

Interlibrary Loan Policy

The Library will make available its collection to other libraries in the state as well as out-of-state libraries for interlibrary loan. Restrictions may be placed on some items because of local popularity, determined reference material, or because the item is rare, extremely valuable or not easily replaceable. The Library will only interlibrary loan movies and music if the lending library is on the South Dakota courier service.

If items on interlibrary loan are lost/damaged, the requesting library is billed for the replacement value of the material plus a \$5.00 processing fee. Fines for overdue ILL materials are assessed using the same rate schedule as our regular library collection. They are as follows:

Fines/Fees Chart

Adult/children's magazines (2 day grace period)	\$0.10
All books (2 day grace period)	\$0.10
DVDs (No grace period)	\$1.00

All ILLs are free to patrons. However, if a patron orders ILL material and fails to pick it up upon notification by the library, a \$5.00 per item fee will be assessed the patron. At the time of first notification when items are received by the library, patrons will be apprised of the fee. This fee must be paid before other materials can be checked out or more ILLs placed.

The Yankton Community Library observes the South Dakota ILL Code as well as ALA's National ILL Code, and U.S. Copyright Laws pertaining to photocopying/ILL.