



CITY OF YANKTON

2017_05_22

COMMISSION MEETING



Mission Statement

To provide cost-effective public services as required by its citizens and to provide an environment so that both its citizens and the economy prosper.

YANKTON BOARD OF CITY COMMISSIONERS

Regular City Commission Meeting beginning at 7:00 P.M.

Monday, May 22, 2017

City of Yankton Community Meeting Room

Located at the Technical Education Center • 1200 W. 21st Street • Room 114

Rebroadcast Schedule: Tuesday @ 7:30pm, Thursday @ 6:30 pm, on channels 3 & 45

I. ROUTINE BUSINESS

1. **Roll Call**

2. **Approve Minutes of regular meeting of May 8, 2017**

Attachment I-2

3. **Proclamation:** Mental Wellness Conference

Attachment I-3

4. **City Manager’s Report**

Attachment I-4

5. **Public Appearances**

Public appearances is a time for persons to address the City Commission on items not listed on the agenda.

II. CONSENT ITEMS

Matters appearing on the Consent Agenda are expected to be non-controversial and will be acted upon by the City Commission at one time, without discussion. Approval constitutes following the recommendation of the City Manager on each item.

1. **Establishing public hearing for sale of alcoholic beverages – Special Event**

Establish June 12, 2017, as the date for the public hearing on the request for a Special Malt Beverage (on-sale) Retailers License for 1 day, July 6, 2017, from City of Yankton (Brittany LaCroix, City Events & Promotions Coordinator), Parking Lot and Green Space Westside of Meridian Bridge & the enclosed area of Levee Street, Yankton, S.D.

Attachment II-1

2. **Establishing public hearing for sale of alcoholic beverages – Special Event**

Establish June 12, 2017, as the date for the public hearing on the request for a Special Malt Beverage (on-sale) Retailers License for 1 day, July 13, 2017, from City of Yankton (Brittany LaCroix, City Events & Promotions Coordinator), Parking Lot and Green Space Westside of Meridian Bridge & the enclosed area of Levee Street, Yankton, S.D.

Attachment II-2

- 3. Establishing public hearing for sale of alcoholic beverages – Special Event**
Establish June 12, 2017, as the date for the public hearing on the request for a Special Malt Beverage (on-sale) Retailers License for 1 day, July 20, 2017, from City of Yankton (Brittany LaCroix, City Events & Promotions Coordinator), Parking Lot and Green Space Westside of Meridian Bridge & the enclosed area of Levee Street, Yankton, S.D.
Attachment II-3
- 4. Establishing public hearing for sale of alcoholic beverages – Special Event**
Establish June 12, 2017, as the date for the public hearing on the request for a Special Malt Beverage (on-sale) Retailers License for 1 day, July 27, 2017, from City of Yankton (Brittany LaCroix, City Events & Promotions Coordinator), Parking Lot and Green Space Westside of Meridian Bridge & the enclosed area of Levee Street, Yankton, S.D.
Attachment II-4
- 5. Establishing public hearing for sale of alcoholic beverages – Special Event**
Establish June 12, 2017, as the date for the public hearing on the request for a Special Malt Beverage (on-sale) Retailers License for 1 day, August 3, 2017, from City of Yankton (Brittany LaCroix, City Events & Promotions Coordinator), Parking Lot and Green Space Westside of Meridian Bridge & the enclosed area of Levee Street, Yankton, S.D.
Attachment II-5
- 6. Establishing public hearing for sale of alcoholic beverages – Special Event**
Establish June 12, 2017, as the date for the public hearing on the request for a Special Malt Beverage (on-sale) Retailers License for 1 day, August 10, 2017, from City of Yankton (Brittany LaCroix, City Events & Promotions Coordinator), Parking Lot and Green Space Westside of Meridian Bridge & the enclosed area of Levee Street, Yankton, S.D.
Attachment II-6
- 7. Establishing public hearing for sale of alcoholic beverages – Special Event**
Establish June 12, 2017, as the date for the public hearing on the request for a Special Malt Beverage (on-sale) Retailers License for 1 day, August 17, 2017, from City of Yankton (Brittany LaCroix, City Events & Promotions Coordinator), Parking Lot and Green Space Westside of Meridian Bridge & the enclosed area of Levee Street, Yankton, S.D.
Attachment II-7
- 8. Possible Quorum Event**
May 30, 2016, Riverside Park starting at 4:30, no official commission action
- 9. Budget Workshop Meeting Date**
Consideration of Memorandum #17-108 regarding setting Budget workshop meeting date
Attachment II-9

- 10. Transient Merchant License and Special Events Dance License**
Consideration of Memorandum #17-110 recommending approval of the applications from the Rockin' Ribfest for:
A) Transient Merchant License June 2-3, 2017;
B) Special Events Dance License for June 2-3, 2017
Attachment II-10
- 11. Assessment Roll; Noxious Vegetation and Abatement, set public hearing**
Consideration of Memorandum #17-109 and Resolution #17-17, recommending that June 26, 2017, be established as the date for a public hearing on the special assessment roll for removal of noxious vegetation and abatement
Attachment II-11
- 12. Establishing public hearing for sale of alcoholic beverages – Special Event**
Establish June 12, 2017, as the date for the public hearing on the request for a Special Events (on-sale) Liquor License for July 11, 2017 from Chamber of Commerce, (Carmen Schramm, Director) d/b/a Chamber of Commerce, NFAA, 800 Archery Lane, Yankton, S.D.
Attachment II-12
- 13. Establishing public hearing for sale of alcoholic beverages – Special Event**
Establish June 12, 2017, as the date for the public hearing on the request for a Special Events (on-sale) Liquor License for June 20, 2017 from Chamber of Commerce, (Carmen Schramm, Director) d/b/a Chamber of Commerce, Yankton Kiwanis Ice Arena, 709 Whiting Drive, Yankton, S.D.
Attachment II-13
- 14. Special Events Dance License**
Consideration of Memorandum #17-115 recommending approval of the application from Onward Yankton for:
A) Special Events Dance License for July 3, 2017
Attachment II-14
- 15. Fireworks Request by Ribfest**
Consideration of Memorandum #17-101 regarding request to shoot small fireworks show
Attachment II-15
- 16. Fireworks Request by 3rd on 3rd**
Consideration of Memorandum #17-107 regarding request by 3rd on 3rd to shoot small fireworks show
Attachment II-16
- 17. Establishing public hearing for sale of alcoholic beverages – Special Event**
Establish June 12, 2017, as the date for the public hearing on the request for a Special Events RETAIL (on-sale) Malt Beverage License for 1 day, July 3, 2017, from Onward Yankton, Intersection of 3rd & Walnut down to 2nd Street, Yankton, S.D.
Attachment II-17
- III. OLD BUSINESS**

Old business includes items that have previously appeared on the City Commission's agenda and require further consideration or action by the board.

1. **Public hearing for sale of alcoholic beverages – Special Event**
Consideration of Memorandum #17-102 regarding the request for a Special Malt Beverage (on-sale) Retailers License and a Special (on-sale) Wine Retailers License for 1 day, July 22, 2017 from Yankton Area Arts, (Julie Amsberry, Executive Director) Memorial Park, rain date set for City Hall Auditorium, 416 Walnut, Yankton, S.D.
Attachment III-1

2. **Public hearing for sale of alcoholic beverages – Special Event**
Consideration of Memorandum #17-103 regarding the request for a Special Malt Beverage (on-sale) Retailers License and a Special (on-sale) Wine Retailers License for 2 days, June 2 & 3, 2017, from Yankton Rockin’ Ribfest, Inc., (Kathy Church, Secretary) d/b/a Yankton Rockin’ Ribfest, Inc., NFAA Easton Yankton Archery Center, 800 Archery Lane, Yankton, S.D.
Attachment III-2

3. **Public hearing for renewal of Malt Beverage Licenses**
Consideration of Memorandum #17-104 regarding the public hearing on the applications for renewal of Malt Beverage Licenses for the 2017-18 licensing period
Attachment III-3

4. **Public hearing for a New Retail Malt Beverage License**
Consideration of Memorandum #17-105 regarding the New Retail (on-off sale) Malt Beverage License for July 1, 2017, to June 30, 2018, from Allison Gullikson d/b/a Happy Hourz, 311 Douglas, Yankton, S.D.
Attachment III-4

Adoption of an ordinance is typically a two-meeting process. At the first meeting, an ordinance is introduced, and the first reading is held. During the second meeting, the ordinance is discussed by the commission and the public and then considered for adoption.

IV. NEW BUSINESS

New business items are those that have not been discussed by the Commission previously.

1. **Agreement between State of South Dakota & City of Yankton – Meridian Pedestrian Bridge Inspection**
Consideration of Memorandum #17-100 and Resolution #17-16 regarding Agreement between State of South Dakota and City of Yankton for an underwater inspection of the Meridian Pedestrian Bridge
Attachment IV-1

2. **Mayor’s Appointments to City Advisory Boards and Commissions**
Consideration of Memorandum #17-114 recommending approval of the Mayor’s appointments to various City Advisory Boards and Commissions
Attachment IV-2

3. **SAC Rental Rate Increase**
Consideration of Memorandum #17-113, regarding SAC Rental Rate Increase for 2019
Attachment IV-3

4. **Bid Award – 21st Street Reconstruction Project**
Consideration of Memorandum #17-117 regarding Bid Award for the 21st Street Reconstruction from Summit Street to Railroad Right-of-Way
Attachment IV-4

5. **North Peninah Dust Inhibitor Cost Sharing**
Consideration of Memorandum #17-112, regarding North Peninah Dust Inhibitor Cost Sharing

Attachment IV-5
6. **Planning Commission – Plat Review**
Consideration of Memorandum #17-111 and Resolution #17-18 a plat of Lots 1–5 in Block 14 of Ridgeway North Subdivision to the City of Yankton in the NE 1/4 of Section 6, T93N, R55W of the 5th P.M., Yankton County, South Dakota. Address, Castlewood Circle. Kirby Hofer Construction Company, Inc., owner.

Attachment IV-6
7. **Annexation**
Consideration of Memorandum #17-116 recommending approval of Resolution #17-19, Phase 2 of Westbrook Estates annexing the East Half of the Southeast Quarter except the East 700' in Section 2 and the 23rd Street and West City Limits Road right-of-way adjacent to the described property and extending east to the current City of Yankton corporate limits (right-of-way located in Sections 2, 11 and 12), all in Township 93 North, Range 56 West of the 5th Principal Meridian Yankton County, South Dakota containing 40.5 acres more or less.

Attachment IV-7
8. **Request to Apply for Scholarship - ICMA**
Consideration of Memorandum #17-118 regarding the request by City Manager to Apply for Scholarship to attend ICMA Annual Conference

Attachment IV-8
9. **2nd Street Calmers Discussion**
Consideration of Memorandum #17-119 regarding 2nd Street Calmers Discussion

Attachment IV-9
10. **3rd on 3rd – Special Events Parking Request**
Consideration of Memorandum #17-99 and Resolution #17-15 regarding request by 3rd on 3rd for Special Events Parking Ordinance #933 to be in place during Walnut Street / 3rd Street on July 3, 2017 and suspension of alcohol Consumption

Attachment IV-10
11. **Introduction and First Reading – Vehicle For Hire Ordinance**
Introduction, first reading of Ordinance #995, the first reading and establishing June 12, 2017, as the date for the second reading and public hearing regarding the Vehicle for Hire Ordinance

Attachment IV-11

V. ADJOURN INTO EXECUTIVE SESSION TO DISCUSS PERSONNEL & CONTRACTUAL MATTERS UNDER SDCL 1-25-2

Executive or closed meetings may be held by a majority vote of the governing body for the sole purposes of:

- *Discussing the qualifications, competence, performance, character or fitness of any public officer or employee.*
- *Consulting with legal counsel or reviewing communications from legal counsel about proposed or pending litigation or contractual matters.*
- *Preparing for contract negotiations or negotiating with employees or employee representatives.*

- *Discussing marketing or pricing strategies by a board or commission of a business owned by the City, when public discussion may be harmful to the competitive position of the business.*

Any official action concerning such matters shall be made at an open official meeting.

VI. RECONVENE AS BOARD OF CITY COMMISSIONERS

1. Roll Call

VII. ADJOURN THE MEETING OF MAY 22, 2017

The City of Yankton Community Meeting Room is accessible to everyone. If you have any additional accommodation requirements, please call 668-5221.

Should you have any reason to believe an open meetings law has been violated please contact the Open Meetings Commission at the South Dakota Office of the Attorney General at: 1302 E. Hwy 14, Suite 1, Pierre, SD 57501-8501 or by phone at 605-773-3215.

**CHAMBER OF THE BOARD OF CITY COMMISSIONERS
YANKTON, SOUTH DAKOTA
MAY 8, 2017**

Board of City Commissioners of the City of Yankton was called to order by Mayor Gross.

Roll Call: Present: Commissioners Carda, Ferdig, Hoffner, Johnson, Knoff, Maibaum, Miner, and Sommer. City Attorney Den Herder and City Manager Nelson were also present. Absent: None. Quorum present.

Action 17-127

Moved by Commissioner Johnson, seconded by Commissioner Carda, to approve the Minutes of the regular meeting of April 24, 2017.

Roll Call: All members present voting "Aye;" voting "Nay:" None.

Motion adopted.

Action 17-128

Moved by Commissioner Sommer, seconded by Commissioner Carda, that the Schedule of Bills be approved and warrants be issued.

A-Ox Welding Supply Co Inc-Chemicals-\$138.30; Ace Hardware-Concrete Supplies-\$12.98; All Star Pro Golf Inc-Grips-\$432.99; AMG Occupational Medicine-DOT-CDL Drug Testing-\$31.50; Associated Supply Co-Drain Covers-\$1,955.06; Automatic Building Controls-Fire Alarm Contract-\$1,944.00; Avera Sacred Heart Hospital-CDL DOT Drug Testing-\$54.00; Banner Associates Inc-Fill Station-\$3,245.50; Bartlett & West Inc-Lift Station-\$34,416.75; Battery Exchange-Battery-\$72.95; Becker Body Shop-Car Graphics-\$1,957.31; Bierschbach Equip & Supply-Rebar/Epoxy Coats-\$1,652.55; Bobs Candy Inc-Candy-\$181.45; Bomgaars Inc-Hooks-\$36.35; Bound Tree Medical LLC-Medical Supplies-\$75.90; Brenntag Great Lakes LLC-Chemicals-\$1,265.04; Brosz Engineering Inc-Bridge Design-\$9,180.00; Callaway Golf-Golf Equipment-\$2,687.04; Capitol Smoke-Entree-\$221.39; Cedar Knox Public Power Dist-Elect-Apr-\$1,008.18; Centurylink-Phone-Apr-\$2,076.43; Chesterman Company-Soft Drinks-\$1,105.85; Christensen Radiator & Repair-Repairs-\$166.25; City of Vermillion-Jt Power Cash Transfer-\$52,014.15; City of Yankton-Central Garage Rubbish-\$26.00; City of Yankton-City-Wide Clean Up-\$25,963.19; City of Yankton-Fox Run Garbage-\$12.00; City of Yankton-Parks Landfill Charges-\$209.72; City of Yankton-Solid Waste Compacted Garbage-\$10,569.63; City Utilities Water-WW CHARGES-\$3,986.29; Cleveland Golf-Golf Equipment-\$755.41; Cole Papers Inc-Janitorial Supplies-\$519.08; Concrete Material-Asphalt-\$3,095.09; Conduent Enterprises Solutions-Maint Program Support-\$2,956.62; Conkling Dist-Malt Beverages-\$803.80; Cornhusker Intl Truck Inc-Antifreeze-\$171.42; Credit Collection Service Inc-Utility Collection-March-\$140.84; CSI Software LLC-Computer Services-\$1,094.18; D & G Concrete Const-Hwy 50 Phase 2-\$53,298.90; Dakota Beverage Co Inc-Malt Beverages-\$943.75; Danko Emergency Equipment-Camlock-\$128.09; Dept of Corrections-DOC Work Program-\$418.00; Dept of Env & Nat Resources-2005-L-RLA-106-\$9,705.57; Dept of Environment-2005-L-RNA-106-2-\$2,304.82; Dex Media East-Phone Book-\$32.30; Downtown Screenprinting-Flags-\$82.23; Easy Picker Golf Products Inc-Repairs-\$473.18; Ehresmann Engineering Inc-Steel-\$534.05; Election System & Software Inc-Election Coding-\$795.07; Enviromental Energy-Reclaim Oil-\$65.00; Everyone Counts Inc-E-Poll Book Rent-\$4,500.00; Fedex-Freight-\$31.10; Feimer Construction-Transport Dock-\$700.00; Ferguson Water Works Supply-Meter Parts-\$932.45; Finance Dept-Supplies-\$34.73; Finance Dept-License-\$150.00; First Dakota Nat'l Bank Corp-Fire Station Debt Serv-\$38,145.00; First National Bank-Sales

Tax Revenue Bonds-\$39,132.50; First National Bank-WW Refunding Bonds-\$27,681.25; First National Wealth-Agent Fee-\$1,200.00; Flannery/Kirt-Officer Stipend-April-\$25.00; Frick/Adam-Officer Stipend-April-\$25.00; Frick/Brian-Officer Stipend-April-\$50.00; Geotek Eng & Testing Serv Inc-Tests-\$85.00; Graymont Capital Inc-Lime-\$13,687.03; Gridor Construction Inc-Lift Station-\$232,557.26; Haas/Jordan-Umbrellas-\$243.61; Hanson Briggs Advertising Inc-Letters & Envelopes-\$1,434.04; Hawkins Inc-Chemicals-\$1,531.50; HD Supply Waterworks LTD-Water Main Supplies-\$1,626.24; HDR Engineering Inc-Collector Well-\$8,401.93; Hedahl's Parts Plus-Brake Pads/Rotors-\$971.27; Heiman Fire Equipment Inc-Coats & Pants-\$9,920.00; Heritage Homes Inc-1/2 Special Appropriation-\$1,250.00; J & H Care & Cleaning Company-Janitorial Service-\$2,795.00; Johnson Electric LLP-Repairs-\$127.55; Johnson Roofing Inc-Repair Mem Park Restroom-\$2,656.00; Johnson/Jeffrey-Boot Reimbursement-\$120.00; Kadrmas Lee & Jackson Inc-Apron Expansion-\$2,066.85; Kaiser Heating & Cooling Inc-Service Furnace-\$69.00; Kaiser Refrigeration Inc-Sharpened Blades-\$70.00; Kellen & Streit Inc-Gravel-\$1,645.60; KVHT Radio Station-Ad-\$175.00; KYNT-Ad-\$673.20; Mailfinance-Postage-Apr-\$576.00; Marks Machinery-Mowers-\$10,587.00; Mauch/Mark Hinge-\$73.67; Mayer Signs-Sertoma Park Signs-\$2,100.00; McLaury Engineering Inc-Force Main-\$9,984.50; Menards-Tape-\$14.97; Meridian Grain-Road Salt-\$1,391.00; MidAmerican Energy-Fuel-April-\$4,494.87; MidAmerican Energy-Fuel-Apr-\$6,503.35; Midwest Alarm Company Inc-Professional Services-\$264.00; Midwest Tape-CD Book-\$14.99; Midwest Turf & Irrigation-Irrigation Repairs-\$1,644.23; Modern Marketing-Promotional Items-\$550.80; Moser/Brad-Officer Stipend-Apr-\$25.00; Motor Vehicle Dept SD-License Plates-\$5.00; MW Automotive Services-Towing-\$80.00; NB Golf Cars Inc-Repairs-\$1,214.83; Northeast Nebraska News Co-Ad-\$73.53; Northland Trust Services Inc-Agent Fee-\$495.00; Northwestern Energy-Elect-April-\$73,432.21; Observer-Ad-\$60.00; Olson's Pest Technicians Inc-Pest Control-\$140.00; One Office Solution-Desk Calendars-\$26.94; Pilger Sand and Gravel Inc-Sand-\$712.22; Press Dakota MStar Solutions-Classified Ads-\$2,699.31; Printing Specialists-Window Envelopes-\$496.59; Proactive Sports Group-Pull Carts-\$274.00; Racom Corporation-Radio Access-\$1,404.90; RDO Equipment Company-Sample Kits-\$104.40; Reinhart Foods Inc-Entree-\$2,343.28; Revenue Dept-License-\$150.00; Ricoh USA Inc-Printer Maintenance-\$399.06; Riverside Hydraulics Inc-Kit for Truck-\$6,339.49; Ron's Auto Glass Repair-Windshield Repairs-\$753.68; Sanitation Products Inc-95 Gal Containers-\$494,761.74; Schmidt/Dana-Mileage-\$84.24; Schmidt/Willard-Sludge Removal-\$36,570.00; Signs By Design-Signs-\$161.54; Sioux City Foundry Co-Blades-\$1,078.00; Slowey Construction Inc-Force Main-\$182,324.87; South Dakota Magazine-Summer Brochure-\$5,810.00; South Dakota One Call-Message Fee-\$264.60; Spencer Quarries Inc-Road Material-\$16,068.83; Stern Oil Co Inc-Fuel-\$17,981.59; Todd, Inc-Street Name Signs-\$19,658.38; Top Notch Window Cleaning-Window Cleaning-\$100.00; Truck Trailer Sales Inc-Repairs-\$1,496.00; US Post Office-Util Postage-April-\$1,500.00; Ulmer/Bruce-Safety Glasses-\$60.00; United Parcel Service Inc-Postage-\$340.33; United States Postal Service-Postage Meter-April-\$893.00; US Bank Equipment Finance-Copier Charges-\$613.18; US Kids Golf-Golf Equipment-\$516.41; Wage Works-Flex Service Fee-\$135.00; Walt's Homestyle Foods Inc-Entree-\$239.04; Watchguard Video-Replace Video Equipment-\$87.00; Water & Env Eng Research Ctr-Lab Tests-\$122.00; Welfl Construction Corp-Collector Well-\$459,280.85; Wholesale Supply Inc-Candy-\$730.05; Wilson Sporting Goods Golf-Golf Equipment-\$659.58; Woehl/Toby-Officer Stipend-April-\$25.00; Xerox Corporation-Copier Lease-\$221.77; Xerox Corporation-Copier Lease-\$1,057.52; Yaggie's Inc-Grass Seed-\$143.00; Yankton County Auditor-Safety Center Share-\$10,129.80; Yankton Fire & Safety Co-Fire Ext Inspection-\$302.00; Yankton Janitor Supply Inc-Supplies-\$226.40; Yankton Medical Clinic-Pre-Employment Physical-\$562.00; Yankton Vol Fire Department-Fire Calls Mar-Apr-\$2,060.00; Yankton Vol Fire Department-Repairs-\$697.96; Ziegler/William-Officer Stipend-April-\$50.00; Zuercher Technologies LLC-Maintenance Renewal-\$1,750.00; A-Ox Welding Supply-

