/Landfill	Yankton	Vermillion	Total	8 Month	Legal
Description	Transfer	Landfill	Joint	Budget	2017 Budget
<i>Revenue: (accrual)</i>					
Asbestos	\$0.00	\$2,326.10	\$2,326.10	\$4,333.33	\$6,500.00
Elk Point	0.00	33,042.26	33,042.26	34,000.00	\$51,000.00
Centerville	0.00	7,263.44	7,263.44	10,000.00	15,000.00
Beresford	0.00	41,517.41	41,517.41	43,400.00	65,100.00
Clay County Garbage	0.00	449,515.67	449,515.67	450,000.00	675,000.00
Compost-Yd Waste-Wood	0.00	4,100.60	4,100.60	1,666.67	2,500.00
Contaminated Soil	0.00	56,745.75	56,745.75	1,000.00	1,500.00
White Goods	0.00	3,706.66	3,706.66	3,000.00	4,500.00
Tires	0.00	2,928.31	2,928.31	1,000.00	1,500.00
Electronics	0.00	3,360.11	3,360.11	666.67	1,000.00
Other Revenue	3,579.50	38,215.98	41,795.48	3,400.00	5,100.00
Less Recycling Tipping Fee	(45,622.92)	(32,782.86)	(78,405.78)	(79,783.33)	(119,675.00)
Cash long	159.37	0.00	159.37	0.00	0.00
Yard Waste	0.00	0.00	0.00	0.00	0.00
Rubble	26,501.72	0.00	26,501.72	34,666.67	52,000.00
Transfer Fees	758,870.22	0.00	758,870.22	732,000.00	1,098,000.00
Other Operational - Solid Waste	3,688.79	0.00	3,688.79	0.00	0.00
Total Revenue	747,176.68	609,939.43	1,357,116.11	1,239,350.00	1,859,025.00
<i>Expenses: (cash)</i>					
Personal Services	185,075.89	218,311.31	403,387.20	424,892.67	637,339.00
Insurance	14,282.87	2,626.07	16,908.94	18,034.67	27,052.00
Professional Service/Fees	3,555.12	75,444.49	78,999.61	44,666.67	67,000.00
Non Professional Fees	0.00	0.00	0.00	0.00	0.00
Processing- Reduction	0.00	0.00	0.00	0.00	0.00
State Fees	0.00	26,426.48	26,426.48	25,950.00	38,925.00
Professional - Legal/Audit	2,142.30	0.00	2,142.30	833.33	1,250.00
Publishing & Advertising	630.85	1,264.37	1,895.22	866.67	1,300.00
Rental	0.00	0.00	0.00	333.33	500.00
Hauling fee	0.00	0.00	0.00	0.00	0.00
Equipment repair	4,606.62	21,275.03	25,881.65	37,333.33	56,000.00
Motor vehicle repair	32.40	590.47	622.87	15,333.33	23,000.00
Vehicle fuel & maintenance	75,222.27	24,463.69	99,685.96	156,000.00	234,000.00
Equip, Mat'l & Labor	14,660.77	0.00	14,660.77	8,000.00	12,000.00
Building repair	343.27	6,012.56	6,355.83	16,333.33	24,500.00
Facility repair & maintenance	0.00	10,703.14	10,703.14	23,333.33	35,000.00
Postage	354.47	32.78	387.25	500.00	750.00
Office supplies	1,233.95	917.50	2,151.45	2,133.33	3,200.00
Copy supplies	142.70	5.96	148.66	200.00	300.00
Uniforms	36.11	2,766.79	2,802.90	3,133.33	4,700.00
Small Tools & Hardware	17.76	0.00	17.76	166.67	250.00
Travel & Training	0.00	1,994.67	1,994.67	3,000.00	4,500.00
Operating supply	2,034.10	53,795.57	55,829.67	101,733.33	152,600.00
Electricity	5,542.84	11,950.62	17,493.46	18,800.00	28,200.00
Heating Fuel - Gas	5,543.28	4,324.20	9,867.48	21,333.33	32,000.00
Water	1,115.53	326.20	1,441.73	2,000.00	3,000.00
WW service	522.21	0.00	522.21	1,133.33	1,700.00
Landfill	161.44	0.00	161.44	133.33	200.00
Telephone	714.47	1,057.15	1,771.62	2,193.33	3,290.00
Depreciation (est)	90,273.52	179,334.14	269,607.66	281,160.67	421,741.00
Trench Depletion		103,865.23	103,865.23	104,833.33	157,250.00
Closure/Postclosure Resrv		5,813.81	5,813.81	5,700.00	8,550.00
Amortization of Permit		761.61	761.61	746.67	1,120.00
Total Op Expenses	408,244.74	754,063.84	1,162,308.58	1,320,811.33	1,981,217.00

Joint Power Transfer/Landfill Description	Yankton Transfer	Vermillion Landfill	Total Joint	8 Month Budget	Legal 2017 Budget
<i>Non Operating Expense-Interest</i>	0.00	35,670.65	35,670.65	75,466.67	113,200.00
<i>Operating Income (Loss)</i>	\$338,931.94	(\$179,795.06)	\$159,136.88	(\$156,928.00)	(\$235,392.00)
<i>Capital:</i>					
Capital Outlay	\$66,336.96	\$0.00	\$66,336.96	\$431,333.33	\$647,000.00
Landfill Development	0.00	0.00	0.00	86,666.67	\$130,000.00
Capital Lease	0.00	0.00	0.00	0.00	\$0.00
<i>Total Capital Expenditures</i>	\$66,336.96	\$0.00	\$66,336.96	\$518,000.00	\$777,000.00
<i>Grant Reimbursement</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>Equipment Sale Proceeds</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>Cash Flow Transfer</i>	(\$366,960.38)	\$366,960.38	\$0.00	\$0.00	\$0.00
<i>Tonage in Trench:</i>					
Asbestos		36.12	36.12	30.00	45.00
Beresford		892.81	892.81	416.67	625.00
Centerville Garbage		156.20	156.20	176.67	265.00
Clay County Garbage		9,168.03	9,168.03	8,800.00	13,200.00
Elk Point		710.58	710.58	680.00	1,020.00
Yankton County Garbage		15,462.74	15,462.74	14,533.33	21,800.00
<i>Total Tonage in Trench</i>		26,426.48	26,426.48	24,636.67	36,955.00
Operating Cost per ton			\$43.98	\$56.67	\$56.67

Joint Recycling Center	Yankton	Vermillion	Total	8 Month	Legal
Description	Transfer	Center	Joint	Budget	2017 Budget
<i>Revenue:</i>					
Tipping Fees	\$45,622.92	32,782.86	\$78,405.78	79,783.33	\$119,675.00
Magazines	0.00	2,112.80	2,112.80	1,466.67	2,200.00
Metal/Tin	4,238.74	(9.00)	4,229.74	4,133.33	6,200.00
Plastic	0.00	12,917.75	12,917.75	13,333.33	20,000.00
Aluminum	3,288.48	15,266.60	18,555.08	16,666.67	25,000.00
Newsprint	6,198.50	8,026.85	14,225.35	7,333.33	11,000.00
Cardboard	12,189.71	38,774.38	50,964.09	19,333.33	29,000.00
High Grade Paper	0.00	3,400.70	3,400.70	8,666.67	13,000.00
Other Material	0.00	4,652.12	4,652.12	2,000.00	3,000.00
Contributions/Operating Grants	0.00	0.00	0.00	0.00	0.00
Total Revenue	71,538.35	117,925.06	189,463.41	152,716.67	229,075.00
<i>Expenses:</i>					
Personal Services	7,272.55	127,140.83	134,413.38	141,553.33	212,330.00
Insurance	222.88	2,283.22	2,506.10	1,524.67	2,287.00
Professional Service/Fees	0.00	7.08	7.08	13,333.33	20,000.00
Hazardous Waste Collection	0.00	977.48	977.48	22,000.00	33,000.00
Professional-Legal	0.00	0.00	0.00	0.00	0.00
Publishing & Advertising	0.00	1,052.74	1,052.74	1,666.67	2,500.00
Rental	0.00	0.00	0.00	0.00	0.00
Equipment repair	0.00	5,083.10	5,083.10	7,166.67	10,750.00
Vehicle repair & maintenance	0.00	10.40	10.40	666.67	1,000.00
Vehicle fuel	21.48	2,130.15	2,151.63	4,000.00	6,000.00
Building repair & maintenance	0.00	1,773.01	1,773.01	2,333.33	3,500.00
Postage	0.00	4.67	4.67	433.33	650.00
Freight	0.00	1,400.00	1,400.00	1,333.33	2,000.00
Office supplies	0.00	591.47	591.47	666.67	1,000.00
Uniforms	0.00	246.72	246.72	500.00	750.00
Materials Purchases	0.00	4,034.75	4,034.75	4,000.00	6,000.00
Travel & Training	0.00	1,463.40	1,463.40	1,333.33	2,000.00
Operating Supplies	0.00	4,104.73	4,104.73	8,000.00	12,000.00
Copy Supply	0.00	5.96	5.96	233.33	350.00
Electricity	0.00	3,946.04	3,946.04	4,333.33	6,500.00
Heating Fuel-Gas	0.00	1,865.18	1,865.18	3,333.33	5,000.00
Water	0.00	376.02	376.02	400.00	600.00
WW service	0.00	836.43	836.43	1,066.67	1,600.00
Telephone	0.00	535.23	535.23	566.67	850.00
Revenue Sharing	0.00	5,961.74	5,961.74	866.67	1,300.00
Transportation to Vermillion	1,440.00	0.00	1,440.00	0.00	0.00
Processing Recyclables	4,304.76	0.00	4,304.76	0.00	0.00
Depreciation (est)	26,827.20	25,591.14	52,418.34	52,566.67	78,850.00
Total Op Expenses	40,088.87	191,421.49	231,510.36	273,878.00	410,817.00
<i>Non Operating Expense-Interest</i>	5,155.15	0.00	5,155.15	0.00	0.00
Operating Income (Loss)	\$26,294.33	(\$73,496.43)	(\$47,202.10)	(\$121,161.33)	(\$181,742.00)
Capital Outlay	\$4,821.36	\$0.00	\$4,821.36	\$57,000.00	\$85,500.00
Grant Reimbursement/Donations	\$290,799.05	\$0.00	\$290,799.05	\$0.00	\$0.00
Cash Flow Transfer	(\$21,676.69)	\$21,676.69	\$0.00	\$0.00	\$0.00

This report is based on the following:

Revenue accrual thru August 31, 2017

Expenses cash thru August 31, 2017 with September's Bills

2017 Joint Powers Total Operations Recap

Month	Yankton Transfer	Vermillion Landfill	Total	Total Tons	\$ per ton	Recycling			Yankton Operations	Vermillion Operations	Total Operations
						Yankton	Vermillion	Total			
January	30,365.01	(34,351.18)	(3,986.17)	2,526.52	46.62	523.97	(3,711.77)	(3,187.80)	30,888.98	(38,062.95)	(7,173.97)
February	5,309.75	(40,373.09)	(35,063.34)	2,402.83	60.80	2,690.37	(12,074.36)	(9,383.99)	8,000.12	(52,447.45)	(44,447.33)
Subtotal	35,674.76	(74,724.27)	(39,049.51)	4,929.35	53.53	3,214.34	(15,786.13)	(12,571.79)	38,889.10	(90,510.40)	(51,621.30)
March	43,325.75	(34,328.71)	8,997.04	2,916.13	46.08	4,273.36	(15,355.13)	(11,081.77)	47,599.11	(49,683.84)	(2,084.73)
Subtotal	79,000.51	(109,052.98)	(30,052.47)	7,845.48	50.76	7,487.70	(31,141.26)	(23,653.56)	86,488.21	(140,194.24)	(53,706.03)
April	57,164.88	(22,301.86)	34,863.02	3,465.46	38.90	4,696.16	(14,449.49)	(9,753.33)	61,861.04	(36,751.35)	25,109.69
Subtotal	136,165.39	(131,354.84)	4,810.55	11,310.94	47.13	12,183.86	(45,590.75)	(33,406.89)	148,349.25	(176,945.59)	(28,596.34)
May	38,625.34	(46,233.98)	(7,608.64)	3,805.87	48.95	8,811.14	1,608.78	10,419.92	47,436.48	(44,625.20)	2,811.28
Subtotal	174,790.73	(177,588.82)	(2,798.09)	15,116.81	47.58	20,995.00	(43,981.97)	(22,986.97)	195,785.73	(221,570.79)	(25,785.06)
June	55,109.62	(10,501.89)	44,607.73	3,886.42	42.86	3,495.32	(15,656.08)	(12,160.76)	58,604.94	(26,157.97)	32,446.97
Subtotal	229,900.35	(188,090.71)	41,809.64	19,003.23	46.62	24,490.32	(59,638.05)	(35,147.73)	254,390.67	(247,728.76)	6,661.91
July	48,793.43	(9,463.16)	39,330.27	3,311.47	41.43	3,234.96	(12,870.04)	(9,635.08)	52,028.39	(22,333.20)	29,695.19
Subtotal	278,693.78	(197,553.87)	81,139.91	22,314.70	45.85	27,725.28	(72,508.09)	(44,782.81)	306,419.06	(270,061.96)	36,357.10
August	60,238.16	53,429.46	113,667.62	4,111.78	33.86	3,724.20	(988.34)	2,735.86	63,962.36	52,441.12	116,403.48
Subtotal	338,931.94	(144,124.41)	194,807.53	26,426.48	43.98	31,449.48	(73,496.43)	(42,046.95)	370,381.42	(217,620.84)	152,760.58

9/19/2017

City of Yankton Transfer Station
Recap of Customer Tonnage

Date	City	Licensed Haulers						Sub-Total	All Other	Total Transfer	Recycling
	Compactors (577)	Janssen (547)	Arts (586)	Fischer (590)	Independence (627)	Loren Fischer (648)	Kortan (673)				Plastic Tonnage
January 2016	204.72	506.69	368.30	53.23	0.00	46.55	7.51	982.28	238.64	1,425.64	3.88
February 2016	206.87	495.25	333.19	49.59	0.00	58.99	6.40	943.42	302.26	1,452.55	4.63
March 2016	238.82	589.39	463.33	61.55	0.00	19.86	6.91	1,141.04	392.93	1,772.79	4.61
April 2016	228.62	591.17	496.82	66.85	0.00	66.59	8.67	1,230.10	707.64	2,166.36	4.64
May 2016	252.38	685.21	562.27	60.04	0.00	69.47	8.46	1,385.45	421.38	2,059.21	5.08
June 2016	238.64	669.62	503.49	60.40	0.00	67.60	9.91	1,311.02	362.51	1,912.17	6.14
July 2016	233.51	661.08	457.16	59.00	0.00	72.58	8.98	1,258.80	407.11	1,899.42	5.48
August 2016	275.43	705.87	563.39	67.83	0.00	54.20	13.14	1,404.43	425.85	2,105.71	4.83
September 2016	254.62	684.19	463.62	54.59	2.96	68.88	8.99	1,283.23	666.60	2,204.45	6.78
October 2016	228.46	616.02	499.49	47.87	3.46	71.68	8.35	1,246.87	448.09	1,923.42	3.39
November 2016	241.43	592.21	387.48	45.18	0.00	71.78	12.54	1,109.19	351.75	1,702.37	5.44
December 2016	245.70	549.64	366.06	41.80	0.00	71.43	17.18	1,046.11	274.34	1,566.15	4.85
2016 Total	2,849.20	7,346.34	5,464.60	667.93	6.42	739.61	117.04	14,341.94	4,999.10	22,190.24	59.75
January 2017	227.38	502.19	367.33	35.07	0.00	65.26	7.51	977.36	273.30	1,478.04	4.80
February 2017	202.70	484.93	336.77	29.14	0.00	59.30	11.20	921.34	288.46	1,412.50	4.51
March 2017	237.30	616.06	434.47	12.48	0.00	63.43	11.30	1,137.74	417.16	1,792.20	4.11
April 2017	227.30	591.85	486.98	0.00	0.00	64.29	13.47	1,156.59	771.69	2,155.58	3.02
May 2017	252.91	693.56	536.92	0.00	0.00	75.06	7.97	1,313.51	465.54	2,031.96	
June 2017	239.77	701.18	649.20	0.00	0.00	85.82	18.33	1,454.53	483.34	2,177.64	
July 2017	235.82	669.19	465.38	0.00	0.00	84.20	12.77	1,231.54	509.76	1,977.12	
August 2017	270.08	737.19	577.34	0.00	0.00	85.68	13.52	1,413.73	498.79	2,182.60	
2017 Total	1,893.26	4,996.15	3,854.39	76.69	0.00	583.04	96.07	9,606.34	3,708.04	15,207.64	16.44

Total Tons	2,182.60
X \$3	3.00
Recycling Fee	<u>6,547.80</u>

09/15/17

Fox Run Golf Course
Statement of Revenues & Expenses

	01Aug2017 31Aug2017	01Aug2016 31Aug2016	01Jan2017 31Aug2017	01Jan2016 31Aug2016	Legal Budget
Direct Revenues:					
Concessions	29,705.74	28,853.17	126,940.26	113,708.29	155,880.00
Pro Shop	14,319.67	13,492.61	57,892.45	54,800.49	57,800.00
Course	45,150.23	40,764.92	408,898.63	416,383.60	469,500.00
	-----	-----	-----	-----	-----
Total Direct Revenues	89,175.64	83,110.70	593,731.34	584,892.38	683,180.00
Direct Expenses:					
Concessions	13,389.19	10,604.20	46,444.44	38,324.94	68,600.00
Pro Shop	6,177.25	5,639.23	59,216.11	69,356.21	38,000.00
Course	7,498.00	1,155.00	38,483.91	35,631.81	37,300.00
	-----	-----	-----	-----	-----
Total Direct Expenses	27,064.44	17,398.43	144,144.46	143,312.96	143,900.00
Add Beginning Inventory					
Less Ending Inventory					
Net Direct Income (Loss)					
Indirect Revenues -	.16		(2.63)	(26.20)	600.00
Indirect Expenses:					
Personal Services	33,658.86	47,685.63	267,028.48	284,206.99	458,507.00
Insurance	99.47		5,492.02	6,071.57	6,405.00
Professional Services	2,189.38	2,366.79	17,710.43	13,195.01	22,400.00
Advertising	481.94	820.00	6,099.95	10,750.95	8,500.00
Repair & Maintenance	2,050.02	7,042.03	32,517.59	32,168.05	52,500.00
Supplies & Materials	15,112.14	9,353.93	46,626.34	45,188.45	60,250.00
Travel, Conference & Dues			1,370.56	2,557.70	3,650.00
Utilities	4,940.51	4,754.25	20,314.32	16,777.17	35,900.00
Billing and Administration				67,340.00	
Depreciation	4,218.78	4,218.78	33,750.24	39,209.70	55,745.00
	-----	-----	-----	-----	-----
Total Indirect Expenses	62,751.10	76,241.41	430,909.93	517,465.59	703,857.00
Net Operating Income	(639.74)	(10,529.14)	18,674.32	(75,912.37)	(163,977.00)
	=====	=====	=====	=====	=====
Capital Outlay			90,747.98	46,894.57	77,000.00
	=====	=====	=====	=====	=====

09/15/17

Fox Run Golf Course
Statement of Revenues

1

	01Aug2017 31Aug2017	01Aug2016 31Aug2016	01Jan2017 31Aug2017	01Jan2016 31Aug2016	Legal Budget
Concessions					
CASH Long	96.95	292.98	1,012.95	850.21	1,000.00
PREPARED FOOD	7,789.81	7,658.04	32,827.44	25,623.20	34,180.00
PRE-PACKAGED FOOD	1,263.83	1,431.49	5,531.12	6,588.64	10,700.00
BEER	17,282.36	15,479.62	72,898.61	63,296.56	85,000.00
BOTTLED POP	3,272.79	3,991.04	14,670.14	17,349.68	25,000.00
MISCELLANEOUS CONCESSIONS					
Total Concessions	29,705.74	28,853.17	126,940.26	113,708.29	155,880.00
Pro Shop					
GOLF BALLS	2,300.12	1,637.12	11,801.08	12,000.32	14,000.00
GLOVES	931.77	995.68	3,719.54	4,108.21	2,000.00
GOLF CAPS/VISORS	1,028.92	1,502.64	3,266.52	4,822.56	1,800.00
MERCHANDISE	5,186.28	2,972.30	14,697.25	9,224.20	12,500.00
MERCHANDISE NON-TAX				156.62	500.00
GOLF EQUIPMENT	3,637.99	4,786.56	17,129.44	17,585.94	12,500.00
MISCELLANEOUS MERCHANDISE				94.34	
CLUB REPAIRS	1,093.72	1,448.07	5,569.56	6,488.69	11,000.00
LESSONS	140.87	150.24	1,709.06	319.61	3,500.00
Total Pro Shop	14,319.67	13,492.61	57,892.45	54,800.49	57,800.00
Course					
SIMULATOR			4,723.53	5,048.50	6,000.00
SIMULATOR NON-TAXABLE				500.00	1,200.00
SEASON PASS	177.67	122.43	166,590.08	167,906.33	164,000.00
SEASON PASS NON-TAX				3,446.69	3,500.00
GREEN FEES-WEEKENDS/HOLIDAYS	12,529.32	10,537.93	45,099.80	42,269.31	45,000.00
GRREN FEES NON-TAX			1,982.48	3,410.20	6,500.00
GREEN FEES - WEEKDAYS	14,151.57	14,591.63	49,204.18	50,960.47	80,000.00
GOLF CAR RENTAL	15,009.83	12,309.21	67,210.95	58,960.12	65,000.00
GOLF CAR STORAGE (NON-TAX)			20,413.49	23,581.52	21,600.00
TRAIL FEES		93.50	23,589.47	27,565.01	29,000.00
PULL CART RENTAL	97.24	52.36	407.66	332.86	300.00
GOLF CLUB RENTAL		77.70		788.12	800.00
DRIVING RANGE	2,484.60	1,914.78	14,711.45	15,089.17	18,000.00
DRIVING RANGE NON-TAX	300.00		323.53	539.66	800.00
HANDICAPING		70.77	8,285.43	7,973.43	8,500.00
LEAGUES					
JUNIOR GOLF PROGRAM			4,452.58	3,794.00	4,000.00
GOLF CART WRAPS	400.00	994.61	1,900.00	3,694.61	15,300.00
LEAGUE SOFTWARE ADS			4.00		
Total Course	45,150.23	40,764.92	408,898.63	416,383.60	469,500.00
Total Direct Revenues	89,175.64	83,110.70	593,731.34	584,892.38	683,180.00

09/15/17

Fox Run Golf Course
Statement of Expenditures

1

	01Aug2017 31Aug2017	01Aug2016 31Aug2016	01Jan2017 31Aug2017	01Jan2016 31Aug2016	Legal Budget
Concessions					
CASH SHORT	24.97	319.78	737.98	1,799.26	2,500.00
PREPARED FOODS	5,203.35	2,879.50	18,911.87	9,711.85	26,000.00
CANDY	384.80	674.55	1,544.20	1,848.30	4,000.00
BEER	6,340.10	5,063.85	20,384.05	18,700.70	27,000.00
POP	1,435.97	1,585.95	4,866.34	5,160.03	9,000.00
	-----	-----	-----	-----	-----
Total Concessions	13,389.19	10,604.20	46,444.44	38,324.94	68,600.00
Pro Shop					
GOLF BALLS	265.95	4,256.53	6,466.38	28,902.41	10,000.00
GLOVES	229.18		3,237.68	3,056.45	1,000.00
GOLF CAPS/VISORS	104.74	245.39	892.84	2,800.01	1,000.00
MERCHANDISE	2,613.40	33.98	24,080.15	11,886.89	10,000.00
GOLF EQUIPMENT	1,141.66	(927.22)	21,677.12	17,798.80	10,000.00
TRADE IN GOLF EQUIPMENT					
CLUB REPAIRS	1,822.32	2,030.55	2,861.94	4,862.16	6,000.00
	-----	-----	-----	-----	-----
Total Pro Shop	6,177.25	5,639.23	59,216.11	69,356.21	38,000.00
Course					
GOLF CAR RENTAL	150.00	725.00	25,985.81	25,305.81	26,000.00
REIMBURSEMENT-GOLF SHED RENTAL		430.00		430.00	
PULL CART RENTAL					
DRIVING RANGE			4,109.00	3,276.00	2,500.00
HANDICAPING	7,348.00		7,348.00	6,620.00	7,800.00
JUNIOR GOLF PROGRAM			1,041.10		1,000.00
GOLF CART WRAPS					
LEAGUE SOFTWARE ADS					
	-----	-----	-----	-----	-----
Total Course	7,498.00	1,155.00	38,483.91	35,631.81	37,300.00
Total Direct Expenditures	27,064.44	17,398.43	144,144.46	143,312.96	143,900.00
	=====	=====	=====	=====	=====

**CITY of YANKTON
PLANNING COMMISSION MEETING MINUTES
for
September 11, 2017**

The meeting was called to order at 5:30 p.m. by Chairman Pier

ROLL CALL:

Present –Mike Healy, Jon Economy, Marc Mooney, Dr. Scott Shindler, Bruce Viau, Deb Specht, Brad Wenande, Steve Pier, and City Commission Liaison Dave Carda

Unable to attend: Lynn Peterson

Chairman Pier asked for approval of the August 14, 2017, meeting minutes.

17-31 **MINUTES** – August 14, 2017

MOTION – Deb Specht requested that the minutes be amended to correct that she had abstained from a vote, wherein she was actually absent from the meeting. It was moved by Commissioner Shindler and seconded by Commissioner Mooney to approve the amended minutes of the August 14, 2017 meeting.

VOTE – Voting “Aye” – all members present. Voting “Nay” – none.

MOTION – PASSED

Chairman Pier read the action item for a Plat review, Lots 3 and 4 of Doris Schenk Addition and a Vacation of Right of Way in Lot 2 and a portion of Doris Schenk Addition as recorded in Book S17 Page 280, all located in the East Half of the Southeast Quarter (E 1/2 SE 1/4), Section 8, township 93 North, Range 55 West of the 5th P.M., City of Yankton, Yankton County, South Dakota. Address, 2011 Alumax Road. Yankton Area Progressive Growth, owner.

Mr. Mingo commented that the site was initially designed in a manner that provided some flexibility in the ultimate development of the subdivision. The purpose of the flexibility was to allow the City and YAPG to have multiple development options to offer interested prospects. Based on recent negotiations, YAPG is proposing the referenced plat to provide a location designed for a specific future owner of the site. The associated Developer’s Agreement’s that was recorded with previous plats address all of the infrastructure issues and provide for the platting as proposed. Staff recommends approval of the proposed plat. This will all be tied together by rail access.

Commissioner Wenande inquired if there would be no vehicle access on the west portion of the site. Mr. Mingo advised that there will not be in this configuration. The site plan will provide for a rail spur if needed.

17-32 **MOTION** – It was moved by Commissioner Wenande and seconded by Commissioner Economy to approve the Plat review, Lots 3 and 4 of Doris Schenk Addition and a Vacation of Right of Way in Lot 2 and a portion of Doris Schenk Addition as recorded in Book S17 Page 280, all located in the East Half of the Southeast Quarter (E 1/2 SE 1/4), Section 8, township 93 North, Range 55 West of the 5th P.M., City of Yankton, Yankton County, South Dakota. Address, 2011 Alumax Road. Yankton Area Progressive Growth, owner.

VOTE – Voting “Aye” – all members present. Voting “Nay” – none.

MOTION – PASSED

Chairman Pier read the action item for a Plat review, Tract 1 of Law Addition in the Southeast Quarter of Section 2, Township 93 North, Range 56 West of the 5th Principal Meridian, City of Yankton, South Dakota. Location, West of Phase 1 of Westbrook Estates. Bob Law, Inc, owner.

Dave Mingo advised that the proposed plat represents a gross boundary plat for Phase 2 of Westbrook Estates. The purpose of the plat to create a lot that will facilitate the transfer of property from the current owner to the developer of Westbrook Estates. Adequate engineering has been completed to determine that the subdivision will support future development scenarios. This plat is not created to support development. The City will see a subsequent plat and associated Developer’s Agreement that identifies the residential development lots for home construction and defines the responsibilities of the developer. Staff recommends approval of the proposed plat.

Commissioner Economy inquired about doing this a couple months ago. Mr. Mingo advised that was a review of preliminary site plan.

Commissioner Viau stated that the plat makes sense. There are drainage issues in this area. Is there a plan for where it is going? Mr. Mingo advised that the detailed street design and storm water management plan are underway and will be covered during review of the next plat that will create the buildable lots. That plat will most likely be on the October agenda.