Propane and Cylinders-\$193.66; Ace Group LLC-Auger Paddle-\$148.48; Amazon Digital Svcs-Computer Program-\$638.87; Amazon Mktplace Pmts-Recreation Supplies-\$1,186.47; Amazon.Com-Office Supplies-\$187.44; Amazon.Com-Speaker Mics-\$140.60; American Library Assn-Office Supplies-\$48.00; Appera-Towels-\$309.86; Arbys-Travel Expense-\$8.27; ArcServices/Training-Recreation Supplies-\$280.00; AT&T Bill Payment-Cellular Connection-\$60.80; Baker-Taylor-Books-\$6,137.86; Best Western Hotels-FB Conference Expense-\$19.09; Big Toms Diner LLC-Training Expense-\$21.49; Bomgaars-Filter/Plumbing Supplies-\$1,332.27; Border States Electric-Sludge Heater Contactor-\$121.71; Bound Tree Medical LLC-Safety Supplies-\$757.86; BP Food N Fuels-Training-\$43.19; Brenntag Great Lakes-Ferric Chloride-\$1,656.00; Burger King-Training Expense-\$32.13; Cattleman's Club-Travel Expense-\$34.56; Cedar County Veterinary-K9 Care-\$331.46; Cenex-Fuel Chiefs Conference-\$18.65; Cenex-Fuel for Van-\$35.36; Center Point Large Print-Books-\$130.02; Clarks Rentals-Custom Lift & Trailer Rental-\$230.00; Cowboy Store-Fuel for Seminar-\$31.80; Cowboy Store-Fuel for Training-\$32.39; Cox Auto Supply-Sandblaster Media-\$159.17; Crescent Electric-Runway Lightbulbs-\$1,209.04; D-P Tools Inc-Angle Die-\$219.78; Dayhuff Enterprises Inc-Janitorial Supplies-\$642.30; Dollar Tree-Promotions-\$10.65; Domino-Multi-Jurisdiction Op-\$148.62; Doubletree-Conference Hotel Room-\$611.10; DX Service-Salt-\$2,038.40; Echo Electric-Supply Plugs-\$115.89; Eco Water-Water Rent-\$108.00; El Tapatio-Recreation Supplies-\$36.10; Element Express-Sys Services/CC Terminal-\$275.00; Embroidery & Screen Works-Uniforms-\$294.50; Exxon Mobil-Training Expense-\$40.00; Facebk-Advertisements-\$25.00; Fastenal Company-Parts-\$262.50; Fedex-Evidence Mailing-\$27.21; Firehouse Subs-Training-\$19.00; Fred Haar Company-Equipment Repair-\$89.07; Fuddruckers- Investigation Expense-\$11.80; Gator's Pizza Pasta-Training Expense-\$28.40; George Patton Assoc-Office Supplies-\$94.64; Girton Adams Co-Sludge Heater Sensor-\$316.89; Grafix Shoppe-Vinyl Door Wraps-\$264.94; Grey House Publishing-Book-\$390.50; Guadalajara Mexican Restaurant-Training Expense-\$49.19; Hampton Inn-Conference-\$370.00; Hard Drive Central-Copier Service-\$55.84; Hardee's-Training Expense-\$23.71; Hardee's-Training Expense-\$10.94; Hartington Tree-Trees-\$112.27; Hedahls-Nozzle Tip-\$227.00; Holiday Station Store-Chiefs Conference Fuel-\$19.00; Holiday Station Store-New Vehicle Transport-\$70.01; Hu Hot Mongolian Grill-Training-\$37.97; HVACstores.Com-Humidifier Maintenance-\$53.94; Hy-Vee Gas Multi-Jurisdiction Op-\$7.98; Hy-Vee-Concessions/Gatorade-\$495.06; IACP-IACP Training-\$850.00; In The Line of Duty-Police Training-\$125.00; Independence Waste-Rentals-\$617.85; Int'l Code Council Inc-Membership Dues-\$135.00; Intin Northern Light-Plant Supplies-\$205.00; Intuit Payment-NADDI-Drug Drop Off Box-\$800.00; ISU Vet Clinic-K9 Care-\$63.00; JJ Benji-League Awards-\$1,415.95; JCL Solutions-Janitorial Supplies-\$2,078.46; Jimmy Johns-Travel Expense-\$31.82; JoDeans Steak House-Election Training-\$9.60; Kaiser Refrigeration-Shop Maintenance-\$167.86; Kinsman Garden Co-Plant Supplies-\$391.31; Kopetskys Ace Hdwe-Plaza Repairs-\$786.39; KU Parking Dept-Parking Garage Fee-\$3.25; Locators and Supplies-Locate Flags & Paint-\$457.88; Lynn's DakotaMart Fuel-Chiefs Conference-\$30.60; Mark's Machinery Inc-Concrete Bit-\$1,011.29; Marsan Turf & Irrigation-Irrigation Supplies-\$188.00; McDonald's-Training-\$6.65; McDonald's-Investigation Expense-\$8.90; McDonald's-Training Expense-\$18.55; McDonald's-K9 Care Travel-\$6.41; McLeods Printing-Traffic Citations-\$351.24; McMaster-Carr-Filter-\$898.81; Mead Lumber-Masonite-\$86.40; Menards-Building Repairs-\$1,048.04; Midwest Laboratories-Nutrients and Testing-\$1,531.10; Midwest Turf-Mower Repair-\$349.37; MSC Plumbing-Supplies-\$124.05; National Audubon Society-Subscription-\$20.00; NITV Federal Services-Recertification-\$395.00; Noodles & Co-Training Expense-\$11.58; Olsons Pest Technician-Pest Control-\$81.00; One Office Solution-Office Supplies-\$84.85; O'Reilly Auto-Supplies-\$134.96; Overdrive Dist-Overdrive-\$2,311.66; Panda Express-Travel Expense-\$28.89; Paypal Adis-Video Card-\$179.90; Paypal-Ink Cartridge Toner-\$55.99; Paypal-Ld Products Toner-\$75.98; Paypal-SAIN Store Speaker Mics-\$33.43; Paypal SDSPS Pasque Petals-Subscription-\$35.00; Paypal Sparks

Custom-Upholstery-\$58.39; Paypal 4 Inkjets-Toner-\$193.99; PBI Leased Equipment-Postage Meter Rental-\$104.00; Phillips-Fuel for K9 Care-\$33.00; Pictometry Int'l Corp-Pictometry Connect-\$1,650.00; Taco Johns-Training Expense-\$16.61; Postage-Refill Postage-\$100.00; Provantage LLC-Antivirus Renewal-\$656.96; Quill Corporation-Office Supplies-\$442.35; Radisson-Training-\$46.00; Recreation Supply Co-Recreation Supplies-\$457.92; Redrossa Italian Grill-Travel Expense-\$11.42; Riverside Hydraulics-Hoses/Fittings-\$508.20; Royal Sport Shop-Uniforms-\$1,592.81; Russ Electric Inc-Transfer Switch Monitor-\$593.23; SD Secretary of State-Foundation-\$20.00; Sears Hometown-Freezer-\$764.98; Shell Oil-Travel Expense-\$60.20; Sherwin Williams-Paint-\$71.91; Shur-Co Outlet Service-Tarp Brackets-\$268.08; Silverado Casino-Training Expense-\$32.20; Smiling Moose Deli-Chiefs Conference-\$8.87; Southgate-Vehicle Repair-\$17.00; SD Water & Wastewater Assoc-SDDWA Membership/Seminar-\$83.00; Hansen Locksmith-Keys-\$8.00; Tinting Pros-Vehicle Equip-\$558.00; Dakota Area Fi-Critical Incident Stress-\$150.00; Standard Signs Inc-Airport Sign-\$4,537.26; State Hygienic Lab-Source Water Sample Test-\$836.00; Stern Oil Company Inc-Top Seal Cap-\$56.19; Sturdevants-Influent Flume Repair-\$97.24; Subway-Training Expense-\$19.11; Subway-Meeting With P & D Staff-\$66.52; Subway-Team Meeting-\$36.00; SuperAmerica-Travel Fuel-\$34.34; Superior Tech Products-Chemicals-\$7,945.00; Taco John-Travel Expense-\$6.01; Tessman Company-Chemicals-\$2,952.99; Texas Roadhouse Fr-Training-\$48.60; The Bodyguard-Recreation Supplies-\$30.62; The Lodge at Deadwood-Training Expense-\$177.65; The Star Tribune-Subscription-\$131.95; Thermalpaperdirect.com-Receipt Paper-\$156.72; TMA-Excavator Traxs-\$6,152.91; Tractor Supply Co-K9 Care-\$111.79; Tradehome Shoes-Boots-\$120.00; Triple Time-Fuel for Seminar-\$21.62; Truck Trailer Sales-Hook-\$146.70; Turfwerks-Mower Repair-\$441.85; Vcnnyanktonrodctr-County Filing Fee-\$62.50; Vessco Inc-Replace Valve Actuators-\$8,150.00; Viddler Inc-Video Hosting-\$40.00; View-Training Expense-\$12.70; Verizon Wireless-Internet-\$1,042.19; Verizon Wireless Prepaid Payment-Phone Minutes-\$37.98; Wal-Mart-Potting Soil-\$823.05; Walgreens-Program Supplies-\$2.11; Wm Supercenter- Entree-\$788.75; WW Grainger-Plumbing Supplies-\$2,242.53; Pizza Ranch-Budget Meeting-\$50.47; Yankton Winnelson Co-Park Supplies-\$592.84; Zarco-Fuel for Van-\$35.60; AFSCME Council 65-Employee Deduction-\$1,358.88; American Family Life Corp-Cancer & ICU Premiums-\$7,345.96; Connections Inc-EAP Insurance April-\$384.30; Cox Auto Inc-Part For Lift-\$2,779.00; Delta Dental-Dental Insurance May-\$7,712.72; Dept of Environment-Operator Cert Exam Fee-\$30.00; Dept of Social Services-Employee Deduction-\$1,697.50; Faerber/Karen-Election Worker-\$31.89; Finance Dept-Election Workers-\$2,775.00; First Natl Bank South Dakota-Employee Deduction-\$2,595.12; Govt Finance Officer Assn-Registration-\$75.00; Human Resource Assn SD-Registration-\$50.00; Hunhoff/Myrna-Election Worker-\$30.00; JoDean's-Room Rental-\$75.00; Lamb Motor Company-2017 Police Vehicles-\$65,224.00; Minnesota Life Insurance Co-Life Insurance May-\$716.61; Retirement SD-SD Retirement April-\$70,300.59; SD Public Assurance Alliance-Insurance Additional-\$11,595.47; SDSRP-Employee Deduction-\$5,005.00; Skinner/Sandy-Election Worker-\$30.00; Summit Activity Center-Employee Deductions-\$847.80; Sun Life Financial-Vision Ins May-\$914.94; United Way-Employee Deductions-\$102.00; Vast Broadband-Internet Services-\$3,563.52; Wellmark Blue Cross & Blue Shield-Health Ins May-\$92,634.57; Yankton Area Progressive Growth-Sales Tax Reimb 1st Qtr-\$58,178.49; Yankton Co 4-H-Election Building Rental-\$500.00.

Roll Call: All members present voting "Aye;" voting "Nay;" None.

Motion adopted.

SALARIES APRIL, 2017:

Administration-\$38,176.40; Finance-\$30,596.18; Community Development-\$22,510.07; Police-\$152,539.76; Fire-\$11,479.38; Engineering-\$40,092.90; Street-\$42,400.22; Snow & Ice-\$683.89; Traffic Control-\$3,409.12; Library-\$26,979.65; Parks/SAC-\$59,114.96; Marne Creek-\$3,573.43;

Water-\$38,400.46; Wastewater-\$33,996.35; Cemetery-\$3,629.19; Solid Waste-\$21,058.30; Landfill-\$19,565.07; Golf Course-\$18,413.38; Central Garage-\$7,093.94.

PERSONNEL CHANGES & NEW HIRES:

New Hires: Neal Anderson-\$9.75 hr.-Golf Division; Brandi Bue-\$9.50 hr.-Library; Albert Fernandez-\$9.50 hr.-Golf Division; Doug Jensen-\$14.00 hr.-Golf Division; Emily Lincoln-\$9.50 hr.-Library; Dalton Maibaum-\$9.50 hr.-Golf Division; Kellen Moser-\$9.50 hr.-Golf Division; Marche Noecker-\$9.50 hr.-Golf Division; Skyler Olson-\$9.50 hr.-Parks Division; Carol Miller-\$11.75 hr.-Rec. Division; Nicholas Rokusek-\$9.50 hr.-Rec. Division; Shelby Radaack-\$9.50 hr.-Rec. Division; Mandi Sorensen-\$9.50 hr.-Golf Division; Samuel Stewart-\$10.50 hr.-Solid Waste; Ashley Vance-\$9.50 hr.-Golf Division.

Wage Change: Maddie Husman-\$10.50 hr.-Golf Division; Keith Jensen-\$10.00 hr.-Golf Division; Mark Jensen-\$10.25 hr.-Golf Division.

Status Change: Vanessa Gleason-\$1,324.50 bi-wk.-Temp. Dispatch to Fulltime; Kayla Loecker-\$13.00 hr.-Summer Programs to Safety City Instructor; Sonya Wattier-\$1,827.04 bi-wk.-Finance Accounting Clerk to SAC Recreation Coordinator.

Mayor Gross read proclamations declaring the month of May, 2017, as *Motorcycle Awareness Month*; May 14-20, 2017, as *National Police Week* and calling for all flags in the City of Yankton to be flown at half-staff on Monday, May 15, 2017, in honor of all Peace Officers killed in the line of duty; and May 20-26, 2017, as *National Safe Boating Week in Yankton*.

City Manager Nelson submitted a written report giving an update on community projects and items of interest. She also mentioned that in case of any occurrence where a City Commissioner is involved as a participant/observer and is injured, in order to be covered by the City's insurance carrier the Commission has to agree that it is part of their responsibility as Commissioners. It was the consensus of the Commission that any such ride-a-longs or observations by Commissioners is indeed part of their responsibilities as Commissioners.

Action 17-129

Moved by Commissioner Carda, seconded by Commissioner Johnson, that the following items on the Consent Agenda be approved.

1. Establishing public hearing for sale of alcoholic beverages – Special Event
Establish May 22, 2017, as the date for the public hearing on the request for a Special Malt Beverage (on-sale) Retailers License and a Special (on-sale) Wine Retailers License for 1 day, July 22, 2017 from Yankton Area Arts, (Julie Amsberry, Executive Director) Memorial Park, rain date set for City Hall Auditorium, 416 Walnut, Yankton, South Dakota.
2. Establishing public hearing for sale of alcoholic beverages – Special Event
Establish May 22, 2017, as the date for the public hearing on the request for a Special Malt Beverage (on-sale) Retailers License and a Special (on-sale) Wine Retailers License for 2 days, June 2 & 3, 2017, from Yankton Rockin' Ribfest, Inc., (Kathy Church, Secretary) dba Yankton Rockin' Ribfest, Inc., NFAA Easton Yankton Archery Center, 800 Archery Lane, Yankton, South Dakota.
3. Establish public hearing for renewal of Malt Beverage Licenses
Establish May 22, 2017, as the date for the public hearing on the applications for renewal of Malt Beverage Licenses for the 2017-18 licensing period
4. Establish public hearing for a New Retail Malt Beverage License
Establish May 22, 2017, as the date for the public hearing for a New Retail (on-off sale) Malt

Beverage License for July 1, 2017, to June 30, 2018, from Allison Gullikson dba Happy Hourz, 311 Douglas, Yankton, South Dakota.

5. Establish public hearing for a transfer of ownership – Package Off-Sale
Establish May 22, 2017, as the date for the public hearing on the transfer of ownership of a Retail (on-off sale) Malt Beverage License for July 1, 2017, to June 30, 2018, from Yesterday's Restaurants, Inc. dba Yesterday's Café (Kerry Trimble-Woehl, President) to To Be Free, LLC dba Yesterday's Café, (Courtney Villalobos, President), 2216 Broadway, Yankton, South Dakota.
6. Work Session
Setting date of May 22, 2017, at 6:00 pm in Room 114 of the Regional Technical Education Center for the next work session of the Yankton City Commission to discuss FEMA Flood Plain Remapping
7. Possible Quorum Event
May 10, 2017, Fire Station No. 2 starting at 5:30 pm, no official commission action
8. Possible Quorum Event
May 9, 2017, 301 West Riverside Drive, starting at 3:00 pm, no official commission action

Roll Call: All members present voting "Aye;" voting "Nay:" None.
Motion adopted.

Action 17-130

This was the time and place for the public hearing on the application for a Special Events RETAIL (on-sale) Malt Beverage and a Special RETAIL (on-sale) Wine Dealers License for one day, June 24, 2017, from Mount Marty College, Inc., Mount Marty College Campus, 1105 West Eighth Street, Yankton, South Dakota. (Memorandum 17-94) No one was present to speak for or against approval of the license application. Moved by Commissioner Knoff, seconded by Commissioner Ferdig, to approve the license.

Roll Call: All members present voting "Aye;" voting "Nay:" None.
Motion adopted.

Action 17-131

This was the time and place for the public hearing on the application for a Special Events (on-sale) Liquor License for July 21-22, 2017, from ROCK 'N' RUMBLE, INC. (Michael Carda, President), Block of Third Street between Douglas and Capital Street, Yankton, South Dakota. (Memorandum 17-95) No one was present to speak for or against approval of the license application. Moved by Commissioner Johnson, seconded by Commissioner Knoff, to approve the license.

Roll Call: All members present voting "Aye;" voting "Nay:" None.
Motion adopted.

Action 17-132

Moved by Commissioner Ferdig, seconded by Commissioner Johnson, to adjourn Sine Die at 7:17 p.m.

Roll Call: All members present voting "Aye;" voting "Nay:" None.
Motion adopted.

City Attorney Den Herder administered the Oath of Office to re-elected City Commissioners Chris Ferdig and Jacob Hoffner and newly elected City Commissioner Stephanie Moser.

In absence of a Mayor, City Finance Officer Viereck called the meeting to order.

Roll Call: Present: Commissioners Carda, Ferdig, Gross, Hoffner, Johnson, Knoff, Maibaum, Miner, and Moser. City Attorney Den Herder and City Manager Nelson were also present. Absent: None. Quorum present.

Finance Officer Viereck requested nominations for Office of the Mayor for the 2017-2018 term. Commissioner Maibaum nominated Commissioner Hoffner for the Office of Mayor, seconded by Commissioner Carda.

Action 17-133

Moved by Commissioner Johnson, seconded by Commissioner Maibaum, that nominations cease and a unanimous ballot be cast for Commissioner Hoffner for the position of the Mayor.

Roll Call: All members present voting "Aye;" voting "Nay:" None. Motion adopted.

Finance Officer Viereck turned the meeting over to Mayor Hoffner at this time.

Action 17-134

Moved by Commissioner Carda, seconded by Commissioner Johnson, to adopt Resolution 17-14. (Memorandum 17-97)

**Resolution 17-14
Special Events Parking Request**

WHEREAS, the City Commission adopted an Ordinance allowing for no parking designation for special events within the City of Yankton; and

WHEREAS, this Resolution would authorize the City of Yankton to tow vehicles that are parked in the defined area or areas at times specified for Special Events; and

WHEREAS, the Habitat for Humanity has made a request to enact this no parking zone for Thursday, June 8, 2017.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the City of Yankton, South Dakota hereby approves the Special Event Parking Request on the ½ block of Capitol from 3rd to the alley/parking lot north of Fitness 365.

Roll Call: All members present voting "Aye;" voting "Nay:" None. Motion adopted.

Action 17-135

Moved by Commissioner Knoff, seconded by Commissioner Ferdig, to approve the request from the Scorpion Submarine Memorial organizing committee to close both decks of the Meridian Bridge for a Patriot Guard motorcycle parade as part of their memorial ceremony on Saturday, May 20, 2017. (Memorandum 17-96)

Roll Call: All members present voting "Aye;" voting "Nay:" None. Motion adopted.

Action 17-136

Moved by Commissioner Johnson, seconded by Commissioner Knoff, to approve the Music at the Meridian Concert Series scheduled for the evenings of Thursday, July 6, 13, 20, and 27, and August 3, 10, and 17, 2017; to grant the City Manager the ability to sign all documents and contracts for the events; and to approve the street closure of Levee Street in the area by the bridge from the driveway for the Water Treatment Plant parking lot on the east side of the ally along the former Stern Oil property on the west. (Memorandum 17-98)

Roll Call: All members present voting "Aye;" voting "Nay:" None.

Motion adopted.

Action 17-137

Moved by Commissioner Johnson, seconded by Commissioner Ferdig, to adjourn into Executive Session at 7:31 p.m. to discuss personnel and contractual matters under SDCL 1-25-2.

Roll Call: All members present voting "Aye;" voting "Nay:" None.

Motion adopted.

Regular meeting of the Board of City Commissioners of the City of Yankton was reconvened by Mayor Hoffner.

Roll Call: Present: Commissioners Carda, Ferdig, Gross, Johnson, Knoff, Maibaum, Miner, and Moser. City Attorney Den Herder and City Manager Nelson were also present. Absent: None. Quorum present.

Action 17-138

Moved by Commissioner Maibaum, seconded by Commissioner Carda, to adjourn at 9:38 p.m.

Roll Call: All members present voting "Aye;" voting "Nay:" None.

Motion adopted.

Jacob Hoffner
Mayor

ATTEST:

Al Viereck
Finance Officer

Published May 18, 2017



WHEREAS, June 7 & 8, 2017 are the dates when Yankton Area Mental Wellness, Inc. will host the 19th Annual Yankton Regional Mental Wellness Conference at Mount Marty College in Yankton, South Dakota; and,

WHEREAS, the overall mission is “Caring For Self...Caring For Community” and the 2017 conference theme is “*Planting Seeds of Hope*”, reflecting the need for holistic care which can be attained through collaboration between community services, educational systems and mental health treatment; and,

WHEREAS, the commitment to training and networking is evident in Yankton, a community that is extremely concerned about serving those in need, strives to educate students for future employment in healthcare and mental health, and represents a region rich in resources and professional expertise to educate others; and,

WHEREAS, Yankton Area Mental Wellness, Inc. and professionals from Yankton, from South Dakota, from the Midwest, and beyond, have joined forces to present a variety of sessions to educate conference participants with current information, available resources, a network of support, regional expertise, and professional credit;

NOW, THEREFORE, I, Jake Hoffner, Mayor of Yankton, do hereby proclaim June 7 & 8,2017, as

“YANKTON AREA MENTAL WELLNESS CONFERENCE DAYS”

in Yankton, South Dakota, and call upon the residents of this great city to join me in supporting mental wellness awareness.

May 22, 2017

Mayor Jake Hoffner

May 22, 2017

Finance Officer Al Viereck



OFFICE OF THE CITY MANAGER

www.cityofyankton.org

VOL. 52, NUMBER 10

Commission Information Memorandum

The Yankton City Commission meeting on Monday, May 22, 2017, will begin at 7:00 pm.

Non-Agenda Items of Interest

1) Human Resources Update

Interviews were scheduled this week for the Communication Dispatcher hiring list. Interviews were on May 16, 17, and 18. After the interviews have been completed along with background checks, a hiring list will be put together.

2) Information Services Update

IT & Water department staff have setup a live video feed from the construction site for the water purification expansion project. With a few additional tweaks to the camera angle and page, we hope the public will enjoy keeping track of the progress on the project. The previous discovery bridge camera was very popular with the public and we hope the addition of live video increases the instructiveness of the feed. <http://www.cityofyankton.org/departments-services/water/nest-cam-2>

3) Community Development Update

Special Project Support/Code Enforcement Official Brad Bies attended the South Dakota Association of Code Enforcement (SoDACE) Annual Information and Training Conference in Pierre. The conference focused on best practices related to intragovernmental cooperation in addressing nuisance cases, as well as warrants and right of entry considerations. Attendees also learned about pre-trial preparation for cases that can't be solved without litigation. Brad is currently serving on the SoDACE board of directors and helped organize and plan the training conference.

Since going live in 2015 the City of Yankton's Facebook page has grown to more than a 1,000 followers and regularly reaches several thousand local users as posts are liked and shared by our followers. The City of Yankton joined the Yankton Community Library, Parks & Recreation Department, Fox Run Golf Course, and Police who all manage their own Facebook outlets. This provides an opportunity for cross promotion of events and important information with each page able to focus more in-depth on things that interest their followers while the main City of Yankton page reaches a wider audience with information targeted more broadly at all Yankton residents. It also provides a resource for departments without a social media to share information with the public. From road closures and warnings about frozen pipes and many other public services announcements, social media has provided a new outlet to reach members of the community who may not hear our message on traditional media outlets. A recent video posting about roll cart collection and single stream recycling reached nearly 38,000 Facebook users. Twitter represents a smaller audience of about 260 regular followers, but like Facebook retweets push our reach beyond those followers. Because the usership of the two services are different in

demographics and the way those users interact with the service it provides an additional option to reach another segment of our residents.

The two platforms continue to be an easy way for citizens to not only access information but also provide feedback, requests, and interact. Citizens may not know which department to contact or may feel more comfortable reaching out using social media at times of the day convenient to them. Community and Economic Development staff works across departments to make sure those concerns are heard and questions answered in a timely manner.

4) Finance Update

The Deputy Finance Officer will be attending the annual SD Governmental Finance Officers' School to be held at the Ramkota Hotel & Conference Center in Pierre on June 7-9, 2017.

Please see the enclosed Finance Monthly Report for April.

5) Police Department Update

Yankton Police Department will be taking advantage of a new state program; Project Stand Up. The program uses technology to provide law enforcement information about the dissemination of illegal drugs in our community.

YPD continues to meet with a number of event partners; NFAA, Ribfest, Avera Sacred Heart Hospital, Red Cross, Court Services. All the meetings are related to our operation side or events within our community.

We've just had the carpet replaced in our sergeant's room and the patrol room. Also completed this week is the permanent installation of our Drug Drop off box.

6) Parks and Recreation Department Update

Enclosed in your packet is an update on the various activities in the Parks and Recreation Department.

7) Public Works Department Update

All of the pavement for the 25th Street project has been removed and the base course installed. On May 15 Masonry Components mobilized their crew to the site and started replacing fillets and miscellaneous curb and gutter. Weather permitting, the mainline paving will begin sometime in the week of May 22nd.

On the Highway 50 project, D&G has started placing some of the concrete pavement. By May 26, they expect to have the first 150' east of the bridge completed and ready to switch traffic over to the new pavement. Slowey Construction is still working on installing water main on the east end of the project and are hopeful that they will have that completed by May 26 also.

A preconstruction meeting for West City Limits Road (WCLR) replacement from the railroad tracks to Golf View Lane was held on May 9. Masonry Components has set a start date of May 24. Their subcontractor, Feimer Construction will begin at the intersection of WCLR and St. Benedict Dr. with some storm sewer work. They will start pavement removals at the north end of the project (railroad right-of-way), once the storm sewer is in place.

Street department crews have finished their miscellaneous curb replacement list and will begin asphalt patching at various locations around the City. Asphalt mat removal on 16th Street and West Street in Summit Heights is anticipated to begin Monday May 22, 2017.

The advertisement for Maple Street from 4th to 8th has been published with a bid opening for the project scheduled for June 13, 2017.

As of May 16, approximately 65 tons of single stream recycle material has been collected. Three semi loads have been hauled to Millennium Recycling in Sioux Falls, with three more loads waiting to be hauled. Residents are reminded to refer to the packets received with the roll carts or to visit the City website when determining which materials may be placed in the recycling waste stream.

8) Fire Department Update

Chief Kurtenbach attended the planning meeting for the NFAA World Adult Indoor Shoot. The Fire Department's role in this event will be similar to the Youth Shoot.

Yankton Fire Department Staff and Volunteers had a busy Mother's Day weekend responding to 5 calls. Thank you to staff and volunteers for taking their time away from family to serve their community and those traveling through it.

The storm siren on City Hall currently is out of service due to a malfunction. We await parts and the technician to correct the problem.

9) Environmental Services Department Update

Water plant staff attended the Water Purification Facility Expansion Project pre-construction meeting. The contractor plans on starting mobilization on May 22. Many of the closures in the area will begin May 30 including the Dakota Territorial Capitol Building parking lot. Slowey Construction, a sub-contractor for John T Jones Construction, may start earth removal work as soon as May 22. A public meeting was held to inform the neighbors and any events of the project. The City web page will include updates for the project along with a project camera.

The primary contractor is finishing the final site grading and seeding for the lift station project. The electrical and instrumentation sub-contractors are finishing up the final items for substantial completion. The contractor is on schedule to do startup in two weeks. The old lift station is scheduled to be demolished this summer.

The Highway 50 project continues to move forward. The contractor is installing new water main and services for both water and sewer are being installed to the property lines for each lot.

10) Library Update

Enclosed in your packet is an update on the various activities in the Library.

11) Monthly reports

Fox Run Golf Course and Joint Powers Solid Waste monthly reports are included for your review. Minutes from the Airport Advisory Board are also included for your review.

Have an enjoyable weekend and do not hesitate to contact us if you have any questions about these or other issues. If you will not be able to attend the Commission meeting on Monday, please inform my office.

Sincerely,

Amy Nelson
City Manager

FINANCE MONTHLY REPORT

ACTIVITY	APRIL 2017	APRIL 2016	APR 2017 YTD	APR 2016 YTD
UTILITY BILLING:				
Water				
Water Sold (in gallons per 1,000)	44,683	45,466	172,795	168,329
Water Billed	\$393,160.42	\$373,284.97	\$1,540,796.27	\$1,409,617.30
Basic Water Fee/Rate per 1000 ga	\$18.81/\$5.39	\$15.91/\$5.23		
Number of Accounts Billed	5,213	5,167	20,808	20,609
Number of Bills Mailed	5,213	5,167	20,808	20,609
Total Meters Read	5,630	5,568	22,492	22,228
Meter Changes/pulled	2	3	11	14
Total Days Meter Reading	1	1	4	4
Misreads found prior to billing	0	0	0	0
Customers requesting Rereads	0	0	0	0
Sewer				
Sewer Billed	\$289,760.45	\$279,497.23	\$1,124,827.92	\$1,067,772.78
Basic Sewer Fee/Rate per 1000 ga	\$9.23/\$5.59	\$8.79/\$5.32		
Solid Waste				
Solid Waste Billed	\$95,342.68	\$80,076.30	\$380,488.03	\$319,423.73
Basic Solid Waste Fee	\$20.18	\$17.13		
Total Utility Billing:	\$778,263.55	\$732,858.50	\$3,046,112.22	\$2,796,813.81
Adjustment Total:	(\$2,671.09)	(\$220.00)	(\$4,108.05)	(\$7,455.64)
Misread Adjustments	\$0.00	\$0.00	\$0.00	\$0.00
Other Adjustments	(\$2,521.09)	\$0.00	(\$3,498.05)	(\$6,525.64)
Penalty Adjustments OFF	(\$150.00)	(\$220.00)	(\$630.00)	(\$960.00)
Penalty Adjustments ON	\$0.00	\$0.00	\$20.00	\$30.00
New Accounts/Connects	58	60	203	195
Accounts Finaled/Disconnects	62	63	208	210
New Accounts Set up	5	7	26	12
Delinquent Notices	365	360	1437	1544
Doorknockers	121	178	538	543
Delinquent Call List	80	116	338	376
Notice of Termination Letters	15	13	53	44
Shut-off for Non-payment	10	6	25	21
Delinquent Notice Penalties	\$3,650.00	\$3,600.00	\$14,370.00	\$15,440.00
Doorknocker Penalties	\$1,210.00	\$1,780.00	\$5,380.00	\$5,430.00
Other Office Functions:				
Interest Income	\$26,389.99	\$15,482.92	\$97,176.49	\$49,529.93
Interest Rate-Checking Account	1.24%	0.73%		
Interest Rate-CDs	N/A	N/A		
# of Monthly Vendor Checks	178	166		
Payments Issued to Vendors	\$1,260,246.89	\$2,227,571.76	\$6,333,441.44	\$7,665,778.77
# of Employees on Payroll	228	216		
Monthly Payroll	\$403,173.36	\$383,071.76	\$1,670,098.22	\$1,614,481.65

Commission Information Memorandum

PARKS AND RECREATION DEPARTMENT

SUMMIT ACTIVITIES CENTER and RECREATION PROGRAMS

1st - half of May information:

Fitness Classes-	
Early Bird Boot Camp class	26 participants
Power Abs	64 participants
Prime Time Senior class	44 participants
Tabata class	67 participants
TNT class	54 participants
Water aerobics	171 participants
Work-Out Express class	49 participants
Yoga classes	73 participants
Zumba class	29 participants

Rentals-	
o Birthday rentals-	5 parties
o SAC courts-	0 hours
o Theater-	91 hours
o Meeting rooms-	4 hours
o City Hall courts-	8 hours
o Capital Building-	2 dates
o Riverside shelters-	6 rentals
o Memorial shelters-	2 rentals
o Westside shelter-	2 rentals
o Rotary outdoor classroom-	0 rentals
o Sertoma shelter-	0 rentals
o Tripp shelter-	0 rentals
o Meridian Bridge	0 rental

SAC members-	2,195 people
SAC memberships-	910
SAC attendance-	2,425 visits
New members-	14 people

Friday, May 5- Adult Co-Ed Softball, Women's Sand Volleyball, and Adult Co-Ed Sand Volleyball registrations due. Co-Ed Softball- 26 teams. Co-Ed Sand Volleyball- 14 teams. Women's Sand Volleyball- 11 teams.

Yankton Bike Month is the month of May. The Bike Month Calendar has been posted on the Yankton Parks and Recreation Facebook Page.

Brittany LaCroix is involved with the kids' inflatables for the Ribfest event for 2017.

Todd and Brittany LaCroix have been attending the Fireball Run organizational meetings.

Todd and Brittany LaCroix are working on the fireworks order for July 4, 2017.

Brittany LaCroix has been meeting with Mollie Grey, part-time downtown coordinator, in regards to Downtown Events for the spring, summer, and fall 2017 seasons.

Brittany LaCroix has all the musical acts booked for the 2017 Music at the Meridian concert series for this summer. It will be the Thursdays in July and the first three Thursdays in August, including the Thursday before Riverboat Days. Please check out the Music at the Meridian Facebook Page.

Brittany LaCroix is working with the Riverwalk Sculpture Board to create an interactive art event to coincide with Music at the Meridian concerts in the summer of 2017.

Todd, Brittany Orr, and Sonya Wattier have been attending the Dive in Yankton meetings to stay informed of the process for gathering public input on Memorial Pool.

PARKS

The Parks Department received a thank you from Jesse Kampshoff in regards to preparing Sertoma Park for the Sertoma Baseball Tournament on May 13 and 14:

I just wanted to say thank you for the support you and the other city employees gave us getting ready for last weekend.

Jesse

The Department boosted a post on Friday, May 5, about the new play area being open in Riverside Park. By Monday, May 8, the post had an organic reach of 12,194 people and a paid reach of 2,049 people. The picture had 410 reactions, 25 comments, and 81 shares.

The new play area in Riverside Park is still waiting for one panel to be installed on the northwest corner to complete the project. The Parks Department prepared the disturbed ground around the area and have seeded with grass.

The Parks Department will host a ribbon-cutting for the new Riverside Play Area on Tuesday, May 30, at 4:30pm. The Parks staff is hoping to have grass growing by the ribbon-cutting ceremony.

The Parks Department has started to prepare the Fantle Memorial Pool for the summer swimming season in 2016.

The Parks Department prepared Riverside Baseball Field for the exhibition game between the Sioux Falls and Sioux City professional teams on Monday, May 8.

The fountain in the Meridian Bridge Plaza, the fountain on the corner of 4th and Broadway, and the fountain in Westside Park have all been turned on for the 2017 summer season.

The ball fields at Memorial Park, Sertoma Park, Summit Activities Center, and Riverside Park are being dragged and prepared each weekday according to game schedules submitted to the Parks Department.

TRAILS

Bob Wubben has been working to plant native flowers in certain areas along the Marne Creek. There have been a number of people who have donated the flowers to the City for planting along the creek.

Yankton Community Library
Director's Report
May 2017

Food for Fines

We collected 86 boxes of Hamburger Helper in April. We are currently accepting paper products (toilet paper, tissues, paper towels, etc.), with all donations going to the Contact Center.

Teen Tech Tutors

I had thought April's session would be our last Teen Tech Tutors, but Amy Reyes with the high school would like to do one more on May 20, and we gladly accepted. Sign-up is occurring now. We had 5 tutors in April and only 1 patron per session, so each patron got their own "team" of tutors. They all seemed to enjoy it.

Unplug, Unwind, Craft

Craft night continues to be one of our most popular programs. We had 18 participants in April for "Fun and Fancy Lettering". We will be doing "Little Dresses for Africa" in June for craft night as part of our Adult Summer Reading Program. We will be making pillowcases into dresses for little girls.

Seed Library

The Seed Library also continues to be one of our biggest hits with 64 participants between the two classes in April. On May 9 those that have attended classes this winter/spring will be receiving starter plants, based on the number of classes attended. We will also be hosting a youth class with starter plants on May 11.

Star Wars Day (May the 4th Be With You)

We celebrated Star Wars Day with a celebration in the afternoon with a Jedi Scavenger Hunt, Death Star Challenge, Star Wars crafts, pictures with a Stormtrooper, and a Jedi name generator on our Facebook page. We also showed *Rogue One* at the library at 5:30 p.m. It was wildly successful with an approximate of 65 attendees in the afternoon and lots of positive feedback!

Teen After Hours Event

Our After Hours event was a great success with 23 teens – a very large number for us. Amanda reported that they all had a fun time with capture the flag, crafts, a movie, and pizza. She said she saw some new faces, which is great too.

Children's Book Week

Children's Book Week is May 1-7. We are celebrating with a bulletin board and a passive activity where patrons can add their favorite children's books to our "shelf" by writing titles on a "book spine" and sticking it to the homemade shelf.

Friends of the Library Update

The Friends had their Annual Meeting in April and elected officers. They will now turn to planning Gourmet Guys, which is planned for the fall this year – October 7. In addition to the bench, exploration station, and summer reading performers, they have also approved funding for a DSLR camera for the library, which will be wonderful for events. I am working on picking out all of our fun new items!

Babysitting Clinics

We have two babysitting clinics scheduled with Stephanie Siebrandt. We had to reschedule one of them due to the extended school year, so we now have one on May 24-25 and one on May 30-31. The classes are limited to 15 participants and the first session is almost full.

County Payment

I billed the county for the first half of library services for 2017 on May 1. Their fee for the year is \$24,000 so they were billed for \$12,000.

Annual Report

I submitted the annual report to the South Dakota State Library last month and have attached the 2016 summary in the board packet.

Children's Summer Reading

The Children's Summer Reading committee is busy planning away this month. We are having activities each weekday. Mondays we will have teen events at 2 pm and "Family Night" at 6 pm; Tuesdays we will have crafts at 2 pm; Wednesdays we will have a hands on type of activity at 2 pm; Thursdays we will have LEGO club at 2 pm; and on Fridays we will show a movie at 2 pm. In addition to this, or sometimes as a part of these standing activities, we will have special guests such as Indiana Bones (storyteller) and kids yoga. Registration will open in the library and online on June 1, the same day kids can start counting their minutes.

Adult Summer Reading

We are currently working on the 5th annual cemetery walk, a program called "Building a Better Life with LEGO", a special craft night, and a walking tour of historic homes near the library.

Staffing Update

Lisa Hare started as our 28 hour circulation assistant on May 2. We are now fully staffed!

Vacation Days

I am getting married at the end of this month so I will be out May 26-June 5. ☺

Memorial Day Closings / Summer Hours:

We will be closed Sunday, May 28 & Monday, May 29 for Memorial Day.

We will reopen on Tuesday, May 30 with our Summer Hours:

Monday/Tuesday: 9 am – 8 pm

Wednesday/Thursday: 9 am – 6 pm

Friday/Saturday: 9 am – 5 pm

Sunday: Closed

June Meeting

The June meeting is scheduled for June 14, 2017 at 5:30 p.m.

April Additions: 228

	Adult	YA	JR	Easy
Fiction	99	6	17	14
Nonfiction	37	0	12	4
DVD	28	-	1	-
Audiobooks	4	0	0	0
Music CD's	6	-	0	-
Book Club Bags	0	-	-	-
Professional	0	-	-	-
Total	174	6	30	18

April 2017 Program Statistics

Recurring Programs	Date	Time	Kids	Adults
Toddler Time	Apr. 4	10:15 AM	28	16
	Apr. 4	5:30 PM	12	6
	Apr. 11	10:15 AM	25	13
	Apr. 11	5:30 PM	8	7
	Apr. 18	10:15 AM	21	16
	Apr. 18	5:30 PM	8	6
	Apr. 25	10:15 AM	17	11
	Apr. 25	5:30 PM	8	7
Total:			127	82

Adult Programs	Date	Time	Num.
<i>Fantastic Beasts</i>	Apr. 9	2:00 PM	3
DEAR Day	Apr. 12	9:00 AM	52
Teen Tech Tutors	Apr. 15	1:00 PM	3
Craft Night	Apr. 18	6:00 PM	18
Blood Drive	Apr. 28	9:00 AM	9
Sean Gaskell	Apr. 30	2:00 PM	49
Total:			134

Story Time	Apr. 3	6:30 PM	7	4
	Apr. 5	10:15 AM	6	4
	Apr. 6	10:15 AM	13	8
	Apr. 10	6:30 PM	5	3
	Apr. 12	10:15 AM	8	6
	Apr. 13	10:15 AM	9	6
	Apr. 17	6:30 PM	3	2
	Apr. 19	10:15 AM	2	2
	Apr. 20	10:15 AM	16	9
	Apr. 24	6:30 PM	2	2
	Apr. 26	10:15 AM	14	7
Apr. 27	10:15 AM	11	8	
Total:			96	61

Seed Library	Date	Time	Num.
Class	Apr. 11	1:00 PM	37
Class	Apr. 11	6:30 PM	27
Total:			64

Food for Fines		
Hamburger Helper	April 1-10	86

Book Clubs	
Overreader's Anonymous	April 30
Reader's Anonymous	April 11
Between the Lines	April 25

Thursday Kids Activities				
Craft Day	Apr. 6	3:45 PM	7	4
LEGO Club	Apr. 13	3:45 PM	11	3
Science Club	Apr. 20	3:45 PM	11	2
Sing	Apr. 27	3:45 PM	17	3
Total:			46	12

Friday Wii	Apr. 7	3:30 PM	5	
	Apr. 14	3:30 PM	4	
	Apr. 21	3:30 PM	2	
	Apr. 28	3:30 PM	4	
Total:			15	

Teen Events				
TAB	Apr. 3	7:00 PM	3	
Teen Event: After Hrs	Apr. 21	7:00 PM	23	
Total:			26	

April Usage & Circulation Statistics

Total Circulation Statistics*

	2017	2016
Adult	7,924	7,720
Juvenile	4,036	4,562
Total	11,960	12,282

*Includes physical collection, ILL, and eBooks

Physical Collection Circulation

	2017	2016
Adult	6,750	6,518
Juvenile	3,897	3,829
Total	10,647	10,347

Interlibrary Loan

	2017	2016
Requested	95	
Supplied	119	
Total	214	

eBook Circulation

	2017	2016
OverDrive	960	1007
TumbleBooks	139	729
Total	1,099	1,736

Courier

	2017	2016
Total Incoming	309	221
Total Outgoing	301	260
Grand Total	610	481

Adult Outreach

	2017	2016
Locations	11	11
Patrons	35	31
Circulations	221	183

Daycare Outreach

	2017	2016
Locations	18	15
Patrons	190	
Circulations	281	

Public Computer Use

	2017	2016
Uses	1,305	1,422
Hours	857.3	906.75

Meeting Room Use

	2017	2016
Library Uses	35	40
Library Hours	63.0	89.5
Non-Library Uses	18	15
Non-Library Hours	54.0	38.0

Study Room Use

	2017	2016
Uses	27	35
Hours	44.5	61.0

Notary

	2017	2016
Requests	3	3

Proctor

	2017	2016
Tests	18	27

Traffic

	2017	2016
Count	18,434	10,561

*south door count estimated

Computer Assistance

	2017	2016
Patrons	278	

Genealogy Requests

	2017	2016
Patrons	3	
Hours	1.5	

Teacher Requests

	2017	2016
Patrons	4	8

Current Cards

	2017	2016
Resident	4,347	3,708
Non-Resident	221	193
Mount Marty	21	15
Teacher	79	74
Yankton County	885	761
Total	5,553	4,751

Yankton County

	Cards	Adults	Kids
New Cards	10	12	2
Renewals	40	62	25

Non-Resident

	Cards	Adults	Kids
New Cards	3	5	0
Renewals	10	21	3

Yankton Community Library • June 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
515 Walnut Street — 605-668-5275 http://library.cityofyankton.org — library@cityofyankton.org Find us on Facebook & Instagram (@yanktonlibrary) Summer Hours: Mon/Tues: 9a-8p; Wed/Thurs: 9a-6p; Fri/Sat: 9a-5p; Sun: Closed				1 Summer Reading Registration Begins!	2	3 Friends Book Sale 9:30 - 12 pm
4 <i>Library Closed</i>	5 Summer Reading Kickoff! Teen Event, 2 pm Family Night: Indiana Bones, 6p	6 Summer Story Time 10:15 am/5:30 pm Craft Day, 2 pm 5th Annual Cemetery Walk, 6:00p & 7:30p	7 Summer Story Time, 10:15 am Single Stream Recycling Q&A, 12p Hands-On Fun, 2p	8 Summer Story Time, 10:15a LEGO Club, 2 pm	9 Movie, 2 pm	10
11 <i>Library Closed</i>	12 Teen Event, 2p Family Night: Ahuna Ohana, Polynesian Dancing 6 pm	13 Story Time 10:15/5:30 Seed Library, 1/6:30 Reader's Anon., 1p Craft Day, 2p Building a Better Life with LEGO, 6p	14 Summer Story Time, 10:15a Hands-On Fun, 2p Library Board Meeting, 5:30 pm	15 Summer Story Time, 10:15 am Kids Comedy Juggler, 11 am LEGO Club, 2 pm	16 Movie, 2 pm	17
18 <i>Library Closed</i>	19 Teen Event, 2 pm Family Night 6 pm	20 Summer Story Time, 10:15/5:30 Craft Day, 2 pm Adult Craft Night: Little Dresses for Africa, 6 pm	21 Summer Story Time, 10:15a Rebecca Johnson Yoga, 2 pm	22 Summer Story Time, 10:15a LEGO Club, 2 pm	23 Movie, 2 pm LifeServe Blood Drive, 9a-1p	24
25 <i>Library Closed</i>	26 Teen Event, 2 pm Family Night 6 pm	27 Summer Story Time, 10:15/5:30 Craft Day, 2 pm Between the Lines, 5:30 "Who Lived in that House" Walking Tour, 6	28 Summer Story Time 10:15a Hands-On Fun, 2p	29 Summer Story Time, 10:15a LEGO Club, 2 pm	30 Movie, 2 pm	Food for Fines Breakfast Cereal June 1-10

Yankton Community Library • July 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
2 <i>Library Closed</i>	3 Teen Event, 2 pm Library Closing at 5 pm	4 Library Closed	5 Summer Story Time 10:15a Hands-On Fun, 2p	6 Summer Story Time, 10:15a LEGO Club, 2 pm	7 Movie, 2 pm	8 July 1: Friends Book Sale 9:30 - 12 pm
9 <i>Library Closed</i>	10 Special Event: The Zoo Man, 11 am Teen Event, 2 pm Family Night 6 pm	11 Summer Story Time, 10:15/5:30 Seed Library, 1/6:30 Reader's Anon., 1p Craft Day, 2p Adult LEGO Night, 6p	12 Summer Story Time, 10:15a Hands-On Fun, 2p Library Board Meeting, 5:30 pm	13 Summer Story Time, 10:15a LEGO Club, 2 pm	14 Movie, 2 pm	15
16 <i>Library Closed</i>	17 Teen Event, 2p Family Night with Heartland Humane Society 6 pm	18 Special Sewing Craft Day, 10 am Story Time, 5:30 Adult Craft Night: Knitting Caps, 6 pm	19 Summer Story Time, 10:15a Rebecca Johnson Yoga, 2 pm	20 Summer Story Time, 10:15a LEGO Club, 2 pm	21 Movie, 2 pm	22
23 <i>Library Closed</i>	24 Teen Event, 2 pm Family Night 6 pm	25 Craft Day, 2 pm Story Time, 10:15/5:30 Between the Lines, 5:30 Photography Basics, 6 Pool Party, 7 pm	26 Summer Story Time 10:15a Hands-On Fun, 2p	27 Summer Story Time, 10:15a LEGO Club, 2 pm	28 Movie, 2 pm	29
30 <i>Library Closed</i>	31 End of Summer Reading Program Party for all Youth	Food for Fines Pasta July 1-10		515 Walnut Street — 605-668-5275 http://library.cityofyankton.org — library@cityofyankton.org Find us on Facebook & Instagram (@yanktonlibrary) Summer Hours: Mon/Tues: 9a-8p; Wed/Thurs: 9a-6p; Fri/Sat: 9a-5p; Sun: Closed		

05/12/17

Fox Run Golf Course
Statement of Revenues & Expenses

	01Apr2017 30Apr2017	01Apr2016 30Apr2016	01Jan2017 30Apr2017	01Jan2016 30Apr2016	Legal Budget
Direct Revenues:					
Concessions	11,160.42	7,620.51	18,276.03	13,792.79	155,880.00
Pro Shop	4,159.78	5,955.49	9,317.26	10,273.90	57,800.00
Course	108,312.39	59,840.19	235,034.05	247,948.48	469,500.00
	-----	-----	-----	-----	-----
Total Direct Revenues	123,632.59	73,416.19	262,627.34	272,015.17	683,180.00
Direct Expenses:					
Concessions	2,367.62	3,531.90	3,993.65	4,627.04	68,600.00
Pro Shop	9,688.18	39,426.98	12,644.16	46,931.24	38,000.00
Course	24,820.81	27,731.81	28,564.81	27,731.81	37,300.00
	-----	-----	-----	-----	-----
Total Direct Expenses	36,876.61	70,690.69	45,202.62	79,290.09	143,900.00
Add Beginning Inventory					
Less Ending Inventory					
Net Direct Income (Loss)					
Indirect Revenues -	.08	.11	(2.58)	.31	600.00
Indirect Expenses:					
Personal Services	23,029.40	25,170.37	97,759.77	96,623.19	458,507.00
Insurance		5,204.21	5,392.55	6,071.57	6,405.00
Professional Services	4,579.47	3,377.80	6,743.81	5,628.20	22,400.00
Advertising	1,949.50	2,489.05	2,456.84	4,807.80	8,500.00
Repair & Maintenance	9,981.30	4,528.24	14,738.74	10,864.99	52,500.00
Supplies & Materials	(639.40)	11,714.17	1,256.88	12,431.94	60,250.00
Travel, Conference & Dues	112.38	1,195.74	680.75	1,450.74	3,650.00
Utilities	2,008.68	1,742.94	5,737.85	5,109.67	35,900.00
Billing and Administration				33,670.00	
Depreciation	4,218.78	5,128.69	16,875.12	20,514.76	55,745.00
	-----	-----	-----	-----	-----
Total Indirect Expenses	45,240.11	60,551.21	151,642.31	197,172.86	703,857.00
Net Operating Income	41,515.95	(57,825.60)	65,779.83	(4,447.47)	(163,977.00)
	=====	=====	=====	=====	=====
Capital Outlay	(8,887.00)		89,983.00	19,185.00	77,000.00
	=====	=====	=====	=====	=====