17-33 **MOTION** – It was moved by Commissioner Shindler and seconded by Commissioner Wenande to approve the Plat review, Tract 1 of Law Addition in the Southeast Quarter of Section 2, Township 93 North, Range 56 West of the 5th Principal Meridian, City of Yankton, South Dakota. Location, West of Phase 1 of Westbrook Estates. Bob Law, Inc, owner.

VOTE – Voting “Aye” – Bruce Viau, Mike Healy, Dr. Shindler, Mark Mooney, Jon Economy, Brad Wenande and Steve Pier. Voting “Nay” – none.

Abstained: Deb Specht

MOTION – PASSED

Chairman Pier read the action item for a Plat review, Replat of Lots 7, 8 and 9 in Block 5, as recorded in Book S20 on Page 182 of Ridgeway North Subdivision to the City of Yankton, South Dakota, and to be hereafter known as: Lots 7, 8 and 9 in Block 5, as recorded in Book S20 on Page 182 of Ridgeway North Subdivision to the City of Yankton, South Dakota. Location, North side of 29th Street at the intersection of Preakness Avenue. Kirby Hofer Construction Company, Inc, owner.

The proposed plat adjusts the east lot lines of the three identified lots about 10-13 feet east to make each lot slightly bigger. All applicable documentation has been submitted by the Developer and approved by the city engineering staff. The sewer easement is being retained to provide flow for the property to the north. The proposed plat meets all the requirements of the Subdivision Ordinance and previously approved Developer's Agreements associated with the property. The proposal also meets the requirements of the adopted Planned Unit Development Ordinance that applies to the location. Staff recommends approval of the proposed plat.

17-34 **MOTION** – It was moved by Commissioner Mooney and seconded by Commissioner Healy to approve the Plat review, Replat of Lots 7, 8 and 9 in Block 5, as recorded in Book S20 on Page 182 of Ridgeway North Subdivision to the City of Yankton, South Dakota, and to be hereafter known as: Lots 7, 8 and 9 in Block 5, as recorded in Book S20 on Page 182 of Ridgeway North Subdivision to the City of Yankton, South Dakota. Location, North side of 29th Street at the intersection of Preakness Avenue. Kirby Hofer Construction Company, Inc, owner.

VOTE – Voting “Aye” – Bruce Viau, Mike Healy, Dr. Shindler, Mark Mooney, Jon Economy, Brad Wenande and Steve Pier. Voting “Nay” – none.

Abstained: Deb Specht

MOTION – PASSED

Chairman Pier read the action item for a Plat review, TL- 1, TL- 1 A, TL-2, TL-2A, TL-3, TL-3A, TL-4 and TL-4A in Lot 9, Block 8 of Christensen Heights, City and County of Yankton, South Dakota, and TL-1, TL-1A, TL-2, TL-2A, TL-3, TL-3A, TL-4, TL-4A, TL-5 TL-5A, TL-6 and TL-6A in Lot 10, Block 8, Christensen Heights, City and County of Yankton, South Dakota. Address, 2011 Alumax Road. TCDC Enterprises, LLC, owner.

Mr. Mingo advised that the attached plat divides multiple family dwelling units into separate lots so they can have separate ownerships. The structures were originally constructed with the possible division of the units in mind. Staff recommends approval of the proposed plat. The recommendation comes with the understanding that the property owners are responsible for the long term maintenance of the utilities beyond the point where they connect to the public mains.

17-35 **MOTION** – It was moved by Commissioner Mooney and seconded by Commissioner Wenande to approve the Plat review, TL- 1, TL- 1 A, TL-2, TL-2A, TL-3, TL-3A, TL-4 and TL-4A in Lot 9, Block 8 of Christensen Heights, City and County of Yankton, South Dakota, and TL-1, TL-1A, TL-2, TL-2A, TL-3, TL-3A, TL-4, TL-4A, TL-5 TL-5A, TL-6 and TL-6A in Lot 10, Block 8, Christensen Heights, City and County of Yankton, South Dakota. Address, 2011 Alumax Road. TCDC Enterprises, LLC, owner.

VOTE – Voting “Aye” – all members present. Voting “Nay” – none.

MOTION – PASSED

August, 2017 Building Permit Report.

Building Permit Report Update - Mr. Mingo would be happy to answer any questions. We are somewhere in the mid 20's for the number of single family homes permitted in 2017 which is doing pretty well for us at this point. The valuation is up, even if you discount the water plant permit. Total housing units not known at the time of this meeting. Should be over 100 units for 2017. The vacancy rate is around three percent which is still too low. Census forecasters saying that we are not growing which makes no sense based on what we are seeing.

Chairman Pier asked about the shift in the apartment demographics (more vacancy in older units rather than new ones)? Mr. Mingo advised that it hasn't changed a whole lot. YAPG did inquire with residents of the first large facility at Westbrook Estates. Many were younger manufacturing workers and young professionals. We haven't heard complaints from long time property owners recently.

Chairman Specht added that for longest time, we haven't really seen any “for rent” signs. A number of people moving from older units to newer units. Vacancy rate is great.

17-36 **ADJOURNMENT**

MOTION – It was moved by Commissioner Wenande and seconded by Commissioner Healy to adjourn at 5:52 p.m.

VOTE – Voting “Aye” – all members present. Voting “Nay” – none.

MOTION – PASSED

Respectfully submitted,

Dave Mingo
Secretary



Grant Guidelines & Information

Visit Yankton is a non-stock, not-for-profit, private corporation, established to develop the tourism & convention industry in the Yankton area. Visit Yankton's revenue sources include annual appropriations from room tax dollars, local business partnership programs and a .01¢ tax from alcoholic beverages, eating establishments, lodging accommodations, admissions to places of amusement, athletic and cultural events.

GRANT PROGRAM

The purpose of the Tourism Grant program is to assist organizations in hosting events that will promote a positive image to potential visitors, generate overnight visits, extend visitor stays and create a desire to return to the area. First consideration will be given to *new* festivals, *new* sports tournaments, conventions, cultural arts events and special events benefiting the city of Yankton.

The maximum amount awarded per grant is \$2,000.

ELIGIBILITY

- Non-profit organizations, volunteer managed organizations, for-profit LLCs and individuals may apply
- Tourism Grant projects must have a significant impact on overnight stays within the county of Yankton

APPLICATION GUIDELINES

- All grants must be matched on a dollar-for-dollar basis, matching funds include: cash contributions, in-kind contributions or a combination of both
- In-kind services include complimentary contributions of space, materials, equipment or professional services (calculated on a local wage scale acceptable to Visit Yankton)
- Choose the funding category best suited to your event
- Applications must be legible and signed by applicant - only complete applications will be considered
- All events must create a positive image of Yankton and the Lewis and Clark Lake Area
- Grants must be used for marketing the project to promote tourism



REVIEW CRITERIA

- Completeness of application
- Level of community impact and public benefit
- Uniqueness of project
- Quality of the proposed project
- Evidence of careful financial planning
- Evidence of need and sustainability/growth potential
- Projected tourism impact, including visitor spending and room night generation
- Shows nourishment of artistic expression & development
- Provides enhancement of enjoyment and understanding of arts & culture

APPLICATION PROCEDURES

- Grant applications are reviewed 2 times per year: April and November
- Late applications will NOT be accepted
- Visit Yankton staff reviews applications and clarifies areas as needed with applicant
- The Visit Yankton CVB Advisory Committee reviews and evaluates applications, completing a standard rating form and makes recommendations to the CVB Director for approval
- Approximately six weeks after the application deadline, written notification is forwarded to all applicants following the CVB Advisory Committee approval/denial
- The Visit Yankton CVB Advisory Committee reserves the right to accept or reject any or all applications - all decisions made by the CVB Advisory Committee are final
- 1/2 of grant funds are disbursed prior to the event and the second 1/2 are dispersed, post-event - AFTER SUBMISSION OF REQUIRED FOLLOW-UP REPORT

INELIGIBLE ORGANIZATIONS & PROGRAMS

- Organizations that discriminate on the basis of race, color, creed, gender, national origin or sexual orientation
- Political organizations, candidates for political office, and organizations whose primary purpose is to influence legislation
- Building (brick and mortar) or capital campaigns
- Staffing/administrative costs
- Individuals and organizations that have not fulfilled all previous grant administrative guidelines
- Organizations/projects that currently receive money from the city of Yankton
- Non-profit fundraisers

Revised 06/05/2017



Yankton CVB Tourism Grant Application

Application must be received no less than 90 days prior to the first day of the event

The many festivals, conventions and sporting events hosted in the Yankton area are an important aspect of the region’s tourism industry. The Yankton Convention and Visitors Bureau’s grant program is designed to assist event planners by providing funds for marketing, advertising, printing and postage in the following categories:

- **Meetings:** Conventions, meetings, retreats etc.
- **Sporting Events:** Tournaments, competitions etc.
- **Festivals/Special Projects:** Other events that generate overnight stays

The grant exists to encourage tourism in the City of Yankton or to fund area events that will have a significant impact on a business located in the City of Yankton, specifically generating overnight stays and/or extending visitor stays at hotel or other lodging options, including camping, in the Yankton area.

Preference will be given to:

1. New festivals, conventions/meetings, sporting events and other events by providing “seed” money to assist with start-up costs
2. Existing events showing an expanded focus for event/tourism growth.

All events must project a positive image of Yankton and the Lewis and Clark Lake area.

The grant program is appropriated and administered to qualifying organizations by the Yankton Convention and Visitors Bureau based on review by the CVB Advisory Council. Applicants must provide all of the information requested and be in compliance with all criteria.

Incomplete applications will be returned.

Applicant Organization	<input type="text"/>		
Street Address	<input type="text"/>		
City	<input type="text"/>	State	<input type="text"/>

Contact Person	<input type="text"/>
Phone number	<input type="text"/>



CONVENTION AND VISITORS BUREAU

E-mail

Purpose of Organization

Name of Event

Type of Event Festival
 Sporting Tournament
 Convention
 Other

Location of Event

Date(s) of Event

Date of Application

Grant Amount Requested

TOURISM GRANT FUND ELIGIBILITY CHECKLIST

****This section must be completed before proceeding****

Application is submitted by a non profit or volunteer organization

This event will show a favorable impression of Yankton and the Lewis & Clark Lake Area

This event will be promoted to out of town visitors

This event has received previous grants from Yankton Convention and Visitors Bureau
 Number Amount awarded

This Organization has received previous grants from Yankton Convention and Visitors Bureau
 Number Amount awarded

Profit and Loss Statement of previous event included

Notes

Revised 02/21/2017



HISTORICAL DATA

How many years has this event been held

Attendance at last event

(Divide into spectators and participants if appropriate)

What % of attendance was visitor draw?

(Visitor = Outside 50+ Mile radius)

Estimated Room Nights of Last Event

Comments

EVENT DETAILS

Briefly describe the purpose of your organization; what your organization provides to the community; the group of people you are targeting to bring into the community with this event (350 words or less)

Describe your event. Be sure to include who, what, where, when and how activities will take place. (500 words or less)

Explain how your event benefits the community and your organization. Specify whether your event is a first time event, annual event or an on-going program. (500 words or less)



EVENT DETAILS

What geographic areas are you bringing event participants from? Indicate geographic areas you are marketing for visitor attraction to your event. (500 words or less)

What are the specific goals of this project? (350 words or less)

Explain how your grant request would be used to promote tourism in Yankton. Note the resulting impact of your event if the request for funding were denied. (500 words or less)

If this is a new event, what is the estimated hotel room nights this event will generate? How are you able to estimate this number? (500 words or less)

Please complete the additional budget form. Budgets not provided on this form will be rejected. Budget reflected should be for the event only.

Authorized Signature

Date



Tourism Grant Application Budget Worksheet

Revenues

	Received	Pledged	In-Kind	Total
Carryover from Prior Year's Event				
Ticket Sales/Admissions				
Public Contributions (Cash)				
Grants (Excluding YCVB Grant)				
Sales: Food & Beverages				
Sales-Other				
Advertising/Sponsorship				
Booth/Exhibit Rental				
Other Income				
Total Revenues:				(a)

Promotional Expenses

Speakers/Entertainment	
Food & Beverage	
Other Concession Items	
Cost of Other Items to be sold	
Licenses Fees	
Insurance	
Local Shuttle Service Expense	
*Postage Expense	
Facility Rental Expense	
Equipment Rental Expense	
Booth/Exhibit Rental Expense	
*Printing Expense	
*Radio Advertising Expense	
*Television Advertising Expense	
*Digital Advertising Expense	
*Trophies/Awards/T-Shirt Expense	
Other Expense (List)	
Total Direct Event Expenses:	* Must be Double item e (b)
Gross Profit	(c) = (a) - (b)

Administrative Expenses of Proposed Event

Supplies Expense	
Telephone Expense	
Salaries & Waes Expense	
Other Expense (List)	
Total Direct Administrative Expenses:	(d)
Net Income:	(c) - (d)
TOTAL GRANT REQUEST FROM YCVB	(e)

NOTE: Please list N/A for any items not applicable to your event.

*These are eligible grant expenses.

Revised: June 2017



Print a copy of this application for your records.

Please review and adhere to the criteria for funding grant requests as found in the grant guidelines sheet. Follow the guidelines for funding and also carefully note the ineligible organizations and programs that will not be funded.

Funding scores are greatly enhanced when the criteria are met and the application format is followed. If you have questions please call the Yankton Convention and Visitors Bureau at 605.665.3636 or email Kasi Haberman at kasi@yanktonsd.com.



**Convention & Visitors Bureau
Advisory Council Meeting
Wednesday, September 13, 2017
10:00 a.m.**

Agenda

- Fireball Run - Update (Carmen/Kasi)
- Westroads Mall Co-op Update
- 2018 Sports and Travel Show Representation
 - Glacial Lakes and Prairies
 - Missouri River Tourism
- 2018 Advertising – SD Visitor Guide and Regional Guides
- Time to start thinking about the 2018 Visitor Guide
- Website – Content Needed!
- 2018 CVB Grant Forms and Process
- World Archery Tournament Preparations
- 2018 Governor’s Conference on Tourism – January 16-18
- Community Co-op – Dashboard Report
- CVB Monthly Report
- Major Upcoming Events
- Council Member Updates/Announcements



**Convention & Visitors Bureau
Advisory Council Meeting
Wednesday, August 2, 2017
10:00 a.m.**

Minutes

Council Members Present: Dan Peterson, Nikki Oltgenbeuns, Todd Larson, Jake Hoffner and Laura Beal.

Fireball Run: Sending information out to Non Profits and Service Organizations for volunteers to help with the send off/registrations etc.

- Flat Matt: Tour of the town. Your business can check him out for photo shoots. Took him on a tour of South Dakota while delivering the coloring books.
- Bragging Rights in August with table
- Remember to vote for Team Jake/Chris
- Selling Fireball Shirts \$20
- Road Trip Tickets for sale.

Working on updating the grant application.

Rock N Rumble Recap: Double Amount given to charities

- Attendance was up
- Save the dates will go out to registrants
- SD Tourism took pictures of the event

Westroads Mall Co-op –

- Materials should be in this week and will go set up the following.
- Slumberland Furniture has donated soft seating.
- Omaha is the target area

3 Top Priorities

- Be marketing arm for Yankton and the Yankton Area
- Assisting with product development
- Attracting convention & sporting events

Dirk from Germany – Tourism project

Portfolio of video publication

Will return when he is canoeing MT to the Gulf in 2018

Save the Date: SD Tourism Conference is January 16, 2017

Our website has launched

Need: Photos for sites, images, links

You can enter your own event & details along with pictures.

Upcoming Events:

Riverboat Days

Suicide Prevention, Kings of Oblivion will play following the walk.

Board Updates:

Karla– Corps of Engineers

Senior passes have been restocked

- Visitor # are up 10%
- Dam Tours August 18-Sept. 1 There will be no tours. There will be tours Labor Day weekend
- Will be handing out glasses for the eclipse

Todd Larson, City of Yankton-

- Changing out street sign downtown, they will have black lettering, also painted the lantern black along with the post on the stop sign.
- Tile Mural is almost done. Have had a lot of participation during the Music on the Meridian
- Continue working on the street construction

Dan, National Park Service-

- Will have a viewing of the eclipse. Will be handing out glasses for the event on the Meridian Bridge
- Kayak Clinic has gone well. Have people on the waiting lists
- Entry for the RBD parade

Nikki, Lewis and Clark Lodge -

- Bash to the Colonies is August There will be live feed on SDPB and WNAX
- There will be a new event this year in honor of Kelly Graves. We will be giving away an art scholarship to high school senior
- Hotel and cabins have been full this year also.

Laura, Dakota Territorial Museum –

- Stan finished has trek from Sioux City to Yankton in 28 hours.
- Mead project is coming along nicely. They have a new project manager.
- August 19 & 20 Mead Open House (the last until opening)

Next Meeting: Wednesday, September 13 @ 10:00 a.m.



Campaign Filter

Add Filters...

Date Range

1 AUG 2017 - 31 AUG 2017

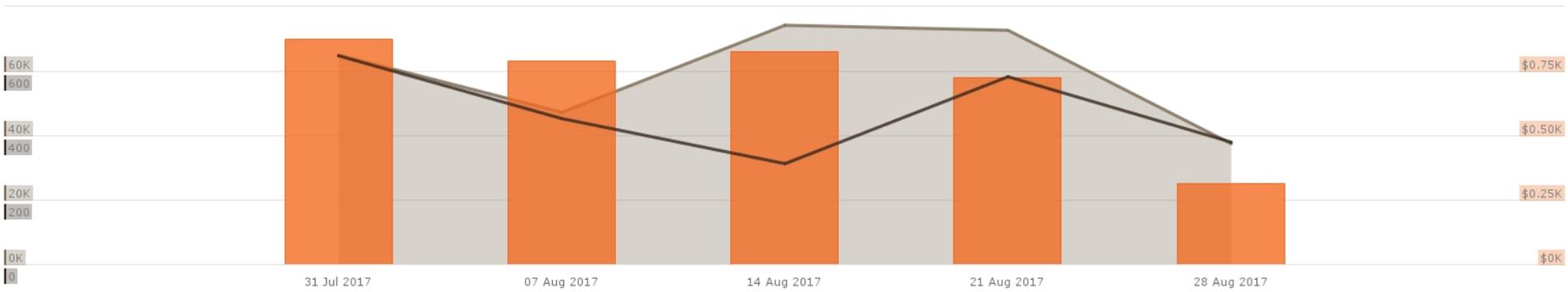
The information below shows performance for Yankton's marketing efforts during the month of June. All efforts generated over 213,853 impressions. SEM, Native, and Facebook were the top performers this month. SEM accounted for 2,724 clicks to the website and achieved a 12.69% clickthrough rate. Native content is again performing exceptionally well, achieving a 1.81% clickthrough rate. Facebook News Feed accounted for 1,456 clicks and a 1.55% clickthrough rate.

There were a total of 480 conversions in June.

- 20 Visitor Information Requests
- 12 Contact Us Completions
- 205 Map Views
- 243 Activity Guide Downloads

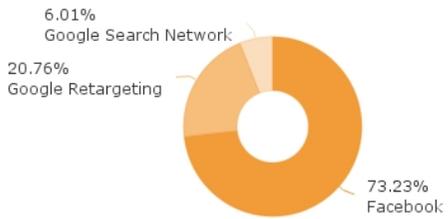
Campaign Performance

Impressions Social Paid Engagement Media Cost



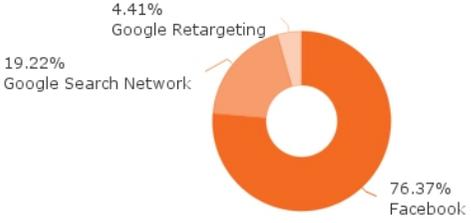
Impressions by Tactic

Impressions



Media Cost by Tactic

Media Cost



Digital Impressions by Day

Impressions



Overall Performance by Tactic

Network	Impressions	Clicks	Media Engagement	CTR	CPC
Facebook	216,994	3,978	--	1.83 %	\$0.68
Google Retargeting	61,504	246	--	0.40 %	\$0.63
Google Search Network	17,819	2,025	--	11.36 %	\$0.34
Total	296,317	6,249	--	2.11 %	\$0.57



Facebook Aug 8 - Sept 4 Overview

Actions on Page i

August 7 - September 3

24

Total Actions on Page ▲200%



Page Views i

August 7 - September 3

501

Total Page Views ▲102%



Page Previews i

August 7 - September 3

53

Page Previews ▲8%



Page Likes i

August 7 - September 3

599

Page Likes ▲851%



Reach i

August 7 - September 3

100,598

People Reached ▲54%



Post Engagements i

August 7 - September 3

7,823

Post Engagement ▼22%



Videos i

August 7 - September 3

198

Total Video Views ▼92%



Page Followers i

August 7 - September 3

600

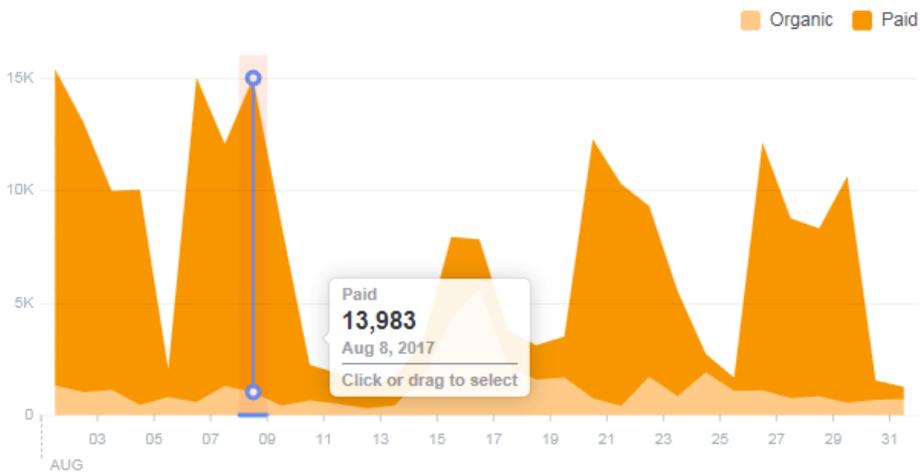
Page Followers ▲884%



Facebook Post Reach: Aug 1 - 31

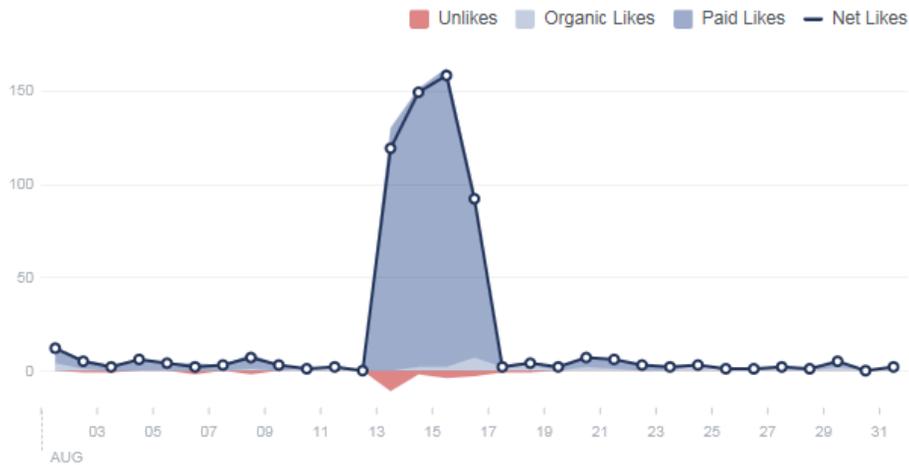
Post Reach

The number of people your posts were served to.



Net Likes

Net likes shows the number of new likes minus the number of unlikes.



Visit Yankton
Published by Kasi Haberman [?] · August 14 at 12:35pm · 🌐

Tell us, what are your top 5 MUST DOs for Yankton Riverboat Days & Summer Arts Festival?
#VisitYankton #HiFromSD #SoMuchtoSeeandDo #TankTopsandFlipFlops

5,213 People Reached

132 Reactions, Comments & Shares

77 Like	33 On Post	44 On Shares
6 Love	2 On Post	4 On Shares
22 Comments	9 On Post	13 On Shares
27 Shares	25 On Post	2 On Shares

236 Post Clicks

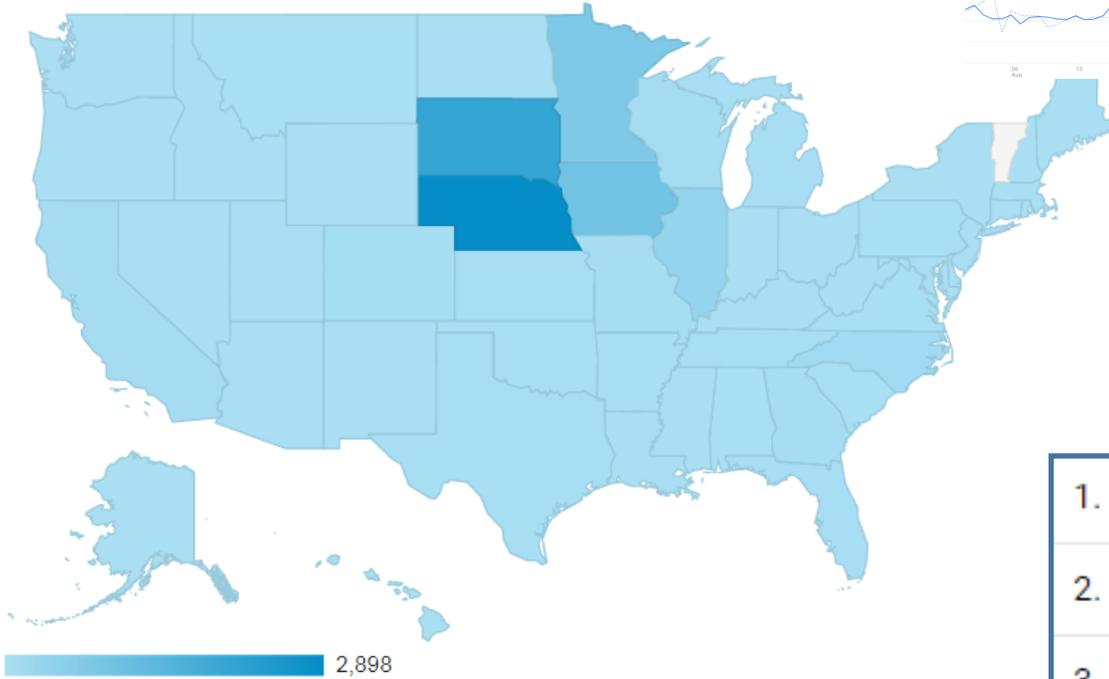
117 Photo Views	0 Link Clicks	119 Other Clicks
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NEGATIVE FEEDBACK

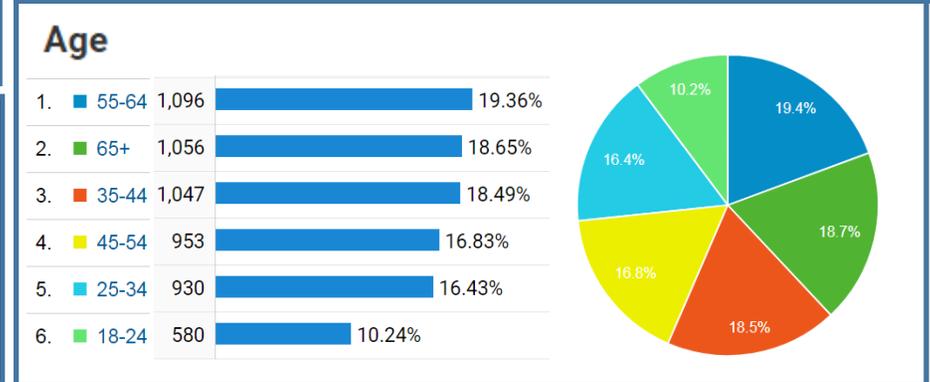
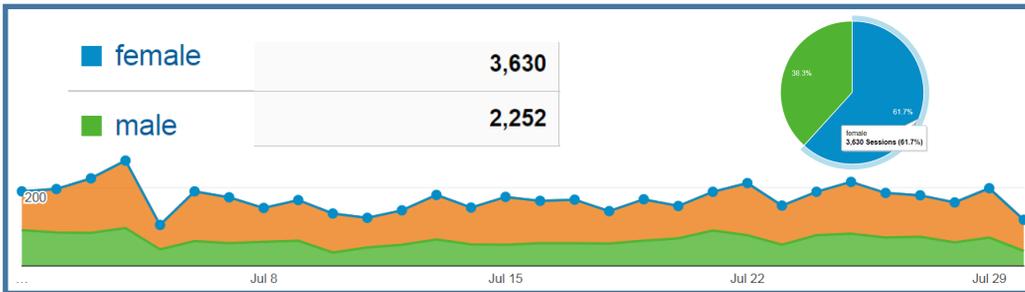
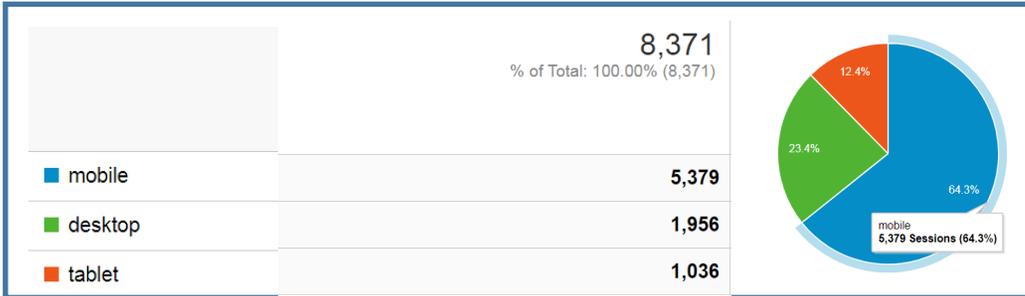
7 Hide Post	4 Hide All Posts
0 Report as Spam	0 Unlike Page

Reported stats may be delayed from what appears on posts

CVB Website Traffic: Aug 1-31



1. Nebraska	2,898 (35.08%)
2. South Dakota	2,061 (24.95%)
3. Iowa	1,001 (12.12%)
4. Minnesota	794 (9.61%)
5. Illinois	386 (4.67%)





Campaign Filter

Add Filters...

Date Range

PREVIOUS MONTH (1 AUG 2017 - 31 AUG 2017)

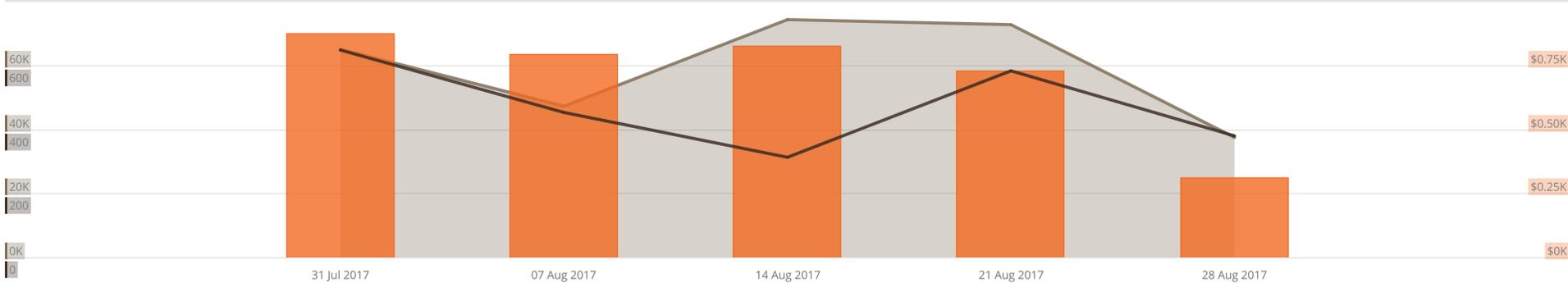
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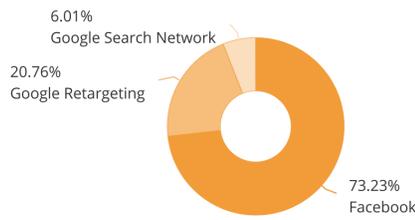
Campaign Performance

Impressions Social Paid Engagement Media Cost



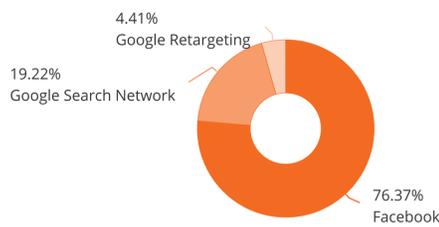
Impressions by Tactic

Impressions



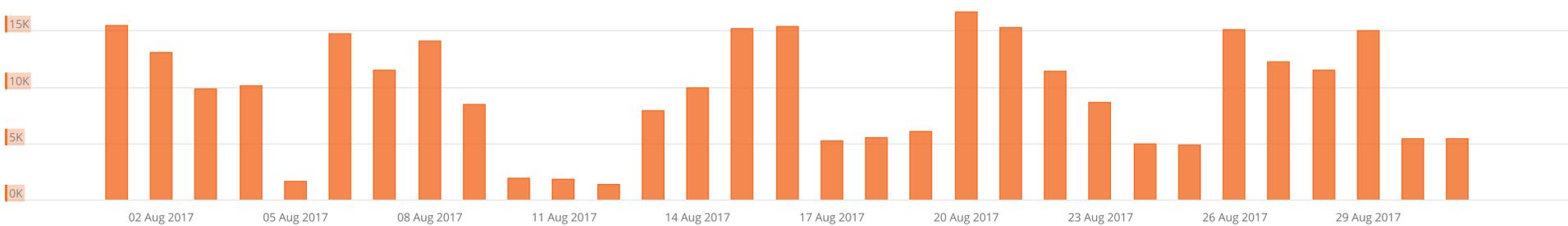
Media Cost by Tactic

Media Cost



Digital Impressions by Day

Impressions



Overall Performance by Tactic

Network	Impressions	Clicks	Media Engagement	CTR	CPC
Facebook	216,994	3,978	--	1.83 %	\$0.68
Google Retargeting	61,504	246	--	0.40 %	\$0.63
Google Search Network	17,819	2,025	--	11.36 %	\$0.34
Total	296,317	6,249	--	2.11 %	\$0.57



Campaign Filter

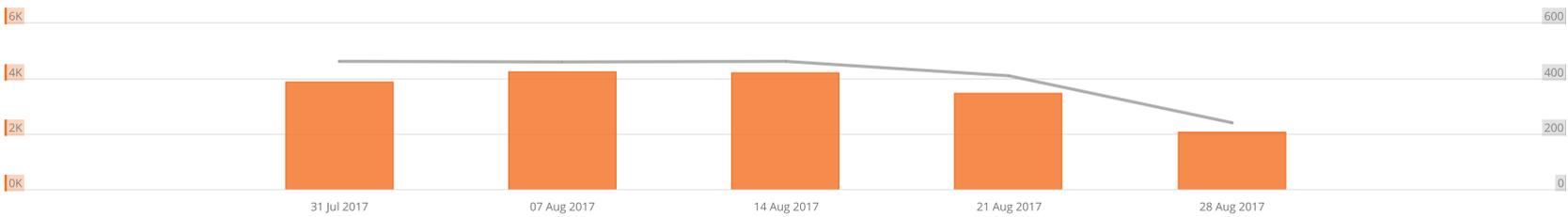
Add Filters...

Date Range

PREVIOUS MONTH (1 AUG 2017 - 31 AUG 2017)

Campaign Performance

Impressions Clicks



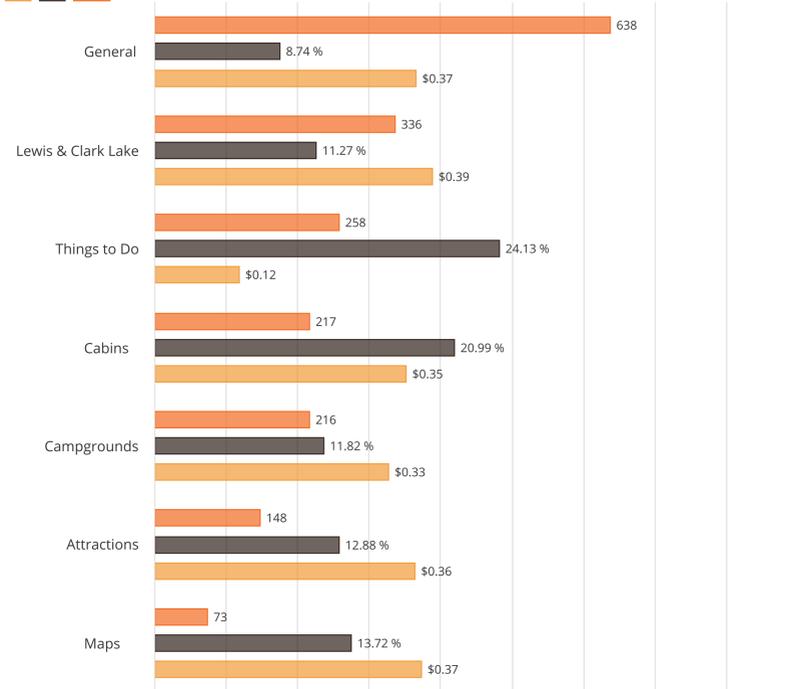
Campaign Performance

Campaign Name	Network	Impressions	Clicks	CTR	CPC	Total Conversions
YTN17 Peak Google Search	Google	17,819	2,025	11.36 %	\$0.34	61
Total		17,819	2,025	11.36 %	\$0.34	61

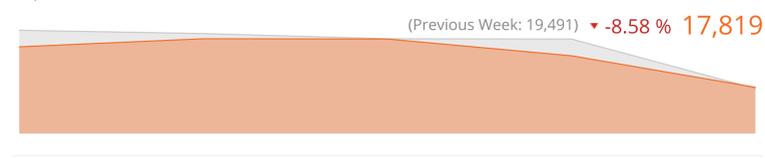
1 - 1 of 1 items

Top 10 Ad Groups by Clicks

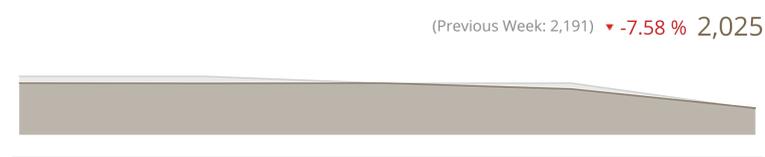
CPC CTR Clicks



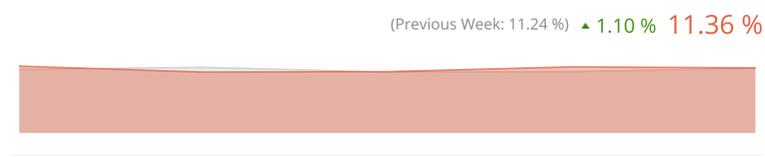
Impressions



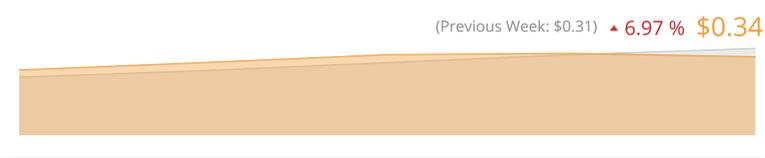
Clicks



CTR



CPC



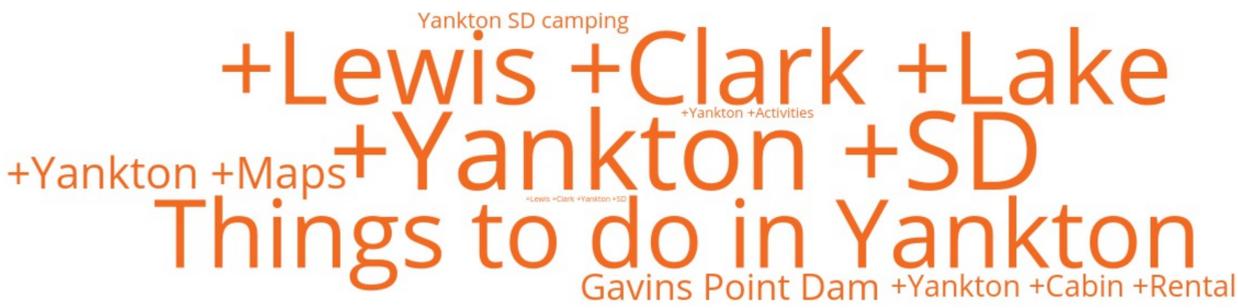
Overall Ad Group Performance

Ad Group	Impressions	Clicks	CTR	CPC	Total Conversions
General	7,298	638	8.74 %	\$0.37	21
Lewis & Clark Lake	2,982	336	11.27 %	\$0.39	2
Campgrounds	1,827	216	11.82 %	\$0.33	1
Attractions	1,149	148	12.88 %	\$0.36	2
Things to Do	1,069	258	24.13 %	\$0.12	6
Cabins	1,034	217	20.99 %	\$0.35	--
Hotels & Motels	653	28	4.29 %	\$0.50	--
Maps	532	73	13.72 %	\$0.37	28
Water Recreation	519	50	9.63 %	\$0.39	--
Archery	364	16	4.40 %	\$0.40	--
Hunting & Fishing	244	33	13.52 %	\$0.42	1
Request a Guide	90	8	8.89 %	\$0.20	--
Event Planning	47	4	8.51 %	\$0.24	--
Business Meetings	11	0	0.00 %	--	--
Total	17,819	2,025	11.36 %	\$0.34	61

1 - 14 of 14 items

Keywords by Clicks

Clicks



Top 10 Paid Keywords

Search Keyword	Network	Impressions	Clicks	CTR	CPC	Total Conversions	Position
+Yankton +SD	Google Search Network	5,447	472	8.67 %	\$0.36	16	1.24
+Lewis +Clark +Lake	Google Search Network	2,268	273	12.04 %	\$0.38	2	1.23
+Yankton +South +Dakota	Google Search Network	1,518	114	7.51 %	\$0.41	4	1.37
+Yankton +campgrounds	Google Search Network	711	71	9.99 %	\$0.35	1	1.04
+Yankton +Camping	Google Search Network	510	72	14.12 %	\$0.33	--	1.02
Gavins Point Dam	Google Search Network	498	55	11.04 %	\$0.40	--	1.01
+Gavins +Point +Dam	Google Search Network	488	70	14.34 %	\$0.40	--	1.15
+Yankton +Maps	Google Search Network	448	58	12.95 %	\$0.36	19	1.10
+Yankton +cabins	Google Search Network	336	81	24.11 %	\$0.32	--	1.31
Total		12,224	1,266	10.36 %	\$0.37	42	1.22

1 - 9 of 9 items

Ad with Most Clicks

Visit Yankton SD - Year-Round Family Fun.

Clicks: 443

Ad with Lowest CPC

Things to Do in Yankton SD - Indoor & Outdoor Activities.

CPC: \$0.11

Ad with Highest CTR

Yankton Weddings & Reunions - Get Started Planning Today.

CTR: 30.00 %



Social Report



Campaign Filter

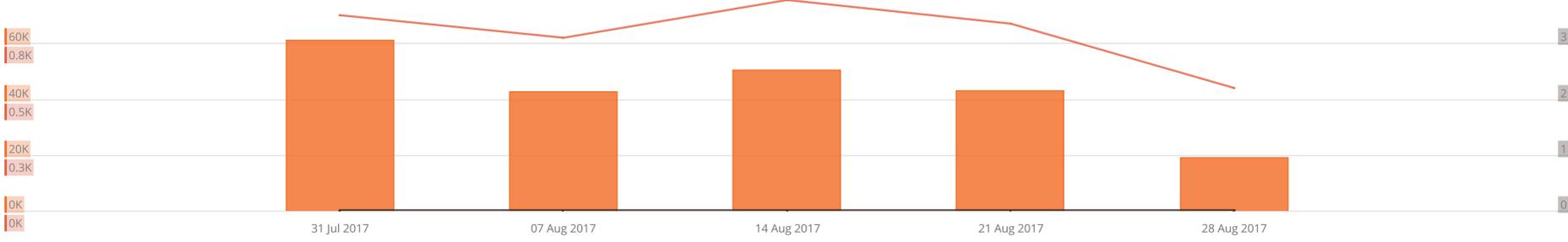
Add Filters... ▼

Date Range

1 AUG 2017 - 31 AUG 2017 📅

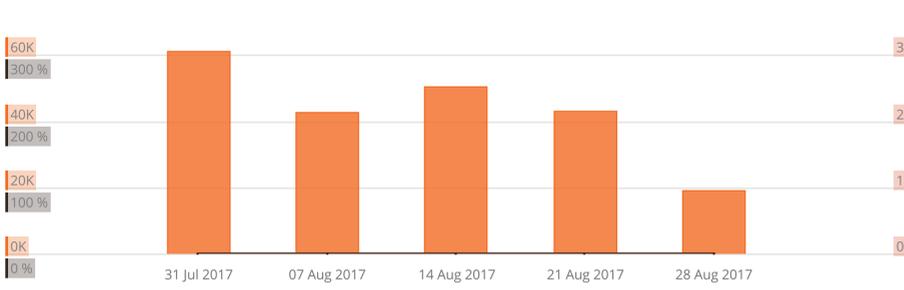
Paid Campaign Performance

Impressions Clicks Social Total Engagement



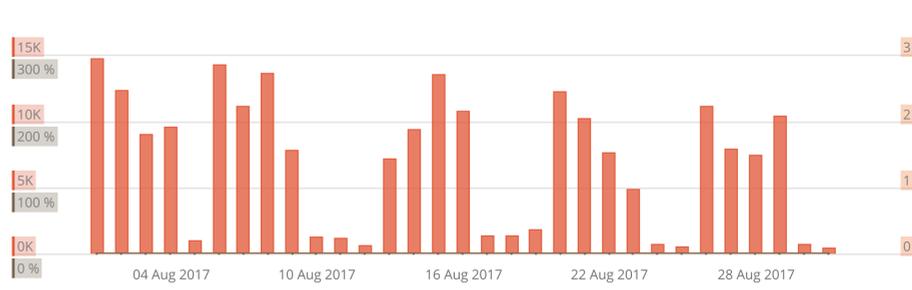
Weekly Paid Social Engagement

Impressions Social Engagement Rate Social Total Engagement



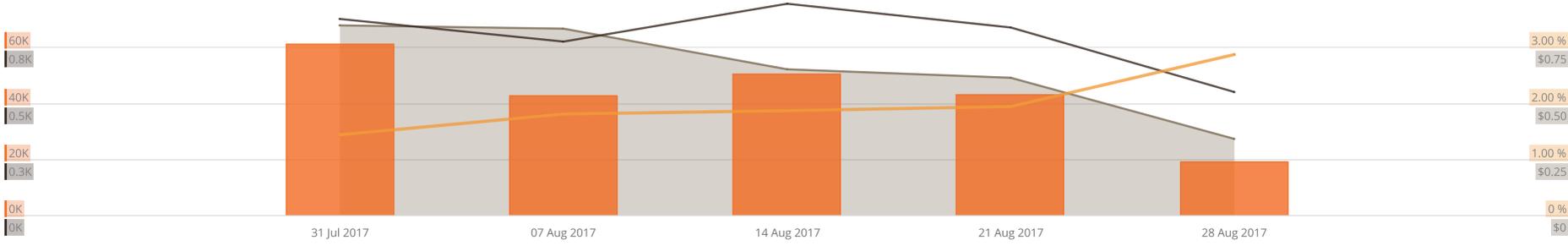
Daily Paid Social Engagement

Impressions Social Engagement Rate Social Total Engagement



Facebook and Instagram Paid Performance

Impressions Clicks CTR CPC



Facebook and Instagram Campaign Performance

Campaign Name	Post Description	Impressions	Clicks	Social Total Engagement	Engagement Rate	Website Clicks	Total Conversion
YKTN17 BL Page Likes August	YKTN17 BL Page Likes August 3...	1,032	29	--	0.00 %	0	
YKTN17 Peak BL Facebook Newsfeed Au...	YKTN17 BL Facebook Newsfee...	1,327	33	--	0.00 %	15	
YKTN17 BL Page Likes August	YKTN17 BL Page Likes August 3...	875	16	--	0.00 %	0	
YKTN17 Peak BL Facebook Newsfeed Au...	YKTN17 BL Facebook Newsfee...	1,181	32	--	0.00 %	27	
YTN17 Peak BL Facebook Retargeting- A...	YTN17 Peak BL Facebook Retar...	13,074	386	--	0.00 %	114	
YKTN17 Peak YF Facebook Newsfeed Au...	YKTN17 YF Facebook Newsfee...	11,793	118	--	0.00 %	69	
Total		216,994	3,978	--	0.00 %	1,824	

1 - 50 of 54 items

Twitter Paid Performance

No Data Available

Twitter Campaign Performance

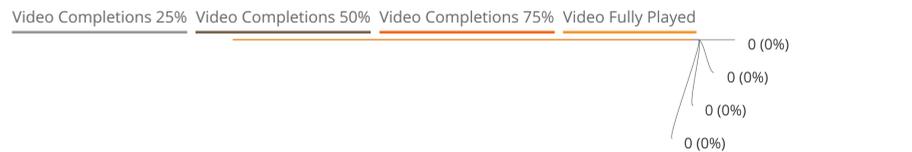
No Data Available

Social Video Performance

Video Views Video Views Rate



Video Completion Funnel



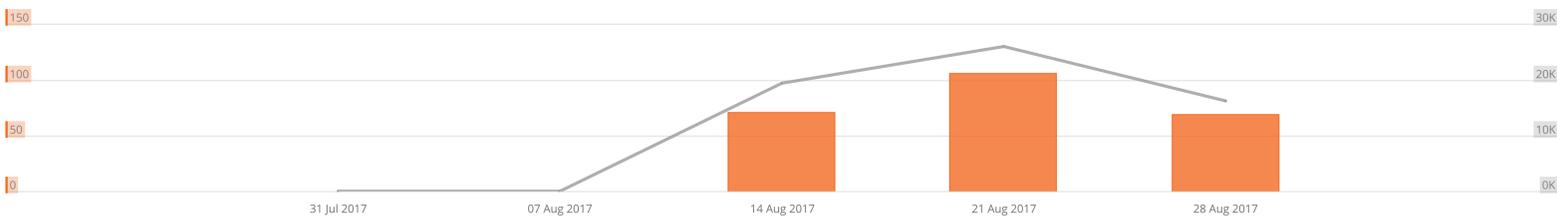


Campaign Name:

Date Range:

Overall Campaign Performance

[Clicks](#) [Impressions](#)



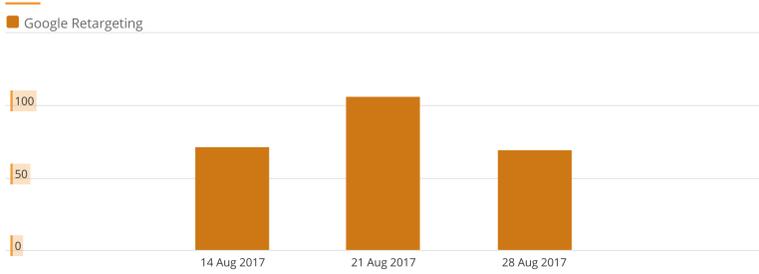
Overall Campaign Performance

Campaign Name	Network	Impressions	Clicks	CTR	CPC	Total Conversions
YTN17 Peak BL Display Retargeting	Google Retargeting	49,124	200	0.41 %	\$0.61	--
YTN17 Peak YF Display Retargeting	Google Retargeting	12,380	46	0.37 %	\$0.71	--
Total		61,504	246	0.40 %	\$0.63	--

1 - 2 of 2 items

Weekly Clicks by Tactic

[Clicks](#)



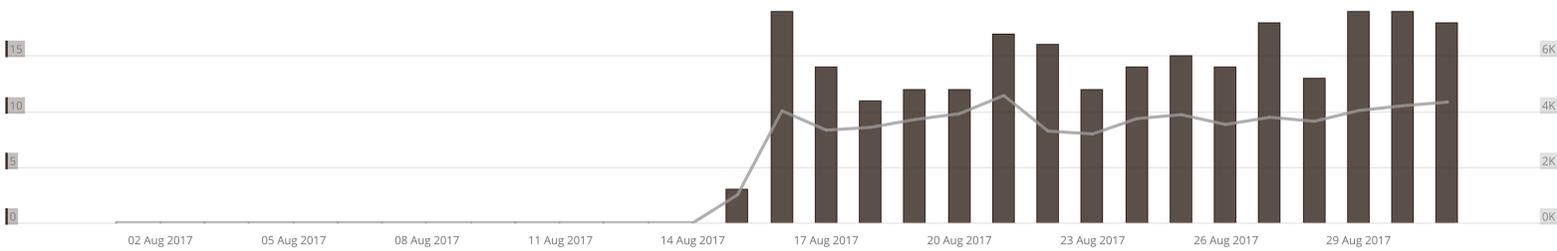
Weekly CTR by Tactic

[CTR](#)



Paid Placement Performance

[Clicks](#) [Impressions](#)



Top 5 Ads by Clicks

[CPC](#) [CTR](#) [Clicks](#)

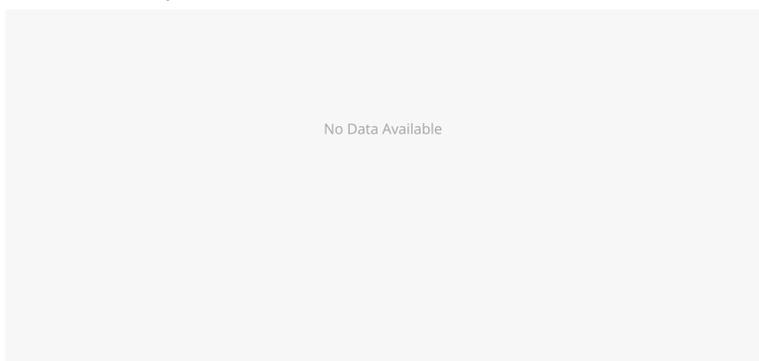
Ad name	Clicks	CTR	CPC
Ad name: YTN17_BucketListers_General_320x50.jpg; 320 x 50	93	0.37 %	\$0.50
Ad name: YTN17_BucketListersGeneral_300x250.zip; 300 x 250;	38	0.67 %	\$0.66
Ad name: YTN17_BucketListersGeneral_728x90.zip; 728 x 90;	23	0.43 %	\$0.59
Ad name: YTN17_BucketListersActivity_300x600.zip; 300 x 600;	19	0.95 %	\$0.91
Ad name: YTN17_RetargetingActivity_300x250.zip; 300 x 250;	12	0.27 %	\$0.78

Overall Performance by Ad

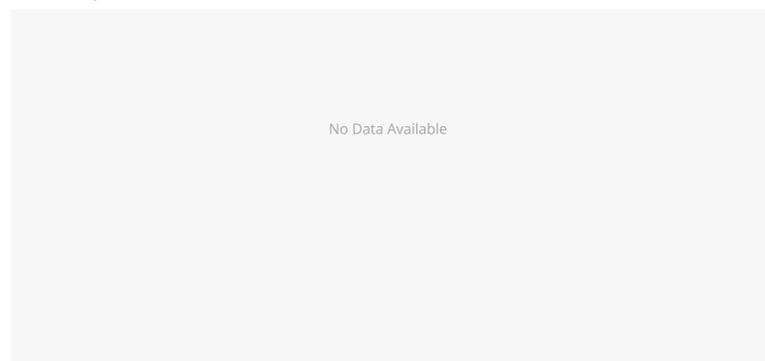
Creative Name	Campaign Name	Network	Impressions	Clicks	CTR	Total Conversions
Ad name: YTN17_BucketListers_General_320x50.j...	YTN17 Peak BL Display Retargeting	Google Retargeting	25,398	93	0.37 %	--
Ad name: YTN17_BucketListersGeneral_300x250....	YTN17 Peak BL Display Retargeting	Google Retargeting	5,657	38	0.67 %	--
Ad name: YTN17_BucketListersGeneral_728x90.zi...	YTN17 Peak BL Display Retargeting	Google Retargeting	5,302	23	0.43 %	--
Ad name: YTN17_BucketListersActivity_300x600.z...	YTN17 Peak BL Display Retargeting	Google Retargeting	2,002	19	0.95 %	--
Ad name: YTN17_RetargetingActivity_300x250.zip...	YTN17 Peak YF Display Retargeting	Google Retargeting	3,233	10	0.31 %	--
Ad name: YTN17_BucketListersActivity_728x90.zi...	YTN17 Peak BL Display Retargeting	Google Retargeting	2,367	9	0.38 %	--
Ad name: YTN17_BucketListersActivity_300x250.z...	YTN17 Peak BL Display Retargeting	Google Retargeting	4,288	8	0.19 %	--
Ad name: YTN17_RetargetingActivity_300x600.zip...	YTN17 Peak YF Display Retargeting	Google Retargeting	4,227	7	1.64 %	--
Ad name: YTN17_RetargetingGeneral_300x250.zi...	YTN17 Peak YF Display Retargeting	Google Retargeting	3,524	7	0.20 %	--
Ad name: YTN17_RetargetingGeneral_300x600.zi...	YTN17 Peak YF Display Retargeting	Google Retargeting	916	7	0.76 %	--
Ad name: YTN17_BucketListersGeneral_300x600....	YTN17 Peak BL Display Retargeting	Google Retargeting	826	5	0.61 %	--
Ad name: YTN17_RetargetingCamping_300x600.z...	YTN17 Peak YF Display Retargeting	Google Retargeting	436	5	1.15 %	--
Ad name: YTN17_RetargetingCamping_300x250.z...	YTN17 Peak YF Display Retargeting	Google Retargeting	1,170	4	0.34 %	--
Total			61,504	246	0.40 %	--