Fox Run Golf Course
Statement of Revenues

	01Apr2017 30Apr2017	01Apr2016 30Apr2016	01Jan2017 30Apr2017	01Jan2016 30Apr2016	Legal Budget
Concessions					
CASH Long	110.26	71.60	213.14	277.46	1,000.00
PREPARED FOOD	3,007.67	1,739.22	5,448.28	2,062.81	34,180.00
PRE-PACKAGED FOOD	555.71	718.90	815.04	1,225.89	10,700.00
BEER	6,012.68	3,555.08	9,465.41	7,591.69	85,000.00
BOTTLED POP	1,474.10	1,535.71	2,334.16	2,634.94	25,000.00
MISCELLANEOUS CONCESSIONS					
	-----	-----	-----	-----	-----
Total Concessions	11,160.42	7,620.51	18,276.03	13,792.79	155,880.00
Pro Shop					
GOLF BALLS	514.71	820.30	794.42	1,310.93	14,000.00
GLOVES	356.64	328.40	565.86	669.33	2,000.00
GOLF CAPS/VISORS	318.55	623.23	426.75	911.12	1,800.00
MERCHANDISE	692.59	1,072.27	1,350.92	1,530.30	12,500.00
MERCHANDISE NON-TAX					500.00
GOLF EQUIPMENT	1,123.79	2,353.57	3,861.63	4,399.74	12,500.00
MISCELLANEOUS MERCHANDISE					
CLUB REPAIRS	1,012.64	757.72	2,176.82	1,452.48	11,000.00
LESSONS	140.86		140.86		3,500.00
	-----	-----	-----	-----	-----
Total Pro Shop	4,159.78	5,955.49	9,317.26	10,273.90	57,800.00
Course					
SIMULATOR			4,698.29	5,048.50	6,000.00
SIMULATOR NON-TAXABLE				500.00	1,200.00
SEASON PASS	69,104.62	36,950.78	150,913.00	150,948.20	164,000.00
SEASON PASS NON-TAX				3,446.69	3,500.00
GREEN FEES-WEEKENDS/HOLIDAYS	4,487.09	2,534.76	5,546.10	4,484.22	45,000.00
GRREN FEES NON-TAX	1,134.00	1,331.00	1,134.00	1,331.00	6,500.00
GREEN FEES - WEEKDAYS	2,882.72	2,242.42	3,578.61	3,961.51	80,000.00
GOLF CAR RENTAL	7,312.56	4,967.88	15,837.66	15,543.29	65,000.00
GOLF CAR STORAGE (NON-TAX)	7,373.36	2,594.30	18,631.77	23,062.66	21,600.00
TRAIL FEES	8,985.07	3,990.82	21,764.26	25,475.93	29,000.00
PULL CART RENTAL	78.54	44.88	93.50	59.84	300.00
GOLF CLUB RENTAL		27.20		27.20	800.00
DRIVING RANGE	2,584.94	2,326.39	5,274.93	4,761.94	18,000.00
DRIVING RANGE NON-TAX		46.14		346.14	800.00
HANDICAPING	3,919.49	2,783.62	7,111.93	6,251.36	8,500.00
LEAGUES					
JUNIOR GOLF PROGRAM					4,000.00
GOLF CART WRAPS	450.00		450.00	2,700.00	15,300.00
LEAGUE SOFTWARE ADS					
	-----	-----	-----	-----	-----
Total Course	108,312.39	59,840.19	235,034.05	247,948.48	469,500.00
Total Direct Revenues	123,632.59	73,416.19	262,627.34	272,015.17	683,180.00
	=====	=====	=====	=====	=====

Fox Run Golf Course
Statement of Expenditures

	01Apr2017 30Apr2017	01Apr2016 30Apr2016	01Jan2017 30Apr2017	01Jan2016 30Apr2016	Legal Budget
Concessions					
CASH SHORT	93.34	116.93	168.95	355.74	2,500.00
PREPARED FOODS	1,009.78	565.96	2,040.10	773.04	26,000.00
CANDY	8.60	124.10	62.25	222.85	4,000.00
BEER	1,015.00	1,767.15	1,400.95	2,077.95	27,000.00
POP	240.90	957.76	321.40	1,104.77	9,000.00
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Total Concessions	2,367.62	3,531.90	3,993.65	4,627.04	68,600.00
Pro Shop					
GOLF BALLS		17,449.16	1,076.49	21,829.25	10,000.00
GLOVES	2,778.45	1,726.09	2,778.45	1,726.09	1,000.00
GOLF CAPS/VISORS		1,997.83		2,048.24	1,000.00
MERCHANDISE	(850.07)	9,175.09	(447.57)	9,207.53	10,000.00
GOLF EQUIPMENT	7,759.80	9,078.81	8,659.40	11,022.82	10,000.00
TRADE IN GOLF EQUIPMENT					
CLUB REPAIRS			577.39	1,097.31	6,000.00
	-----	-----	-----	-----	-----
Total Pro Shop	9,688.18	39,426.98	12,644.16	46,931.24	38,000.00
Course					
GOLF CAR RENTAL	24,455.81	24,455.81	24,455.81	24,455.81	26,000.00
REIMBURSEMENT-GOLF SHED RENTAL					
PULL CART RENTAL					
DRIVING RANGE	365.00	3,276.00	4,109.00	3,276.00	2,500.00
HANDICAPING					7,800.00
JUNIOR GOLF PROGRAM					1,000.00
GOLF CART WRAPS					
LEAGUE SOFTWARE ADS					
	-----	-----	-----	-----	-----
Total Course	24,820.81	27,731.81	28,564.81	27,731.81	37,300.00
Total Direct Expenditures	36,876.61	70,690.69	45,202.62	79,290.09	143,900.00
	=====	=====	=====	=====	=====

Description	Yankton Transfer	Vermillion Landfill	Total Joint	4 Month Budget	Legal 2017 Budget
Joint Power Transfer/Landfill					
<i>Total Revenue</i>	<u>\$334,803.77</u>	<u>\$203,042.85</u>	<u>\$537,846.62</u>	<u>\$619,675.00</u>	<u>\$1,859,025.00</u>
<i>Expenses:</i>					
Personal Services	83,406.69	105,663.28	189,069.97	212,446.33	637,339.00
Operating Expenses	70,094.93	105,312.09	175,407.02	251,739.00	755,217.00
Depreciation (est)	45,136.76	88,372.32	133,509.08	140,580.33	421,741.00
Trench Depletion	0.00	32,235.63	32,235.63	52,416.67	157,250.00
Closure/Postclosure Resrv	0.00	2,488.40	2,488.40	2,850.00	8,550.00
Amortization of Permit	0.00	325.97	325.97	373.33	1,120.00
<i>Total Operating Expenses</i>	<u>198,638.38</u>	<u>334,397.69</u>	<u>533,036.07</u>	<u>660,405.67</u>	<u>1,981,217.00</u>
<i>Non Operating Expense-Interest</i>	<u>0.00</u>	<u>11,485.63</u>	<u>11,485.63</u>	<u>37,733.33</u>	<u>113,200.00</u>
<i>Landfill Operating Income</i>	<u>136,165.39</u>	<u>(142,840.47)</u>	<u>(6,675.08)</u>	<u>(78,464.00)</u>	<u>(235,392.00)</u>
Joint Recycling Center					
<i>Total Revenue</i>	<u>38,859.13</u>	<u>46,021.50</u>	<u>84,880.63</u>	<u>76,358.33</u>	<u>229,075.00</u>
<i>Expenses:</i>					
Personal Services	7,272.55	60,264.58	67,537.13	70,776.67	212,330.00
Operating Expenses	5,989.12	18,415.35	24,404.47	39,879.00	119,637.00
Depreciation (est)	13,413.60	9,699.24	23,112.84	26,283.33	78,850.00
<i>Total Operating Expenses</i>	<u>26,675.27</u>	<u>88,379.17</u>	<u>115,054.44</u>	<u>136,939.00</u>	<u>410,817.00</u>
<i>Non Operating Expense-Interest</i>	<u>2,738.20</u>	<u>0.00</u>	<u>2,738.20</u>	<u>0.00</u>	<u>0.00</u>
<i>Recycling Operating Income</i>	<u>9,445.66</u>	<u>(42,357.67)</u>	<u>(32,912.01)</u>	<u>(60,580.67)</u>	<u>(181,742.00)</u>
<i>Total Operating Income</i>	<u>\$145,611.05</u>	<u>(\$185,198.14)</u>	<u>(\$39,587.09)</u>	<u>(\$139,044.67)</u>	<u>(\$417,134.00)</u>
Tonage in Trench:	<u>4/30/2016</u>	<u>4/30/2017</u>			
Asbestos	42.38	14.07	14.07	15.00	45.00
Centerville	86.02	79.12	79.12	88.33	265.00
Beresford	411.60	397.29	397.29	208.33	625.00
Clay County Garbage	3,913.72	3,558.10	3,558.10	4,400.00	13,200.00
Elk Point	321.89	332.18	332.18	340.00	1,020.00
Yankton County Garbage	7,029.09	6,930.18	6,930.18	7,266.67	21,800.00
<i>Total Tonage in Trench</i>	<u>11,804.70</u>	<u>11,310.94</u>	<u>11,310.94</u>	<u>12,318.33</u>	<u>36,955.00</u>
Operating Cost per ton			<u>\$47.13</u>	<u>\$56.67</u>	<u>\$56.67</u>

This report is based on the following:

Revenue accrual thru April 30, 2017

Expenses cash thru April 30, 2017 with May's Bills

Joint Powers Solid Waste Authority
Financial Report Thru April 30, 2017

Description	Yankton Transfer	Vermillion Landfill	Total Joint	4 Month Budget	Legal 2017 Budget
Source of Funds					
<i>Beginning Balance</i>	\$392,927.00	\$587,584.00	\$980,511.00	\$980,511.00	\$980,511.00
<i>Operating Revenue:</i>					
Net Income	145,611.05	(185,198.14)	(39,587.09)	(139,044.67)	(417,134.00)
Depreciation	58,550.36	98,071.56	156,621.92	166,863.67	500,591.00
Trench Depletion	0.00	32,235.63	32,235.63	52,416.67	157,250.00
Amortization of Permit	0.00	325.97	325.97	373.33	1,120.00
<i>Non Operating Revenue:</i>					
Grant	288,870.51	0.00	288,870.51	0.00	0.00
Loan Proceeds	433,305.76	0.00	433,305.76	0.00	0.00
Contributed Capital	0.00	0.00	0.00	2,666.67	8,000.00
Sale Proceeds	0.00	0.00	0.00	0.00	0.00
Comp. for Loss & Damage	0.00	0.00	0.00	0.00	0.00
Fire Related Expenses	0.00	0.00	0.00	0.00	0.00
Interest	0.00	1,512.61	1,512.61	1,500.00	4,500.00
<i>Cash Flow Transfer:</i>					
Joint Power Transfer/Landfill	(165,008.68)	165,008.68	0.00	9,880.00	29,640.00
Joint Recycling Center	(16,586.73)	16,586.73	0.00	0.00	0.00
<i>Total Funds Available</i>	<u>1,137,669.27</u>	<u>716,127.04</u>	<u>1,853,796.31</u>	<u>1,075,166.67</u>	<u>1,264,478.00</u>
Application of Funds Available					
<i>Joint Power Transfer/Landfill</i>					
Equipment	32.76	0.00	32.76	215,666.67	647,000.00
Trench	0.00	0.00	0.00	0.00	0.00
Closure/Postclosure Cash Res.	0.00	2,488.40	2,488.40	2,850.00	8,550.00
<i>Joint Recycling Center</i>					
Equipment	4,821.36	0.00	4,821.36	28,500.00	85,500.00
<i>Payment Principal</i>	9,272.19	15,833.58	25,105.77	56,887.67	170,663.00
<i>Appropriation to Reserve</i>	0.00	0.00	0.00	0.00	0.00
<i>Total Applied</i>	<u>14,126.31</u>	<u>18,321.98</u>	<u>32,448.29</u>	<u>303,904.33</u>	<u>911,713.00</u>
<i>Ending Balance</i>	<u>\$1,123,542.96</u>	<u>\$697,805.06</u>	<u>\$1,821,348.02</u>	<u>\$771,262.33</u>	<u>\$352,765.00</u>

Joint Power Transfer/Landfill Description	Yankton Transfer	Vermillion Landfill	Total Joint	4 Month Budget	Legal 2017 Budget
<i>Revenue: (accrual)</i>					
Asbestos	\$0.00	\$914.58	\$914.58	\$2,166.67	\$6,500.00
Elk Point	0.00	15,446.53	15,446.53	17,000.00	\$51,000.00
Centerville	0.00	3,679.15	3,679.15	5,000.00	15,000.00
Beresford	0.00	18,475.52	18,475.52	21,700.00	65,100.00
Clay County Garbage	0.00	170,355.64	170,355.64	225,000.00	675,000.00
Compost-Yd Waste-Wood	0.00	1,003.43	1,003.43	833.33	2,500.00
Contaminated Soil	0.00	616.51	616.51	500.00	1,500.00
White Goods	0.00	1,649.93	1,649.93	1,500.00	4,500.00
Tires	0.00	2,117.40	2,117.40	500.00	1,500.00
Electronics	0.00	1,147.10	1,147.10	333.33	1,000.00
Other Revenue	3,578.41	737.13	4,315.54	1,700.00	5,100.00
Less Recycling Tipping Fee	(20,514.96)	(13,100.07)	(33,615.03)	(39,891.67)	(119,675.00)
Cash long	0.00	0.00	0.00	0.00	0.00
Yard Waste	3.80	0.00	3.80	0.00	0.00
Rubble	10,151.47	0.00	10,151.47	17,333.33	52,000.00
Transfer Fees	340,788.24	0.00	340,788.24	366,000.00	1,098,000.00
Other Operational - Solid Waste	796.81	0.00	796.81	0.00	0.00
Total Revenue	334,803.77	203,042.85	537,846.62	619,675.00	1,859,025.00
<i>Expenses: (cash)</i>					
Personal Services	83,406.69	105,663.28	189,069.97	212,446.33	637,339.00
Insurance	14,018.16	0.00	14,018.16	9,017.33	27,052.00
Professional Service/Fees	2,242.57	16,411.41	18,653.98	22,333.33	67,000.00
Non Professional Fees	0.00	0.00	0.00	0.00	0.00
Processing- Reduction	0.00	0.00	0.00	0.00	0.00
State Fees	0.00	11,310.94	11,310.94	12,975.00	38,925.00
Professional - Legal/Audit	0.00	0.00	0.00	416.67	1,250.00
Publishing & Advertising	40.21	866.08	906.29	433.33	1,300.00
Rental	0.00	0.00	0.00	166.67	500.00
Hauling fee	0.00	0.00	0.00	0.00	0.00
Equipment repair	4,436.57	14,844.81	19,281.38	18,666.67	56,000.00
Motor vehicle repair	0.00	540.52	540.52	7,666.67	23,000.00
Vehicle fuel & maintenance	30,010.82	9,688.60	39,699.42	78,000.00	234,000.00
Equip, Mat'l & Labor	8,014.32	0.00	8,014.32	4,000.00	12,000.00
Building repair	132.40	849.34	981.74	8,166.67	24,500.00
Facility repair & maintenance	0.00	5,179.84	5,179.84	11,666.67	35,000.00
Postage	176.90	12.17	189.07	250.00	750.00
Office supplies	1,085.62	432.87	1,518.49	1,066.67	3,200.00
Copy supplies	110.30	3.87	114.17	100.00	300.00
Uniforms	36.11	1,383.56	1,419.67	1,566.67	4,700.00
Small Tools & Hardware	0.00	0.00	0.00	83.33	250.00
Travel & Training	0.00	1,324.04	1,324.04	1,500.00	4,500.00
Operating supply	946.76	32,153.30	33,100.06	50,866.67	152,600.00
Electricity	2,869.43	5,341.82	8,211.25	9,400.00	28,200.00
Heating Fuel - Gas	4,755.12	4,324.20	9,079.32	10,666.67	32,000.00
Water	538.90	120.00	658.90	1,000.00	3,000.00
WW service	241.54	0.00	241.54	566.67	1,700.00
Landfill	80.72	0.00	80.72	66.67	200.00
Telephone	358.48	524.72	883.20	1,096.67	3,290.00
Depreciation (est)	45,136.76	88,372.32	133,509.08	140,580.33	421,741.00
Trench Depletion		32,235.63	32,235.63	52,416.67	157,250.00
Closure/Postclosure Resrv		2,488.40	2,488.40	2,850.00	8,550.00
Amortization of Permit		325.97	325.97	373.33	1,120.00
Total Op Expenses	198,638.38	334,397.69	533,036.07	660,405.67	1,981,217.00

Joint Power Transfer/Landfill Description	Yankton Transfer	Vermillion Landfill	Total Joint	4 Month Budget	Legal 2017 Budget
<i>Non Operating Expense-Interest</i>	0.00	11,485.63	11,485.63	37,733.33	113,200.00
<i>Operating Income (Loss)</i>	\$136,165.39	(\$142,840.47)	(\$6,675.08)	(\$78,464.00)	(\$235,392.00)
<i>Capital:</i>					
Capital Outlay	\$32.76	\$0.00	\$32.76	\$215,666.67	\$647,000.00
Landfill Development	0.00	0.00	0.00	43,333.33	\$130,000.00
Capital Lease	0.00	0.00	0.00	0.00	\$0.00
<i>Total Capital Expenditures</i>	\$32.76	\$0.00	\$32.76	\$259,000.00	\$777,000.00
<i>Grant Reimbursement</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>Equipment Sale Proceeds</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>Cash Flow Transfer</i>	(\$165,008.68)	\$165,008.68	\$0.00	\$0.00	\$0.00
<i>Tonage in Trench:</i>					
Asbestos		14.07	14.07	15.00	45.00
Beresford		397.29	397.29	208.33	625.00
Centerville Garbage		79.12	79.12	88.33	265.00
Clay County Garbage		3,558.10	3,558.10	4,400.00	13,200.00
Elk Point		332.18	332.18	340.00	1,020.00
Yankton County Garbage		6,930.18	6,930.18	7,266.67	21,800.00
<i>Total Tonage in Trench</i>		11,310.94	11,310.94	12,318.33	36,955.00
Operating Cost per ton			\$47.13	\$56.67	\$56.67

Joint Recycling Center	Yankton	Vermillion	Total	4 Month	Legal
Description	Transfer	Center	Joint	Budget	2017 Budget
<i>Revenue:</i>					
Tipping Fees	\$20,514.96	13,100.07	\$33,615.03	39,891.67	\$119,675.00
Magazines	0.00	2,112.80	2,112.80	733.33	2,200.00
Metal/Tin	1,757.44	(9.00)	1,748.44	2,066.67	6,200.00
Plastic	0.00	10,692.50	10,692.50	6,666.67	20,000.00
Aluminum	0.00	0.00	0.00	8,333.33	25,000.00
Newsprint	4,408.40	2,610.49	7,018.89	3,666.67	11,000.00
Cardboard	12,178.33	15,437.45	27,615.78	9,666.67	29,000.00
High Grade Paper	0.00	(196.30)	(196.30)	4,333.33	13,000.00
Other Material	0.00	2,273.49	2,273.49	1,000.00	3,000.00
Contributions/Operating Grants	0.00	0.00	0.00	0.00	0.00
Total Revenue	38,859.13	46,021.50	84,880.63	76,358.33	229,075.00
<i>Expenses:</i>					
Personal Services	7,272.55	60,264.58	67,537.13	70,776.67	212,330.00
Insurance	222.88	69.82	292.70	762.33	2,287.00
Professional Service/Fees	0.00	7.08	7.08	6,666.67	20,000.00
Hazardous Waste Collection	0.00	532.37	532.37	11,000.00	33,000.00
Professional-Legal	0.00	0.00	0.00	0.00	0.00
Publishing & Advertising	0.00	104.09	104.09	833.33	2,500.00
Rental	0.00	0.00	0.00	0.00	0.00
Equipment repair	0.00	3,746.42	3,746.42	3,583.33	10,750.00
Vehicle repair & maintenance	0.00	10.40	10.40	333.33	1,000.00
Vehicle fuel	21.48	1,020.75	1,042.23	2,000.00	6,000.00
Building repair & maintenance	0.00	956.17	956.17	1,166.67	3,500.00
Postage	0.00	3.05	3.05	216.67	650.00
Freight	0.00	630.00	630.00	666.67	2,000.00
Office supplies	0.00	412.50	412.50	333.33	1,000.00
Uniforms	0.00	59.49	59.49	250.00	750.00
Materials Purchases	0.00	1,936.75	1,936.75	2,000.00	6,000.00
Travel & Training	0.00	975.60	975.60	666.67	2,000.00
Operating Supplies	0.00	3,317.35	3,317.35	4,000.00	12,000.00
Copy Supply	0.00	3.87	3.87	116.67	350.00
Electricity	0.00	1,844.64	1,844.64	2,166.67	6,500.00
Heating Fuel-Gas	0.00	1,769.28	1,769.28	1,666.67	5,000.00
Water	0.00	195.92	195.92	200.00	600.00
WW service	0.00	556.87	556.87	533.33	1,600.00
Telephone	0.00	262.93	262.93	283.33	850.00
Revenue Sharing	0.00	0.00	0.00	433.33	1,300.00
Transportation to Vermillion	1,440.00	0.00	1,440.00	0.00	0.00
Processing Recyclables	4,304.76	0.00	4,304.76	0.00	0.00
Depreciation (est)	13,413.60	9,699.24	23,112.84	26,283.33	78,850.00
Total Op Expenses	26,675.27	88,379.17	115,054.44	136,939.00	410,817.00
<i>Non Operating Expense-Interest</i>	2,738.20	0.00	2,738.20	0.00	0.00
Operating Income (Loss)	\$9,445.66	(\$42,357.67)	(\$32,912.01)	(\$60,580.67)	(\$181,742.00)
Capital Outlay	\$4,821.36	\$0.00	\$4,821.36	\$28,500.00	\$85,500.00
Grant Reimbursement/Donations	\$288,870.51	\$0.00	\$288,870.51	\$0.00	\$0.00
Cash Flow Transfer	(\$16,586.73)	\$16,586.73	\$0.00	\$0.00	\$0.00

This report is based on the following:

Revenue accrual thru April 30, 2017

Expenses cash thru April 30, 2017 with May's Bills

2017 Joint Powers Total Operations Recap

Month	Yankton Transfer	Vermillion Landfill	Total	Total Tons	\$ per ton	Recycling			Yankton Operations	Vermillion Operations	Total Operations
						Yankton	Vermillion	Total			
January	30,365.01	(34,351.18)	(3,986.17)	2,526.52	46.62	523.97	(3,711.77)	(3,187.80)	30,888.98	(38,062.95)	(7,173.97)
February	5,309.75	(40,373.09)	(35,063.34)	2,402.83	60.80	2,690.37	(12,074.36)	(9,383.99)	8,000.12	(52,447.45)	(44,447.33)
Subtotal	35,674.76	(74,724.27)	(39,049.51)	4,929.35	53.53	3,214.34	(15,786.13)	(12,571.79)	38,889.10	(90,510.40)	(51,621.30)
March	43,325.75	(34,328.71)	8,997.04	2,916.13	46.08	4,273.36	(15,355.13)	(11,081.77)	47,599.11	(49,683.84)	(2,084.73)
Subtotal	79,000.51	(109,052.98)	(30,052.47)	7,845.48	50.76	7,487.70	(31,141.26)	(23,653.56)	86,488.21	(140,194.24)	(53,706.03)
April	57,164.88	(22,301.86)	34,863.02	3,465.46	38.90	4,696.16	(11,216.41)	(6,520.25)	61,861.04	(33,518.27)	28,342.77
Subtotal	136,165.39	(131,354.84)	4,810.55	11,310.94	47.13	12,183.86	(42,357.67)	(30,173.81)	148,349.25	(173,712.51)	(25,363.26)

5/1/2017

City of Yankton Transfer Station
Recap of Customer Tonnage

Date	City	Licensed Haulers						Sub-Total	All Other	Total Transfer	Recycling
	Compactors (577)	Janssen (547)	Arts (586)	Fischer (590)	Independence (627)	Loren Fischer (648)	Kortan (673)				Plastic Tonnage
January 2016	204.72	506.69	368.30	53.23	0.00	46.55	7.51	982.28	238.64	1,425.64	3.88
February 2016	206.87	495.25	333.19	49.59	0.00	58.99	6.40	943.42	302.26	1,452.55	4.63
March 2016	238.82	589.39	463.33	61.55	0.00	19.86	6.91	1,141.04	392.93	1,772.79	4.61
April 2016	228.62	591.17	496.82	66.85	0.00	66.59	8.67	1,230.10	707.64	2,166.36	4.64
May 2016	252.38	685.21	562.27	60.04	0.00	69.47	8.46	1,385.45	421.38	2,059.21	5.08
June 2016	238.64	669.62	503.49	60.40	0.00	67.60	9.91	1,311.02	362.51	1,912.17	6.14
July 2016	233.51	661.08	457.16	59.00	0.00	72.58	8.98	1,258.80	407.11	1,899.42	5.48
August 2016	275.43	705.87	563.39	67.83	0.00	54.20	13.14	1,404.43	425.85	2,105.71	4.83
September 2016	254.62	684.19	463.62	54.59	2.96	68.88	8.99	1,283.23	666.60	2,204.45	6.78
October 2016	228.46	616.02	499.49	47.87	3.46	71.68	8.35	1,246.87	448.09	1,923.42	3.39
November 2016	241.43	592.21	387.48	45.18	0.00	71.78	12.54	1,109.19	351.75	1,702.37	5.44
December 2016	245.70	549.64	366.06	41.80	0.00	71.43	17.18	1,046.11	274.34	1,566.15	4.85
2016 Total	2,849.20	7,346.34	5,464.60	667.93	6.42	739.61	117.04	14,341.94	4,999.10	22,190.24	59.75
January 2017	227.38	502.19	367.33	35.07	0.00	65.26	7.51	977.36	273.30	1,478.04	4.80
February 2017	202.70	484.93	336.77	29.14	0.00	59.30	11.20	921.34	288.46	1,412.50	4.51
March 2017	237.30	616.06	434.47	12.48	0.00	63.43	11.30	1,137.74	417.16	1,792.20	4.11
April 2017	227.30	591.85	486.98	0.00	0.00	64.29	13.47	1,156.59	771.69	2,155.58	3.02
2017 Total	894.68	2,195.03	1,625.55	76.69	0.00	252.28	43.48	4,193.03	1,750.61	6,838.32	16.44

Total Tons	2,155.58
X \$3	3.00
Recycling Fee	<u>6,466.74</u>

CITY OF VERMILLION
LANDFILL TONS

	2017	Independence Waste	Fischer Disposal	Art's Garbage	Verm. Garbage	City of Elk Point	Loren Fischer	Turner County	City of Beresford	Other	2017 Tons
\$46.50 PER TON	Jan	276.74	139.71	11.74	36.72	92.03	277.66	20.37	91.35	36.30	982.62
	Feb	236.47	121.30	25.06	33.22	73.55	284.48	18.52	82.07	82.27	956.94
	Mar	316.13	155.75	22.24	40.08	84.49	273.44	20.76	115.42	94.13	1122.44
	April	361.91	169.26	68.17	39.01	82.11	329.14	19.47	108.48	141.21	1318.76
	May										0.00
	June										0.00
	July										0.00
	Aug										0.00
	Sept										0.00
	Oct										0.00
	Nov										0.00
	Dec										0.00
			----- 1191.25 =====	----- 586.02 =====	----- 127.21 =====	----- 149.03 =====	----- 332.18 =====	----- 1164.72 =====	----- 79.12 =====	----- 397.32 =====	----- 353.91 =====
	2016	Independence Waste	Fischer Disposal	Art's Garbage	Verm. Garbage	City of Elk Point	Loren Fischer	Turner County	City of Beresford	Other	2016 Tons
\$46.50 PER TON	Jan	254.19	90.52	74.58	37.07	72.35	229.36	20.45	90.07	106.39	974.98
	Feb	286.52	110.84	33.01	39.74	78.20	244.08	20.34	98.28	418.45	1329.46
	Mar	329.04	119.55	44.85	40.83	92.35	284.77	22.63	112.78	281.11	1327.91
	April	359.13	101.87	30.15	39.65	78.99	252.37	22.60	110.47	148.03	1143.26
	May	470.23	143.70	30.02	50.45	97.90	317.70	28.89	117.59	250.68	1507.16
	June	427.34	131.28	35.25	39.13	92.12	321.69	17.24	116.78	448.17	1629.00
	July	346.13	116.62	24.88	34.87	84.50	256.11	18.72	94.93	184.12	1160.88
	Aug	418.26	144.99	22.06	45.26	99.45	375.91	22.71	130.37	245.67	1504.68
	Sept	462.15	133.62	41.11	39.52	86.96	286.57	25.47	107.48	227.56	1410.44
	Oct	382.48	143.09	29.91	41.08	88.53	291.09	22.05	118.45	208.17	1324.85
	Nov	326.87	130.81	18.07	38.69	93.02	302.84	23.34	105.00	153.43	1192.07
	Dec	292.39	120.29	21.25	36.94	82.65	210.17	20.89	96.12	133.56	1014.26
			----- 4354.73 =====	----- 1487.18 =====	----- 405.14 =====	----- 483.23 =====	----- 1047.02 =====	----- 3372.66 =====	----- 265.33 =====	----- 1298.32 =====	----- 2805.34 =====

City of Yankton
Airport Advisory Board Meeting Notes for
April 19, 2017

ROLL CALL:

Present – Jim Cox, George Munn, Jr., Roger Huntley, Mark Yonke, Dawn Steffes, and Steve Hamilton

Also Present – Dave Mingo and Mike Roinstad

Absent – Chris Nelson, Jake Hoffner, and Amy Nelson

MINUTES – March 15, 2017

MOTION – It was moved by Roger Huntley and seconded by George Munn to approve the March 15, 2017, meeting minutes.

Monthly Fuel Report

46 transactions for 3,010.70 gallons, last year 64 transactions, 3,904.70 gallons.

Advisory Board

Two openings, both have resubmitted for reappointment

Airport Conference –

George Munn felt it was a good conference, lots of items were brought up. Focus is on the apron right now. There were 151 registered for conference, biggest so far.

Staff Report -

Dave Mingo advised that Environmental Assessment Report has been submitted, KLJ forwarded it to FAA & State. At the last City Commission Meeting, an amendment was made to the agreement with KLJ. Dave Mingo also discussed the contingency budget, could easily get to 5%, tough to get to 10%. Beacon was considered as historical (which was listed on EA Report), this was only new item, otherwise everything was the same. As far as tile hangar and barrel hangar, the relationship exists because the prisoner of wars stayed in the tile hangar while the barrel hangar was built. Local historical preservation agency are interested in having the building go. Jim feels that the barrel hangar is important part of airport. Mark Yonke advised that the building is not the same as it was when it was built.

Other -

Jim Cox wanted to know if there is more we can do to win Airport of the Year. Mike advised that there are different inspectors, there is no advance warning. Could mow extra, lights, signs, etc.

ADJOURNMENT

MOTION – It was moved to adjourn by Roger Huntley.

VOTE – Voting “Aye” – all members present. Voting “Nay” – none.

MOTION – PASSED

Publishing Dates: May 11th & 15th, 2017

ADVERTISEMENT FOR BIDS

Notice is hereby given that the City of Yankton, South Dakota, will receive bids for the **Maple Street & Watermain Reconstruction from 4th Street to 6th Street.**

The project includes the following major construction items:

Removal of Concrete Pavement	3093	SY
6" PVC Watermain	855	LF
6" PCC Pavement	2600	SY
Concrete C&G – Type B66	1590	SF
6" Aggregate Base Course	3314	SY
And Other Miscellaneous Items		

Owner reserves the right to make the award based on the lowest responsive bid.

Sealed bids will be received for the City Commission of the City of Yankton, South Dakota, at the office of the City Finance Officer of said City until 3:00 PM or may be hand delivered to the place of opening at 3:00 PM on the 13th day of June, 2017, at which time they will be publicly opened and read in the Second Floor Meeting Room located at 416 Walnut Street in Yankton, South Dakota. Disposition of said bids is expected to be held on the 26th day of June, 2017, after 7:00 PM, in the Technical Education Center at 1200 W. 21st Street, Yankton, South Dakota.

Drawings, Specifications and Contract Documents may be obtained at the City Engineer's Office, 416 Walnut Street, Yankton, SD, 57078, or by going to: <http://www.cityofyankton.org/how-do-i/bid-rfp-posts-list>. With any questions please call 605-668-5251.

The Bidder to whom the contract is awarded will be required to furnish a construction performance bond and a construction payment bond to the OWNER in the amount of one hundred percent (100%) of the contract award for each bond, in conformance with the requirements of the Contract Documents. The construction performance bond and construction payment bond shall remain in full force until the completion of the Contract as specified in the General Conditions.

Each Bid must be accompanied by a certified check, cashier's check or draft in the amount of 5% of the base bid and all add alternates and drawn on a State or National Bank or a 10% bid bond issued by a surety authorized to do business in the State of South Dakota and made payable to the City of Yankton.

The bid guarantee will be retained by the OWNER as liquidated damages if the successful bidder refuses or fails to enter into an Agreement within ten (10) days after Notice of Award or fails at time of executing the contract to furnish a construction performance bond and construction payment bond guaranteeing the faithful performance of the work.

Bids may not be withdrawn after the time fixed for opening them. The OWNER reserves the right to reject any and all bids, and to waive any irregularities therein.

Adam Haberman, Public Works Director
City of Yankton, South Dakota

NOTICE OF HEARING UPON APPLICATION
FOR SALE OF ALCOHOLIC BEVERAGES

NOTICE IS HEREBY GIVEN that an application has been received by the Board of City Commissioners of the City of Yankton, South Dakota, for a Special Malt Beverage (on-sale) Retailers License for 1 day, July 6, 2017, from City of Yankton (Brittany LaCroix, City Events & Promotions Coordinator), Parking Lot and Green Space Westside of Meridian Bridge & the enclosed area of Levee Street, Yankton, S.D.

NOTICE IS FURTHER GIVEN that a Public Hearing upon the application will be held on Monday, June 12, 2017 at 7:00 p.m. in the City of Yankton Community Meeting Room at the Technical Education Center, 1200 West 21st Street, Yankton, South Dakota, where any person or persons interested in the approval or rejection of the above application may appear and be heard.

Dated at Yankton, South Dakota,
This 22nd day of May.



Al Viereck
FINANCE OFFICER

____ Voice vote

NOTICE OF HEARING UPON APPLICATION
FOR SALE OF ALCOHOLIC BEVERAGES

NOTICE IS HEREBY GIVEN that an application has been received by the Board of City Commissioners of the City of Yankton, South Dakota, for a Special Malt Beverage (on-sale) Retailers License for 1 day, July 13, 2017, from City of Yankton (Brittany LaCroix, City Events & Promotions Coordinator), Parking Lot and Green Space Westside of Meridian Bridge & the enclosed area of Levee Street, Yankton, S.D.

NOTICE IS FURTHER GIVEN that a Public Hearing upon the application will be held on Monday, June 12, 2017 at 7:00 p.m. in the City of Yankton Community Meeting Room at the Technical Education Center, 1200 West 21st Street, Yankton, South Dakota, where any person or persons interested in the approval or rejection of the above application may appear and be heard.

Dated at Yankton, South Dakota,
This 22nd day of May.



Al Viereck
FINANCE OFFICER

____ Voice vote

NOTICE OF HEARING UPON APPLICATION
FOR SALE OF ALCOHOLIC BEVERAGES

NOTICE IS HEREBY GIVEN that an application has been received by the Board of City Commissioners of the City of Yankton, South Dakota, for a Special Malt Beverage (on-sale) Retailers License for 1 day, July 20, 2017, from City of Yankton (Brittany LaCroix, City Events & Promotions Coordinator), Parking Lot and Green Space Westside of Meridian Bridge & the enclosed area of Levee Street, Yankton, S.D.

NOTICE IS FURTHER GIVEN that a Public Hearing upon the application will be held on Monday, June 12, 2017 at 7:00 p.m. in the City of Yankton Community Meeting Room at the Technical Education Center, 1200 West 21st Street, Yankton, South Dakota, where any person or persons interested in the approval or rejection of the above application may appear and be heard.

Dated at Yankton, South Dakota,
This 22nd day of May.



Al Viereck
FINANCE OFFICER

____ Voice vote

NOTICE OF HEARING UPON APPLICATION
FOR SALE OF ALCOHOLIC BEVERAGES

NOTICE IS HEREBY GIVEN that an application has been received by the Board of City Commissioners of the City of Yankton, South Dakota, for a Special Malt Beverage (on-sale) Retailers License for 1 day, July 27, 2017, from City of Yankton (Brittany LaCroix, City Events & Promotions Coordinator), Parking Lot and Green Space Westside of Meridian Bridge & the enclosed area of Levee Street, Yankton, S.D.

NOTICE IS FURTHER GIVEN that a Public Hearing upon the application will be held on Monday, June 12, 2017 at 7:00 p.m. in the City of Yankton Community Meeting Room at the Technical Education Center, 1200 West 21st Street, Yankton, South Dakota, where any person or persons interested in the approval or rejection of the above application may appear and be heard.

Dated at Yankton, South Dakota,
This 22nd day of May.



Al Viereck
FINANCE OFFICER

____ Voice vote

NOTICE OF HEARING UPON APPLICATION
FOR SALE OF ALCOHOLIC BEVERAGES

NOTICE IS HEREBY GIVEN that an application has been received by the Board of City Commissioners of the City of Yankton, South Dakota, for a Special Malt Beverage (on-sale) Retailers License for 1 day, August 3, 2017, from City of Yankton (Brittany LaCroix, City Events & Promotions Coordinator), Parking Lot and Green Space Westside of Meridian Bridge & the enclosed area of Levee Street, Yankton, S.D.

NOTICE IS FURTHER GIVEN that a Public Hearing upon the application will be held on Monday, June 12, 2017 at 7:00 p.m. in the City of Yankton Community Meeting Room at the Technical Education Center, 1200 West 21st Street, Yankton, South Dakota, where any person or persons interested in the approval or rejection of the above application may appear and be heard.

Dated at Yankton, South Dakota,
This 22nd day of May.



Al Viereck
FINANCE OFFICER

____ Voice vote

NOTICE OF HEARING UPON APPLICATION
FOR SALE OF ALCOHOLIC BEVERAGES

NOTICE IS HEREBY GIVEN that an application has been received by the Board of City Commissioners of the City of Yankton, South Dakota, for a Special Malt Beverage (on-sale) Retailers License for 1 day, August 10, 2017, from City of Yankton (Brittany LaCroix, City Events & Promotions Coordinator), Parking Lot and Green Space Westside of Meridian Bridge & the enclosed area of Levee Street, Yankton, S.D.

NOTICE IS FURTHER GIVEN that a Public Hearing upon the application will be held on Monday, June 12, 2017 at 7:00 p.m. in the City of Yankton Community Meeting Room at the Technical Education Center, 1200 West 21st Street, Yankton, South Dakota, where any person or persons interested in the approval or rejection of the above application may appear and be heard.

Dated at Yankton, South Dakota,
This 22nd day of May.



Al Viereck
FINANCE OFFICER

____ Voice vote

NOTICE OF HEARING UPON APPLICATION
FOR SALE OF ALCOHOLIC BEVERAGES

NOTICE IS HEREBY GIVEN that an application has been received by the Board of City Commissioners of the City of Yankton, South Dakota, for a Special Malt Beverage (on-sale) Retailers License for 1 day, August 17, 2017, from City of Yankton (Brittany LaCroix, City Events & Promotions Coordinator), Parking Lot and Green Space Westside of Meridian Bridge & the enclosed area of Levee Street, Yankton, S.D.

NOTICE IS FURTHER GIVEN that a Public Hearing upon the application will be held on Monday, June 12, 2017 at 7:00 p.m. in the City of Yankton Community Meeting Room at the Technical Education Center, 1200 West 21st Street, Yankton, South Dakota, where any person or persons interested in the approval or rejection of the above application may appear and be heard.

Dated at Yankton, South Dakota,
This 22nd day of May.



Al Viereck
FINANCE OFFICER

____ Voice vote

Memorandum No. 17-108

TO: Mayor and City Commissioners

FROM: Amy Nelson City Manager

RE: Set budget workshop meetings

DATE: May 16, 2017

According to our budget timeline schedule, we are slated to hold CIP workshop meeting the week of June 19-23. We have traditionally blocked off two nights with the anticipation of finishing the first night. City Hall meeting room B has been reserved starting at 5:30 p.m. Due to the Beef & Wine Gala being held on June 20, we recommend holding our meetings on June 19 and holding June 20 in reserve in case we need a second night.

____ Voice vote

Memorandum #17-110

To: City Manager
From: Finance Department
Date: January 12, 2016
Subject: Yankton Rockin' Ribfest, Inc. Licenses

We have received the following application from Yankton Rockin' Ribfest, Inc.:

1. Transient Merchant – June 2 & 3, 2017
2. Special Events Dance – NFAA –
June 2 & 3, 2017

All fees have been paid and proof of insurance has been furnished.



Al Viereck
Finance Officer

____ Voice vote

**Introduction and Establishment of Date for a Hearing
Memorandum # 17-109**

To: Amy Nelson, City Manager
From: Brad Bies, Special Project Support/Code Enforcement Official
Subject: Introduction of 2017 Assessment Roll—Abatement of Nuisance Vegetation & Street Tree Trimming
Date: May 16, 2017

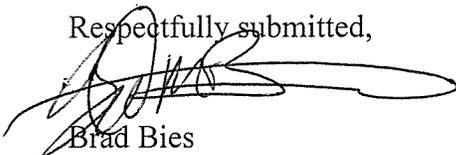
In order for City staff to begin the special assessment process it is recommended that the City Commission, at their meeting on May 22, 2017, set a public hearing date on the special assessment roll for June 26, 2017.

The following schedule of events should be undertaken to complete the special assessment process:

- May 11, 2017 Department of Community and Economic Development files special assessment roll with Finance Officer.
- May 22, 2017 City Commission sets public hearing for June 26, 2017
- June 8, 2017 Department of Community and Economic Development sends notice of hearing to affected property owners.
- June 8, 2017 Department of Community and Economic Development publishes notice of hearing in Press & Dakotan. Publishing dates of June 8, 2017 and June 15, 2017.
- June 26, 2017 City Commission holds public hearing on assessment roll and approves resolution.
- June 27, 2017 Finance Department sends notice to property owners giving amount of assessment, installments, etc.
- July 2017 Finance Department publishes resolution with June 26, 2017 Commission Minutes.
- December 11, 2017 Final date property owners can pay entire assessment without interest.
- January 1, 2018 First special assessment installment due.

Recommendation: It is recommended that the Board of Commissioners set June 26, 2017 as the date for a public hearing for the special assessment roll.

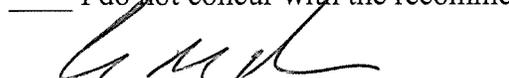
Respectfully submitted,



Brad Bies
Special Project Support/Code Enforcement Official

Attachments

I concur with the recommendation.
 I do not concur with the recommendation.



Amy Nelson, City Manager

____ Establish public hearing date

**2017 SPECIAL ASSESSMENT ROLL
FOR
NUISANCE VEGETATION AND STREET TREE TRIMMING
CITY OF YANKTON, SOUTH DAKOTA**

TO THE CITY FINANCE OFFICER OF THE CITY OF YANKTON

I, Brad Bies, Code Enforcement Official, herewith file with you, as provided by law, the Special Assessment Roll within the City of Yankton.

The description of the property so assessed, with the names of the owners, and the amount assessed to each lot, piece or parcel is shown as follows, to wit:

PROPERTY OWNER (Deed Holder) Mailing Address	PROPERTY OWNER MAILING ADDRESS	PROPERTY DESCRIPTION Legal Description	PROPERTY ADDRESS	ASSESSMENT AMOUNT	ABATEMENT CATEGORY
FED NATIONAL MORTGAGE ASSOC	3900 WISCONSIN AVE NW WASHINGTON, DC 20016	LT 18 BLK 2 OAK PARK	602 East 17th Street	\$ 85.20	Vegetation
ALCINDA MILLER	2582 US HWY 93 N Victor, MT 59875	LT D & LT 4 BLK 1 WITHERSPOON & TODDS	101 Broadway Avenue	\$ 127.80	Vegetation
Duane Jansen	43386 310 ST Yankton, SD 57078	OUTLOT 146 EXC N80' PYNCHION OUTLOTS	1915 Locust Street	\$ 127.80	Vegetation
Todd Spear	2522 W 41st Street #330 Sioux Falls, SD 57107	LT 14 BLK 71 CENTRAL YANKTON	709 Broadway Avenue	\$ 58.58	Vegetation
Veronica Kuchta	302 Green Street Yankton, SD 57078	W2 LT 8 BLK 21 WITHERSPOON'S	302 Green Street	\$ 63.90	Vegetation
Veronica Kuchta	302 Green Street Yankton, SD 57078	W2 LT 7 BLK 38 WITHERSPOON'S	304 Green Street	\$ 63.90	Vegetation
ANDREW HAYWARD	513 Green Street Yankton, SD 57078	LT 16 BLK 44 CENTRAL YANKTON	513 Green Street	\$ 69.23	Vegetation
JUSTIN SCHMIDT	411 CEDAR STREET YANKTON, SD 57078	LT 15 BLK 35 TODD'S SUBDIVISION	411 CEDAR STREET	\$ 81.65	Tree Trimming
TAMMY CRAIG	618 DOUGLAS AVENUE YANKTON, SD 57078	LT 1 BLK 6 LOWER YANKTON SUBDIVISION	618 DOUGLAS AVENUE	\$ 134.90	Tree Trimming
JOSEPH ERICKSON	817 WALNUT STREET YANKTON, SD 57078	LT 1A & E2 LT 1 & E8' N7.5' VAC ALLEY ADJ TO LT 1A BLK 8 WETMORE & STEWART	817 WALNUT STREET	\$ 108.27	Tree Trimming
JEFF JENSEN	811 BURLEIGH STREET YANKTON, SD 57078	LT 15 BLK 64 LOWER YANKTON SUBDIVISION	811 BURLEIGH STREET	\$ 108.27	Tree Trimming
JOHN POKORNEY	321 WEST 3 ST STE B02 YANKTON, SD 57078	LT 24 NW BLK EAST YANKTON SUBDIVISION	1201 PENNSYLVANIA STREET	\$ 108.27	Tree Trimming
MATTHEW CRANNY	122 WEST 12 STREET YANKTON, SD 57078	W3 S2 LT 11 & W3 LT 12 BLK 7 TRIPP & HARRIS SUBDIVISION	122 W. 12TH STREET	\$ 161.52	Tree Trimming
MESHELLE JASSO	2305 WESTERN AVENUE YANKTON, SD 57078	LT 16 BLK 2 MITCHELL STEWARD 2ND SUBDIVISION	2305 WESTERN AVENUE	\$ 134.90	Tree Trimming
LARRY & MELINDA VOGT	712 WEST 5 STREET YANKTON, SD 57078	LT 7 EXC N25' & W2 LT 8 EXC N25' BLK 44 NOBLE'S ADDITION	712 W. 5TH STREET	\$ 81.65	Tree Trimming
AMY STEPHENSON	508 WEST 4 STREET YANKTON, SD 57078	E2 LTS 8 & 9 BLK 37 WITHERSPOON'S SUBDIVISION	508 W. 4TH STREET	\$ 108.27	Tree Trimming
KASEY KOLINER	406 RIVERSIDE DRIVE YANKTON, SD 57078	ALL EXC N25' LT 3 BLK 1 WITHERSPOON'S SUBDIVISION	406 RIVERSIDE DRIVE	\$ 108.27	Tree Trimming
TOTAL ASSEMENTS				\$ 1,732.37	

The assessments set forth in the assessment role will become due and payable in one (1) annual installment together with interest at a rate prescribed by the Board of City Commissioners, by resolution, per annum, in accordance with SDCL 9-43.