1 - 18 of 18 items

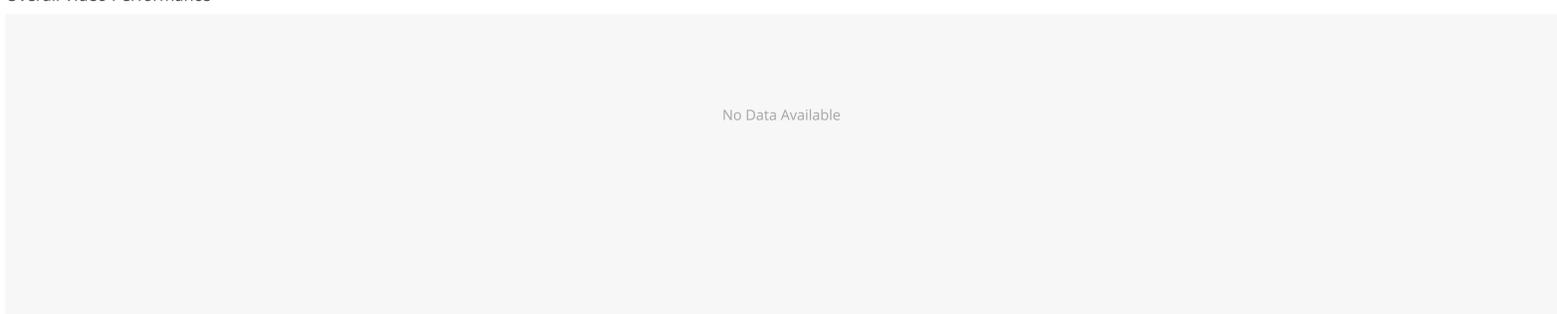
Video Performance by Week



Video Completion Funnel



Overall Video Performance



YANKTON CVB
Visit Yankton SD Analytics
September 12, 2017

Time periods compared: July 21st-September 10th vs. May 30th 2017- July 20th, 2017:

Avg. Session Duration

1.70%

00:01:36 vs 00:01:34



Pages / Session

36.55%

2.96 vs 2.17



Pageviews

32.01%

42,056 vs 31,858



Avg. Server Response Time (sec)

-65.09%

0.88 vs 2.53



Avg. Page Load Time (sec)

-57.56%

3.36 vs 7.92



Top 10 Pages Visited (July 1- September 10)

1. Homepage: /
2. Discover: /discover/
3. Business Directory, Outdoor Rec: /business-directory/outdoor-recreation/water-recreation
4. Business Directory, Activities& Attractions: /business-directory/discover/activities-and-attractions/
5. Events: /events/
6. Visitor's Guide: /plan/visitors-guide/
7. Where to Stay: /where-to-stay/cabins
8. Where to Stay: /stay/
9. Business Directory, Campgrounds: /business-directory/campgrounds/
10. What to Do: /what-to-do/water-recreation/

Top Search Terms

Search Term	Total Unique Searches	% Total Unique Searches
1. Kayak	13	3.22%
2. boat	11	2.72%
3. Cabins	7	1.73%
4. Boat	6	1.49%
5. Jet ski	6	1.49%
6. Lewis and Clark	6	1.49%
7. Camping	4	0.99%
8. pontoon	4	0.99%
9. Pontoon	4	0.99%
10. boat rental	3	0.74%

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Top Cities who Searched

1. Omaha (23%)
2. Yankton (9.5%)
3. Sioux Falls (5.41%)
4. Chicago (4.17%)
5. Minneapolis (2.78%)
6. (NA)
7. Lincoln (2.59%)
8. Sioux City (2.52%)
9. Vermillion (2.2%)
10. Norfolk (1.32%)

Key terms:

Sessions: Total number of sessions within the date range. A session is the period of time a user is actively engaged with your website.

Pages/Session: (Average Page Depth) is the average number of pages viewed during a session. Repeated views of a single page are counted.

Avg. Session Duration: The average length of a session

Average Page Load Time: This is the average time (in seconds) it takes for pages from the sample set to load from initiation of the page view (e.g. click on a page link) to load completion in the browser.

Average Server Response Time: The average amount of time (in seconds) your server takes to respond to a user request including the network time from user's location to your server.



Yankton Taxable Sales and Sales Tax Receipts Due

COMMIT.

Total Yankton Sales Tax (combined first penny, second penny, and BBB)

	2013	2014	2015	2016	2017		
	Total Tax Due	Total Tax Due	Total Tax Due	Total Tax Due	Total Tax Due	Monthly % Diff.	Accum. % Diff.
Jan	\$803,970	\$791,085	\$849,976	\$898,888	\$881,111	-1.98%	-1.98%
Feb	\$667,040	\$677,988	\$707,902	\$720,155	\$748,057	3.87%	0.63%
Mar	\$603,969	\$627,566	\$655,013	\$716,110	\$670,903	-6.31%	-1.50%
Apr	\$681,497	\$707,315	\$800,120	\$764,378	\$790,100	3.37%	-0.30%
May	\$674,568	\$718,112	\$753,514	\$764,033	\$786,113	2.89%	0.33%
Jun	\$763,292	\$799,073	\$791,322	\$818,572	\$834,294	1.92%	0.61%
Jul	\$774,483	\$792,980	\$862,407	\$856,690	\$933,678	8.99%	1.90%
Aug	\$773,640	\$790,874	\$863,864	\$832,579	\$846,345	1.65%	1.87%
Sep	\$740,484	\$792,137	\$819,745	\$857,562			
Oct	\$689,389	\$731,977	\$772,673	\$803,694			
Nov	\$690,990	\$748,292	\$782,979	\$794,862			
Dec	\$673,129	\$724,760	\$762,457	\$765,698			
Totals	\$8,536,449	\$8,902,158	\$9,421,973	\$9,593,221			

Top Ten First Class Cities Plus Vermillion

August

Cities	2016	2017	
	Total Tax Due	Total Tax Due	Accum. % Diff.
Sioux Falls	\$85,189,359	\$85,415,696	0.27%
Rapid City	\$39,594,534	\$39,858,625	0.67%
Aberdeen	\$11,909,637	\$12,225,135	2.65%
Watertown	\$10,105,755	\$10,220,504	1.14%
Brookings	\$9,457,458	\$9,553,936	1.02%
Mitchell	\$7,831,534	\$7,755,188	-0.97%
Yankton	\$6,371,405	\$6,490,602	1.87%
Pierre	\$5,718,511	\$5,530,460	-3.29%
Spearfish	\$5,386,328	\$5,273,860	-2.09%
Huron	\$4,794,036	\$4,572,151	-4.63%
Vermillion	\$2,560,664	\$2,628,627	2.65%
Totals	\$188,919,221	\$189,524,784	0.32%

Yankton Taxable Sales and Sales Tax Receipts Due

Yankton Sales Tax (first and second penny combined)

	2014		2015		2016		2017			
	General Taxable Sales	General Tax Due	Monthly % Diff.	Accum. % Diff.						
Jan	\$37,222,598	\$749,786	\$40,005,454	\$800,502	\$42,469,953	\$850,457	\$41,624,934	\$832,527	-2.11%	-2.11%
Feb	\$31,648,729	\$633,225	\$32,859,742	\$657,372	\$33,620,236	\$672,805	\$34,591,106	\$698,955	3.89%	0.54%
Mar	\$29,513,045	\$590,302	\$30,707,640	\$614,617	\$33,071,639	\$666,827	\$31,409,630	\$628,413	-5.76%	-1.38%
Apr	\$33,273,180	\$665,480	\$37,554,403	\$753,857	\$35,814,797	\$717,021	\$36,980,518	\$739,796	3.18%	-0.26%
May	\$33,625,222	\$673,896	\$35,318,461	\$707,146	\$35,670,433	\$713,445	\$36,830,743	\$736,702	3.26%	0.44%
Jun	\$37,414,702	\$751,694	\$36,810,258	\$738,560	\$38,014,836	\$764,051	\$38,941,946	\$779,687	2.05%	0.72%
Jul	\$37,128,737	\$742,737	\$40,178,479	\$805,573	\$40,038,133	\$800,806	\$43,250,834	\$874,067	9.15%	2.02%
Aug	\$36,766,985	\$735,478	\$39,861,102	\$800,036	\$38,414,224	\$771,508	\$39,119,479	\$782,738	1.46%	1.95%
Sep	\$36,546,490	\$732,052	\$38,022,599	\$760,707	\$39,941,412	\$800,981				
Oct	\$34,256,554	\$685,536	\$36,110,867	\$723,851	\$37,347,465	\$747,035				
Nov	\$35,037,059	\$700,923	\$36,658,409	\$733,577	\$37,134,407	\$743,292				
Dec	\$34,102,170	\$682,094	\$35,915,704	\$720,336	\$36,046,055	\$721,999				
Totals	\$416,535,470	\$8,343,204	\$440,003,118	\$8,816,135	\$447,583,589	\$8,970,226				

Yankton BBB Sales Tax

	2014		2015		2016		2017			
	BBB Taxable Sales	BBB Tax Due	Monthly % Diff.	Accum. % Diff.						
Jan	\$4,129,855	\$41,299	\$4,947,368	\$49,474	\$4,843,075	\$48,431	\$4,858,386	\$48,584	0.32%	0.32%
Feb	\$4,476,315	\$44,763	\$5,052,952	\$50,530	\$4,734,979	\$47,350	\$4,879,644	\$49,101	3.70%	1.99%
Mar	\$3,726,348	\$37,263	\$4,039,693	\$40,397	\$4,928,340	\$49,283	\$4,248,966	\$42,490	-13.78%	-3.37%
Apr	\$4,183,524	\$41,835	\$4,626,338	\$46,263	\$4,735,739	\$47,357	\$5,030,400	\$50,304	6.22%	-1.01%
May	\$4,421,539	\$44,215	\$4,636,808	\$46,368	\$5,058,772	\$50,588	\$4,941,116	\$49,411	-2.33%	-1.28%
Jun	\$4,737,920	\$47,379	\$5,276,114	\$52,761	\$5,452,029	\$54,520	\$5,460,679	\$54,607	0.16%	-1.02%
Jul	\$5,024,248	\$50,242	\$5,681,807	\$56,834	\$5,588,416	\$55,884	\$5,961,050	\$59,610	6.67%	0.20%
Aug	\$5,539,603	\$55,396	\$6,266,342	\$63,828	\$6,106,205	\$61,072	\$6,341,098	\$63,606	4.15%	0.78%
Sep	\$5,946,973	\$60,085	\$5,903,828	\$59,038	\$5,658,190	\$56,582				
Oct	\$4,644,113	\$46,441	\$4,882,161	\$48,822	\$5,665,879	\$56,659				
Nov	\$4,736,866	\$47,367	\$4,940,215	\$49,402	\$5,156,961	\$51,570				
Dec	\$4,266,560	\$42,665	\$4,212,060	\$42,121	\$4,369,933	\$43,699				
Totals	\$55,833,864	\$558,952	\$60,465,686	\$605,837	\$62,298,518	\$622,995				

Municipal Tax Due for Returns Filed in August 2017 and 2016

CITY	2017	2016	% Change
Sioux Falls	10,784,090.05	10,764,068.02	0.19
Aberdeen	1,520,977.02	1,434,758.96	6.01
Brookings	1,137,321.45	1,236,627.72	-8.03
Yankton	846,344.76	832,579.37	1.65
Pierre	659,283.04	764,367.02	-13.75

CITY	2017	2016	% Change
Rapid City	5,572,788.19	5,564,272.34	0.15
Watertown	1,323,538.19	1,275,818.21	3.74
Mitchell	1,036,257.62	1,033,732.26	0.24
Spearfish	787,674.36	827,075.09	-4.76
Huron	565,145.86	657,128.11	-14.00

CITY	2017	2016	%	CITY	2017	2016	%	CITY	2017	2016	%
Akaska	3,157.22	2,333.65	35.29	Corsica	24,575.81	24,702.12	-0.51	Hill City	212,446.11	204,936.84	3.66
Alcester	17,446.08	15,315.74	13.91	Crooks	16,467.08	14,458.78	13.89	Hitchcock	2,347.56	1,716.63	36.75
Alexandria	11,754.29	12,681.48	-7.31	Custer	307,551.04	285,001.18	7.91	Hosmer	2,711.04	2,790.48	-2.85
Alpena	10,142.73	7,947.54	27.62	Dallas	2,081.71	2,153.12	-3.32	Hot Springs	174,222.08	195,251.71	-10.77
Andover	529.72	1,045.17	-49.32	Dante	346.18		0.00	Hoven	10,050.51	15,370.38	-34.61
Arlington	43,407.63	51,589.53	-15.86	Davis	739.86	537.71	37.59	Howard	34,955.65	29,283.29	19.37
Armour	19,141.81	18,968.78	0.91	De Smet	47,717.40	51,373.79	-7.12	Hudson	10,264.28	8,012.32	28.11
Artesian	1,371.52	1,721.95	-20.35	Deadwood	471,348.67	485,711.41	-2.96	Humboldt	15,689.06	17,164.04	-8.59
Ashton	1,092.26	947.22	15.31	Dell Rapids	125,886.14	103,660.29	21.44	Hurley	4,994.46	6,073.34	-17.76
Astoria	2,656.07	798.01	232.84	Delmont	3,646.57	3,794.29	-3.89	Interior	5,045.54	5,670.39	-11.02
Aurora	7,375.69	4,172.03	76.79	Dimock	2,405.93	2,418.27	-0.51	Ipswich	28,001.08	36,721.44	-23.75
Avon	15,800.72	12,702.94	24.39	Doland	4,980.34	4,445.33	12.04	Irene	7,537.85	9,702.37	-22.31
Baltic	16,680.99	10,112.35	64.96	Dupree	4,119.93	4,835.14	-14.79	Iroquois	1,793.50	2,610.87	-31.31
Belle Fourche	222,932.17	273,424.60	-18.47	Eagle Butte	32,885.86	30,759.31	6.91	Isabel	5,648.73	6,606.81	-14.50
Belvidere	566.99	1,620.72	-65.02	Eden	1,648.99	2,187.10	-24.60	Java	1,172.10	934.63	25.41
Beresford	77,887.08	75,487.63	3.18	Edgemont	23,613.30	22,394.75	5.44	Jefferson	12,695.97	10,356.53	22.59
Big Stone City	24,823.39	40,598.56	-38.86	Egan	2,557.18	3,085.07	-17.11	Kadoka	30,544.17	35,558.33	-14.10
Bison	10,707.33	13,464.25	-20.48	Elk Point	51,901.42	43,876.56	18.29	Kennebec	11,839.46	-541.09	-2,288.08
Blunt	3,494.90	2,207.33	58.33	Elkton	15,073.99	19,797.14	-23.86	Keystone	292,184.72	266,097.73	9.80
Bonesteel	6,571.25	7,787.86	-15.62	Emery	14,393.23	11,214.09	28.35	Kimball	34,428.26	28,014.24	22.90
Bowdle	12,041.79	10,870.02	10.78	Estelline	13,045.16	13,409.33	-2.72	Kranzburg	2,375.66	2,696.38	-11.89
Box Elder	179,089.01	166,509.83	7.55	Ethan	13,283.03	11,555.57	14.95	La Bolt	276.73	466.12	-40.63
Bradley	1,580.46		0.00	Eureka	27,255.63	26,989.90	0.98	Lake Andes	14,166.70	26,050.27	-45.62
Brandon	281,846.83	275,739.53	2.21	Fairfax	2,038.26	5,249.93	-61.18	Lake City	773.08		0.00
Brandt	2,577.19	1,746.11	47.60	Fairview	645.60	370.13	74.43	Lake Norden	23,995.66	13,116.24	82.95
Bridgewater	8,025.16	10,973.21	-26.87	Faith	22,017.99	21,892.87	0.57	Lake Preston	12,859.95	15,143.00	-15.08
Bristol	4,892.82	5,814.09	-15.85	Faulkton	26,113.95	27,068.80	-3.53	Langford	5,350.28	5,797.64	-7.72
Britton	53,678.68	58,193.40	-7.76	Flandreau	53,920.39	44,364.48	21.54	Lead	87,445.09	89,415.37	-2.20
Bruce	1,943.34	1,260.11	54.22	Florence	5,891.40	3,636.36	62.01	Lemmon	56,820.60	55,940.06	1.57
Bryant	12,158.57	11,895.49	2.21	Fort Pierre	110,167.95	116,870.75	-5.74	Lennox	49,703.83	51,262.38	-3.04
Buffalo	16,242.80	18,487.65	-12.14	Frankfort	1,656.53	1,113.19	48.81	Leola	8,000.27	7,093.97	12.78
Buffalo Chip	31,970.18	34,213.26	-6.56	Frederick	1,429.79	2,998.99	-52.32	Lesterville	2,300.20	2,082.06	10.48
Burke	24,524.60	24,090.32	1.80	Freeman	45,937.22	48,748.26	-5.77	Letcher	3,076.55	2,942.81	4.54
Camp Crook	371.76	220.60	68.52	Garretson	33,734.68	33,233.48	1.51	Madison	275,895.01	296,717.52	-7.02
Canistota	15,296.94	16,609.36	-7.90	Gary	3,882.12	4,932.56	-21.30	Marion	20,807.48	21,447.65	-2.98
Canova	2,319.70	2,318.12	0.07	Gayville	4,420.79	2,978.00	48.45	Martin	46,228.49	48,983.48	-5.62
Canton	88,958.45	86,751.70	2.54	Geddes	3,621.15	3,988.31	-9.21	McIntosh	2,634.44	2,520.75	4.51
Carthage	3,348.60	1,821.83	83.80	Gettysburg	47,382.40	39,521.05	19.89	McLaughlin	7,074.40	5,070.77	39.51
Castlewood	16,126.72	12,481.03	29.21	Glenham	2,005.52	1,752.71	14.42	Mellette	3,185.00	-82,767.65	-103.85
Cavour	2,823.31	2,130.37	32.53	Gregory	53,622.45	53,062.75	1.05	Menno	18,767.51	20,021.58	-6.26
Centerville	14,365.68	12,584.55	14.15	Grenville	1,642.58	2,069.52	-20.63	Midland	7,045.77	7,774.92	-9.38
Central City	6,576.77	6,644.24	-1.02	Groton	51,094.72	41,750.74	22.38	Milbank	180,535.01	189,423.38	-4.69
Chamberlain	149,402.39	150,045.17	-0.43	Harrisburg	95,808.23	114,284.21	-16.17	Miller	62,210.18	64,891.38	-4.13
Chancellor	5,861.63	3,481.08	68.39	Harold	3,785.60	5,366.52	-29.46	Mission	45,871.49	30,128.72	52.25
Clark	38,379.85	37,672.12	1.88	Hartford	78,254.17	96,068.36	-18.54	Mobridge	147,638.73	147,685.79	-0.03
Clear Lake	42,829.95	56,463.91	-24.15	Hayti	5,237.76	5,315.73	-1.47	Monroe	627.75	506.36	23.97
Colman	16,413.26	15,014.31	9.32	Hazel	996.34	978.25	1.85	Montrose	7,422.09	5,826.30	27.39
Colome	4,028.72	4,261.00	-5.45	Hecla	3,518.00	2,980.93	18.02	Morristown	470.40	509.32	-7.64
Colton	11,028.97	9,705.52	13.64	Henry	2,118.60	2,457.95	-13.81	Mound City	1,124.24	2,201.68	-48.94
Columbia	1,961.53	2,607.31	-24.77	Hermosa	15,428.08	14,816.33	4.13	Mount Vernon	6,085.96	7,284.94	-16.46
Conde	1,923.78	1,787.77	7.61	Herreid	14,969.66	16,317.20	-8.26	Murdo	56,184.69	59,881.10	-6.17
Corona	1,060.99	1,240.18	-14.45	Highmore	29,374.44	30,932.19	-5.04	New Effington	3,395.23	4,999.77	-32.09

Municipal Tax Due for Returns Filed in August 2017 and 2016

CITY	2017	2016	% Change
Sioux Falls	10,784,090.05	10,764,068.02	0.19
Aberdeen	1,520,977.02	1,434,758.96	6.01
Brookings	1,137,321.45	1,236,627.72	-8.03
Yankton	846,344.76	832,579.37	1.65
Pierre	659,283.04	764,367.02	-13.75

CITY	2017	2016	% Change
Rapid City	5,572,788.19	5,564,272.34	0.15
Watertown	1,323,538.19	1,275,818.21	3.74
Mitchell	1,036,257.62	1,033,732.26	0.24
Spearfish	787,674.36	827,075.09	-4.76
Huron	565,145.86	657,128.11	-14.00

CITY	2017	2016	%	CITY	2017	2016	%	CITY	2017	2016	%
New Underwood	8,759.32	8,210.32	6.69	Utica	313.55	473.95	-33.84				
Newell	15,755.13	16,255.29	-3.08	Valley Springs	8,049.27	9,151.34	-12.04				
Nisland	1,089.42	3,552.16	-69.33	Veblen	4,199.36	3,697.35	13.58				
North Sioux City	190,192.85	192,336.57	-1.11	Vermillion	310,928.24	297,079.93	4.66				
Oacoma	79,669.73	81,896.62	-2.72	Viborg	21,935.02	25,954.86	-15.49				
Oldham	1,619.85	1,325.57	22.20	Volga	43,421.53	46,393.91	-6.41				
Olivet	437.22	932.78	-53.13	Volin	1,573.53	1,352.75	16.32				
Onida	17,494.68	24,902.57	-29.75	Wagner	56,621.61	67,283.02	-15.85				
Orient	1,204.92	1,479.37	-18.55	Wakonda	5,066.67	6,538.13	-22.51				
Parker	24,503.29	27,465.21	-10.78	Wall	208,718.80	208,006.47	0.34				
Parkston	51,801.40	52,729.35	-1.76	Wallace	591.12	505.54	16.93				
Peevèr	1,620.95	1,545.49	4.88	Ward	1,342.25	867.43	54.74				
Philip	39,926.05	43,576.86	-8.38	Warner	5,904.26	5,724.45	3.14				
Pickstown	11,835.75	10,485.28	12.88	Wasta	713.48	432.40	65.00				
Piedmont	25,843.80	17,585.93	46.96	Waubay	10,668.89	10,578.87	0.85				
Pierpont	1,246.70	1,203.90	3.56	Webster	87,820.16	94,766.39	-7.33				
Plankinton	14,877.18	18,307.89	-18.74	Wentworth	3,466.27	3,145.19	10.21				
Platte	57,644.84	60,202.01	-4.25	Wessington	7,262.07	5,362.29	35.43				
Pollock	10,424.64	8,632.42	20.76	Wessington Springs	31,648.02	37,446.05	-15.48				
Presho	12,646.75	14,125.97	-10.47	Westport	752.59	1,015.34	-25.88				
Pringle	1,714.29	4,686.71	-63.42	White	5,985.03	5,482.35	9.17				
Pukwana	3,206.92	3,326.04	-3.58	White Lake	10,801.94	6,594.60	63.80				
Quinn	347.04	287.35	20.77	White River	11,558.72	11,207.86	3.13				
Ramona	2,654.73	2,473.65	7.32	Whitewood	26,619.44	28,278.48	-5.87				
Redfield	88,184.75	89,236.20	-1.18	Willow Lake	7,353.05	5,681.01	29.43				
Reliance	4,338.38	5,518.43	-21.38	Wilmot	9,046.73	10,850.76	-16.63				
Reville	1,726.17	2,240.39	-22.95	Winner	131,151.41	134,630.49	-2.58				
Roscoe	11,225.18	9,057.27	23.94	Witten	354.64	526.84	-32.69				
Rosholt	5,061.79	7,520.22	-32.69	Wolsey	9,855.66	12,761.03	-22.77				
Roslyn	8,703.00	2,494.51	248.89	Wood	1,093.50	895.64	22.09				
Saint Lawrence	2,638.40	3,275.34	-19.45	Woonsocket	16,284.88	19,234.94	-15.34				
Salem	38,868.93	41,967.74	-7.38	Worthing	9,020.07	9,827.69	-8.22				
Scotland	24,055.46	22,733.55	5.81	Yale	885.06	1,157.06	-23.51				
Selby	16,518.31	19,711.79	-16.20								
Sherman	328.88	327.36	0.46								
Sisseton	83,617.90	94,593.82	-11.60								
South Shore	983.04	1,167.86	-15.83								
Spencer	1,185.20	934.91	26.77								
Springfield	20,178.09	15,584.87	29.47								
Stickney	9,194.84	10,515.55	-12.56								
Stratford	1,973.03	954.53	106.70								
Sturgis	555,602.22	570,165.40	-2.55								
Summerset	61,713.37	49,984.20	23.47								
Summit	15,004.42	12,911.73	16.21								
Tabor	7,828.67	7,470.10	4.80								
Tea	125,880.19	111,329.20	13.07								
Timber Lake	12,616.06	13,153.82	-4.09								
Toronto	6,760.40	3,505.53	92.85								
Trent	1,297.92	1,116.43	16.26								
Tripp	9,150.92	9,820.27	-6.82								
Tulare	3,820.48	3,858.26	-0.98								
Tyndall	25,609.52	22,638.02	13.13								

The dollar amounts in this report are a result of municipal tax due and municipal gross receipts tax due reported on the SD tax returns. These figures include amounts paid through Audits.

Figures compiled by SD Dept. of Revenue

Memorandum #17-213

To: City Manager
From: Finance Department
Date: September 19, 2017
Subject: Lewis & Clark Theatre Company

We have received the following application from Lewis & Clark Theatre Company for an event on October 14, 2017.

Special Events Dance

Transient Merchant

All fees have been paid and proof of insurance has been furnished.



Al Viereck
Finance Officer

Memorandum #17-208

To: Amy Nelson, City Manager
From: Dave Mingo, AICP Community and Economic Development Director
Subject: Planning Commission Action #17-32 / Resolution #17-43
Date: September 19, 2017



PLAT REVIEW

ACTION NUMBER: 17-32

E.T.J. MEMBER ACTION REQUIRED: No

APPLICANT / OWNER: Yankton Area Progressive Growth (YAPG).

ADDRESS / LOCATION: 2011 Alumax Road. Reference the attached Plat Location Map.

PROPOSED PROPERTY DESCRIPTION: Lots 3 and 4 of Doris Schenk Addition and a Vacation of Right of Way in Lot 2 and a portion of Doris Schenk Addition as recorded in Book S17 Page 280, all located in the East Half of the Southeast Quarter (E 1/2 SE 1/4), Section 8, township 93 North, Range 55 West of the 5th P.M., City of Yankton, Yankton County, South Dakota.

ZONING DISTRICT: I-1 Industrial

PREVIOUS ACTION: Platting of the gross boundary area of the Doris Schenk Addition when the land transferred to YAPG in the 1990's. Preliminary Plat in April, 2013. Platting of Lots 2 and 4, and Proposed Future Lots 3 and 5 in 2013.

COMMENTS: As can be noted from the numerous reviews of the site mentioned in the above "Previous Action" listing, the site was designed in a manner that provided some flexibility in the ultimate development of the subdivision. The purpose of the flexibility was to allow the City and YAPG to have multiple development options to offer prospects interested in the site. Based on recent negotiations, YAPG is proposing the referenced plat to provide a location designed for a specific future owner of the site.

The associated Developer's Agreement's that have been recorded with previous plats address all of the infrastructure issues and provide for the platting as proposed.

Staff recommends approval of the proposed plat.

HEARING SCHEDULE:

September 11, 2017: The Planning Commission reviews the plat and makes a recommendation to the City Commission.

September 25, 2017: The City Commission reviews the plat and makes a final decision.

Planning Commission results: The Planning Commission recommended approval of the proposed plat.