The above assessments may be paid without interest to the City Finance Officer on or before December 11, 2017, thereafter, the entire assessment may be paid with interest from the date of filing with the City Finance Officer at the rate established by resolution of the Board of City Commissioners.


Brad Bies
Code Enforcement Official

Filed in the office of the City Finance Officer on May 11, 2017. Amended May 15, 2017.

Al Viereck
Finance Officer

RESOLUTION #17-17

A RESOLUTION APPROVING THE 2017 SPECIAL ASSESSMENT ROLL FOR
ABATEMENT OF NUISANCE VEGETATION AND STREET TREE TRIMMING.

BE IT RESOLVED by the Board of City Commissioners of the City of Yankton, South
Dakota:

SECTION 1. That the special assessment roll for the assessment of the property
assessable for the abatement of nuisance vegetation and street tree trimming in the City of
Yankton, South Dakota, is hereby approved and the assessments as set out in said special
assessment roll approved this date are hereby levied against such property upon filing of said
special assessment roll in the office of the City Finance Officer.

SECTION 2. The assessments set forth in the assessment role will become due and
payable in one (1) annual installment together with interest at a rate prescribed by the Board
of City Commissioners, by resolution, per annum, in accordance with SDCL 9-43.

The above assessments may be paid without interest to the City Finance Officer on or before
December 11, 2017, thereafter, the entire assessment may be paid with interest from the date
of filing with the City Finance Officer at the rate established by resolution of the Board of
City Commissioners.

Adopted:

Jacob Hoffner
Mayor

ATTEST:

Al Viereck
Finance Officer

NOTICE OF HEARING UPON APPLICATION
FOR SALE OF ALCOHOLIC BEVERAGES

NOTICE IS HEREBY GIVEN that an application has been received by the Board of City Commissioners of the City of Yankton, South Dakota, for a Special Events (on-sale) Liquor License for July 11, 2017 from Chamber of Commerce, (Carmen Schramm, Director) d/b/a Chamber of Commerce, NFAA, 800 Archery Lane, Yankton, S.D.

NOTICE IS FURTHER GIVEN that a Public Hearing upon the application will be held on Monday, June 12, 2017, at 7:00 p.m. in the City of Yankton Community Meeting Room at the Technical Education Center, 1200 West 21st Street, Yankton, South Dakota, where any person or persons interested in the approval or rejection of the above application may appear and be heard.

Dated at Yankton, South Dakota,
this 22nd day of May, 2017.



Al Viereck
FINANCE OFFICER

____ Voice vote

NOTICE OF HEARING UPON APPLICATION
FOR SALE OF ALCOHOLIC BEVERAGES

NOTICE IS HEREBY GIVEN that an application has been received by the Board of City Commissioners of the City of Yankton, South Dakota, for a Special Events (on-sale) Liquor License for June 20, 2017 from Chamber of Commerce, (Carmen Schramm, Director) d/b/a Chamber of Commerce, Yankton Kiwanis Ice Arena, 709 Whiting Drive, Yankton, S.D.

NOTICE IS FURTHER GIVEN that a Public Hearing upon the application will be held on Monday, June 12, 2017, at 7:00 p.m. in the City of Yankton Community Meeting Room at the Technical Education Center, 1200 West 21st Street, Yankton, South Dakota, where any person or persons interested in the approval or rejection of the above application may appear and be heard.

Dated at Yankton, South Dakota,
this 22nd day of May, 2017.



Al Viereck
FINANCE OFFICER

____ Voice vote

Memorandum #17-115

To: City Manager
From: Finance Officer
Date: May 16, 2017
Subject: Special Events Dance for Onward Yankton

We have received the following application for a Special Event Dance License:

Onward Yankton,

Onward Yankton has applied for a license to hold a Special Events Dance on July 3, 2017, Intersection of 3rd & Walnut down to 2nd Street, Yankton, S.D.

A license fee of \$5.00 has been paid.



Al Viereck
Finance Officer

Memorandum #17- 101

To: Amy Nelson, City Manager
From: Brittany LaCroix, Events and Promotions Coordinator
Subject: Request by Yankton Rockin' Ribfest for a Fireworks Public Display
Date: May 16, 2017

The Yankton Rockin' Ribfest committee is requesting the approval of a public fireworks display within the city limits on June 2 and June 3, 2017 located on the property of NFAA. Per municipal code, this request needs to be approved by the City Commission. The fire department has reviewed the request and is comfortable with the request being approved.

Recommendation: It is recommended that the City Commission approve the request for a public firework display hosted by Rockin' Ribfest on June 2 and June 3, 2017.

Respectfully submitted,

Brittany LaCroix
Events & Promotions Coordinator

I concur with this recommendation.

I do not concur with this recommendation.



Amy Nelson, City Manager

____ Roll call

FIREWORKS PUBLIC DISPLAY PERMIT FOR YANKTON COUNTY

PERMIT # 07082017
(USE APPLICATION PICKUP DATE FOR PERMIT #)

NAME OF APPLICANT Yankton Rockin' Ribfest Inc - Kristy Wyland

ADDRESS 308 Douglas CITY Yankton STATE SD ZIP 57078

PHONE 605-665-2263 CELL 605-660-5169 OTHER _____

PERSON(S) ACTUALLY IN CHARGE OF/SHOOTING DISPLAY:

NAME Tracy Fink ADDRESS 520 4th Ave W. CITY Spencer STATE IA ZIP 51301

NAME _____ ADDRESS _____ CITY _____ STATE _____ ZIP _____

DATE/TIME DISPLAY TO DISCHARGED 9-11 P.m. June 2, 2017
9-11 P.m. June 3, 2017

LOCATION DISPLAY WILL BE DISCHARGED NFAA Easton Yankton Archery Center
800 Archery Lane, Yankton

TYPE OF FIREWORKS TO BE DISCHARGED: CLASS B EXPLOSIVES (SPECIAL FIREWORKS)
CLASS C COMMON FIREWORKS _____

IF APPLYING FOR CLASS B FIREWORKS, HAVE YOU ATTENDED A SHOOTERS SCHOOL YES _____ NO

I, Kristy Wyland, DECLARE AND AFFIRM UNDER THE PENALTY OF PERJURY THAT THIS FIREWORKS DISPLAY PERMIT HAS BEEN EXAMINED BY ME AND TO THE BEST OF MY KNOWLEDGE AND BELIEF IS TRUE AND CORRECT.

DATED THIS 8th DAY OF May, 20 17. Kristy Wyland
Signature of applicant

Notary public only
Subscribed and sworn to (or affirmed) this _____ day of _____ 20____
Notary Public _____ expires _____

FIRE DEPARTMENT SIGNATURE/TITLE Lay Meekle DEPUTY CHIEF DATE 4-8-17

LAW ENFORCEMENT SIGNATURE/TITLE [Signature] DATE 5/8/17

Permit issued subject to applicable laws and regulations. SDCL 34-36, SDCL 34-37. NFPA 1123 - CURRENT EDITION, AND LOCAL ADOPTED FIRE CODES. This permit may not be transferred or reassigned without issuing authority permission (2010)

White copy-applicant yellow copy-law enforcement pink copy-fire department

Memorandum #17- 107

To: Amy Nelson, City Manager
From: Brittany LaCroix, Events and Promotions Coordinator
Subject: Request by the Meridian District for a Fireworks Public Display for 3rd on 3rd event on July 3, 2017
Date: May 16, 2017

The Meridian District committee is requesting the approval of a public fireworks display within the city limits on July 3, 2017 located in the private parking lot of First Dakota National Bank. Per municipal code, this request needs to be approved by the City Commission. The fire department has reviewed the request and is comfortable with the request being approved.

Recommendation: It is recommended that the City Commission approve the request for a public firework display hosted by Meridian District on July 3, 2017.

Respectfully submitted,

Brittany LaCroix
Events & Promotions Coordinator

I concur with this recommendation.

I do not concur with this recommendation.



Amy Nelson, City Manager

____ Roll call

FIREWORKS PUBLIC DISPLAY PERMIT FOR YANKTON COUNTY

PERMIT # 05162017
(USE APPLICATION PICKUP DATE FOR PERMIT #)

NAME OF APPLICANT Mollie Grey
ADDRESS 104 W 3rd CITY Yankton STATE SD ZIP 57078
PHONE 612 704 3011 CELL _____ OTHER _____

PERSON(S) ACTUALLY IN CHARGE OF/SHOOTING DISPLAY:

NAME RJ Rieger ADDRESS _____ CITY _____ STATE _____ ZIP _____
NAME _____ ADDRESS _____ CITY _____ STATE _____ ZIP _____

DATE/TIME DISPLAY TO BE DISCHARGED 7.3.17 @ 9:30 pm

LOCATION DISPLAY WILL BE DISCHARGED First Dakota Parking Lot

TYPE OF FIREWORKS TO BE DISCHARGED: CLASS B EXPLOSIVES (SPECIAL FIREWORKS) _____
CLASS C COMMON FIREWORKS

IF APPLYING FOR CLASS B FIREWORKS, HAVE YOU ATTENDED A SHOOTERS SCHOOL YES NO

I, Mollie Grey, DECLARE AND AFFIRM UNDER THE PENALTY OF PERJURY THAT THIS FIREWORKS DISPLAY PERMIT HAS BEEN EXAMINED BY ME AND TO THE BEST OF MY KNOWLEDGE AND BELIEF IS TRUE AND CORRECT.

DATED THIS MAY DAY OF 16, 2017. Mollie Grey
Signature of applicant

Notary public only
Subscribed and sworn to (or affirmed) this _____ day of _____ 20____
Notary Public _____ expires _____

FIRE DEPARTMENT SIGNATURE/TITLE Ray Buckler FIRE MARSHAL DATE 5-16-17
LAW ENFORCEMENT SIGNATURE/TITLE [Signature] DATE 5/16/17

Permit issued subject to applicable laws and regulations. SDCL 34-36, SDCL 34-37, NFPA 1123 - CURRENT EDITION, AND LOCAL ADOPTED FIRE CODES. This permit may not be transferred or reassigned without issuing authority permission (2010)

White copy-applicant yellow copy-law enforcement pink copy-fire department

____ Roll call

NOTICE OF HEARING UPON APPLICATION
FOR SALE OF ALCOHOLIC BEVERAGES

NOTICE IS HEREBY GIVEN that an application has been received by the Board of City Commissioners of the City of Yankton, South Dakota, for a Special Events RETAIL (on-sale) Malt Beverage License for 1 day, July 3, 2017, from Onward Yankton, Intersection of 3rd & Walnut down to 2nd Street, Yankton, S.D.

NOTICE IS FURTHER GIVEN that a Public Hearing upon the application will be held on Monday, June 12, 2017 at 7:00 p.m. in the City of Yankton Community Meeting Room at the Technical Education Center, 1200 West 21st Street, Yankton, South Dakota, where any person or persons interested in the approval or rejection of the above application may appear and be heard.

Dated at Yankton, South Dakota,
this 22nd day of May, 2017.



Al Viereck
FINANCE OFFICER

____ Voice vote

Memorandum #17-102

To: City Manager
From: Finance Department
Date: May 8, 2017
Subject: Special Events Malt Beverage and Wine License-Yankton Area Arts

We have received an application for a Special Malt Beverage (on-sale) Retailers License and a Special (on-sale) Wine Retailers License for 1 day, July 22, 2017 from Yankton Area Arts, (Julie Amsberry, Executive Director) Memorial Park, rain date set for City Hall Auditorium, 416 Walnut, Yankton, S.D.

The above applicant is in compliance with the City Code of Ordinances, as checked by the Department of Finance. A police check on the applicant revealed no felony convictions or wants. The applicant is in compliance with all building and fire codes.



Al Viereck
Finance Officer

Memorandum #17-103

To: City Manager
From: Finance Department
Date: May 8, 2017
Subject: Special Events Malt Beverage & Wine License-Yankton Rockin' Ribfest

We have received an application for a Special Malt Beverage (on-sale) Retailers License and a Special (on-sale) Wine Retailers License for 2 days, June 2 & 3, 2017, from Yankton Rockin' Ribfest, Inc., (Kathy Church, Secretary) d/b/a Yankton Rockin' Ribfest, Inc., NFAA Easton Yankton Archery Center, 800 Archery Lane, Yankton, S.D.

The above applicant is in compliance with the City Code of Ordinances, as checked by the Department of Finance. A police check on the applicant revealed no felony convictions or wants. The applicant is in compliance with all building and fire codes.



Al Viereck
Finance Officer

MEMORANDUM 17-104

To: City Manager
From: Finance Officer
Date: May 8, 2017
Subject: Renewal of Malt Beverage Licenses for the 2017-2018 Licensing period.

We have received the following applications for the renewal of Malt Beverage Licenses for July 1, 2017 through June 30, 2018 licensing period.

RETAIL (ON-OFF SALE) MALT BEVERAGE:

Hanten, Inc. dba Ben's Brewing Company, 222 West 3rd St.
IHAH, LLC dba Big River Burrito Company, 100 Douglas Ave.
Chuck Stop, LLC dba Charlie's Pizza House, 804 Summit St.
Cheers Bar & Grill, LLC dba Cheers Bar & Grill, 310 Walnut St.
Chuck Stop, LLC dba Chuck Stop, 800 Summit Street
City of Yankton, dba Fox Run Golf Course, 600 West 27th St.
Cork 'N Bottle, Inc., dba Cork 'N Bottle, 1500 Broadway
Czechers, Inc., dba Czechers, Inc., 407 Walnut
Diggers Inc., dba Diggers Casino, 2020 Elm St. #7
El Tapatio Family Mexican Restaurant, Inc., dba El Tapatio Family Mexican Restaurant, 2502 Fox Run Parkway
The Fox Stop, Inc. dba The Fox Stop, 1316 W. 30th St.
Fryn' Pan of Yankton, Inc., dba Fryn' Pan Family Restaurant, 502 West 21st St.
JAY AMBE-8, LLC dba Freedom Valu Center, 301 Broadway
Xtreme, Inc., dba Gramps, 700 East 4th St.
Hillcrest Golf & Country Club dba Hillcrest Golf & Country Club, 2206 Mulberry St.
SYMS, LLC, dba Holiday Inn Express, PO Box 113
SHREENISH, LLC dba JR's Oasis, 2400 East Hwy 50
King Buffet Mongolian Grill, Inc., dba King Buffet, 3013 N. Broadway, Suite 5
Shujatl S. Khan dba Luigi's Italian Restaurant, 1208 Broadway
SAN JOSE, INC. dba Mexico Viejo, 1809 Broadway
WR Capital I, LLC dba Minerva's Grill & Bar, 1607 E. Hwy 50, Suite A
A'VIANDS, LLC dba Mount Marty College, 1105 W. 8th St.
Annis Properties, Inc., dba Patriot Express, 2217 Broadway
Annis Properties, Inc., dba Patriot Express 02, 100 E. 4th St. Suite A
TST, Inc., dba Phinney's Pub & Casino, Yankton Mall
NPC International, Inc., dba Pizza Hut #2791, 2003 Broadway
Pump-N-Stuff Yankton, Inc., dba Pump-N-Stuff, 215 West 2nd St.
Pure Ice Partners, LLC dba Pure Ice Company, 101 Capital St.
RB Beer & Burgers, LLC dba RB Beer & Burgers 2901 Broadway, Suite C
RB Beer & Burgers, LLC dba RB Beer & Burgers 2901 Broadway, Suite C
TST, Inc., dba River City Harbor, Yankton Mall
Bernard Properties, LLC dba Riverfront Events Center & Emporium, 121-113 W. 3rd
Bernard Properties, LLC dba The Brewery, 200 Walnut St.

Zaccon, Inc., dba Roadrunner Convenience Mart, 300 West 23rd St.
Drotzmann & Portillo, LLC dba Rounding 3rd Bar & Casino, 304 West 3rd St.
Kathy J. Shelburg, dba Shelburg's Concessions, Sertoma Park
Diggers Inc., dba Smokey Hollow, 2020 Elm St. Suite 7A

RETAIL (ON-OFF SALE) MALT BEVERAGE:

Morgen, LLC dba South Point, 1101 Broadway, Suite 109
Morgen, LLC dba South Point, 1101 Broadway, Suite 107A

RETAIL (ON-OFF SALE) MALT BEVERAGE (continued):

Morgen, LLC dba South Point, 1101 Broadway, Suite 107B
Flusswerks, LLC, dba The Landing, 104 Capital St.
Tokyo Japanese Cuisine of Yankton, Inc., dba Tokyo Japanese Cuisine of Yankton, Inc.,
2007 Broadway, Suite J
Gerstner Oil Company, Inc., dba Triple Time Rudy's, 1606 Broadway
Dave Tunge, dba Mule Train, 901 Broadway, Suite A
Dave Tunge, dba Kankota's, 901 Broadway, Suite C
Dave Tunge, dba Sportsman's, 901 Broadway, Suite B
Upper Deck, Inc., dba Upper Deck, 311-315 Broadway
Walnut Tavern, Inc., dba Walnut Tavern, 100 West 3rd St.
WILLA B's LLC dba WILLA B's, 215 W. 3rd St., Suite A
Yankton Morning Optimist, Inc., dba Yankton Morning Optimist, Riverside Park
Yesterday's Inc., dba Yesterday's Café, 2216 Broadway
Dayhuff Enterprises, Inc., dba Zebra Club & Cockatoo II & Safari Club, 106-112 East 3rd
St.
YASS, INC., dba 5 O'Clock Somewhere, 401 Picotte St.

RETAIL (ON-OFF SALE) MALT BEVERAGE & SD FARM WINE

East Eight, LLC, dba EconoLodge, 611 West 23rd St.
SHREE, LLC dba Muggsys Sub Galley, 821 Broadway
Annis Properties, Inc., dba Prairie Pumper, 909 Broadway
Annis Properties, Inc., dba Patriot Express 02, 100 East 4th Street
Yankton Missouri River Kampground, LLC dba Yankton Missouri River KOA, 807 Bill
Baggs Rd.

PACKAGE (OFF-SALE) MALT BEVERAGE:

JAY AMBE-8, LLC dba Freedom Valu Center, 301 Broadway
Hy-vee Inc., dba Hy-vee Gas, 2110 Broadway
Wal-Mart Stores, Inc. dba Wal-Mart SuperCenter #1483, 3001 Broadway
Walgreen Co., dba Walgreens #09806, 2020 Broadway

PACKAGE (OFF-SALE) MALT BEVERAGE & SD FARM WINE:

Boomers, Inc., dba Boomers Lounge, 100 East 3rd St.
Casey's General Stores, Inc., dba Casey's General Store, 1000 Broadway
Casey's General Stores, Inc., dba Casey's General Store, 608 E. 8th St.
Casey's General Stores, Inc., dba Casey's General Store, 515 West 4th St.
JoDeans Corp. dba JoDeans, 2809 Broadway

The above applications are in compliance with City Code of Ordinances, as checked by
the Department of Finance.

A police check has been done on all the above applicants by the Yankton Police Department.

The applicants are in compliance with all Building and Fire Codes.

A handwritten signature in cursive script, appearing to read "Al Viereck".

Al Viereck
Finance Officer

Memorandum #17-105

To: City Manager
From: Finance Officer
Date: May 8, 2017
Subject: New Retail (on-off sale) Malt Beverage License-Happy Hourz

We have received an application for a New Retail (on-off sale) Malt Beverage License for July 1, 2017 to July 30, 2018 from Allison Gullikson d/b/a Happy Hourz, 311 Douglas, Yankton, S.D.

The above application is in compliance with the City Code of Ordinances, as checked by the Department of Finance. A Police check on the applicant revealed no felony convictions or wants. An inspection by the Building Inspector and Fire Marshal has been done and the premises are in compliance with building and fire codes.



Al Viereck
Finance Officer

Memorandum 17-100

TO: Amy Nelson, City Manager
FROM: Adam Haberman, PE, Public Works Director
RE: Meridian Bridge Underwater Inspection Agreement
DATE: April 26, 2017

In 2003, the City of Yankton entered into a Financial, Jurisdictional, Operational and Maintenance Agreement No. 712277 for the Meridian Bridge with the South Dakota Department of Transportation (State). The 2003 Agreement provided that the Meridian Bridge would be converted to a pedestrian bridge which would be owned by the State and operated and maintained by the City. Major maintenance and inspection cost of the Bridge would be shared by the City and the State. This Agreement also established an escrow account with the State for the purpose of providing the State's share of maintenance, rehabilitation and demolition costs as described within the Agreement.

In 2006, it was determined that an escrow account was no longer the best method of securing future funds for the Meridian Pedestrian Bridge and an Amendment Number 1 to Agreement Number 712277 was created. The Amendment converted the escrow account with the State, to a State of South Dakota interest-bearing restricted use fund.

In 2009, Amendment Number 2 to Agreement Number 712277 was created which granted the City, from the State, complete ownership, jurisdiction, and control of the Meridian Pedestrian Bridge following completion of its conversion to a pedestrian bridge. The amended Agreement states the City shall be responsible for all necessary replacements, repairs, maintenance and operation of the Meridian Pedestrian Bridge, including but not limited to snow and ice removal, security, debris removal, lighting system operation and maintenance, structural condition inspections, and underwater inspections. Also, the City assumes all risk and responsibility to ensure the Meridian Pedestrian Bridge is properly inspected and safely maintained. The City shall pay all costs for any maintenance or capital rehabilitation projects to extend the life of the Meridian Pedestrian Bridge. The Amendment details that the parties expect the City will retain ownership for approximately 25 years following completion of the rehabilitation and conversion project. The conversion project was completed in 2011.

The most recent underwater inspection of the Meridian Pedestrian Bridge was completed in 2012 under a contract administered by the South Dakota Department of Transportation (SDDOT). The 2012 underwater inspection fared well with no underwater repairs required at that time. The SDDOT is currently advertising request for proposals for 2017 underwater inspections and is willing to include the Meridian Pedestrian Bridge underwater inspection as part of their proposal. The 2017 inspection would be in line with a five year underwater inspection schedule.

It is recommended the City work with the SDDOT to have an underwater inspection completed on the Meridian Pedestrian Bridge. Attached is an Agreement between Department of Transportation and City of Yankton, and Resolution #17-16, to allow the SDDOT to arrange inspection and testing. The City will pay the SDDOT a lump sum, actual cost reimbursement which is estimated to be \$30,000. The SDDOT will provide the City with a copy of the testing results and inspections reports following performance of services. The inspection cost would be drawn from the Capital Bridge & Street Fund and does fall under the budget for the five percent and ten percent contingency plan.

Recommendation: It is recommended that the City Commission approve entering into an Agreement between Department of Transportation and City of Yankton for the underwater inspection of the Meridian Pedestrian Bridge, for a lump sum, actual cost reimbursement to the South Dakota Department of Transportation estimated to be \$30,000 and that the City Commission approve Resolution #17-16 authorizing the City Manager authority to sign the Agreement on behalf of the City.

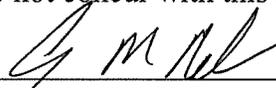
Respectfully submitted,



Adam Haberman, PE
Public Works Director

I concur with this recommendation.

I do not concur with this recommendation.



Amy Nelson, City Manager

____ Roll call

**AGREEMENT BETWEEN
DEPARTMENT OF TRANSPORTATION
AND
CITY OF YANKTON**

This Agreement is made by and between the State of South Dakota, acting by and through its Department of Transportation, referred to in this Agreement as the "STATE," and the city of Yankton, South Dakota, referred to in this Agreement as the "CITY." The STATE and the CITY are collectively referred to in this Agreement as the "Parties." The Parties acknowledge and agree the CITY'S population is deemed to be 14,591 for purposes of this Agreement.

1. JOINT POWERS

This Agreement does not establish a separate legal entity, as contemplated by SDCL 1-24-5. The cooperative undertaking described in this Agreement will be financed and conducted under the provisions of this Agreement by the CITY and the STATE. Each party has responsibilities under the terms of this Agreement and no joint board or administrator will be used. No real property will be purchased for use for this Agreement.

2. STATE PROJECT

The STATE and the CITY concur in the proposal for the underwater inspection of the Yankton Meridian Pedestrian Bridge identified by South Dakota Federal Aid Construction Project Numbers BR NBIS(00) PCN 066F and BR NBIS(46) PCN 066E, referred to in this Agreement as the "STATE PROJECT." The STATE PROJECT is located along the Missouri River on the South Dakota state border. The STATE PROJECT consists of Under Water Bridge Inspections on Missouri River bridge crossings.

3. CITY'S RESPONSIBILITIES

The CITY will pay the STATE a lump sum actual cost reimbursement. The CITY'S lump sum actual cost reimbursement to the STATE is estimated to be Thirty Thousand Dollars (\$30,000.00). The STATE will submit an actual cost reimbursement billing to the CITY after completion of the STATE PROJECT. The CITY will pay the STATE within thirty (30) days of receipt of billing from the STATE.

4. STATE'S RESPONSIBILITIES

- A. As part of the STATE PROJECT and as requested by the CITY, the STATE will seek Requests for Proposals for Under Water Bridge Inspections and have an underwater inspection performed on the Yankton Meridian Pedestrian Bridge pursuant to the accepted proposal. If the estimated total cost contained within the Request for Proposal accepted by the STATE exceeds Thirty Thousand Dollars (\$30,000.00), the STATE will wait to direct the work to be performed until it has obtained written approval from the CITY, which approval shall be timely and not unreasonably withheld.
- B. The STATE will provide the CITY with a copy of the testing results and inspection reports within a reasonable time following performance of services for the STATE PROJECT.
- C. The STATE will arrange inspection and testing in accordance with South Dakota Department of Transportation Standard Specifications for Roads and Bridges 2015 and the current version of the South Dakota Department of Transportation Materials Manual.

5. AMENDMENT

This Agreement may not be amended, except in writing, which writing shall be expressly identified as a part of this Agreement and be signed by an authorized representative of each of the Parties.

6. INDEMNIFICATION

The CITY will indemnify the STATE, its officers, agents, and employees against any and all actions, suits, damages, liability, or other proceedings that arise as a result of CITY'S performance under this Agreement. This section does not require the CITY to be responsible for or defend against claims or damages arising from errors or omissions of the STATE, its officers, agents, or employees.

7. EMPLOYEE STATUS

Any officer, employee, or agent engaged in joint action under this Agreement will remain an employee with his or her agency during participation in joint action under this Agreement. Each agency will retain exclusive responsibility for its officers, agents, and employees while these officers, agents, and employees are engaged in joint action under this Agreement, including but not limited to responsibility for regular and overtime wages and salaries, unemployment benefits, workers' compensation coverage, health insurance, or other benefits, and liability coverage and indemnity, except as otherwise specifically provided in this Agreement.

8. The Parties agree that the City Council for the CITY has appropriated funds and expenditure authority for the work contemplated under this Agreement.
9. All STATE PROJECT charges will be subject to audit in accordance with CITY'S current procedures. Upon reasonable notice, the STATE will allow the CITY or U.S. Department of Transportation representatives to examine all records of the STATE related to this Agreement during the STATE'S normal business hours. The STATE will keep all records for a period of three (3) years after the date of final payment is made by the CITY under this Agreement and all other pending matters are closed.
10. No third party beneficiaries are intended to be created by this Agreement, nor do the Parties authorize anyone not a party to the Agreement to maintain a suit for damages pursuant to the terms or provisions of this Agreement.
11. The completion date of this Agreement is March 1, 2018.
12. This Agreement and all contracts entered into under the provisions of this Agreement will be binding upon the Parties and their successors in office.
13. The CITY has designated its Mayor as the CITY'S authorized representative and has empowered the Mayor with the authority to sign this Agreement on behalf of the CITY. A copy of the CITY'S Commission minutes or resolution authorizing the execution of this Agreement by the Mayor as the CITY'S authorized representative is attached to this Agreement as **Exhibit A**.

This Agreement is binding upon the signatories not as individuals but solely in their capacities as officials of their respective organizations and acknowledges proper action of the STATE and the CITY to enter into same. By signature of their representatives below, each party certifies that approval of this Agreement by ordinance, resolution, or other appropriate means has been obtained by that party's governing body or officer pursuant to SDCL § 1-24-3 and § 1-24-6.

(SIGNATURES FOLLOW)

City of Yankton, South Dakota

State of South Dakota
Department of Transportation

By: _____

By: _____

Its: Mayor

Its: _____

Date: _____

Date: _____

Attest:

Approved as to Form:

City Auditor/Clerk

Special Assistant Attorney General

(CITY SEAL)

RESOLUTION #17-16

A Resolution Approving the Agreement between the State of South Dakota and the City of Yankton for an underwater inspection of the Meridian Pedestrian Bridge

WHEREAS, the City of Yankton and the State of South Dakota have previously entered into several Agreements regarding the Meridian Pedestrian Bridge; and

WHEREAS, the City of Yankton is the owner of the Meridian Pedestrian Bridge following the completed conversion of the Bridge from an motorized bridge to a pedestrian bridge; and

WHEREAS, as owner of the Meridian Bridge, the City of Yankton is responsible for all necessary replacements, repairs, maintenance and operation of the Meridian Pedestrian Bridge including but not limited to snow and ice removal, security, debris removal, lighting, system operation and maintenance, structural condition inspections and underwater inspections; and

WHEREAS, the most recent underwater inspection of the Meridian Pedestrian Bridge was completed in 2012 under a contract with the South Dakota Department of Transportation; and

WHEREAS, the City of Yankton would enter into an Agreement with the State of South Dakota Department of Transportation for the underwater inspection with actual cost reimbursement to be \$30,000.

NOW, THEREFORE, BE IT RESOLVED, that City of Yankton Board of Commissioners do hereby approve the Agreement between the State of South Dakota Department of Transportation and the City of Yankton for an underwater inspection of the Meridian Bridge, that the City of Yankton shall cost reimburse the State of South Dakota for said underwater inspection in the estimated cost of \$30,000 and that the City Manager shall be authorized to sign the Agreement and any further documents on behalf of the City of Yankton.

Seal

Jake Hoffner, Mayor

Attest:

Al Viereck
Finance Officer

Memorandum #17-114

To: City Commissioners
From: Mayor Jake Hoffner
Subject: Advisory Board Appointments
Date: May 15, 2017

The following are the citizens I have selected to serve on the various City Advisory Boards and Commissions.

Planning Commission (Three Vacancies) – 3 Year Term

Brad Wenande
Marc Mooney
Bruce Viau
Dave Carda – City Commission Representative

Yankton Community Library Board (Two Vacancies) – 3 Year Term

Lilah Gillis
Christine Feltes
Tony Maibaum – City Commission Representative

Park Advisory Board (Two Vacancies) – 3 Year Term

Dave Spencer
Bryan Schoenfelder
Stephanie Moser – City Commission Representative

Fox Run Golf Advisory Board (Two Vacancies) – 3 Year Term

Jim Miner
Dan Kramer
Stephanie Moser – City Commission Representative

Airport Advisory Board – (Two Vacancies) – 3 Year Term

Dawn Steffes
George Munn, Jr.
Tony Maibaum - City Commission Representative

Yankton Housing and Redevelopment Commission (1 Vacancy) – 5 Year Term

Dr. Tom Stanage
Nathan Johnson- City Commission Representative

Joint Powers Solid Waste Advisory Board

Amy Miner – City Commission Representative

CVB

Jake Hoffner – City Commission Representative

City/ School Summit Activities Center Committee

Chris Ferdig– City Commission Representative
Dave Carda- City Commission Representative
Jake Hoffner - City Commission Representative

Human Services Center Advisory Commission

Amy Miner – City Commission Representative

Outside Agency Committee

Tony Maibaum – City Commission Representative

Amy Miner - City Commission Representative

Dave Carda - City Commission Representative

Yankton County Courthouse and Safety Center Advisory Board

Stephanie Moser – City Commission Representative

Dave Carda – City Commission Representative

Federal Prison

Nathan Johnson – City Commission Representative

Dakota Territorial Museum

Nathan Johnson – City Commission Representative

Towing Committee

Chris Ferdig– City Commission Representative

Amy Miner – City Commission Representative

City County Planning

Dave Knoff – City Commission Representative

Charlie Gross – City Commission Representative

Equalization

Chris Ferdig– City Commission Representative

Dave Carda – City Commission Representative ??

Charlie Gross – City Commission Representative

B-Y Water Committee

Chris Ferdig – City Commission Representative

Dave Carda – City Commission Representative

Dave Knoff – City Commission Representative

Charlie Gross – City Commission Representative

Respectfully submitted,

Jake Hoffner

Memorandum #17-113

To: Amy Nelson, City Manager
From: Todd R. Larson, Director of Parks, Recreation, & Events
Date: May 16, 2017
Subject: Summit Activities Center Rental Rate Increase

It is the recommendation of the City and School Summit Activities Center Committee to adjust the Summit Activities Center rental rates (attachment 1) to help ease the yearly subsidy from the City's budget and cover the on-going expenses from the School's budget. The SAC rental rates for 2017 that go into effect on July 1, 2017, were approved by both the City Commission and the Yankton School Board in 2015. The SAC rental rates for 2018 that go into effect on July 1, 2018 were approved by both the City Commission and the Yankton School Board in June of 2016. The proposed rates for 2019 are the rates the City Commission needs to approve at this time. The rate increase from 2018 to 2019 is approximately 3%. The 2019 rates would become effective July 1, 2019.

The City has drafted the two-year rate chart reflecting current and projected rates so all groups will know well in advance what fees they would be subject to for future rentals. Rates do not follow the City's calendar year budget. Rates are effective for the school district's fiscal year from July 1 to June 30 of the next year.

The City of Yankton and the Yankton School District's websites will reflect the new rates and effective date. Rates will be posted in the Summit Activities Center and each future invoice will include an insert with the new fee structure and projections for the upcoming two years.

The City-School Committee believes the proposed SAC rental rates maintain the facility and its offerings as a very good value for anyone in the Yankton area.

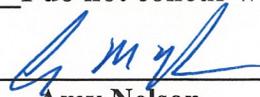
It is the recommendation of the City-School Committee to implement the proposed rate structure for 2019 on July 1, 2019.

Respectfully submitted,



Todd R. Larson
Director of Parks, Recreation, & Events

I concur with this recommendation.
 I do not concur with this recommendation.



Amy Nelson

5/12/17
Date

____ Roll call

Summit Activities Center and Yankton High School Schedule of Charges

Rentals are from time doors are unlocked to time doors are locked- based on custodial pre-event notes and actual times documented.

Weekday/Weekend Schedule	July 1, 2018	July 1, 2018	July 1, 2019	July 1, 2019
	Up to 4 Hour Maximum	All DAY	4 Hour	All DAY
Main Gym°	\$190.00	\$290.00	\$196.00	\$299.00
°additional fees apply for sound and light technicians				
Auxiliary Gym	\$165.00	\$265.00	\$170.00	\$273.00
Commons	\$109.00	\$209.00	\$112.00	\$215.00
Theater°	\$190.00	\$290.00	\$196.00	\$299.00
°additional fees apply for sound and light technicians				
YCAH°	\$109.00	\$209.00	\$112.00	\$215.00
°additional fees apply for sound and light technicians				
Educational Classroom°	\$109.00	\$209.00	\$112.00	\$215.00
°additional fees apply for sound and light technicians				
Hallway for concessions		\$66.00		\$68.00
Lockers (1)		\$51.00		\$53.00

ALL RENTALS- Additional fees apply for set-up, clean-up and custodial work in all areas based on actual hours worked by event support staff. Support staff charges will be \$21/labor hour (plus applicable sales tax).

\$22/hour (plus applicable sales tax)

The four areas below are handled by the SAC staff.

***applies to all days of year	Hourly		
Meeting Room (One)	\$	15.00	
Wrestling Area	\$	20.00	
Open Court Space	\$	20.00	
Water Activities Area*	2 guards=	\$100	3 guards= \$125 4 guards= \$150
*water area rentals are charged per hour by number of guards			

Summit Activities Center and Yankton High School Schedule of Charges

Rentals are from time doors are unlocked to time doors are locked- based on custodial pre-event notes and actual times documented.

Premium Schedule	July 1, 2018 Up to 4 Hour Maximum	July 1, 2018 All DAY	July 1, 2018 4 Hour	July 1, 2018 All DAY
Veteran's Day, Thanksgiving Friday, Christmas Eve, New Year's Day, President's Day, Good Friday, Easter Monday If holiday is Monday or Tuesday or Thursday or Friday, adjoining weekend days are premium rate also.				
Main Gym [°]	\$274.00	\$374.00	\$282.00	\$385.00
°additional fees apply for sound and light technicians				
Auxiliary Gym	\$218.00	\$318.00	\$225.00	\$328.00
Commons	\$190.00	\$290.00	\$196.00	\$299.00
Theater [°]	\$274.00	\$374.00	\$282.00	\$385.00
°additional fees apply for sound and light technicians				
YCAH [°]	\$190.00	\$290.00	\$196.00	\$299.00
°additional fees apply for sound and light technicians				
Educational Classroom [°]	\$190.00	\$290.00	\$196.00	\$299.00
°additional fees apply for sound and light technicians				
Hallway for concessions		\$132.00		\$136.00
Lockers (1)		\$99.00		\$102.00

ALL RENTALS- Additional fees apply for set-up, clean-up and custodial work in all areas based on actual hours worked by event support staff. Support staff charges will be \$30/labor hour.

\$31/hour

City of Yankton and the Yankton School District can use facilities with no charge as co-owners.

Holiday closed dates for the SAC facilities (include set-up, take down days, snow and ice removal):

4th of July, Labor Day, Thanksgiving, Christmas Day, Easter Sunday, Memorial Day.

If holiday is Monday or Tuesday or Thursday or Friday, adjoining weekend days are premium rate also.

Memorandum #17-117

To: Amy Nelson, City Manager
From: Bradley Moser, Civil Engineer
Subject: Bid Award for the 21st Street Reconstruction from Summit Street to Railroad Right-of-Way
Date: May 16, 2017

The City of Yankton received one bid for the proposed work on 21st Street from Summit Street to the railroad right-of-way.

The work includes the removal of the existing pavement, grading and the placement of aggregate base course. 8” PCC pavement, sidewalks, and some miscellaneous curb and gutter, will also be installed under this contract. The lone bid received was from Masonry Components in the amount of \$194,534.00.

The low bidder meets the specifications and is \$15,303.25 lower than the Engineer’s estimate of \$209,837.25 for the project. Masonry Components has completed several City projects in the past and are currently under contract for two more already this year. Based on this, City staff recommends that the bid be awarded, to Masonry Components, in the amount of \$194,534.00.

Respectfully submitted,

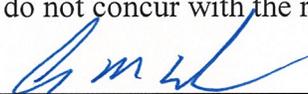


Bradley Moser
Civil Engineer

Recommendation: It is recommended that the City Commission award the contract to Masonry Components in the amount of \$194,534.00, as explained in Memorandum #17-117.

 X I concur with the recommendation.

 I do not concur with the recommendation.



Amy Nelson
City Manager

cc: Adam Haberman

 Roll call

Memorandum #17-112

To: Amy Nelson, City Manager
From: Dave Mingo, AICP Community and Economic Development Director
Subject: North Peninah Dust Inhibitor Cost Sharing
Date: May 12, 2017

Staff has been approached about gravel road dust issues by members of the neighborhood that live and travel on north Peninah Street. Specifically, that section of North Peninah Street identified by the red line on the attached map. The area of the street being discussed starts at the City limits on the south (end of the pavement) and goes north to 39th Street. The road is outside of the City limits but adjacent to City-owned property (the airport).

The residents have been working with their township board in an effort to start a process of applying a dust inhibitor (mag water) to the road once a year. The township board has not been receptive to the proposal in years past so the residents paid for an application in 2016 on their own. The County is not involved in maintaining township roads such as this. The residents are asking the City to participate at a level proportional to the airport property frontage on the roadway. With a total project cost of \$4,488, the proportional City involvement would be \$1,436. The City is being asked to participate as an adjoining fee title landowner, not a governmental entity.

In working with other governmental entities and private landowners, the City promotes processes where adjoining landowners pay their proportional share for road related issues even if they are across jurisdictional boundaries. In that respect, it may be reasonable for the City to participate because it is adjacent to property that the City holds title to.

If the City does participate, it is recommended that involvement should include entering into an agreement that specifically limits City participation to dust inhibiting efforts on the one identified section of road. The attached agreement prepared for Commission consideration represents that level of involvement. The project does not include grading, placing of gravel or other material besides mag water. It also does not include any effort to improve the ROW.

Respectfully submitted,

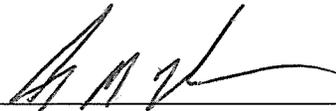


Dave Mingo, AICP
Community and Economic Development Director

Recommendation: It is recommended that the City Commission approve the cost share and authorize the City Manager to sign the associated one time agreement.

I concur with this recommendation.

I do not concur with this recommendation.



Amy Nelson, City Manager

____ Roll Call

Dust Inhibitor Project Location Map

North



— Project Location

**CITY OF YANKTON AND NORTH PENINAH STREET NEIGHBORHOOD
ROAD DUST CONTROL AGREEMENT**

THIS AGREEMENT made and entered into by and between property owners in the North Peninah Street Neighborhood, hereinafter referred to as "NEIGHBORHOOD" and the CITY OF YANKTON, South Dakota, a municipal corporation hereinafter referred to as "CITY".

Purpose and Intent

The City of Yankton is a fee simple title owner of certain property adjacent to the unpaved portion of Peninah Street north and east of the City's corporate limits. As property owners in the area, the City and the residents of the Neighborhood have a mutual goal of reducing road dust and to cooperate in a dust reduction effort.

Identified Road Locations Cover by this Agreement

Peninah Street from north of the City limits line approximately 3,800 feet to the intersection of 39th Street.

Identified Roadway Activities

Road dust control by application of magnesium chloride commonly called "mag water."

Cost Sharing and Reimbursement

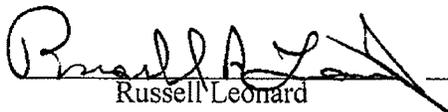
The City agrees to participate in the cost sharing with other members of the Neighborhood at a rate calculated based on a proportional share of the front footage costs of the project. The City's frontage of approximately 2,470 feet represents 32.5% of the total project frontage of approximately 7,600 feet (3,800 x 2). Based on initial cost estimates of \$0.59 per front foot the City agrees to pay 32.5% of the total completed project costs or a maximum of \$1,600. The City understands that the final cost could be slightly different than the estimated cost but also needs the assurance of a maximum obligation to the project.

City payment will be based on the final billed price and paid directly to BX Civil and Construction upon receipt of documentation of final project costs.

Term of the Agreement

This one-time agreement shall be in effect immediately upon the signature of both parties and terminate on the 31st day of December 2017.

Representing the North Peninah Street Neighborhood;



Russell Leonard

5/7/17

Date



Francis Zavadil

5-7-2017

Date

Representing the City of Yankton;

Amy Nelson, City Manager

Date

Memorandum #17-111

To: Amy Nelson, City Manager
From: Dave Mingo, AICP Community and Economic Development Director
Subject: Planning Commission Action #17-12 / Resolution #17-18
Date: May 11, 2017



PLAT REVIEW

ACTION NUMBER: 17-12

E.T.J. MEMBER ACTION REQUIRED: No

APPLICANT / OWNER: Kirby Hofer Construction Company, Inc.

ADDRESS / LOCATION: Castlewood Circle located west of Woodbine Avenue (reference attached copy of the plat).

PROPERTY DESCRIPTION: Lots 1–5 in Block 14 of Ridgeway North Subdivision to the City of Yankton in the NE 1/4 of Section 6, T93N, R55W of the 5th P.M., Yankton County, South Dakota.

ZONING DISTRICT: R-2 Single Family Residential.

PREVIOUS ACTION: Willow Ridge North Planned Unit Development Plan and Agreement.

COMMENTS: The proposed plat creates five large single family residential lots on a cul-de-sac to be known as Castlewood Circle. The property is located within the City of Yankton's water service area. All applicable engineering documentation has been submitted by the Developer and approved by the City Engineering staff.

The proposed plat meets all the requirements of the Subdivision Ordinance and previously approved Developer's Agreements associated with the property. The proposal also meets the requirements of the adopted Planned Unit Development Ordinance that applies to the location.

Staff recommends approval of the proposed plat.

HEARING SCHEDULE:

May 8, 2017: The Planning Commission reviews the plat and makes a recommendation to the City Commission.

May 22, 2017: The City Commission reviews the plat and makes a final decision.

Planning Commission results: The Planning Commission recommended approval of the proposed plat.

____ Roll call

RESOLUTION #17-18

WHEREAS, it appears from an examination of the plat of Lots 1–5 in Block 14 of Ridgeway North Subdivision to the City of Yankton in the NE 1/4 of Section 6, T93N, R55W of the 5th P.M., Yankton County, South Dakota prepared by Brett R. Kennedy, a registered land surveyor in the State of South Dakota, and

WHEREAS, such plat has been prepared according to law and is consistent with the City’s overall Comprehensive Development Plan.

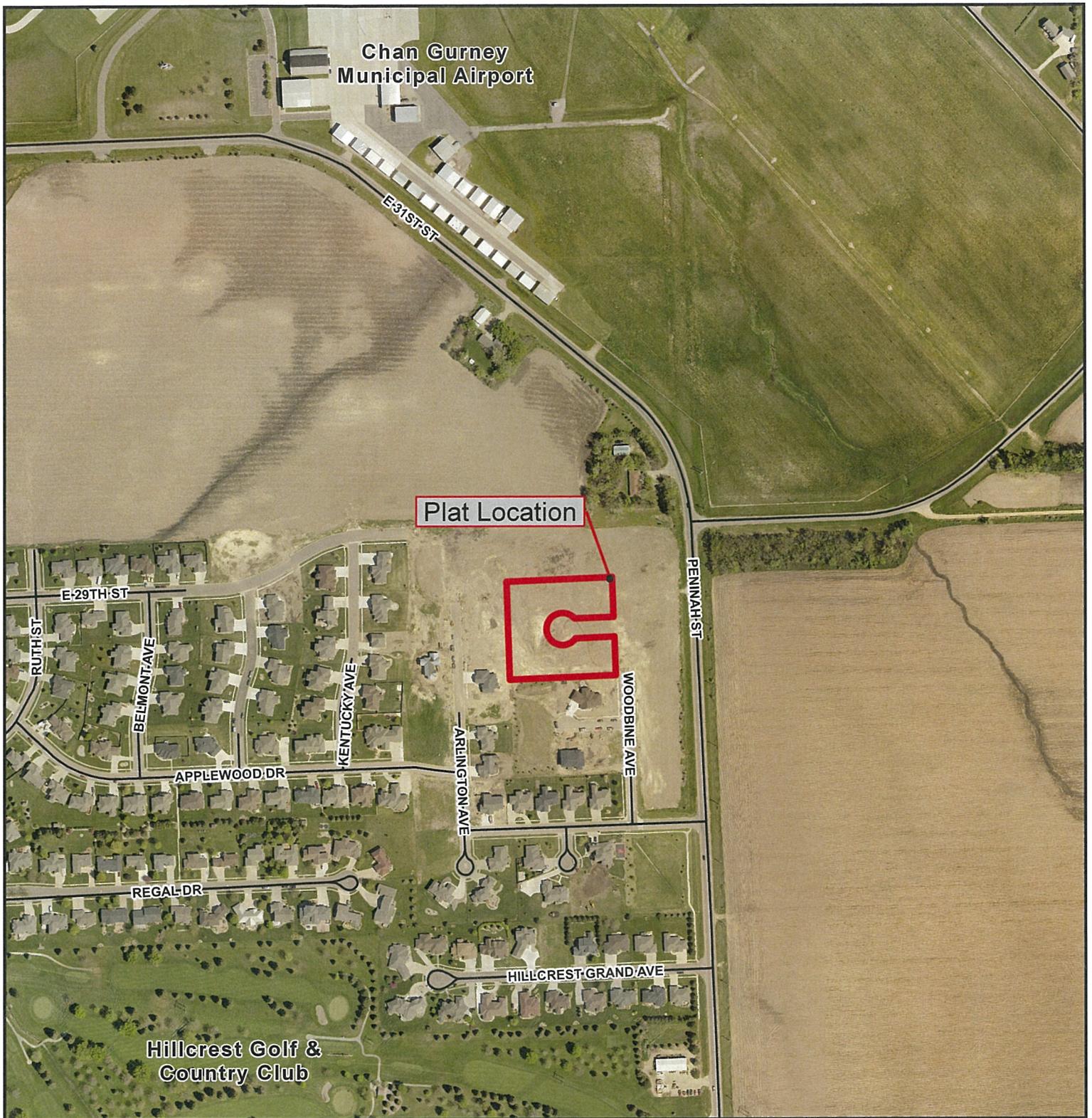
NOW, THEREFORE BE IT RESOLVED by the Board of City Commissioners of the City of Yankton, South Dakota, that the plat for the above described property is hereby approved.