RESOLUTION #17-43

WHEREAS, it appears from an examination of the plat of Lots 3 and 4 of Doris Schenk Addition and a Vacation of Right of Way in Lot 2 and a portion of Doris Schenk Addition as recorded in Book S17 Page 280, all located in the East Half of the Southeast Quarter (E 1/2 SE 1/4), Section 8, township 93 North, Range 55 West of the 5th P.M., City of Yankton, Yankton County, South Dakota prepared by Brett R. Kennedy, a registered land surveyor in the State of South Dakota, and

WHEREAS, such plat has been prepared according to law and is consistent with the City's overall Comprehensive Development Plan.

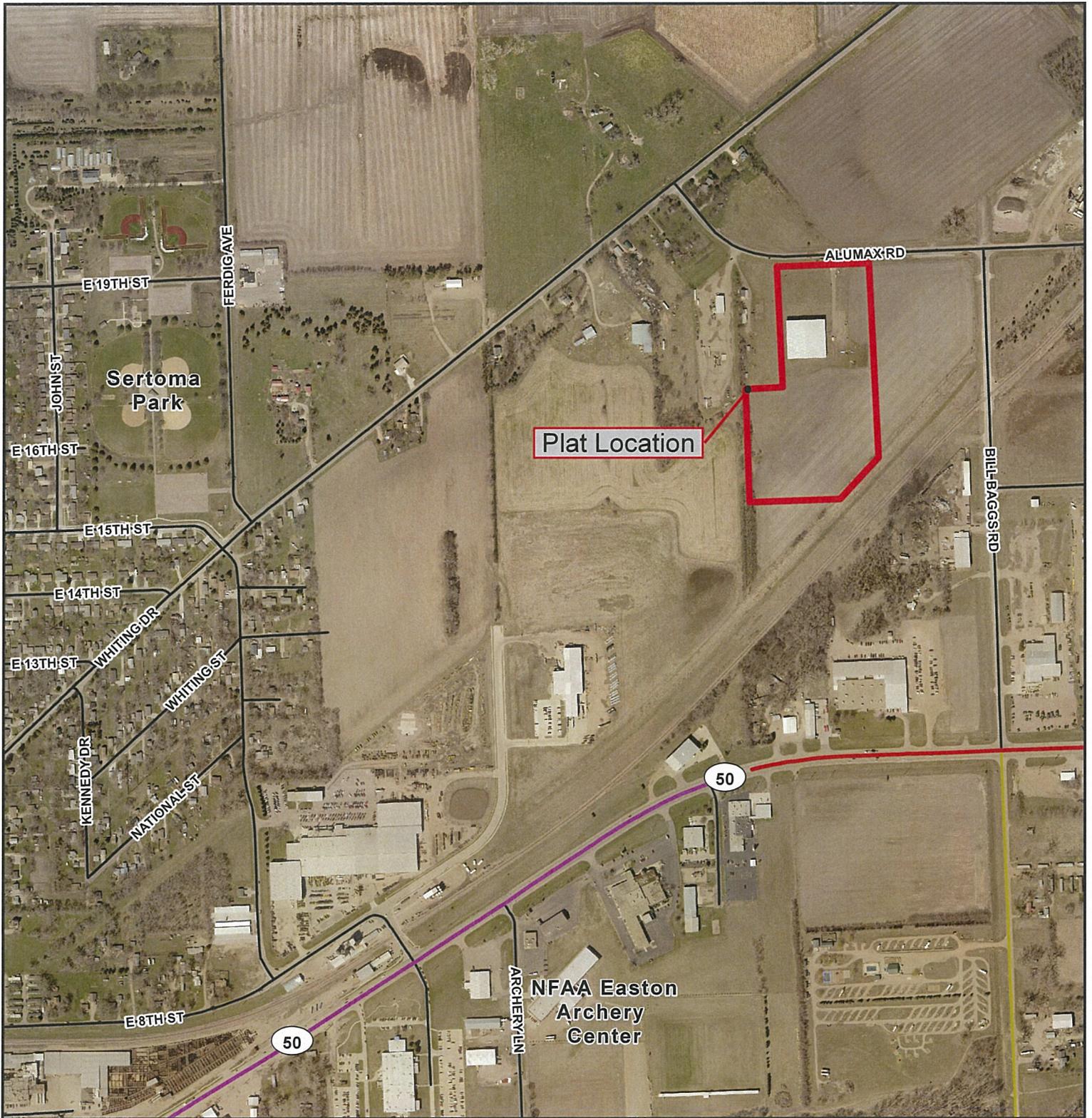
NOW, THEREFORE BE IT RESOLVED by the Board of City Commissioners of the City of Yankton, South Dakota, that the plat for the above described property is hereby approved.

Adopted:

Jake Hoffner, Mayor

ATTEST:

Al Viereck, Finance Officer



City of Yankton

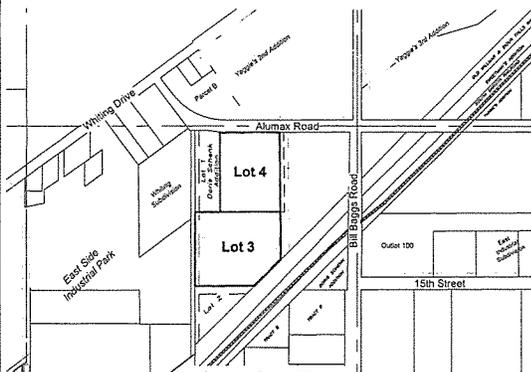
Plat Location Map

Plat of Lots 3 & 4 of Doris Schenk Addition
 to the City of Yankton in the E 1/2 SE1/4 of Section 8, T93N, R55W
 of the 5th P.M., City of Yankton, Yankton County, South Dakota.



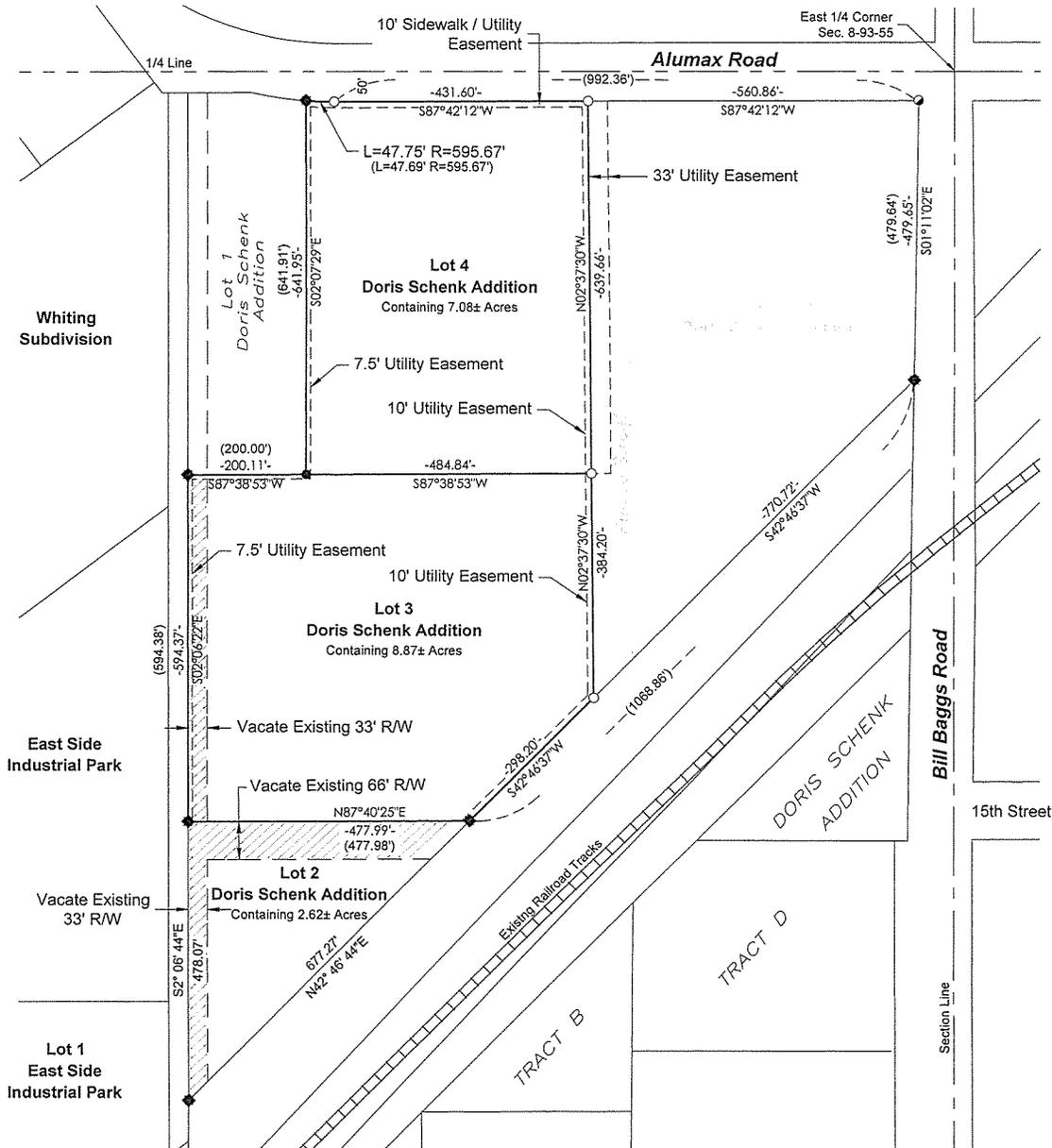
Plat of Lots 3 and 4 of Doris Schenk Addition

and a Vacation of Right of Way in Lot 2 and a portion of Doris Schenk Addition as recorded in Book S17 Page 280, all locate in the East Half of the Southeast Quarter (E 1/2 SE 1/4), Section 8, Township 93 North, Range 55 West of the 5th P.M. City of Yankton, Yankton County, South Dakota.



Location Map

Scale: 1 inch = 1000 feet



- LEGEND**
- ◆ FOUND IRON PIPE
 - ◆ FOUND IRON PIPE W/ CAP STAMPED 'WEEKS'
 - FOUND REBAR
 - FOUND IRON PIPE W/ CAP STAMPED 'LEINEN'
 - SET 5/8" X 18" REBAR W/ CAP STAMPED 'KENNEDY LS 5350'
 - (200.00') Platted Distance

SCALE
1 INCH = 200 FEET

PROJECT NUMBER:
CREW CHIEF:
DRAFTED BY:
REVIEWED BY:
DRAWING:
LAYOUT:

17176 Prepared By:
Ian V.
Brett K.
Brian B.
17176 - Plat
PI AT



Memorandum #17-209

To: Amy Nelson, City Manager
From: Dave Mingo, AICP Community and Economic Development Director
Subject: Planning Commission Action #17-33 / Resolution #17-44
Date: September 20, 2017



PLAT REVIEW

ACTION NUMBER: 17-33

E.T.J. MEMBER ACTION REQUIRED: No

OWNER / APPLICANT: Bob Law, Inc.

ADDRESS / LOCATION: West of Phase 1 of Westbrook Estates. Reference the attached Plat Location Map.

PROPERTY DESCRIPTION: Tract 1 of Law Addition in the Southeast Quarter of Section 2, Township 93 North, Range 56 West of the 5th Principal Meridian, City of Yankton, South Dakota.

ZONING DISTRICT: R-2 Single Family Residential and B-2 Highway Business.

PREVIOUS ACTION: Annexation and Rezoning in 2017.

COMMENTS: The proposed plat represents a Gross Boundary Plat for Phase 2 of Westbrook Estates. The purpose of the plat to create a lot that will facilitate the transfer of property from the current owner to the developer of Westbrook Estates. Adequate engineering has been completed to determine that the subdivision will support future development scenarios.

The plat is not created to support development. The City will see a subsequent plat and associated Developer's Agreement that identifies the residential development lots for home construction and defines the responsibilities of the developer.

Staff recommends approval of the proposed plat.

HEARING SCHEDULE:

September 11, 2017: The Planning Commission reviews the plat and makes a recommendation to the City Commission.

September 25, 2017: The City Commission reviews the plat and makes a final decision.

Planning Commission results: The Planning Commission recommended approval of the proposed plat.

_____ Roll Call

RESOLUTION #17-44

WHEREAS, it appears from an examination of the plat of Tract 1 of Law Addition in the Southeast Quarter of Section 2, Township 93 North, Range 56 West of the 5th Principal Meridian, City of Yankton, South Dakota prepared by Paul A. Sandman, a registered land surveyor in the State of South Dakota, and

WHEREAS, such plat has been prepared according to law and is consistent with the City's overall Comprehensive Development Plan.

NOW, THEREFORE BE IT RESOLVED by the Board of City Commissioners of the City of Yankton, South Dakota, that the plat for the above described property is hereby approved.

Adopted:

Jake Hoffner, Mayor

ATTEST:

Al Viereck, Finance Officer



City of Yankton

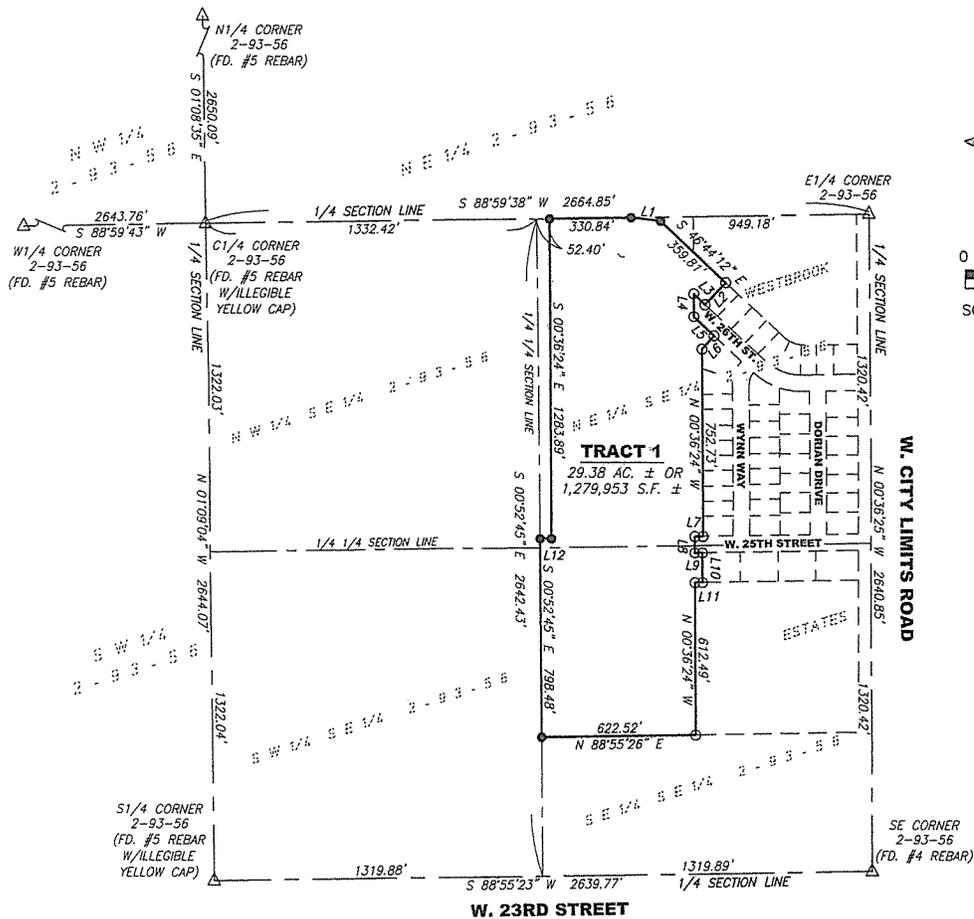
Plat Location Map

Plat of Tract 1 of Law Addition
 in SE 1/4 of Section 2, T93N, R56W
 of the 5th P.M., Yankton County, South Dakota.



PLAT OF TRACT 1 OF LAW ADDITION

IN THE SOUTHEAST QUARTER OF SECTION 2, TOWNSHIP 93 NORTH, RANGE 56 WEST,
OF THE 5TH PRINCIPAL MERIDIAN, CITY OF YANKTON, SOUTH DAKOTA.



LINE	BEARING	DISTANCE
L1	N 83°44'16" W	118.66'
L2	S 43°15'48" W	120.00'
L3	S 46°44'12" E	62.24'
L4	S 00°36'25" E	91.55'
L5	S 46°44'12" E	111.04'
L6	S 41°34'26" W	71.56'
L7	S 88°55'26" W	32.00'
L8	N 00°36'24" W	66.00'
L9	N 88°55'26" E	30.00'
L10	N 00°36'23" W	120.00'
L11	N 88°55'26" E	30.00'
L12	N 88°55'26" E	46.30'

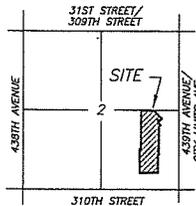
LEGEND:

- SET 5/8" REBAR W/CAP #8145
- FOUND MONUMENT
- △ SECTION CORNER (AS NOTED)
- AC. ACRES
- A.E. ACCESS EASEMENT
- R/W RIGHT-OF-WAY
- PREVIOUSLY PLATTED LINE
- RIGHT OF WAY LINE
- N.T.S. NOT TO SCALE

NOTES:

BASIS OF BEARINGS IS UTM—ZONE 14
THIS PLAT WAS PREPARED WITHOUT THE
BENEFIT OF A TITLE COMMITMENT.

EASEMENTS OF RECORD WERE NOT
RESEARCHED AND ARE NOT SHOWN



AREA MAP N.T.S.
SECTION 2, T93N, R56W
5TH P.M.

PREPARED BY:

Midwest
Land Surveying, Inc.

Land Surveying and GPS Consulting
211 E. 14th Street Suite 100
Sioux Falls, South Dakota 57104



Memorandum #17-210

To: Amy Nelson, City Manager
From: Dave Mingo, AICP Community and Economic Development Director
Subject: Planning Commission Action #17-34 / Resolution #17-45
Date: September 20, 2017



PLAT REVIEW

ACTION NUMBER: 17-34

E.T.J. MEMBER ACTION REQUIRED: No

APPLICANT / OWNER: Kirby Hofer Construction Company, Inc.

ADDRESS / LOCATION: North side of 29th Street at the intersection of Preakness Avenue (reference attached plat location map).

PROPERTY DESCRIPTION: A Replat of Lots 7, 8 and 9 in Block 5, as recorded in Book S20 on Page 182 of Ridgeway North Subdivision to the City of Yankton, South Dakota, and to be hereafter known as:

Lots 7, 8 and 9 in Block 5, as recorded in Book S20 on Page 182 of Ridgeway North Subdivision to the City of Yankton, South Dakota.

ZONING DISTRICT: Residential Planned Unit Development (PUD).

PREVIOUS ACTION: Original plat of Lots 7, 8 and 9 and Willow Ridge North Planned Unit Development Plan and Agreement.

COMMENTS: The proposed plat adjusts the east lot lines of the three identified lots further east to make each lot lightly bigger. All applicable engineering documentation has been submitted by the Developer and approved by the City Engineering staff during the course of the original plat submittals. The sewer easement is being retained to provide flow for the property to the north.

The proposed plat meets all the requirements of the Subdivision Ordinance and previously approved Developer's Agreements associated with the property. The proposal also meets the requirements of the adopted Planned Unit Development Ordinance that applies to the location.

Staff recommends approval of the proposed plat.

HEARING SCHEDULE:

September 11, 2017: The Planning Commission reviews the plat and makes a recommendation to the City Commission.

September 25, 2017: The City Commission reviews the plat and makes a final decision.

Planning Commission results: The Planning Commission recommended approval of the proposed plat.

RESOLUTION #17-45

WHEREAS, it appears from an examination of the Replat of Lots 7, 8 and 9 in Block 5, as recorded in Book S20 on Page 182 of Ridgeway North Subdivision to the City of Yankton, South Dakota, and to be hereafter known as:

Lots 7, 8 and 9 in Block 5, as recorded in Book S20 on Page 182 of Ridgeway North Subdivision to the City of Yankton, South Dakota prepared by Brett R. Kennedy, a registered land surveyor in the State of South Dakota, and

WHEREAS, such plat has been prepared according to law and is consistent with the City's overall Comprehensive Development Plan.

NOW, THEREFORE BE IT RESOLVED by the Board of City Commissioners of the City of Yankton, South Dakota, that the plat for the above described property is hereby approved.

Adopted:

Jake Hoffner, Mayor

ATTEST:

Al Viereck, Finance Officer



City of Yankton

Plat Location Map

Replat of Lots 7, 8, & 9 in Block 5 of Ridgeway North Subdivision to the City of Yankton in the NE 1/4 of Section 6, T93N, R55W of the 5th P.M., Yankton County, South Dakota.



A Replat of Lots 7, 8 and 9 in Block 5, as recorded in Book S20 on Page 182 of Ridgeway North Subdivision to the City of Yankton, South Dakota, and to be hereafter known as:

Lots 7, 8 and 9 in Block 5 of Ridgeway North Subdivision to the City of Yankton in the NE 1/4 of Section 6, T93N, R55W of the 5th P.M., Yankton County, South Dakota.

LEGEND

- Set 5/8" x 18" Rebar
W/ Cap Stamped
"KENNEDY LS 5350"
- Found 5/8" Rebar
W/ Cap Stamped
"KENNEDY LS 5350"
- ⊕ Calculated Corner

EASEMENT NOTE

- 5.0' Along all Lot Lines of Corner Lots
- 5.0' Along Platted Streets
- 5.0' Along Rear Lot Lines

Building Setbacks

- 25' Front Yard
- 25' Rear Yard
- 5' Side Yard

Curve 3

△ = 29°39'54"
R = 400.00'
T = 105.93'
L = 207.10'

Curve 4

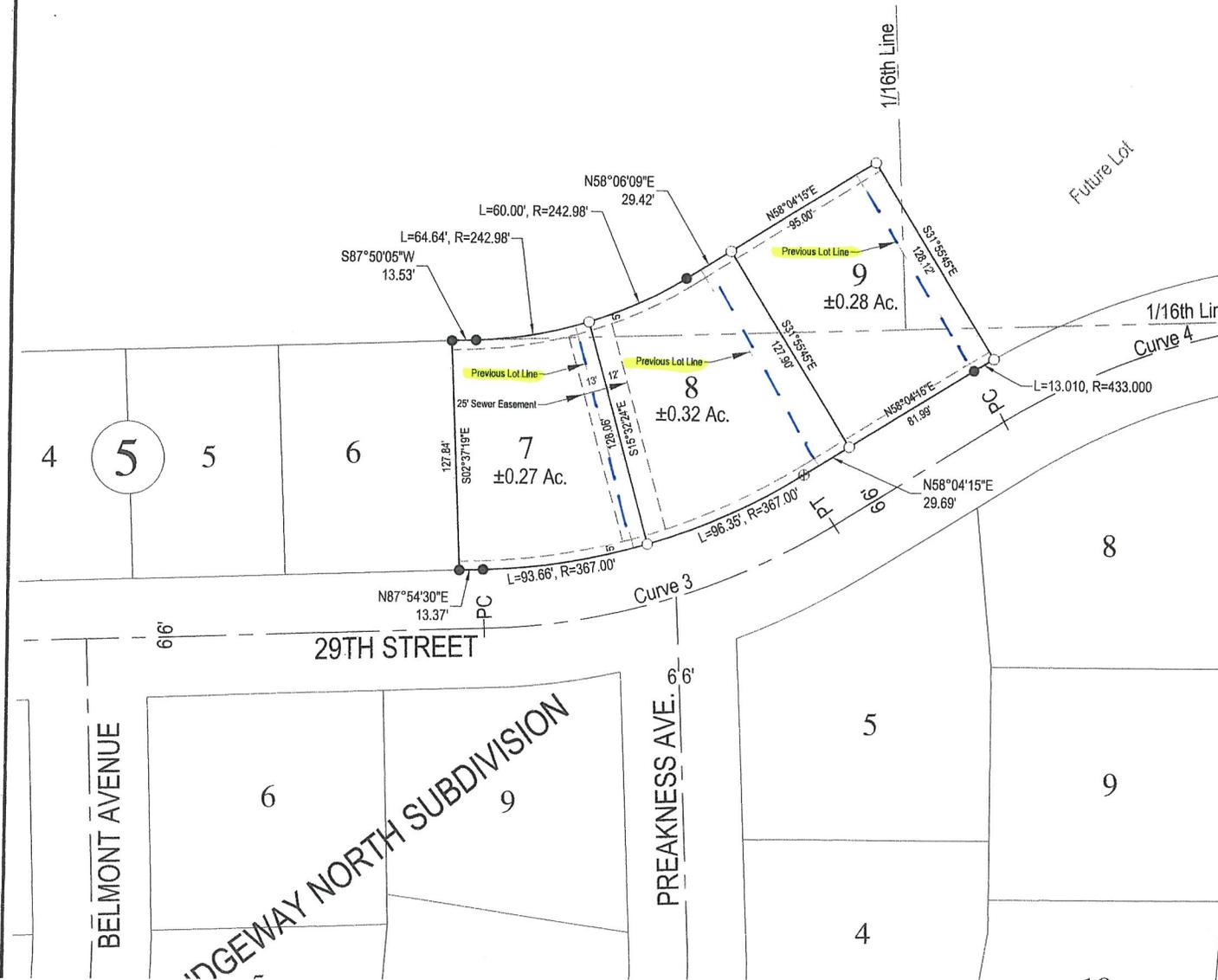
△ = 29°44'17"
R = 400.00'
T = 106.20'
L = 207.61'

KENTUCKY AVE.



BASIS OF CONTROL

City of Yankton Control Network



Memorandum #17-211

To: Amy Nelson, City Manager
From: Dave Mingo, AICP Community and Economic Development Director
Subject: Planning Commission Action #17-35 / Resolution #17-46
Date: September 20, 2017



PLAT REVIEW

ACTION NUMBER: 17-35

E.T.J. MEMBER ACTION REQUIRED: No

APPLICANT / OWNER: TCDC Enterprises, LLC.

ADDRESS / LOCATION: Even address numbers 1400 – 1418 Green Street.

PROPERTY DESCRIPTION: TL-1, TL-1A, TL-2, TL-2A, TL-3, TL-3A, TL-4 and TL-4A in Lot 9, Block 8 of Christensen Heights, City and County of Yankton, South Dakota, and TL-1, TL-1A, TL-2, TL-2A, TL-3, TL-3A, TL-4, TL-4A, TL-5 TL-5A, TL-6 and TL-6A in Lot 10, Block 8, Christensen Heights, City and County of Yankton, South Dakota.

ZONING DISTRICT: R-4 Multiple Family.

PREVIOUS ACTION: Approved area final plats and Developer's Agreements dating back to 1998 including the consideration of association documents for the maintenance of common area.

COMMENTS: The attached plat divides multiple family dwelling units into separate ownerships. The structures were originally constructed with the possible division of the units in mind.

Of primary focus in this plat review is the design of the utility connections. Each unit is metered separately but there are common connections between the meter and the public mains. This design necessitates the creation of a homeowner's association to maintain common utilities and the common areas outside of the buildings. It will be the owner's responsibility to create the necessary contractual document(s) to maintain all utility service connections extending from the water and sanitary sewer mains in the street right of way. This type of design has been used successfully in other townhome type of tracts in the city.

Staff recommends approval of the proposed plat. The recommendation comes with the understanding that the property owners are responsible for long term maintenance of the utilities beyond the point where they connect to the public mains.

_____ Roll Call

HEARING SCHEDULE:

September 11, 2017: The Planning Commission reviews the plat and makes a recommendation to the City Commission.

September 25, 2017: The City Commission reviews the plat and makes a final decision.

Planning Commission results: The Planning Commission recommended approval of the proposed plat.

RESOLUTION #17-46

WHEREAS, it appears from an examination of the plat of TL-1, TL-1A, TL-2, TL-2A, TL-3, TL-3A, TL-4 and TL-4A in Lot 9, Block 8 of Christensen Heights, City and County of Yankton, South Dakota, and TL-1, TL-1A, TL-2, TL-2A, TL-3, TL-3A, TL-4, TL-4A, TL-5 TL-5A, TL-6 and TL-6A in Lot 10, Block 8, Christensen Heights, City and County of Yankton, South Dakota prepared by John L. Brandt, a registered land surveyor in the State of South Dakota, and

WHEREAS, such plat has been prepared according to law and is consistent with the City's overall Comprehensive Development Plan.

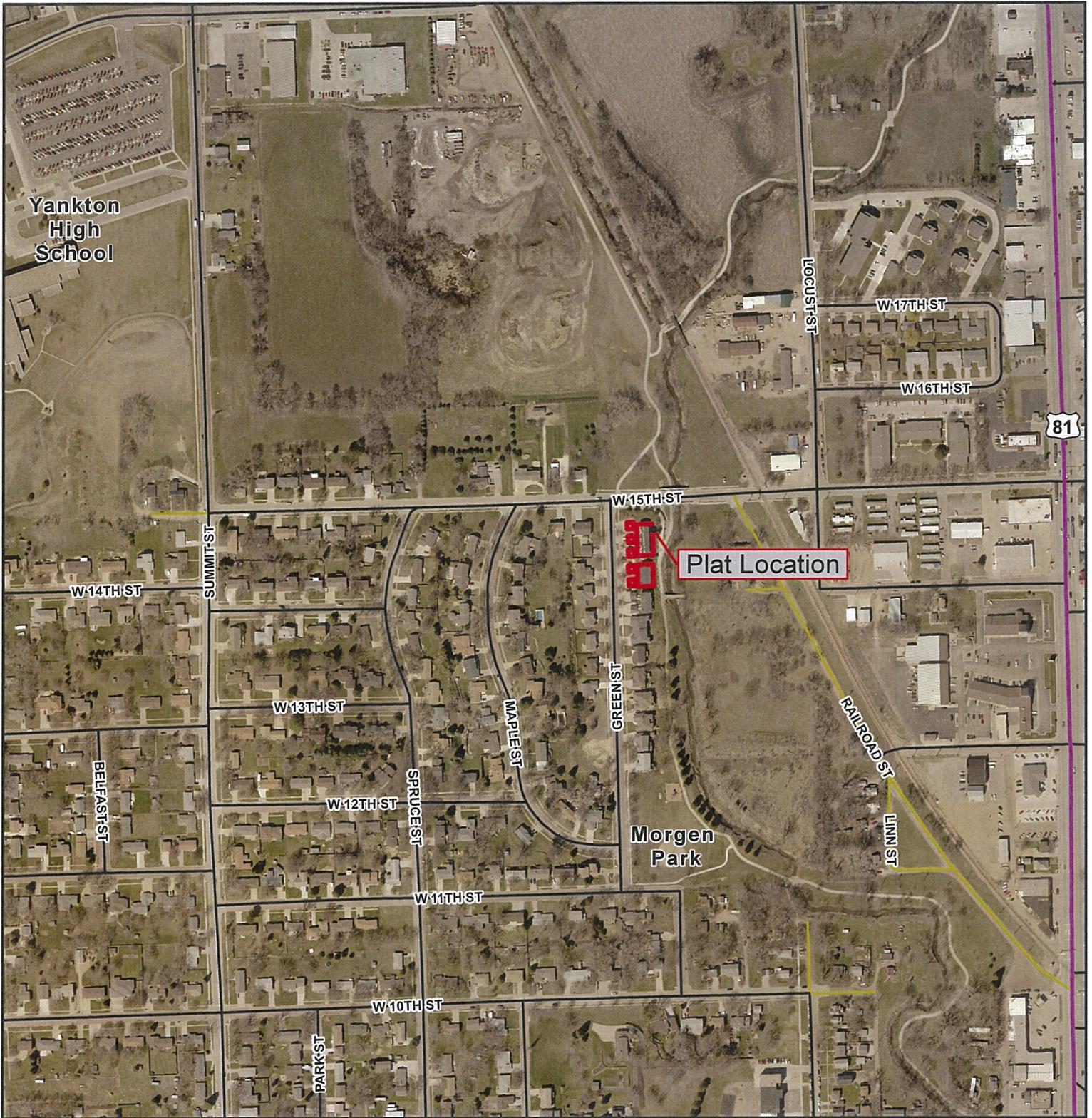
NOW, THEREFORE BE IT RESOLVED by the Board of City Commissioners of the City of Yankton, South Dakota, that the plat for the above described property is hereby approved.

Adopted:

Jake Hoffner, Mayor

ATTEST:

Al Viereck, Finance Officer



City of Yankton

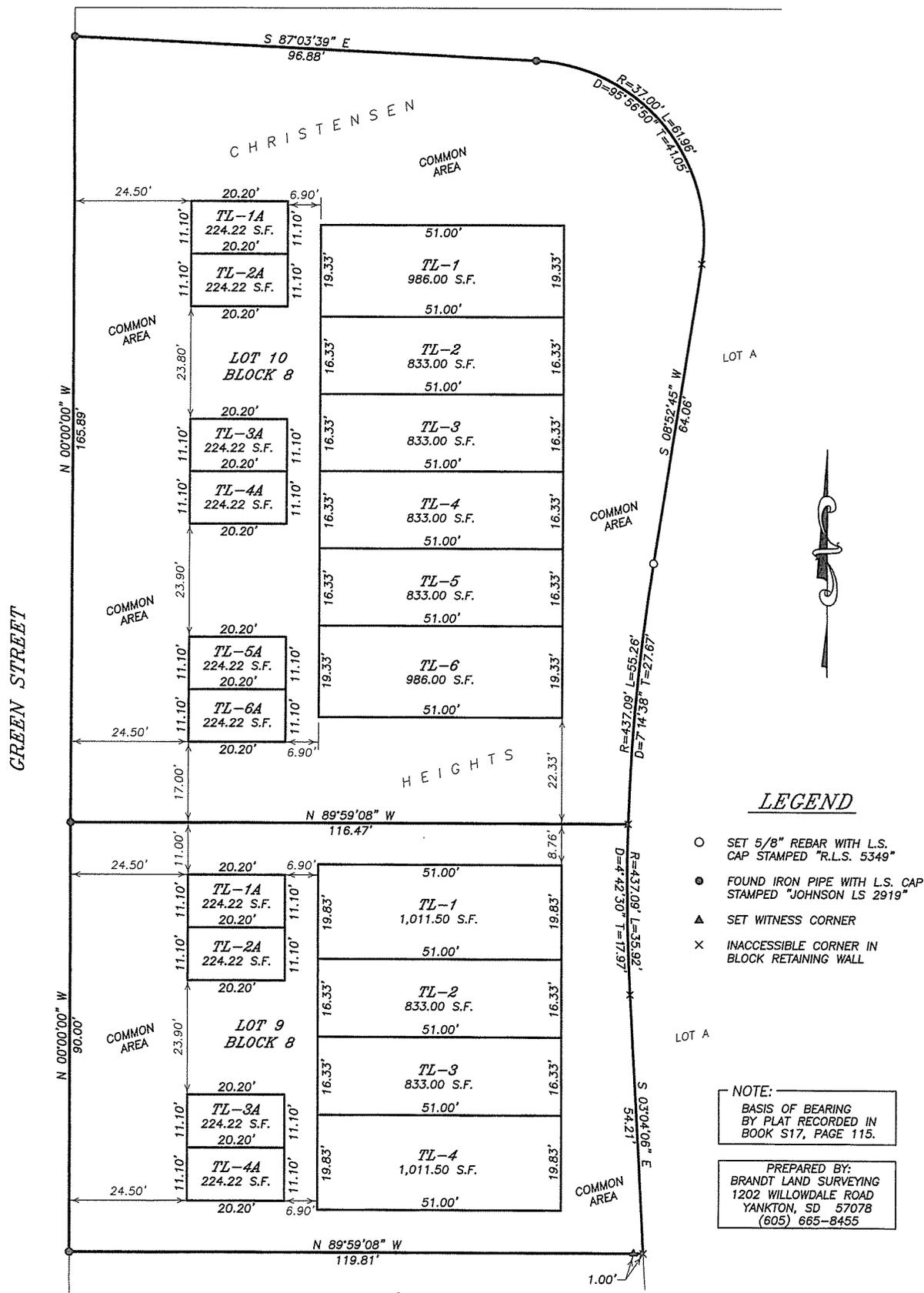
Plat Location Map

Plat of TL-1, TL-1A, TL-2, TL-2A, TL-3, TL-3A, TL-4, and TL-4A in Lot 9, Block 8 and TL-1, TL-1A, TL-2, TL-2A, TL-3, TL-3A, TL-4, TL-4A, TL-5, TL-5A, TL-6, and TL-6A in Lot 10, Block 8 of Christensen Heights in the City of Yankton, Yankton County, South Dakota.



PLAT OF TL-1, TL-1A, TL-2, TL-2A, TL-3, TL-3A, TL-4 AND TL-4A, IN LOT 9,
 BLOCK 8 OF CHRISTENSEN HEIGHTS, CITY AND COUNTY OF YANKTON, SOUTH DAKOTA,
 AND TL-1, TL-1A, TL-2, TL-2A, TL-3, TL-3A, TL-4, TL-4A, TL-5, TL-5A,
 TL-6 AND TL-6A, IN LOT 10, BLOCK 8, CHRISTENSEN HEIGHTS,
 CITY AND COUNTY OF YANKTON, SOUTH DAKOTA

15TH STREET

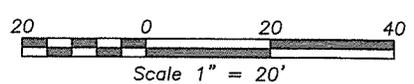


LEGEND

- SET 5/8" REBAR WITH L.S. CAP STAMPED "R.L.S. 5349"
- FOUND IRON PIPE WITH L.S. CAP STAMPED "JOHNSON LS 2919"
- ▲ SET WITNESS CORNER
- × INACCESSIBLE CORNER IN BLOCK RETAINING WALL

NOTE:
 BASIS OF BEARING
 BY PLAT RECORDED IN
 BOOK S17, PAGE 115.

PREPARED BY:
 BRANDT LAND SURVEYING
 1202 WILLOWDALE ROAD
 YANKTON, SD 57078
 (605) 665-8455



Memorandum #17-207

To: City Commission
From: Finance Officer
Date: 9/19/2017
Subject: Memorandum Supporting Resolution #17-40 Approving Off-Site Archery Range to be held in Yankton Riverside Park during Manufacturers Olympics

Section 16-23 of the Yankton Code of Ordinances allows for the discharge of arrows at an approved location determined to be an archery range meeting the requirements of the National Field Archery Association, provided that the inspected official archery range has been approved by the Board of City Commissioners.

Sec. 16-23. - Discharge of weapons.

It shall be unlawful for any person to discharge or shoot off any description of firearm, or use for any purpose any slingshot or other device for throwing or forcing through the air missiles or projectiles of any character; however, this section shall not apply to any law enforcement officer in the discharge of his duty, or to any persons pre-authorized by the city manager for specific dates, times, and places.

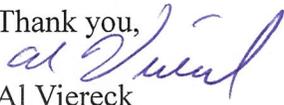
The discharge of arrows shall be permitted at an approved location determined to be an archery range meeting the requirements of the National Field Archery Association, provided that the inspected, official archery range has been approved by the board of city commissioners.

The discharge of shotguns used on skeet shooting or shot gunning facilities shall also be permitted provided that said facility is permitted in the zoning district and has been approved by the board of city commissioners under the conditional uses and structures provision of the city's zoning ordinance.

(Rev. Ords. 1949, § 7.0402; Ord. No. 597, § 1, 6-8-87; Ord. No. 900, 5-29-07; Ord. No. 910, 4-28-08)

Attached to this Memorandum is a request from NFAA Public Relations Director, Nancy Wenande, to allow for an off-site archery range event to be held during Manufacturers Olympics in Yankton Riverside Park on October 7, 2017.

It is recommended that the City Commission adopt Resolution #17-40 approving the off-site archery event to be held in Yankton Riverside Park on October 7, 2017 during Manufacturers Olympics.

Thank you,

 Al Viereck
 Finance Officer

I concur with the above recommendation
 I do not concur with the above recommendation



 Amy Nelson, City Manager

_____ Roll call

RESOLUTION #17-40

WHEREAS, Section 16-23 of the Yankton Code of Ordinances permits the discharge of arrows at an approved location determined to be an archery range meeting the requirements of the National Field Archery Association, provided that the inspected, official archery range has been approved by the board of City Commissioners; and

WHEREAS, NFAA is interested in having an off-site archery range event to be held on October 7, 2017 in Yankton Riverside Park during Manufacturers Olympics; and

NOW THEREFORE, BE IT RESOLVED that the City Commission hereby authorizes the NFAA to hold an off-site archery range event on October 7, 2017 in Yankton Riverside Park during Manufacturers Olympics.

Dated this 25th day of September, 2017

Adopted:

Jake Hoffner
Mayor

ATTEST

Al Viereck
Finance Officer



NFAA EASTON YANKTON ARCHERY CENTER

800 Archery Lane, Yankton, SD 57078
605-260-9282

www.neyac.org



September 5, 2017

Dear City Manager Nelson,

It is with great pleasure that we have been invited to participate in the 2017 Manufacturers Olympics event that support team building within the local manufacturers. The NFAA Easton Yankton Archery Center would like to provide a fun, interactive activity that allows adults a safe and interesting archery experience. The activity will be the same set-up similar to other offsite events that we have participated in the past meeting or exceeding all safety guidelines.

Per the Yankton City Ordinance Sec. 16-23- Discharge of weapons, we need to request permission from you because it is located in a different location other than our approved facility.

Details of the off-site event:

- Yankton Manufacturing Olympics
- Yankton Riverside Park
- Friday, October 6, 2017 3pm – 6pm
- Request approval starting at noon on Friday for adequate set up time.
- We are planning to use foam tipped arrows instead of traditional arrows. We utilized them at Ribfest, Riverboat Days and several other off-site events, as they are an effective and safe way to let people experience archery.

The archery activity will be set up by a certified instructor and meet safety guidelines. During the hours of operation, the activity will always be managed by a certified instructor.

Thank you for considering our request for an off-site archery activity. If there is additional information needed or another format you would like us to use for these types of requests, please advise.

Respectfully,

Nancy Wenande

Nancy Wenande
Director of Public Relations
NFAA Easton Yankton Archery Center
605-660-0438-cell

Memorandum #17-214

To: Amy Nelson, City Manager
From: Bradley Moser, Civil Engineer
Subject: Change Order Number 1, Final Project Acceptance and Final Payment for the 25th Street Reconstruction from Douglas Avenue to Mulberry Street
Date: September 19, 2017

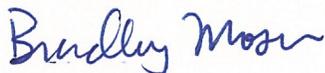
The reconstruction of 25th Street from Douglas Avenue to Mulberry Street has been completed and is ready to be accepted. The scope of the project included installation of miscellaneous curb & gutter, 6" PCC pavement and driveway approach pavement. Miscellaneous sidewalk and ADA ramps were also replaced where needed.

The attached Change Order No. 1 decreases the project cost by \$7,384.20 from \$249,762.45 to \$242,378.25. The contractor was able to complete all the work by the contract completion date.

Some of the substantial changes in the contract were decreases in the Concrete Curb & Gutter, 6" Approach PCC Pavement and Geotextile Fabric bid items. The adjustment of quantities for both the approach pavement and curb & gutter were mostly field determinations. The decrease in geotextile fabric was dictated by the condition of the sub-base under the existing roadway. With conditions favorable for construction, the need for the stabilization fabric was eliminated. The remaining items on the change order adjust the quantities for each bid item to the quantities actually constructed.

City staff has reviewed the project, the change order and the final pay request. We recommend that Change Order Number 1 be approved, that the project be accepted and that the City Finance Officer be authorized to issue a manual check in the amount of \$3,455.50 to Masonry Components, Inc., based on the attached final pay request.

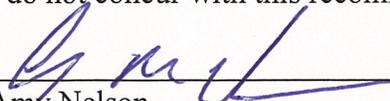
Respectfully submitted,



Bradley Moser
Civil Engineer

Recommendation: It is recommended that the City Commission approve Change Order Number 1, accept the completed reconstruction on 25th Street, and authorize the Finance Officer to issue a manual check to Masonry Components, Inc., in the amount of \$3,455.50, as detailed in Memorandum #17-214.

I concur with this recommendation.
 I do not concur with this recommendation.



Amy Nelson
City Manager

cc: Adam Haberman
file

____ Roll call

**CITY OF YANKTON
PROGRESS ESTIMATE**

CONTRACTOR: **Masonry Components**
 PROJECT NO: 2016-041
 DESCRIPTION: 25th Street Pavement Replacement (Douglas to Mulberry)

PROGRESS EST. NO: Final
 PERIOD: 6-22-17 TO 7-21-17

DATE OF CONTRACT: 04/27/2017	CONTRACT PERIOD: 60 Calander days	PREVIOUS PAYMENTS AUTHORIZED:
AMOUNT OF CONTRACT AS AWARDED: \$249,762.45	or July 30, 2017 completion	EST. PAYMENTS AUTH.
CHANGE ORDERS:	% OF TIME USED: 100%	#1 \$67,901.99
#1 (\$7,384.20)	% COMPLETED: 100%	#2 \$171,020.76
#2		#3
#3		#4

TOTAL CHANGE ORDERS:	TOTAL PREVIOUS PAYMENTS AUTHORIZED	\$238,922.75
TOTAL AMENDED CONTRACT AMOUNT: \$242,378.25		

BID	DESCRIPTION	BID	UNIT	UNIT	PRICE	QUANTITY	TOTAL
ITEM		QUANTITY				COMPLETED	AMOUNT
1	MOBILIZATION	1	LS		\$10,000.00	1.0	\$10,000.00
2	SAW EXISTING CONCRETE	170	LF		\$6.30	173.0	\$1,089.90
3	SAW EXISTING ASPHALT	140	LF		\$3.70	251.0	\$928.70
4	REMOVAL OF CONCRETE PAVEMENT	331	SY		\$3.15	298.0	\$938.70
5	REMOVAL OF ASPHALT PAVEMENT	4586	SY		\$2.10	4586.0	\$9,630.60
6	REMOVAL OF CURB AND GUTTER	544	LF		\$3.15	440.0	\$1,386.00
7	INCIDENTAL	1	LS		\$340.00	1.0	\$340.00
8	UNCLASSIFIED EXCAVATION	1	LS		\$13,755.00	1.0	\$13,755.00
9	UNDERCUTTING	100	CY		\$3.15	0.0	\$0.00
10	TOPSOIL	1	LS		\$500.00	1.0	\$500.00
11	WATER FOR EMBK. OR GRANULAR MATERIAL	50	K GAL		\$15.75	18.0	\$283.50
12	SEEDING, MULCHING, FERTILIZER	1	LS		\$1,200.00	1.0	\$1,200.00
13	VEHICLE TRACKING CONTROL	2	EA		\$265.00	0.0	\$0.00
14	INLET SEDIMENT CONTROL	2	EA		\$150.00	2.0	\$300.00
15	SILT FENCE	100	LF		\$4.20	0.0	\$0.00
16	GEOTEXTILE FABRIC	400	SY		\$2.65	0.0	\$0.00
17	TRAFFIC CONTROL	831	UNITS		\$1.10	831.0	\$914.10
18	TRAFFIC CONTROL MISCELLANEOUS	1	LS		\$1,900.00	1.0	\$1,900.00
19	6" PCC PAVEMENT	4572	SY		\$32.50	4572.0	\$148,590.00
20	INSERT STEEL BARS INTO PAVEMENT	530	EA		\$10.00	530.0	\$5,300.00
21	6" P.C.C.P. FILLET SECTION	234	SF		\$11.00	259.0	\$2,849.00
22	6" VALLEY GUTTER SECTION	192	SF		\$8.00	192.0	\$1,536.00
23	6" APPROACH P.C.C. PAVEMENT	2406	SF		\$5.50	2000.0	\$11,000.00
24	CONCRETE CURB & GUTTER (B66)	544	LF		\$18.00	440.0	\$7,920.00
25	6" SIDEWALK	344	SF		\$6.00	244.0	\$1,464.00
26	DETECTABLE WARNING PANEL	16	SF		\$30.00	16.0	\$480.00
27	6" AGGREGATE BASE COURSE	4752	SY		\$4.25	4723.0	\$20,072.75
						TOTAL	\$242,378.25
					GRAND TOTAL		\$242,378.25
					LESS RETAINED		\$0.00
					NET TOTAL		\$242,378.25
					LESS PAYMENTS AUTHORIZED		\$238,922.75
					AMOUNT DUE		
					CONTRACTOR THIS ESTIMATE		\$3,455.50

CERTIFICATION OF CONTRACTOR

I HEREBY CERTIFY THAT THE WORK PERFORMED AND THE MATERIALS SUPPLIED TO DATE AS SHOWN ON THIS PERIODIC COST ESTIMATE, REPRESENT THE ACTUAL VALUE OF ACCOMPLISHMENT UNDER THE TERMS OF THIS CONTRACT IN CONFORMITY WITH APPROVED PLANS AND SPECIFICATION; THAT THE QUANTITIES SHOWN WERE PROPERLY DETERMINED AND ARE CORRECT; AND THAT THERE HAS BEEN FULL COMPLIANCE WITH ALL LABOR PROVISION INCLUDED IN THE CONTRACT IDENTIFIED ABOVE.

MASONRY COMP. By *Janice J. Smith* DATE 8-17-17
 CONTRACTOR SIGNATURE

ACKNOWLEDGEMENT AND CONCURRENCE OF ENGINEER

I HAVE EXAMINED THIS PERIODIC COST ESTIMATE AND CONCUR IN THE CERTIFICATE OF THE CONTRACTOR.

 ENGINEER'S SIGNATURE DATE _____

CITY OF YANKTON
CHANGE ORDER #1

CONTRACTOR: MASONRY COMP
PROJECT NO. 2016-041
DESCRIPTION: 25th STREET PROJECT
PAVEMENT REPLACEMENT

THE FOLLOWING CHANGES ARE HEREBY MADE TO THE CONTRACT DOCUMENTS

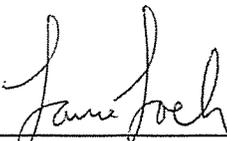
BID ITEM	ORIGINAL QUANTITY	FINAL QUANTITY	CHANGE IN QUANTITY	UNIT PRICE	TOTAL AMOUNT
2. SAW EXISTING CONCRETE	170	173	3.00	\$6.30	\$18.90
3. SAW EXISTING ASPHALT	140	251	111.00	\$3.70	\$410.70
4. REMOVAL OF CONCRETE PAVEMENT (SY)	331	298	-33.00	\$3.15	(\$103.95)
6. REMOVAL OF CURB & GUTTER (LF)	544	440	-104.00	\$3.15	(\$327.60)
9. UNDERCUTTING (CY)	100	0	-100.00	\$3.15	(\$315.00)
11. WATER FOR EMBK. OR GRANULAR MATERIAL (K GAL)	50	18	-32.00	\$15.75	(\$504.00)
13. VEHICLE TRACKING CONTROL	2	0	-2.00	\$265.00	(\$530.00)
15. SILT FENCE	100	0	-100.00	\$4.20	(\$420.00)
16. GEOTEXTILE FABRIC	400	0	-400.00	\$2.65	(\$1,060.00)
21. 6" PCC FILLET SECTION	234	259	25.00	\$11.00	\$275.00
23. 6" APPROACH P.C.C. PAVEMENT (SF)	2406	2000	-406.00	\$5.50	(\$2,233.00)
24. CONCRETE CURB & GUTTER (B68) (LF)	544	440	-104.00	\$18.00	(\$1,872.00)
25. 6" SIDEWALK (SF)	344	244	-100.00	\$6.00	(\$600.00)
27. 6" AGGREGATE BASE COURSE (SY)	4752	4723	-29.00	\$4.25	(\$123.25)
TOTALS FOR CHANGE ORDER #1					(\$7,384.20)

ORIGINAL CONTRACT AMOUNT: \$ 249,762.45
THE CONTRACT AMOUNT DUE TO THIS CHANGE ORDER WILL BE DECREASED/ BY: (\$7,384.20)

THE NEW CONTRACT AMOUNT INCLUDING THIS CHANGE ORDER WILL BE: \$ 242,378.25

ORIGINAL COMPLETION DATE: JULY 30TH 2017
ADJUSTED COMPLETION DATE: 0 DAYS

APPROVALS REQUIRED:
ACCEPTED BY:



CONTRACTOR LANCE LOECKER

ORDERED BY:

CITY OF YANKTON

Memorandum No. 17-212

TO: Mayor and City Commissioners
FROM: Amy Nelson, City Manager 
RE: Memorandum of Understanding between Yankton Rodeo Association
and the City of Yankton
DATE: September 20, 2017

The Yankton Rodeo Association has met with City staff on several occasions over the past year. As you will recall, the Yankton Rodeo Association's lease with the State of South Dakota will not be renewed. The Yankton Rodeo Association has met with several individuals regarding moving the Riverboat Days Rodeo to another location without avail.

If approved, the Memorandum of Understanding would be in effect until such time as the City may need the land for other purposes, and by giving the Yankton Rodeo Association 60 days written notice.

Recommendation: It is recommended that the City Commission authorize the City Manager to enter into the Memorandum of Understanding with the Yankton Rodeo Association to utilize City owned property south & east of the Chamber of Commerce Building.

**MEMORANDUM OF UNDERSTANDING BETWEEN
THE CITY OF YANKTON AND
THE YANKTON RODEO ASSOCIATION, Inc.**

PARTIES: This Memorandum of Understanding ("MOU") is entered into this _day of September, 2017, between the City of Yankton referred to as "CITY" and the Yankton Rodeo Association, Inc., referred to as the "Rodeo Assoc."

PURPOSE: This MOU is entered into for the purpose of establishing rodeo grounds on the northern unused portion of the grounds of the City's Waste Water Treatment Facility, referred to as "PROPERTY."

SECTION 1 (DESCRIPTION OF THE GROUNDS)

This agreement covers the land referred to as "Area 1" on the PROPERTY Boundary Drawing attached hereto as Exhibit A. This drawing is hereby incorporated by reference as part of this agreement.

Further, the Rodeo Assoc. may utilize "Area 2" designated on the attached Exhibit A only for additional parking for major events (i.e. the Rodeo and the Bull Riding Event), if approved by the City Manager of the PROPERTY.

In addition, the Rodeo Assoc. shall have access to the land described above for the location of the rodeo grounds by the access road identified upon the attached Exhibit A drawing at all reasonable times throughout the year. Any dispute arising out of the use of this access road shall be resolved by the Yankton City Manager and the President of the Rodeo Assoc. In the event that any dispute cannot be resolved within 30 days, the agreement may be terminated as outlined in Section 26.

SECTION 2 (TERM OF THIS AGREEMENT)

This agreement shall continue perpetually until such time as the CITY may need the land for other purposes. This agreement may be canceled or terminated at any time by CITY with or without cause by giving 60 days written notice to the Rodeo Assoc. This agreement may also be terminated as defined in Section 25 of this agreement.

SECTION 3 (USE OF GROUNDS)

The Rodeo Assoc. may use the land described as Area 1 in Section 1 for the development of rodeo grounds, to include the erection of overhead lighting, stalls, bucking shoots, stall panels, and other associated rodeo ground equipment and materials, warm up/auxiliary rodeo grounds, spectator areas, to include the placement of bleachers, a temporary administrative/office building, and parking areas as appropriate for practice or small scale events and Rodeo Assoc. functions. The Rodeo Assoc. may host two major events within Area 1 each year, (1) a rodeo, and (2) a bull-riding competition. The Rodeo Assoc. shall provide the City Manager with written notice of the scheduling of such events no later than February 28 of each year, along with a request for additional parking within Area 2 as outlined within Section 10 below. Additional events of any size may be held only with the prior written consent of the Yankton City Manager.

SECTION 4 (HOLD HARMLESS AND INDEMNIFICATION)

The Rodeo Assoc. agrees to hold harmless and indemnify CITY, its officers, agents and employees, from and against any and all actions, suits, damages, liability or other proceedings which may arise as the result of usage of this property or activities held on the grounds of PROPERTY.

The Rodeo Assoc. will annually obtain signed "Release and Waiver of Liability, Assumption of the Risk and Indemnity Agreement and Consent to Medical Treatment Form" from each participant prior to using the grounds or facilities. The Rodeo Assoc. agrees to retain copies of all signed forms for a period of not less than (3) year from the date of signature on the form.

SECTION 5 (INSURANCE)

Further, the Rodeo Assoc., for the full term of this MOU, agrees to purchase and maintain bodily injury, personal injury and property damage insurance for each occurrence of injury or damage in the minimum amount of one million dollars (\$1,000,000) for each occurrence, which protects the Rodeo Assoc. and CITY against liability claims resulting from activities sponsored by the organization. If such insurance contains a general aggregate limit it shall apply separately to this agreement or be no less than two times the occurrence limit. Prior to execution of any activities governed by this agreement the Rodeo Assoc. shall furnish CITY evidence of said insurance by a certificate of insurance which shall clearly evidence said insurance required by this agreement. The Rodeo Assoc. shall provide notice to CITY upon any changes in coverage. The Rodeo Assoc. shall furnish copies of insurance policies if requested by CITY.

SECTION 6 (LAND MODIFICATIONS)

The Rodeo Assoc. may modify the land for use as rodeo grounds, parking lots and spectator areas as agreed to in Section 3. The Rodeo Assoc. shall identify utility lines or pipes which exist under the land and address or correct any impacts which the modification may create. The Rodeo Assoc. shall submit its plans to CITY for approval prior to beginning any and all work. Upon termination of this agreement the Rodeo Assoc. shall restore the land to usable condition as determined by CITY to include removal of all supplies, materials, temporary structures, or other items that may have been used in association with the Rodeo Assoc.'s operation.

SECTION 7 (TEMPORARY BUILDING)

The Rodeo Assoc. may request to erect a temporary building without a basement, permanent foundation or indoor plumbing on the grounds for use as an office or administrative building for the Rodeo Assoc. Prior to erecting a temporary building, the Rodeo Assoc. shall submit its plan to the Yankton's City Manager for approval. The City Manager may approve or deny the request. If approved the temporary building must be constructed and maintained in compliance with all building codes or zoning ordinances.

SECTION 8 (TREES, GROUNDS, BUILDINGS, FOUNDATIONS)

The Rodeo Assoc. may remove or move trees in the area described in Section 1, and may move dirt, and use fill dirt to level the area for the rodeo grounds, spectator areas and other associated grounds as needed. Prior to the removal or movement of trees and dirt in the area, the Rodeo Assoc. shall submit its plan to the CITY for approval. The City Manager may approve or deny the plan. The Rodeo Assoc. shall minimize the amount of dirt moved for leveling and filling, in order to maintain the terrain in its current condition, as reasonable.

SECTION 9 (WATER & ELECTRICITY)

The Rodeo Assoc. may arrange for the installation of electricity and water to the area described in Section 1 of this agreement at its own expense. The Rodeo Assoc. shall maintain such lines in a satisfactory state of repair for the duration of this agreement and any extensions. Prior to installation, the Rodeo Assoc. shall determine the location of any existing utility lines or pipes, and address or correct any impacts which the installation may create and submit an installation plan to the CITY for approval.

All such use of water and electricity on the rodeo grounds shall be metered separate from any use by the CITY and will be the exclusive expense of the Rodeo Assoc. The Rodeo Assoc. agrees to comply with all existing state and local ordinances concerning installation and usage of said lines and pipes. The Rodeo Assoc. shall ensure that any system installed in accordance with this agreement is maintained in a satisfactory state of repairs by the Rodeo Assoc.

SECTION 10 (PARKING)

The Rodeo Assoc. agrees to develop parking areas, as necessary and as space permits, within the confines of "Area 1" as described in Section 1. All plans for parking areas shall be submitted to CITY prior to development for approval by the City Manager. Parking areas must be monitored during events and parking must be planned and organized. For its two major annual events where it is anticipated that additional parking may be needed to accommodate the public (the annual Rodeo and the annual Bull Riding Event), the Rodeo Assoc. shall provide a written request for additional parking within "Area 2" in Section 1 of this agreement to the City Manager along with its event scheduling notice due prior to February 28 of each year, along with a map and plan outlining how such parking shall be accomplished on the grounds identified as "Area 2". The City Manager shall have discretion to consent to the use of Area 2 for additional parking as requested in writing, which consent shall not be unreasonably withheld. The Rodeo Assoc. and its officers and participants shall comply with whatever parking regulations CITY establishes. The Rodeo Assoc. shall make regular and ongoing efforts to enforce such parking regulations, and may ban violators from the grounds.

SECTION 11 (SPEEDING AND TRAFFIC ENFORCEMENT)

The Rodeo Assoc. and its officers, participants and spectators shall comply with all traffic regulations and the speed limits at the PROPERTY. The speed limit for the access road is 10 miles per hour. The Rodeo Assoc. shall make regular and ongoing efforts to enforce traffic regulations.

SECTION 12 (ALCOHOL AND TOBACCO USE ON THE GROUNDS)

Alcohol products are strictly prohibited on the grounds without prior approval of the CITY, as outlined in Section 13 of this agreement. The Rodeo Assoc. shall make regular and ongoing efforts to enforce this prohibition. The Rodeo Assoc. shall immediately report any known violation of this prohibition to law enforcement officials, and shall sign a criminal complaint against the violator. Further, the Rodeo Assoc. shall ban any violator from activities sponsored by the Rodeo Assoc. on the grounds identified in Section 1.

The CITY reserves the right to restrict or totally prohibit the use of lit tobacco due to fire risks at the time of the event.

SECTION 13 (CONCESSIONS)

The Rodeo Assoc., or its concessionaire, may conduct concession operations during its two annual planned activities (the annual Rodeo and/or the annual Bull Riding Event), to include the sale of alcohol products. Prior to the sale of such alcohol products at an event, the Rodeo Assoc. must secure prior approval of the CITY, as well as the appropriate alcohol license which is required prior to the sale of such products. The Rodeo Assoc. shall comply with any and all state and local laws and ordinances which may be in place for the regulation of the sale of such products, and further shall comply with any restrictions imposed by the City Manager.

SECTION 14 (GARBAGE)

The Rodeo Assoc. shall keep the grounds in a neat condition free from loose garbage and paper. The Rodeo Assoc. shall provide, subject to the satisfaction of the CITY, sufficient garbage/trash receptacles for the placement of garbage by participants and spectators.

The Rodeo Assoc. is responsible for the timely removal of garbage from the containers on the grounds and the transport of such garbage to the Yankton landfill. The Rodeo Assoc. is responsible for all costs associated with garbage collection and removal.

SECTION 15 (MOWING/FERTILIZING/WEED CONTROL)

In lieu of pecuniary remuneration, the Rodeo Assoc. shall be responsible for the maintenance of the grounds described in Section 1 of this agreement, to include spraying for noxious weeds for both Area 1 and Area 2 at the exclusive expense of the Rodeo Assoc. In addition, consistent with City Ordinance, the Rodeo Assoc. shall be required to mow (including trimming around all structures) so as to prevent all grass and vegetation from exceeding a height of Eight Inches (8") within Area 1 as defined in Section 1. If the City Manager has granted written permission to utilize Area 2 in Section 1 for purposes of event parking, immediately prior to the event, the Rodeo Assoc. shall be required to mow Area 2 to accommodate such parking. However, the Rodeo Assoc. shall have no obligation and shall not be permitted to mow Area 2 until immediately prior to its two (2) major annual events (i.e. rodeo and bull-riding event). The Rodeo Assoc. shall also treat the CITY in all aspects as if it were equal to its largest financial sponsor in all advertising, promotional materials, and public acknowledgements.

SECTION 16 (RESTROOMS)

The Rodeo Assoc. shall provide adequate restroom facilities as determined or directed by CITY. The restrooms shall be placed at appropriate locations throughout the rodeo grounds area. The Rodeo Assoc. is responsible for all costs associated with the establishment of such units and for the cost of maintaining and emptying such units.

SECTION 17 (VARMINT CONTROL)

The Rodeo Assoc. may trap or destroy varmints to free the grounds referenced in Section 1 of this agreement of dangerous holes and obstacles. The Rodeo Assoc. agrees to comply with all existing state and local ordinances and laws governing trapping or destruction of varmints.

SECTION 18 (SECURITY)

The Rodeo Assoc. is responsible for the grounds identified in Section 1, and for maintaining order and discipline on such grounds during its activities. In addition, CITY may elect to patrol and provide additional security observation on the grounds at its discretion; however CITY shall have no obligation to provide security or patrol the activities. In the event of any dispute, the decision of City law enforcement or the City Manager or her designee is final. In doing so, CITY assumes no liability for any acts or omissions occurring as a result of a Rodeo Assoc. activity or event.

SECTION 19 (BYLAWS, POLICIES AND OFFICERS)

The Rodeo Assoc. shall provide CITY with a copy of its current bylaws and a current list of its officers with addresses and phone numbers and update the CITY each time changes are made. The Rodeo Assoc. shall develop written policies, in accordance with this agreement, for the use of the grounds and submit a copy of those policies to CITY and provide CITY a copy of any changes.

SECTION 20 (AMENDMENTS)

This agreement may be amended by agreement of both parties. All amendments shall be in writing, dated and signed by both parties. Any amendment shall be attached to this agreement and supersedes the provisions of this agreement.

SECTION 21 (ASSIGNMENT AND SUBLETTING)

This MOU is intended to be an MOU solely between CITY and the Rodeo Assoc. and not intended to be transferable between the parties to any other third party or parties. This agreement may not be assigned, nor the premises sublet, by the Rodeo Assoc. without the prior written consent of CITY.

SECTION 22 (EMERGENCY RESPONSE)

The Rodeo Assoc. agrees that an ambulance shall be physically present on the grounds at all times during all events and activities run or sponsored by the Rodeo Assoc. that include contestants and/or spectators, the cost of which shall be the sole responsibility of the Rodeo Assoc.

SECTION 23 (CONTROLLING LAW)

This agreement shall be governed by and construed in accordance with the laws of the State of South Dakota. Any lawsuit pertaining to or affecting this agreement shall be venued in Circuit Court, First Judicial Circuit, Yankton County, South Dakota.

SECTION 24 (REPORTING)

The Rodeo Assoc. agrees to report to CITY any event encountered in the course of performance of this agreement which results in injury to any person or property, or which may otherwise subject the Rodeo Assoc., or the CITY or its officers, agents or employees to liability. The Rodeo Assoc. shall report any such event to CITY immediately upon discovery. Reporting to CITY under this section shall not excuse or satisfy any obligation of the Rodeo Assoc. to report any event to law enforcement or other entities under the requirements of any applicable law.

SECTION 25 (CANCELLATION/TERMINATION)

This agreement may be canceled or terminated by CITY at any time with or without cause with 60 days written notice to the Rodeo Assoc. This agreement may also be terminated by either party by mutual agreement with 60 days written notice. CITY may also cancel or terminate this agreement at any time with or without notice, if the Rodeo Assoc. fails to fulfill its responsibilities or obligations under this agreement. In particular, the Rodeo Assoc.'s failure to comply with the provisions of Sections 10, 11, 12, 13, 14, 15, 16, 17 or 18 of this agreement shall be cause to bring about cancellation or termination of this agreement.

Cancellation or termination of this agreement is not subject to litigation. As a condition of this agreement, the Rodeo Assoc. agrees that it is granted no legal right to bring about any legal action pursuant to this agreement.

The Rodeo Assoc. agrees to surrender the grounds upon termination of this agreement. The Rodeo Assoc. agrees to abandon the grounds if ordered to by a court of law or if CITY is ordered to terminate or cancel this agreement by the court.

SECTION 26 (SOLE AGREEMENT)

All prior discussions, communications and representations concerning the subject matter of this agreement are superseded by the terms of this agreement, and except as specifically provided therein, this agreement constitutes the entire agreement with respect to the subject matter thereof.

[Signatures on the Following Page]

Dated this ____ day of September, 2017.

Yankton Rodeo Association, Inc.

A handwritten signature in black ink, appearing to read "Doug Hevle", written over a horizontal line.

By: Doug Hevle
Its: President

Dated this ____ day of September, 2017.

City of Yankton

By: Amy Nelson
Its: City Manager



City of Yankton

Rodeo Grounds Placement Proposal

Memorandum No. 17-199

TO: Mayor and City Commissioners
FROM: Amy Nelson, City Manager
RE: Group Health Insurance for 2018
DATE: September 20, 2017

Attached, please find the Employee Health Insurance Committee's recommendation for the City of Yankton's 2018 Health Insurance Renewal.

A Health Insurance Committee is established to review health insurance proposals and renewal options for our group coverage. The members serving on this committee are: Mary Robb, Office Specialist in the Street Department; Ann Clough, Deputy Finance Officer; Jeff Johnson, Patrol Officer, Taylor Peters, Information Services, Jim Arens, Engineering Department, Mike VanWinkle, Parks Department; and Sue Berke-Hanson, HR Coordinator.

The recommendation is to approve the proposed Avera Health plan at a 12.10% rate decrease, the EAP rates from Avera Health Plans, and the 5% increase from Delta Dental, all effective January 1, 2018. With a vision coverage quote from Assurant to be forthcoming in October.

The employee union's negotiating team tentatively accepted the recommendation. However, when the recommendation was brought to a voluntary vote by the membership of AFSCME Local 3968 on September 19, 2017, the union's membership voted not to accept the change. As a result, if the Commission is inclined to change the insurance carrier or coverage (consistent with the recommendation or otherwise), the Commission must vote to officially send matter to the negotiating table with the Collective Bargaining Unit.

Recommendation: Staff recommends the City Commission vote in favor of modifying the health insurance carrier or coverage, requiring the matter to be negotiated with the City of Yankton's Collective Bargaining Unit in accordance with the City of Yankton's Collective Bargaining Agreement.

MEMORANDUM

To: City Manager Nelson
From: Health Insurance Committee
Date: September 1, 2017
Subject: Committee Recommendation for 2018

Health Insurance

Over the past number of years the Health Insurance committee has worked diligently to control costs for the City of Yankton while maintaining a competitive health plan that is beneficial to current as well as prospective employees. This has been its top consideration when making recommendations. The City has been covered by Wellmark Blue Cross/Blue Shield since 2013 and has maintained rates for four years that have been below or equal to 2012 insurance rates. The 2017 Wellmark health plan rate is currently 1.29% above that of the 2012 rates. Considering the volatility of the insurance market and major increases in health care costs in general over the past number of years, the committee is proud of the accomplishments it and the employees have achieved in controlling health insurance costs. The attached chart details the City's yearly rates since 2006.

In June the Health Insurance Committee met to begin its annual task of reviewing and recommending an insurance plan for 2018. The committee was tasked with keeping the 2018 rates cost neutral. The committee met with our health insurance agents regarding renewal rates from Wellmark and to request quotes from other health insurance carriers. As part of that request, the committee asked for quotes based on our current plan design as well as eight other plan designs which increased deductibles, co-pays, and made changes to the drug card. As the committee waited to receive quotes from the insurance carriers, the plan design options were disseminated to all employees in order to get feedback on any concerns they would have if it were necessary to make changes in deductibles, co-pays, and drug card coverage.

On August 15 the Committee received the Wellmark renewal rates for group health coverage effective January 1, 2018. Wellmark quoted a 4.66% increase to the 2018 rates over our current coverage plan. Our agent informed us that 3.4% of this increase was due to a HICS tax which was imposed on all insurance carriers as part of the Affordable Care Act, so the actual increase based on the City's claims history and usage was 1.26% over 2017 rates.

In addition to the Wellmark renewal, we received quotes from Avera Health Plans and DakotaCare. DakotaCare did not quote a fully-insured plan as requested, but a self-funded plan only. Our agents informed us that the self-funded plan would not be advantageous to the City so the proposal was taken off the table for consideration. Lastly, Sanford insurance declined to quote our group.

Besides Wellmark, Avera provided quotes for the current design plan and for the additional design plans submitted to them. Avera’s quote for a plan similar to our current coverage came in at 12.10% lower than current rates. A minor difference in Avera’s plan is in the drug card as it has a three-tier plan without a 50% co-insurance making it a slightly better benefit than the current drug card plan. The table below provides a rate comparison of our current health plan rates with Wellmark’s renewal and with Avera’s proposal:

	Current 2017 Rate	Proposed 2018 Wellmark Rate	Proposed 2018 Avera Rate
Single Rate	\$ 563.76/mo	\$ 589.95/mo	\$ 496.79
2-Person Rate	\$1,059.81/mo	\$1,109.75/mo	\$ 919.60
Family Rate	\$1,679.46/mo	\$1,759.07/mo	\$1,447.80

The Committee compared and discussed all rates and design plans submitted in order to make a recommendation that would be beneficial both to the City budget and to the employee compensation and benefit package. The Committee’s past recommendations have preserved insurance rates to 2012 levels but in doing so at times required minor adjustments to benefits. For 2018, the Committee’s recommendation will preserve the current plan design as well as reduce costs to below 2011 rates.

After lengthy discussions and considerable feedback from city employees, the Committee voted to recommend the Avera Health Plan at a 12.10% rate decrease based on the following factors:

1. Preserve the current plan design with existing deductibles, co-pays and drug card benefits.
2. Reduce the cost of employee’s share of coverage for those who have Employee + One or Family coverage while at the same time reduce costs to the City.
3. Provide a telemedicine program to our employees. The Avera plan includes an “Avera Now” program which offers easy access to care via a smartphone, laptop or tablet. This service is available 24/7 and can provide treatment for simple illnesses such as colds, flu, fever, vomiting, UTI, diarrhea, sinus infections, allergies, rashes, pink eye, headache, acid reflux, cold sores (not a comprehensive list). This is a free service to members. (Note: Telemedicine is not yet available through Wellmark.)
4. The Avera network of providers has expanded in Yankton since last year’s review including the purchase of the Lewis and Clark Specialty Hospital.

5. Concerns regarding coverage while employees may be traveling or students living out of the geographic network area were addressed and answered to the committee's satisfaction.

The Committee is aware that the Avera network may have an impact on some city employees and they may have to change health care providers. We were told that they would have 90 days to continue with their current care provider and then would migrate over to an Avera provider. It is also possible that after a review by Avera, they may receive a referral to continue care with their current provider.

Employee Assistance Program (EAP)

Based on the recommended change in the health insurance carrier, the EAP would be administered through Avera. The cost for the basic three session model through Avera would be \$2.45 per employee per month compared to the previous cost of \$2.10 per employee per month.

Dental Insurance

Delta Dental has sent us a notice that we will have a 5% increase in rates for the 2018 plan year. In their notice it stated that expenses are running 17.5% higher than premiums. Based on this and a 4% increase in dental costs (dental fees and utilization increases), the rate renewal analysis suggested a 24% increase in rates. Delta Dental indicated they were committed to keep group rates as stable as possible limiting our increase to just 5%.

The new rate will be \$40.74/month for single coverage (a \$1.94 increase). The City pays all but \$2.04 per month for this coverage as part of the employee's benefit package.

It is recommended that the City accepts the dental plan with the employee's cost remaining at the same level as the previous year.

Vision Insurance (To be determined)

We were informed by our agent that we can stay with Assurant (our current carrier) for the City's vision coverage even if the City switches to Avera, however, Assurant's renewal rates will not be available until October 1. We do have a quote from the company Avesis. The committee recommends deferring the decision on vision insurance only until early October as it will not have a significant impact on insurance as a whole.

RECOMMENDATION: The Health Insurance Committee recommends approval of the proposed Avera Health Plan at a 12.10% rate decrease, the EAP rates from Avera Health Plans, and the 5% increase from Delta Dental, all effective January 1, 2018. As a vision coverage quote from Assurant is not available until October 1, we recommend deferring that decision until early October.

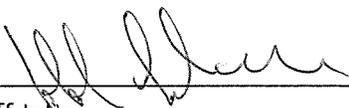
Respectfully submitted,


James Arens


Mary Robb


Mike VanWinkle


Taylor Peters


Jeff Johnson


Ann Clough

Attachments

cc: Tim Voss, AFSCME

City of Yankton
Health Insurance Monthly Rate History

08/31/2017

2018 Recommended Rates and Prior Years' Comparisons

	Single Rate	Single Employee Share	Single City Share	E + 1 Rate	E + 1 Employee Share	E + 1 Employer Share	Family Rate	Family Employee Share	Family Employer Share
2006 Rates (Avera)	356.20	0	356.20	811.76	405.88	405.88	1031.52	515.76	515.76
2007 Rates (Avera) 14%	406.07	0	406.07	925.43	462.72	462.72	1175.96	587.98	587.98
2008 Rates (Avera) 8%	438.57	0	438.57	998.80	499.40	499.40	1269.06	634.53	634.53
2009 Rates (Avera) 5%	460.59	0	460.59	1048.94	524.47	524.47	1332.77	666.39	666.39
2010 Rates (Avera) 4%	479.01	0	479.01	1090.90	545.45	545.45	1386.07	693.04	693.04
2011 Rates (Avera) 10.7%	529.89	0	529.89	1206.76	603.38	603.38	1533.28	766.64	766.64
2012 Rates (Avera) 5.6%	559.32	0	559.32	1273.79	636.90	636.90	1618.44	809.22	809.22
(Avera renewal rate 5% inc.) Switched to Wellmark 2013 Rates (-7.5%) Add-EAP (Connections) Assurant-Vision Total Health Prem.	516.16 1.82 0.73 518.71	0	516.16 1.82 0.73 518.71	984.32 1.82 1.71 987.85	492.16 0.91 0.86 493.93	492.16 0.91 0.86 493.93	1569.13 1.82 2.18 1573.13	784.57 0.91 1.09 786.57	784.57 0.91 1.09 786.57
Wellmark BC/BS 2014 Rates 4.95% inc. EAP (Connections) Assurant-Vision Total Health Prem.	541.73 1.82 0.80 544.35	0	541.73 1.82 0.80 544.35	1033.08 1.82 1.87 1036.77	516.54 0.91 0.94 518.39	516.54 0.91 0.94 518.39	1646.86 1.82 2.38 1651.06	823.43 0.91 1.19 825.53	823.43 0.91 1.19 825.53
Wellmark BC/BS 2015 Rates 2.5% inc. EAP-Connections Assurant-Vision Total Health Prem.	555.30 1.82 0.96 558.08	0	555.30 1.82 0.96 558.08	1058.96 1.82 2.24 1063.02	529.48 0.91 1.12 531.51	529.48 0.91 1.12 531.51	1688.11 1.82 2.86 1692.79	844.06 0.91 1.43 846.40	844.06 0.91 1.43 846.40
Wellmark BC/BS 2016 Rates 0% inc. EAP-Connections Assurant-Vision Total Health Prem.	555.30 2.04 1.15 558.49	0	555.30 2.04 1.15 558.49	1058.96 2.04 2.69 1063.69	529.48 1.02 1.35 531.85	529.48 1.02 1.35 531.85	1688.11 2.04 3.43 1693.58	844.06 1.02 1.72 846.79	844.06 1.02 1.72 846.79
Wellmark BC/BS 2017 Rates 1.29% inc. EAP-Connections SunLife Fin.-Vision Total Health Prem.	563.76 2.10 1.38 567.24	0	563.76 2.10 1.38 567.24	1059.81 2.10 3.23 1065.14	529.91 1.05 1.62 532.57	529.91 1.05 1.62 532.57	1679.46 2.1 4.12 1685.68	839.73 1.05 2.06 842.84	839.73 1.05 2.06 842.84
Recommended Avera Health Plan 2018 Rates -12.10% EAP-Avera Vision (unknown to date) Total Health Prem.	496.76 2.45 0.00 499.21	0	496.76 2.45 0.00 499.21	919.60 2.45 0.00 922.05	459.80 1.23 0.00 461.03	459.80 1.23 0.00 461.03	1447.80 2.45 0.00 1450.25	723.90 1.23 0.00 725.13	723.90 1.23 0.00 725.13

Dollar Decrease in Monthly

Rates over Prior Year: \$ 68.03

\$ 143.09

Approximate Annual Savings:

\$ 235.43 \$ 113,524.00

Savings over Wellmark

Renewal: \$ 93.19

\$ 190.15

\$ 311.27

\$ 187,383.00

YANKTON CITY OF GROUP **AVERA** QUOTE SUMMARY

Benefit Information	Current	AVERA Plan	Avera Alt #1	Avera Alt #2	Avera Alt #3
PLAN TYPE					
	150446-26				
Online Benefit Summary (OBS) Health/Rx #s	177617-17				
Health Product	SD Blue Select	Avera Benefit Solutions	Avera Benefit Solutions	Avera Benefit Solutions	Avera Benefit Solutions
H.S.A. or H.R.A. Qualified	No	NO	NO	NO	NO
Pharmacy Product	BlueRX Complete (3 Tier)	Avera Formulary	Avera Formulary	Avera Formulary	Avera Formulary
ACA Grandfathered / Non-Grandfathered	NGF	NGF	NGF	NGF	NGF
HEALTH BENEFIT PLAN					
	Single \$1,000	Single \$1,000	Single \$1,500	Single \$1,500	Single \$1,500
Deductible In-Network	Family \$2,000	Family \$2,000	Family \$3,000	Family \$3,000	Family \$3,000
	Single \$5,000	Single \$5,000	Single \$5,000	Single \$5,000	Single \$5,000
Deductible Non-Network	Family \$10,000	Family \$10,000	Family \$10,000	Family \$10,000	Family \$10,000
Deductible Aggregates (In-network/Non-Network)	Yes-One Way	Yes-One Way	Yes-One Way	Yes-One Way	Yes-One Way
Ded/OPM/HRA Embedded/Non-Embedded	Yes Embedded	Yes Embedded	Yes Embedded	Yes Embedded	Yes Embedded
Deductible Waived For HSA/HRA Preventive Drugs	No	No	No	No	No
Coinsurance In-Network	20%	20%	20%	20%	20%
Coinsurance Non-Network	40%	40%	40%	40%	40%
	PCP \$25	PCP \$25	PCP \$25	PCP \$25	PCP \$25
Copay Office Visit	Non PCP \$50	Non PCP \$50	Non PCP \$50	Non PCP \$50	Non PCP \$50
		Deductible &			
Copay Emergency Room	PPO	Coinsurance	PPO	PPO	PPO
Copay ER - Deductible and/or Coinsurance Follows	No	NO	No	No	No
Copay Outpatient	N/A	N/A	N/A	N/A	N/A
Copay Urgent Care	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00
	Single \$3,000	Single \$3,000	Single \$3,000	Single \$3,500	Single \$4,000
Out of Pocket Maximum In-Network	Family \$6,000	Family \$6,000	Family \$6,000	Family \$6,500	Family \$8,000
	Single \$10,000	Single \$10,000	Single \$10,000	Single \$10,000	Single \$10,000
Out of Pocket Maximum Non-Network	Family \$20,000	Family \$20,000	Family \$20,000	Family \$20,000	Family \$20,000
Out of Pocket Maximum Aggregates (In/Non)	Yes-One Way	Yes-One Way	Yes-One Way	Yes-One Way	Yes-One Way
PHARMACY BENEFIT PLAN					
Health OPM Aggregates With RX OPM	Yes	Yes	Yes	Yes	Yes
Drugs Covered Under Health Plan	No	No	No	No	No
Infertility - \$ Limit On Transfer Procedures	No	No	No	No	No
Deductible	Single \$100	Single \$100	Single \$100	Single \$100	Single \$100
Deductible Waived For Tier 1	Yes	Yes	Yes	Yes	Yes
RX Deductible Aggregates With Health Deductible	No	No	No	No	No
	Tier 1: \$10	Tier 1: \$10	Tier 1: \$10	Tier 1: \$10	Tier 1: \$10
	Tier 2: \$20	Tier 2: \$20	Tier 2: \$20	Tier 2: \$20	Tier 2: \$20
	Tier 3: \$35	Tier 3: \$35	Tier 3: \$35	Tier 3: \$35	Tier 3: \$35
Copay Tiers	Tier 3: 50%	NO	NO	NO	Tier 3: 50%
Coinsurance	Copay	Copay	Copay	Copay	Copay
	Coinsurance	Coinsurance	Coinsurance	Coinsurance	Coinsurance
Copay/Coinsurance	No	No	No	No	No

Out Of Pocket Maximum (OPM)	Single \$3,000	Single \$3,000	Single \$3,000	Single \$3,500	Single \$4,000
RX OPM Aggregates With Health OPM	Family \$6,000	Family \$6,000	Family \$6,000	Family \$6,500	Family \$8,000
Network Pharmacy Use Required	Yes	Yes	Yes	Yes	Yes
Specialty Drug Vendor Use Required	Yes	Yes	Yes	Yes	Yes
Specialty Drug Copay/Coinsurance	\$100	no	no	no	no
FULLY INSURED RATES					
Enrollment					
Type of Contract Rate Structure*	Three-Way	Three-Way	Three-Way	Three-Way	Three-Way
Single	144	144	144	144	144
Family	4	4	4	4	4
Two-Person	5	5	5	5	5
Total Contracts	153	153	153	153	153
Rates					
Single	\$ 589.95	\$ 496.76	\$ 477.18	\$ 472.65	\$ 469.27
Family	\$ 1,759.07	\$ 1,447.80	\$ 1,389.44	\$ 1,375.93	\$ 1,365.85
Two-Person	\$ 1,109.75	\$ 919.60	\$ 882.78	\$ 874.26	\$ 867.90
Monthly Cost	\$ 97,537.83	\$ 81,922.62	\$ 78,685.58	\$ 77,936.62	\$ 77,377.78
Annual Costs	\$ 1,170,453.96	\$ 983,071.44	\$ 944,226.96	\$ 935,239.44	\$ 928,533.36
Impact to Rates (compared to current plan)	4.66%	-12.10%	-15.57%	-16.38%	-16.98%

is comparison is based on information obtained from the carrier literature. All rates are for comparison purposes only and do not represent an offer of coverage.

* For complete contractual description, refer to the appropriate carrier literature.

YANKTON CITY OF GROUP **avera** QUOTE SUMMARY

Benefit Information	Current	Avera Alt #4	Avera Alt #5	Avera Alt #6
PLAN TYPE				
	150446-26			
Online Benefit Summary (OBS) Health/Rx #s	177617-17			
Health Product	SD Blue Select	Avera Benefit Solutions	Avera Benefit Solutions	Avera Benefit Solutions
H.S.A. or H.R.A. Qualified	No	NO	NO	NO
Pharmacy Product	BlueRX Complete (3 Tier)	Avera Formulary	Avera Formulary	Avera Formulary
ACA Grandfathered / Non-Grandfathered	NGF	NGF	NGF	NGF
HEALTH BENEFIT PLAN				
	Single \$1,000	Single \$1,500	Single \$1,500	Single \$1,000
Deductible In-Network	Family \$2,000	Family \$3,000	Family \$3,000	Family \$2,000
	Single \$5,000	Single \$5,000	Single \$5,000	Single \$5,000
Deductible Non-Network	Family \$10,000	Family \$10,000	Family \$10,000	Family \$10,000
Deductible Aggregates (In-network/Non-Network)	Yes-One Way	Yes-One Way	Yes-One Way	Yes-One Way
Ded/OPM/HRA Embedded/Non-Embedded	Yes Embedded	Yes Embedded	Yes Embedded	Yes Embedded
Deductible Waived For HSA/HRA Preventive Drugs	No	No	No	No
Coinsurance In-Network	20%	20%	20%	20%
Coinsurance Non-Network	40%	40%	40%	40%
	PCP \$25	PCP \$30	PCP \$35	PCP \$35
Copay Office Visit	Non PCP \$50	Non PCP \$60	Non PCP \$70	Non PCP \$70
Copay Emergency Room	PPO	PPO	PPO	PPO
Copay ER - Deductible and/or Coinsurance Follows	No	No	No	No
Copay Outpatient	N/A	N/A	N/A	N/A
Copay Urgent Care	\$25.00	\$60.00	\$70.00	\$70.00
	Single \$3,000	Single \$4,000	Single \$4,000	Single \$3,000
Out of Pocket Maximum In-Network	Family \$6,000	Family \$8,000	Family \$8,000	Family \$6,000
	Single \$10,000	Single \$10,000	Single \$10,000	Single \$10,000
Out of Pocket Maximum Non-Network	Family \$20,000	Family \$20,000	Family \$20,000	Family \$20,000
Out of Pocket Maximum Aggregates (In/Non)	Yes-One Way	Yes-One Way	Yes-One Way	Yes-One Way
PHARMACY BENEFIT PLAN				
Health OPM Aggregates With RX OPM	Yes	Yes	Yes	Yes
Drugs Covered Under Health Plan	No	No	No	No
Infertility - \$ Limit On Transfer Procedures	No	No	No	No
Deductible	Single \$100	Single \$100	Single \$100	Single \$100

Deductible Waived For Tier 1	Yes	Yes	Yes	Yes
RX Deductible Aggregates With Health Deductible	No	No	No	No
	Tier 1: \$10	Tier 1: \$10	Tier 1: \$10	Tier 1: \$70
	Tier 2: \$20	Tier 2: \$20	Tier 2: \$20	Tier 2: \$35
Copay Tiers	Tier 3: \$35	Tier 3: \$35	Tier 3: \$35	Tier 3: \$35
Coinsurance	Tier 3: 50%	NO	NO	NO
	Copay	Copay	Copay	Copay
	Coinsurance	Coinsurance	Coinsurance	Coinsurance
Copay/Coinsurance	No	No	No	No
	Single \$3,000	Single \$4,000	Single \$4,000	Single \$3,000
Out Of Pocket Maximum (OPM)	Family \$6,000	Family \$8,000	Family \$8,000	Family \$6,000
RX OPM Aggregates With Health OPM	Yes	Yes	Yes	Yes
Network Pharmacy Use Required	Yes	Yes	Yes	Yes
Specialty Drug Vendor Use Required	Yes	Yes	Yes	Yes
Specialty Drug Copay/Coinsurance	\$100	no	no	no
FULLY INSURED RATES				
Enrollment				
Type of Contract Rate Structure*	Three-Way	Three-Way	Three-Way	Three-Way
Single	144	144	144	144
Family	4	4	4	4
Two-Person	5	5	5	5
Total Contracts	153	153	153	153
Rates				
Single	\$ 589.95	\$ 465.76	\$ 462.57	\$ 467.67
Family	\$ 1,759.07	\$ 1,355.39	\$ 1,345.87	\$ 1,361.06
Two-Person	\$ 1,109.75	\$ 861.29	\$ 855.29	\$ 864.88
Monthly Cost	\$ 97,537.83	\$ 76,797.47	\$ 76,270.02	\$ 77,113.14
Annual Costs	\$ 1,170,453.96	\$ 921,569.64	\$ 915,240.24	\$ 925,357.68
Impact to Rates (compared to current plan)	4.66%	-17.60%	-18.16%	-17.26%

* This comparison is based on information obtained from the carrier literature. All rates are for comparison purposes only and do not represent an offer of coverage.

* For complete contractual description, refer to the appropriate carrier literature.

YANKTON CITY OF GROUP QUOTE SUMMARY

Benefit Information	Current	Alt #1	Alt #2	Alt #3
PLAN TYPE				
Online Benefit Summary (OBS) Health/Rx #s	150446-26 177617-17	150446-27 177617-17	150446-28 177617-18	150446-29 177617-19
Health Product	SD Blue Select	SD Blue Select	SD Blue Select	SD Blue Select
H.S.A. or H.R.A. Qualified	No	No	No	No
Pharmacy Product	BlueRX Complete (3 Tier)	BlueRX Complete (3 Tier)	BlueRX Complete (3 Tier)	BlueRX Complete (3 Tier)
ACA Grandfathered / Non-Grandfathered	NGF	NGF	NGF	NGF
HEALTH BENEFIT PLAN				
Deductible In-Network	Single \$1,000 Family \$2,000	Single \$1,500 Family \$3,000	Single \$1,500 Family \$3,000	Single \$1,500 Family \$3,000
Deductible Non-Network	Single \$5,000 Family \$10,000	Single \$5,000 Family \$10,000	Single \$5,000 Family \$10,000	Single \$5,000 Family \$10,000
Deductible Aggregates (In-network/Non-Network)	Yes-One Way	Yes-One Way	Yes-One Way	Yes-One Way
Ded/OPM/HRA Embedded/Non-Embedded	Yes Embedded	Yes Embedded	Yes Embedded	Yes Embedded
Deductible Waived For HSA/HRA Preventive Drugs	No	No	No	No
Coinsurance In-Network	20%	20%	20%	20%
Coinsurance Non-Network	40%	40%	40%	40%
Copay Office Visit	PCP \$25 Non PCP \$50	PCP \$25 Non PCP \$50	PCP \$25 Non PCP \$50	PCP \$25 Non PCP \$50
Copay Emergency Room	PPO	PPO	PPO	PPO
Copay ER - Deductible and/or Coinsurance Follows	No	No	No	No
Copay Outpatient	N/A	N/A	N/A	N/A
Copay Urgent Care	\$25.00	\$25.00	\$25.00	\$25.00
Out of Pocket Maximum In-Network	Single \$3,000 Family \$6,000	Single \$3,000 Family \$6,000	Single \$3,500 Family \$6,500	Single \$4,000 Family \$8,000
Out of Pocket Maximum Non-Network	Single \$10,000 Family \$20,000	Single \$10,000 Family \$20,000	Single \$10,000 Family \$20,000	Single \$10,000 Family \$20,000
Out of Pocket Maximum Aggregates (In/Non)	Yes-One Way	Yes-One Way	Yes-One Way	Yes-One Way
PHARMACY BENEFIT PLAN				
Health OPM Aggregates With RX OPM	Yes	Yes	Yes	Yes
Drugs Covered Under Health Plan	No	No	No	No
Infertility - \$ Limit On Transfer Procedures	No	No	No	No
Deductible	Single \$100	Single \$100	Single \$100	Single \$100
Deductible Waived For Tier 1	Yes	Yes	Yes	Yes
RX Deductible Aggregates With Health Deductible	No	No	No	No
Copay Tiers	Tier 1: \$10 Tier 2: \$20 Tier 3: \$35	Tier 1: \$10 Tier 2: \$20 Tier 3: \$35	Tier 1: \$10 Tier 2: \$20 Tier 3: \$35	Tier 1: \$10 Tier 2: \$20 Tier 3: \$35
Coinsurance	Tier 3: 50%	Tier 3: 50%	Tier 3: 50%	Tier 3: 50%

Copay/Coinsurance	Copay Coinsurance	Copay Coinsurance	Copay Coinsurance	Copay Coinsurance
	No	No	No	No
Out Of Pocket Maximum (OPM)	Single \$3,000	Single \$3,000	Single \$3,500	Single \$4,000
RX OPM Aggregates With Health OPM	Family \$6,000	Family \$6,000	Family \$6,500	Family \$8,000
Network Pharmacy Use Required	Yes	Yes	Yes	Yes
Specialty Drug Vendor Use Required	Yes	Yes	Yes	Yes
Specialty Drug Copay/Coinsurance	Yes	Yes	Yes	Yes
	\$100	\$100	\$100	\$100
FULLY INSURED RATES				
Enrollment				
Type of Contract Rate Structure*	Three-Way	Three-Way	Three-Way	Three-Way
Single	144	144	144	144
Family	4	4	4	4
Two-Person	5	5	5	5
Total Contracts	153	153	153	153
Rates				
Single	\$ 589.95	\$ 574.33	\$ 568.50	\$ 563.39
Family	\$ 1,759.07	\$ 1,711.59	\$ 1,693.87	\$ 1,678.33
Two-Person	\$ 1,109.75	\$ 1,079.96	\$ 1,068.85	\$ 1,059.10
Monthly Cost	\$ 97,537.83	\$ 94,949.68	\$ 93,983.73	\$ 93,136.98
Annual Costs	\$ 1,170,453.96	\$ 1,139,396.16	\$ 1,127,804.76	\$ 1,117,643.76
Impact to Rates (compared to current plan)	4.66%	1.88%	0.84%	-0.07%

*** Health & Care Management Condition Support (Coronary Artery Disease, Asthma, Diabetes): Included in Fully insured plans, Optional for Self Funded plans

This Group Quote Summary is a general summary of benefit options. It is not a part of your contract for group insurance or administrative services. Please refer to the Binder Agreement and Rating Exhibit for proposed rates. For a detailed description of benefits refer to the member document and either the Group Insurance Policy for fully insured or the Administrative Services Agreement for self funded.



Wellmark Blue Cross and Blue Shield is an Independent Licensee of the Blue Cross and Blue Shield Association.

YANKTON CITY OF GROUP QUOTE SUMMARY

Benefit Information	Current	Alt #4	Alt #5	Alt #6	Alt #7
PLAN TYPE					
Online Benefit Summary (OBS) Health/Rx #s	150446-26 177617-17	150446-30 177617-19	150446-31 177617-19	150446-26 177617-20	150446-32 177617-19
Health Product	SD Blue Select	SD Blue Select	SD Blue Select	SD Blue Select	SD Blue Select
H.S.A. or H.R.A. Qualified	No	No	No	No	No
Pharmacy Product	BlueRX Complete (3 Tier)	BlueRX Complete (3 Tier)	BlueRX Complete (3 Tier)	BlueRx Value Plus	BlueRX Complete (3 Tier)
ACA Grandfathered / Non-Grandfathered	NGF	NGF	NGF	NGF	NGF
HEALTH BENEFIT PLAN					
Deductible In-Network	Single \$1,000 Family \$2,000 Single \$5,000	Single \$1,500 Family \$3,000	Single \$1,500 Family \$3,000	Single \$1,000 Family \$2,000 Single \$5,000	Single \$1,500 Family \$3,000 Single \$5,000
Deductible Non-Network	Family \$10,000	Family \$10,000	Family \$10,000	Family \$10,000	Family \$10,000
Deductible Aggregates (In-network/Non-Network)	Yes-One Way	Yes-One Way	Yes-One Way	Yes-One Way	Yes-One Way
Ded/OPM/HRA Embedded/Non-Embedded	Yes Embedded	Yes Embedded	Yes Embedded	Yes Embedded	Yes Embedded
Deductible Waived For HSA/HRA Preventive Drugs	No	No	No	No	No
Coinsurance In-Network	20%	20%	20%	20%	20%
Coinsurance Non-Network	40%	40%	40%	40%	40%
Copay Office Visit	PCP \$25 Non PCP \$50	PCP \$30 Non PCP \$60	PCP \$40 Non PCP \$80	PCP \$25 Non PCP \$50	PCP \$30 Non PCP \$60
Copay Emergency Room	PPO	PPO	PPO	PPO	PPO
Copay ER - Deductible and/or Coinsurance Follows	No	No	No	No	No
Copay Outpatient	N/A	N/A	N/A	N/A	N/A
Copay Urgent Care	\$25.00	\$30.00	\$40.00	\$25.00	\$75.00
Out of Pocket Maximum In-Network	Single \$3,000 Family \$6,000	Single \$4,000 Family \$8,000	Single \$4,000 Family \$8,000	Single \$3,000 Family \$6,000	Single \$4,000 Family \$8,000
Out of Pocket Maximum Non-Network	Single \$10,000	Single \$10,000	Single \$10,000	Single \$10,000	Single \$10,000
Out of Pocket Maximum Aggregates (In/Non)	Family \$20,000	Family \$20,000	Family \$20,000	Family \$20,000	Family \$20,000
PHARMACY BENEFIT PLAN					
Health OPM Aggregates With RX OPM	Yes	Yes	Yes	Yes	Yes
Drugs Covered Under Health Plan	No	No	No	No	No
Infertility - \$ Limit On Transfer Procedures	No	No	No	No	No
Deductible	Single \$100	Single \$100	Single \$100	Single \$100	Single \$100
Deductible Waived For Tier 1	Yes	Yes	Yes	Yes	Yes
RX Deductible Aggregates With Health Deductible	No	No	No	No	No
Tier 1: \$10	Tier 1: \$10	Tier 1: \$10	Tier 1: \$10	Tier 1: \$10	Tier 1: \$10
Tier 2: \$20	Tier 2: \$20	Tier 2: \$20	Tier 2: \$20	Tier 2: \$20	Tier 2: \$20
Tier 3: \$35	Tier 3: \$35	Tier 3: \$35	Tier 3: \$35	Tier 3: \$35	Tier 3: \$35
Copay Tiers	Tier 3: 50%	Tier 3: 50%	Tier 3: 50%	Tier 3: 50%	Tier 3: 50%
Coinsurance					

Copay/Coinsurance	Copay Coinsurance	Copay Coinsurance	Copay Coinsurance	Copay Coinsurance	Copay Coinsurance
	No	No	No	No	No
Out Of Pocket Maximum (OPM)	Single \$3,000	Single \$4,000	Single \$4,000	Single \$3,000	Single \$4,000
RX OPM Aggregates With Health OPM	Family \$6,000	Family \$8,000	Family \$8,000	Family \$6,000	Family \$8,000
Network Pharmacy Use Required	Yes	Yes	Yes	Yes	Yes
Specialty Drug Vendor Use Required	Yes	Yes	Yes	Yes	Yes
Specialty Drug Copay/Coinsurance	\$100	\$100	\$100	\$100	\$100
FULLY INSURED RATES					100.00
Enrollment					
Type of Contract Rate Structure*	Three-Way	Three-Way	Three-Way	Three-Way	Three-Way
Single	144	144	144	144	144
Family	4	4	4	4	4
Two-Person	5	5	5	5	5
Total Contracts	153	153	153	153	153
Rates					
Single	\$ 589.95	\$ 559.86	\$ 553.42	\$ 582.09	\$ 559.86
Family	\$ 1,759.07	\$ 1,667.60	\$ 1,648.02	\$ 1,735.18	\$ 1,667.60
Two-Person	\$ 1,109.75	\$ 1,052.37	\$ 1,040.09	\$ 1,094.76	\$ 1,052.37
Monthly Cost	\$ 97,537.83	\$ 92,552.09	\$ 91,485.01	\$ 96,235.48	\$ 92,552.09
Annual Costs	\$ 1,170,453.96	\$ 1,110,625.08	\$ 1,097,820.12	\$ 1,154,825.76	\$ 1,110,625.08
Impact to Rates (compared to current plan)	4.66%	-0.69%	-1.84%	3.26%	-0.69%

*** Health & Care Management Condition Support (Coronary Artery Disease, Asthma, Diabetes): Included in Fully insured plans, Optional for Self Funded plans

This Group Quote Summary is a general summary of benefit options. It is not a part of your contract for group insurance or administrative services. Please refer to the Binder Agreement and Rating Exhibit for proposed rates. For a detailed description of benefits refer to the member document and either the Group Insurance Policy for fully insured or the Administrative Services Agreement for self funded.

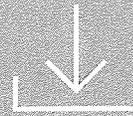
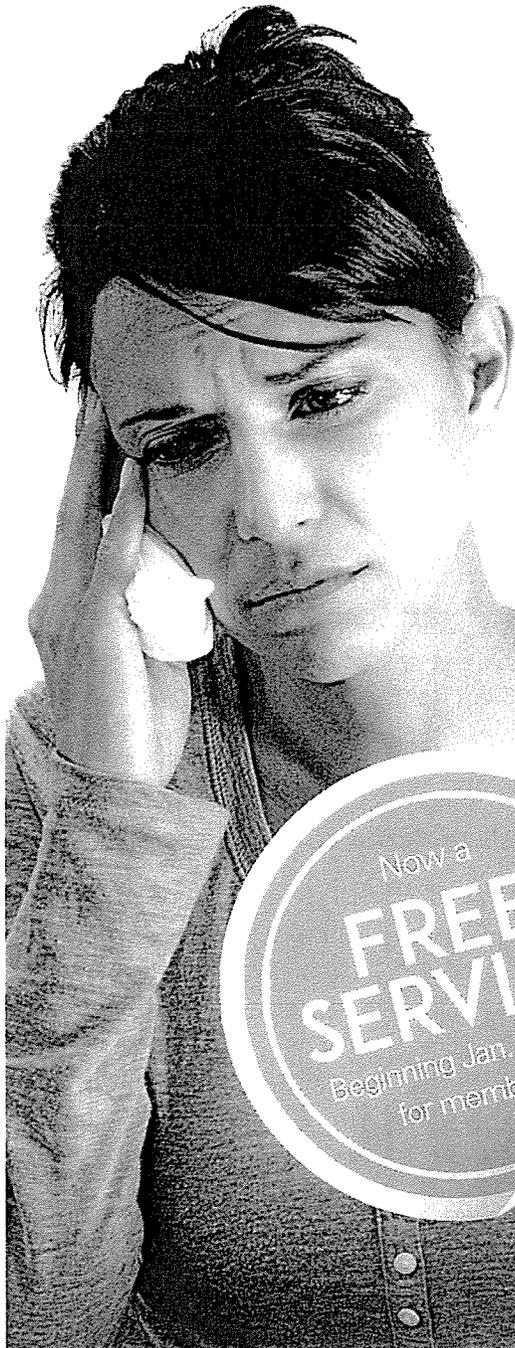


Wellmark Blue Cross and Blue Shield is an Independent Licensee of the Blue Cross and Blue Shield Association.

Avera Health Plans
wants our members to

Feel better
NOW with
Avera Now

Provider visits 24/7
via smartphone, laptop or tablet.



Download.



Connect.



Recover.

Now a
FREE SERVICE
Beginning Jan. 1, 2016,
for members.



Download the app
at Avera.org/now

Feeling sick but don't have the time or energy to drive to a clinic?

AveraNow offers easy and affordable access to care via smartphone, laptop or tablet.

- Patients must be at least 2 years old
- User does not need to be an Avera patient
- Available in South Dakota, Nebraska, North Dakota, Iowa and Minnesota

AveraNow treats simple illnesses:

- Colds
- Urinary tract infections
Must be 16 years of age or older.
- Flu
- Fever
- Vomiting
- Diarrhea
- Sinus infections
- Seasonal allergies
- Rashes
- Pink eye
- Headache
- Acid reflux
- Cold sores

This is not a comprehensive list of symptoms.

Beginning Jan. 1, 2016, Avera Health Plans is providing this **free service** to members.
Some limitations apply.



AveraHealthPlans.com

Avera Employee Assistance Program

Avera Employee Assistance Program delivers a premier level of workforce services to your employees and eligible family members. Our confidential support services can help resolve personal and professional issues that may affect job performance.

Our Comprehensive Services:

- Counseling
- Substance use assessment, referral to treatment resources
- Leadership/manager training and development
- Consultation
- Critical incident response
- Executive coaching

We can help with:



Work issues

- Work/career stresses
- Coworker conflict
- Supervisor communication
- Bullying
- Attendance



Substance use

- Substance use assessment
- Co-dependency



Family issues

- Marriage/relationships
- Children
- Divorce



Mental or emotional health

- Stress
- Depression
- Anxiety
- Life decisions
- Well-being
- Grief
- Crisis

Contact us today at 605-322-4069 or 1-800-527-9394 or visit Avera.org/EAP to learn more about how we can transform your workforce productivity.



FREQUENTLY ASKED QUESTIONS

What is EAP?

An Employee Assistance Program (EAP) is a confidential support resource designed to help employees and their families identify and resolve personal and/or professional issues that may have the potential to affect job performance. The EAP offers you counseling to help you and your family resolve any type of personal problem.

What does the EAP cost me?

Using the EAP is free for employees to use. There is nothing to sign up for and no deductible or co-pay for using the EAP. Your health insurance will not be billed. EAP is an employer-paid benefit.

Will my employer know that I use the EAP?

Avera EAP emphasizes the importance of confidentiality and will not share any information with your employer or anyone else. All information regarding the identity and circumstances of our clients will be kept private, unless the individual chooses to sign a release of information.

Do I need to get permission from my employer?

No. You can call us directly to get an authorization. Your employer will not be involved in the process.

How is the EAP used?

The top three reasons employees and their eligible family members access the Avera EAP are family stress, marital difficulties and emotional challenges; however, our confidential service can assist individuals with other issues, such as:

- Grief and loss, depression, anxiety, stress, anger
- Family or marital problems, abuse issues, eating disorders, difficult decisions
- Gambling, alcohol and other drug problems
- Coworker/supervisor conflict, job/career changes, work related stress, conflict resolution, and a variety of other issues

Why do employers have an EAP benefit?

Personal problems can have a negative impact on an employee. By offering an EAP benefit an employer gives an employee a way to address personal problems before they impact work.

How do I get an appointment?

Just call Avera EAP at 605-322-4069 or toll free at 1-800-527-9394. We will do an intake and assign a counselor to you. Remember to always call EAP first to start the process.

Are EAP services available in my area?

Yes. Avera EAP can deliver quality EAP services wherever you or your family members live. We have a network of licensed providers who have agreed to provide the services when Avera EAP cannot be there personally.

How many sessions can I use?

Your employer has contracted with us for each employee to use a set number of sessions (normally either 3 or 5 sessions) per year. Each dependent family member will also have 3 or 5 sessions available.

For more information contact:
Avera EAP at 605-322-4069 or Toll Free at 1-800-527-9394



Service Contract Proposal

Designed Exclusively for:



August 2017

Features of Basic EAP Service

Program Description	Free & Confidential counseling services to any covered employee & their dependents. Consulting, crisis response & training services to company. Employer paid benefit. Providing EAP services since 1993. Currently serving over 155 companies, 32,600 employees, 80,000 covered lives.
Number of sessions – Customer’s choice	Three (3) or Five (5) sessions per year, per person: employee, spouse and dependents. No co-pay, deductible or premium to employee.
After free sessions are used	Choice of continuing with provider, or referral made to insurance network provider. Fees for services beyond EAP are client’s responsibility. Health insurance may provide coverage.
Eligible members	Employee, spouse. Dependent children per ACA. All employees are covered unless stipulated otherwise by contract.
Promotional materials	Brochures, wallet cards, posters. Provided at orientation & as needed.
Employee orientation sessions	Included w/price. Onsite or recording. Annual/As requested. HR & supervisors can be trained to deliver this information.
Supervisor/HR orientation	Included with price. Onsite or digital recording. Annual or as requested.
Covered issues	Including but not limited to; Marriage/relationship, children, divorce, family, mental health, stress, life decisions, well-being, personal growth, grief, crisis, conflict resolution, gambling, codependency, Work/career, co-worker conflict, supervisor communication, substance use assessments, work stresses, harassment, bullying, and attendance.
Counseling modes	Face-to-face counseling is preferred. Telephonic services available. Video link services through secure Avera Now platform available.
Provider network	Referrals possible nation-wide. Master’s level counselors, social workers and psychologists. Licensed providers.
Intake process	Employee or family member calls Avera EAP office for appointment or referral to network provider. Caller will provide name, contact & employer.
Telephone numbers	Local: 605.322.4069 Toll-free: 800.527.9394
Availability after hours	Phones answered live 24/7. Messages taken on routine calls for call back next business day. Urgent calls forwarded to on-call staff member.
Reporting	Utilization reports provided annually or as requested. No names listed. Number of cases, sessions, types of issues, other services.
Website	Unlimited access to www.Avera.org/EAP
Management consultations	Unlimited telephonic supervisor consults. Included in price.
Publications – digital	Employees-Workplace Wisdom(weekly), Supervisors- Tips & Tools (monthly) All – Newsletter (quarterly)
Substance use evaluations	Professional screening of past and current use. Self-referrals and for legal circumstances. Referrals made to appropriate level of care, if needed.
Contract length, type Billing	Annual, automatic renewal. Billing terms annual, semi-annual or quarterly.



Service Contract Proposal

Rates for Basic EAP Service	
Basic 5 session model (Recommended)	\$2.75 PEPM x 197 employees = \$541.75 monthly/ \$6,501.00 annually 197 Employees including Fire Fighters
Basic 3 session model	\$2.45 PEPM x 197 employees = \$482.65 monthly/ \$5,791.80 annually

Additional Service Options		
*Prices reflect discounted rates for EAP Contracted Companies		
Service	Description	Fees
Professional Training and Development Sessions	Many training topics available: Stress management Preventing harassment & bullying Substance abuse in workplace Assisting troubled employee Multi-generational Workplace Principles of Customer Service Preventing workplace violence Well-being	\$225.00/hour
Leadership Academy	10-session leader development group. Targeted to new and upcoming leaders. See enclosed brochure.	Request a custom quote.
Mediation Services	Conflict resolution process for issues involving two employees, departmental groups or whole organization. Involves supervisor input, individual and small group meetings. Conducted onsite, and at Avera EAP offices or neutral site.	\$225.00/hour
Critical Incident Stress Management (CISM) Sessions	Debriefings provided onsite, as requested, in event of workplace crisis. In cases of accident, death, layoffs, etc. Normally 1-3 days after event.	\$225.00/hour During Business Hours (8:00am -5:00pm, M-F) \$300.00/hour After Business Hours
Interpreter services	Language & sign for EAP sessions in office.	Billed at direct cost.
Substance Abuse Professional evaluations (General)	General alcohol & drug evaluations (non-DOT)	Covered under EAP
Life Coaching & Leader Coaching	Professional development.	\$100.00/hour
Staff Retreats	Topics by request.	Variable
Information Booth	Health and benefits fairs	\$100.00/hour
Preparation Time	As required.	\$50.00 hour
Travel Time	Travel time and mileage rates do not apply to these options when provided through video-conferencing.	\$50.00/hour
Mileage	As required.	Federal Rate

August 9, 2017

Susan Berke
City of Yankton
416 Walnut St
PO Box 176
Yankton, SD 57078 0176

Dear Susan,

Our mission at Delta Dental of South Dakota, is dedicated to advancing and promoting the improvement of oral health. January 1, 2018 begins your 20th year with Delta Dental, and we would like to thank you for doing business with us and we look forward to serving you another year!

We determine your dental rates based on your company's experience. Currently, your expenses are running 17.5% higher than premiums. Based on this, along with the four percent increase in dental costs (i.e., the combination of dental fees and utilization increases), our rate renewal analysis suggested a 24% increase in rates. However, we take a long term approach to rate setting and are committed to keeping group rates as stable as possible, and in support of these values, we have limited your rate increase to just 5%. Your rates for this year are:

2018 Rates

Single	\$40.74 (increase of \$1.94)
Two party	\$82.62 (increase of \$3.94)
Three or more	\$115.96 (increase of \$5.52)

We want you to know that we appreciate the trust you place in Delta Dental to provide a dental benefits program for your employees. You join over 1,800 other South Dakota employers who also trust us to maintain healthy smiles for their employees.

Sincerely,



Jeff Miller
Vice President of Sales & Underwriting