Adopted:

Jacob Hoffner, Mayor

ATTEST:

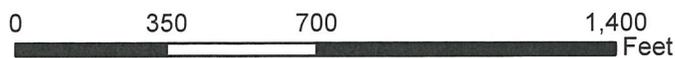
Al Viereck, Finance Officer



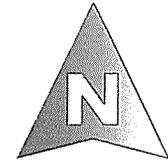
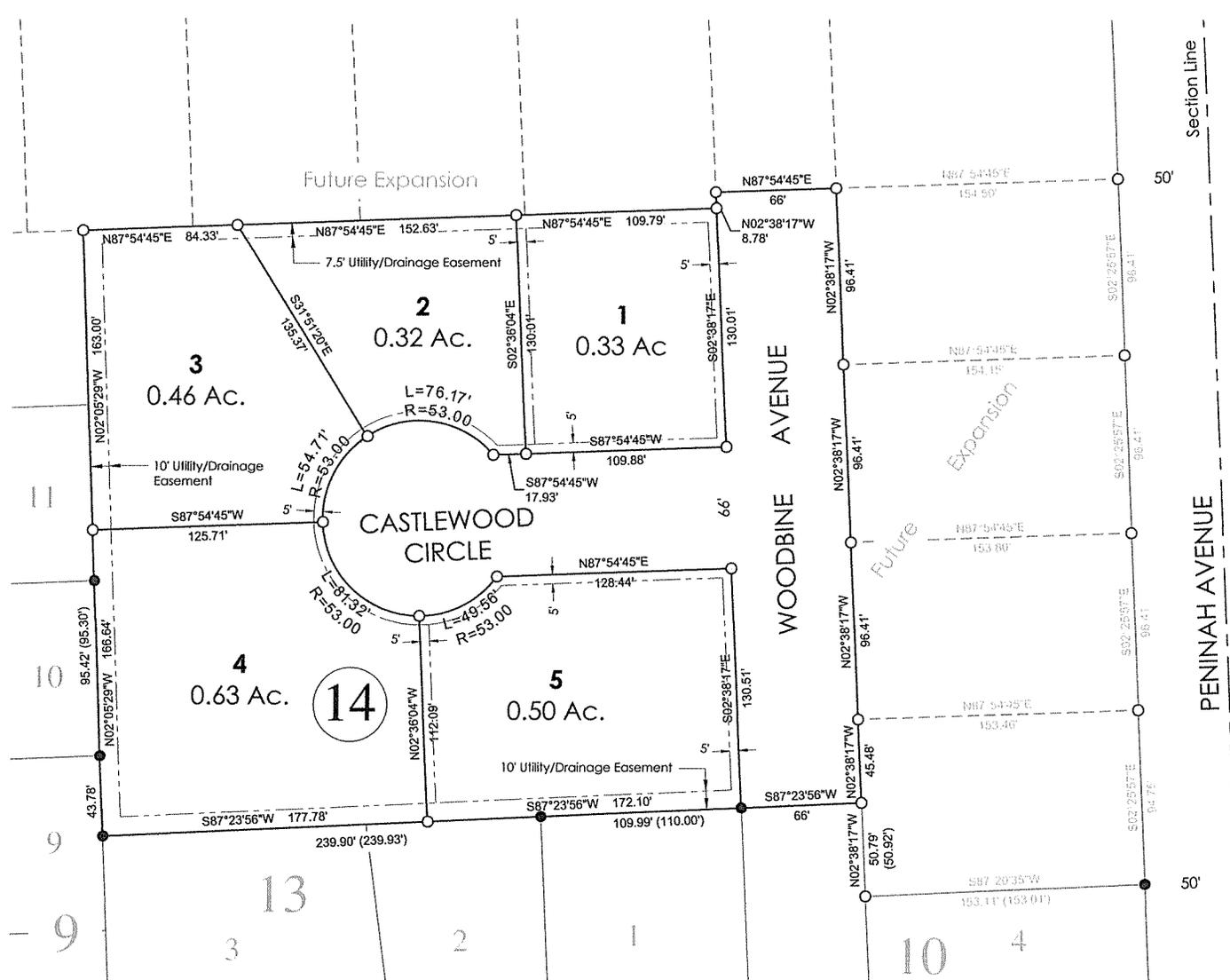
City of Yankton

Plat Location Map

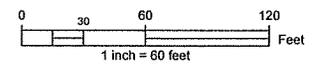
Plat of Lots 1 - 5 in Block 14 of Ridgeway North Subdivision to the City of Yankton in the NE 1/4 of Section 6, T93N, R55W of the 5th P.M., Yankton County, South Dakota.



A PLAT OF LOTS 1 - 5 IN BLOCK 14 OF RIDGEWAY NORTH SUBDIVISION TO THE CITY OF YANKTON IN THE NE 1/4 OF SECTION 6, T93N, R55W OF THE 5TH P.M., YANKTON COUNTY, SOUTH DAKOTA.



BASIS OF CONTROL
City of Yankton Control Network



- LEGEND**
- Set 5/8" x 18" Rebar W/ Cap Stamped "GOBEL LS12491"
 - Found 5/8" Rebar W/ Cap Stamped "KENNEDY LS 5350"

EASEMENT NOTE
5.0' Along all Lot Lines of Corner Lots
5.0' Along Platted Streets

Building Setbacks
25' Front Yard
25' Rear Yard
5' Side Yard

Dedicated Right-of-Way Area
Woodbine Avenue ± 0.51 Acres
Castlewood Circle ± 0.38 Acres

Memorandum #17-116

To: Amy Nelson, City Manager
From: Dave Mingo, AICP Community and Economic Development Director
Subject: Westbrook Estates Phase 2 Annexation
Date: May 16, 2017

Attached is a letter of petition, resolution, and location map describing a requested annexation of land into the City’s municipal corporate limits. The petitioners are Bob Law, Inc., owner of the property and KN Construction Company, the developer that has an option on the land. This proposal represents land that will be available for Phase 2 of Westbrook Estates. You may remember that Yankton Area Progressive Growth had the option for Phase 1. The transition to a private developer for Phase 2 is an indication that Phase 1 was successful enough for the private marketplace to have confidence in moving forward.

Approval of this request would constitute a basic petitioned annexation of property by resolution as provided for in South Dakota Codified Law (SDCL). This action does not approve any development proposals or specifications. The details of how the property will be developed will be addressed in the subsequent subdivision and contractual processes associated with developing property in the City of Yankton.

The described property is adjacent to the existing corporate limits and as such, can be annexed with the owner’s petition and subsequent concurrence from the City Commission.

Respectfully submitted,



Dave Mingo, AICP
 Community Development Director

Recommendation: It is recommended that the City Commission approve Resolution #17-19 annexing the described property based on the voluntary petition process as described in SDCL.

I concur with this recommendation.

I do not concur with this recommendation.



Amy Nelson, City Manager

_____ Roll Call

Prepared by:
City of Yankton
PO Box 176
Yankton, SD 57078
605-668-5252

RESOLUTION NO. 17-19

WHEREAS, Bob Law Inc. is the owner of land, and has petitioned the City of Yankton, pursuant to SDCL 9-4-1, to annex certain real property into the corporate limits of the City of Yankton. And, KN Construction has an interest in said land and has also petitioned the City of Yankton for annexation,

NOW, THEREFORE, BE IT RESOLVED by The Board of City Commissioners of the City of Yankton, South Dakota, that the following described real property is hereby annexed into the corporate limits of the City of Yankton, South Dakota:

DESCRIPTION OF TRACT TO BE ANNEXED

The East Half of the Southeast Quarter except the East 700' in Section 2 and the 23rd Street and West City Limits Road right-of-way adjacent to the described property and extending east to the current City of Yankton corporate limits (right-of-way located in Sections 2, 11 and 12), all in Township 93 North, Range 56 West of the 5th Principal Meridian Yankton County, South Dakota containing 40.5 acres more or less.

As shown on the attached Annexation Location Map

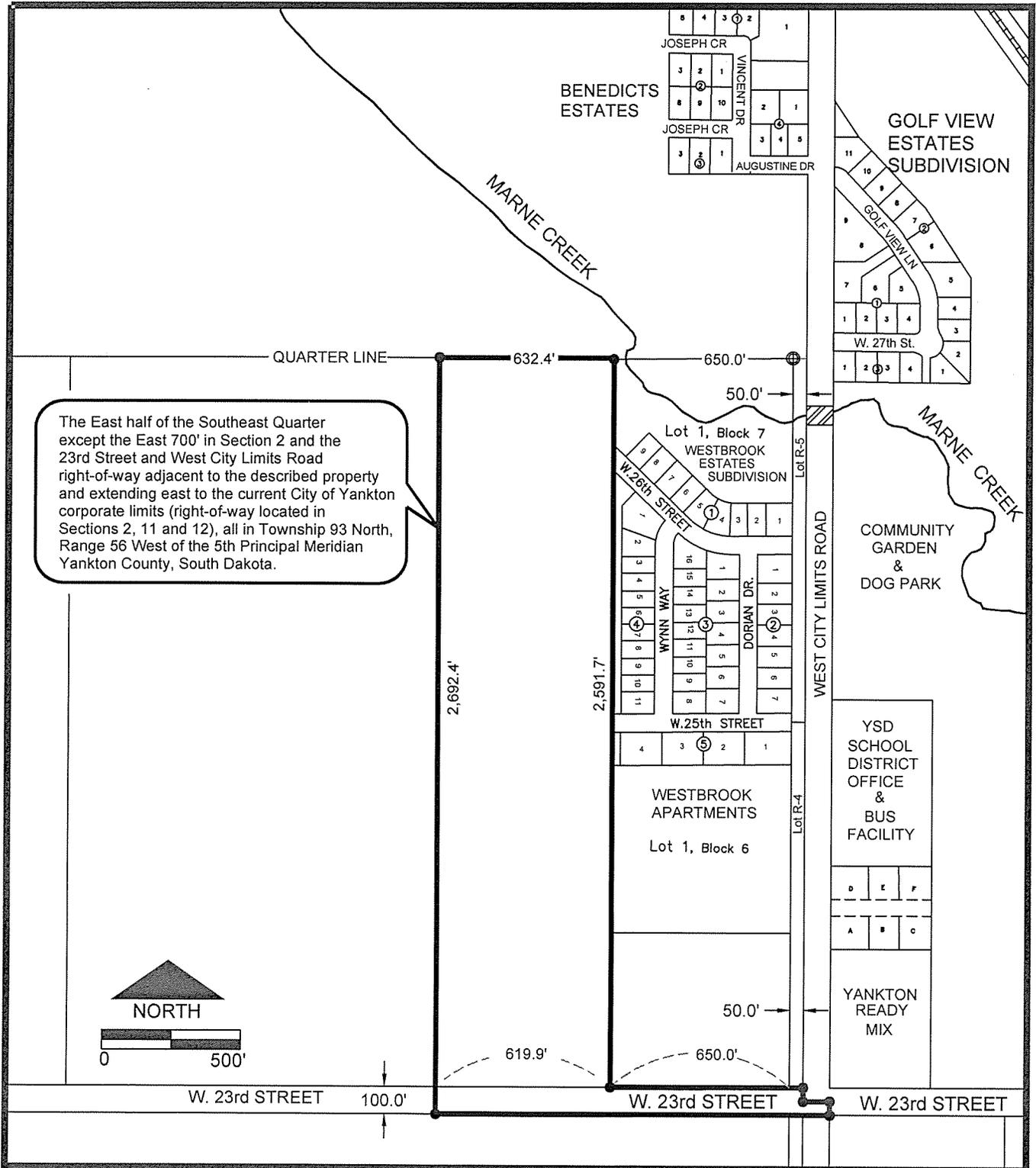
Adopted this _____ day of _____, 2017.

Jacob Hoffner, Mayor

ATTEST:

Al Viereck, Finance Officer

ANNEXATION LOCATION MAP CITY OF YANKTON, SOUTH DAKOTA



PETITION OF ANNEXATION

To: The Honorable Mayor and
Board of City Commissioners
City of Yankton, South Dakota

The undersigned landowner(s), pursuant to SDCL 9-4-1, respectfully petition the Mayor and Board of City Commissioners of the City of Yankton, South Dakota, for annexation to the City of Yankton of the following described unincorporated territory in the County of Yankton, State of South Dakota, to-wit;

DESCRIPTION OF TRACT TO BE ANNEXED

The East Half of the Southeast Quarter except the East 700' in Section 2 and the 23rd Street and West City Limits Road right-of-way adjacent to the described property and extending east to the current City of Yankton corporate limits (right-of-way located in Sections 2, 11 and 12), all in Township 93 North, Range 56 West of the 5th Principal Meridian Yankton County, South Dakota.

As shown on the associated Annexation Location Map.

And in support of the said petition, the petitioner(s) show the Board of City Commissioners:

1. That said territory abuts upon and is contiguous to the City of Yankton, South Dakota; and
2. That the petitioner(s) is the sole and absolute owner(s) of not less than three-fourths of the value of the territory sought to be annexed to the City of Yankton, South Dakota; and
3. That the petitioner(s) claim that there are not, as of the date of signing, any registered voters residing in the territory petitioned to be annexed.

This petition is accompanied by a map of the territory to be annexed, showing with reasonable certainty the territory to be annexed, the boundaries thereof, and its relationship to the established corporate limits of the City of Yankton, South Dakota.

<u>Signature of Petitioner(s)</u>	<u>Address of Petitioner(s)</u>	<u>Date of Signing</u>
<i>Bob Law</i>	3812 SD Hwy 314 Yankton, SD 57078	5-17-17

Bob Law, Inc.



 KN Construction, Inc. Construction Company (option on the property in cooperation with YAPG)

Memorandum No. 17-118

TO: Mayor and City Commissioners
FROM: Amy Nelson City Manager 
RE: Request to Apply for Scholarship for ICMA
DATE: May 16, 2017

As you are aware, slow sales tax growth has led to a reexamination of our budget and a conservative approach as we move into the second half of the fiscal year.

The 2017 annual International City Managers Conference is planned to be held in San Antonio, Texas October 21-25.

Both the SD City Manager's Association and ICMA offer scholarships for attendance. With your approval I would like to apply for both scholarships with the understanding that if awarded, I would be allowed to attend the conference.

Typically the cost of the conference is approximately \$2,500-\$3,000 including registration, hotel, and travel. I have already arranged to share a room with Amanda Mack, Canton City Manager if I am able to attend.

Without the scholarships, I will not be attending the conference due to budget constraints.

Of interest, there is also a library project in McAllen, Texas (4.5) hour drive from San Antonio. This may be worth visiting as well, if time and funds allow.

It is recommended that the City Commission authorize the City Manager to apply for the aforementioned scholarships and, if awarded funds attend the 2017 ICMA Conference in San Antonio, TX.

Memorandum #17-119

To: Amy Nelson, City Manager
From: Adam Haberman, PE, Public Works Director
Subject: Second Street Traffic Calmer Design
Date: May 16, 2017

Installing traffic calmers on Second Street was one of the priorities of the 2016 City of Yankton Strategic Planning Advance. Public Works has been working to design traffic calmers at the intersections of Cedar Street, Douglas Avenue, and Capital Street on Second Street. The final design is complete and ready to be advertised for bids. Engineering staff have been careful to make sure the calmer design meets the vision of the recent Design South Dakota concepts.

Staff have met with John Beranek from Design South Dakota, and by the time you read this will have also met with local representatives of Onward Yankton and other community members involved in the ongoing Design South Dakota process. Mr. Beranek is coordinating (coaching) the follow-up Design South Dakota activities in Yankton and is very pleased with the Second Street calmer improvement plans and the City's proactive approach. Mr. Beranek is excited that there is a supportive infrastructure project already in this year's plan.

Per the City Commission's direction, staff investigated the possibility of installing water services to the calmers. After review, it was determined that installing water services at this time would limit the flexibility of future arrangements of amenities on the calmers. Plantings will be an important part of the future improvements on the calmers and there are several ways they can be included without making long term placement decisions now. The City currently has personnel watering downtown flowers and plantings and it is felt that the future Second Street plantings could be covered under those responsibilities as well. It is staff's opinion that costs associated with installing meter pits and water service lines in locations where plans are evolving is not advisable.

City staff are confident the Second Street traffic calmer project, as currently designed, at Cedar Street, Douglas Avenue, and Capital Street will support the vision that the Design South Dakota process, Onward Yankton, and the City have for the corridor. The design for the three 2017 calmer projects is substantially based on the vision that the Design South Dakota process created for the Walnut Street corridor and calmer project that is planned for 2018. The 2017 calmer projects are just the beginning and are essentially setting the foundation for future aesthetic improvements.

The Second Street traffic calmer project is budgeted for 2017 and is planned to move forward with a late summer construction. The final design is complete and ready to be advertised for bids. It is important to move quickly to be certain there is adequate time to complete the project before winter.

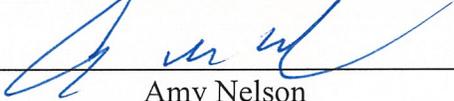
Respectfully submitted,



Adam Haberman, PE
Public Works Director

Recommendation: It is recommended that the City Commission approve moving forward with the Second Street traffic calmer project as designed.

I concur with the recommendation.
 I do not concur with the recommendation.

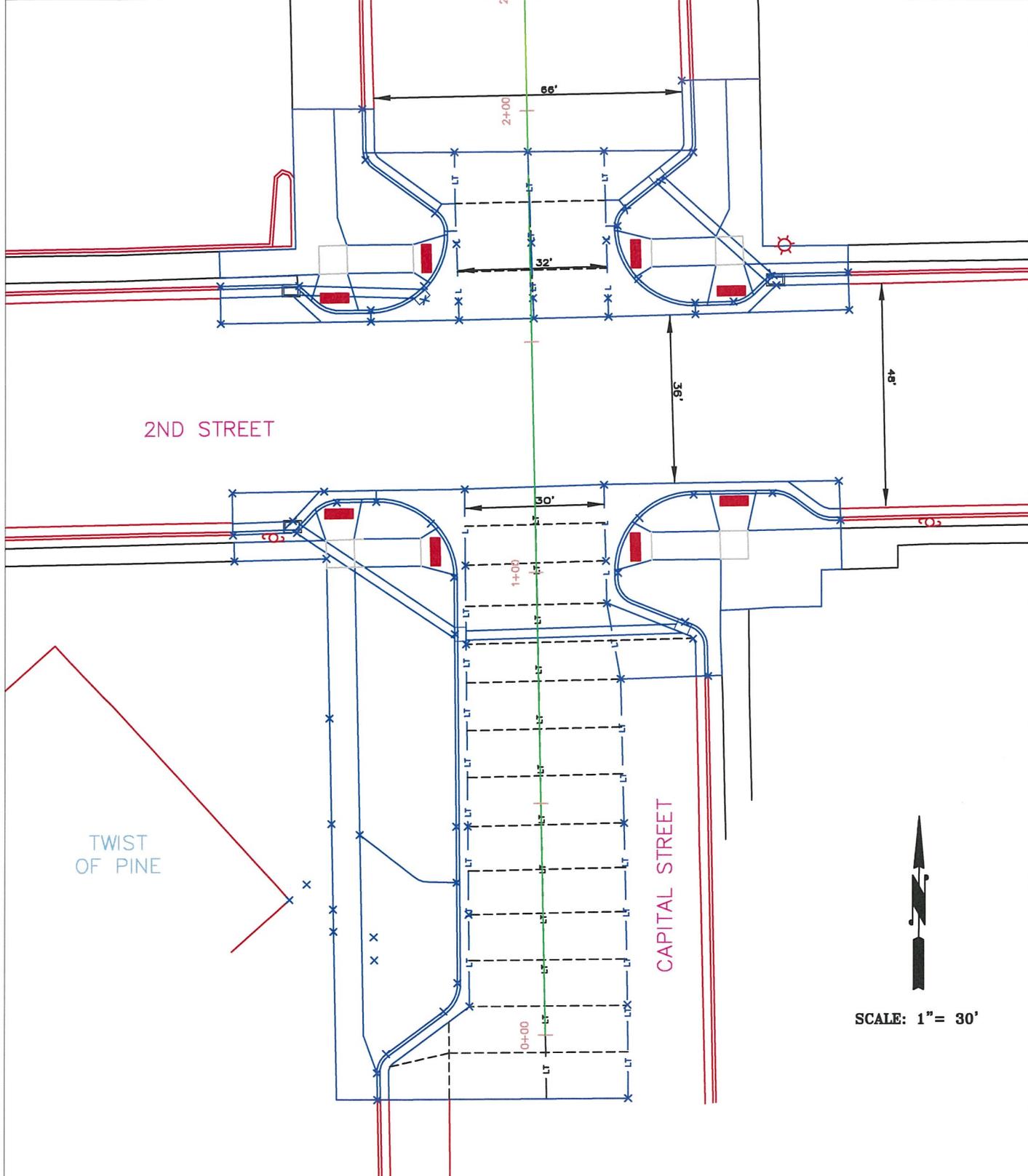


Amy Nelson
City Manager

____ Roll call

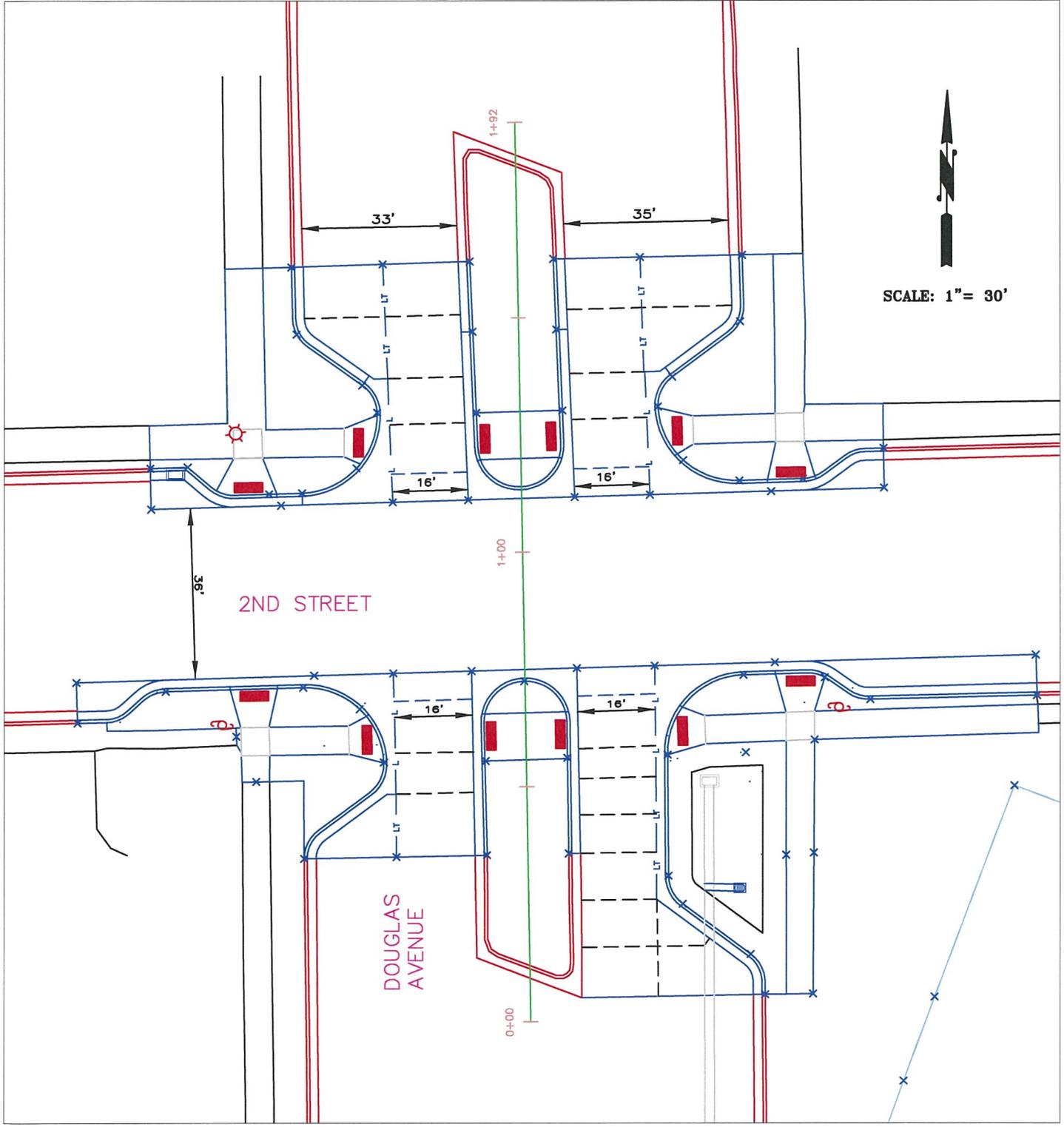
PROJECT	SHEET NO.	TOTAL SHEETS
2017-012	1	1
CAPITAL ST. CALMERS		5/16/2017

CAPITAL STREET CALMER LAYOUT



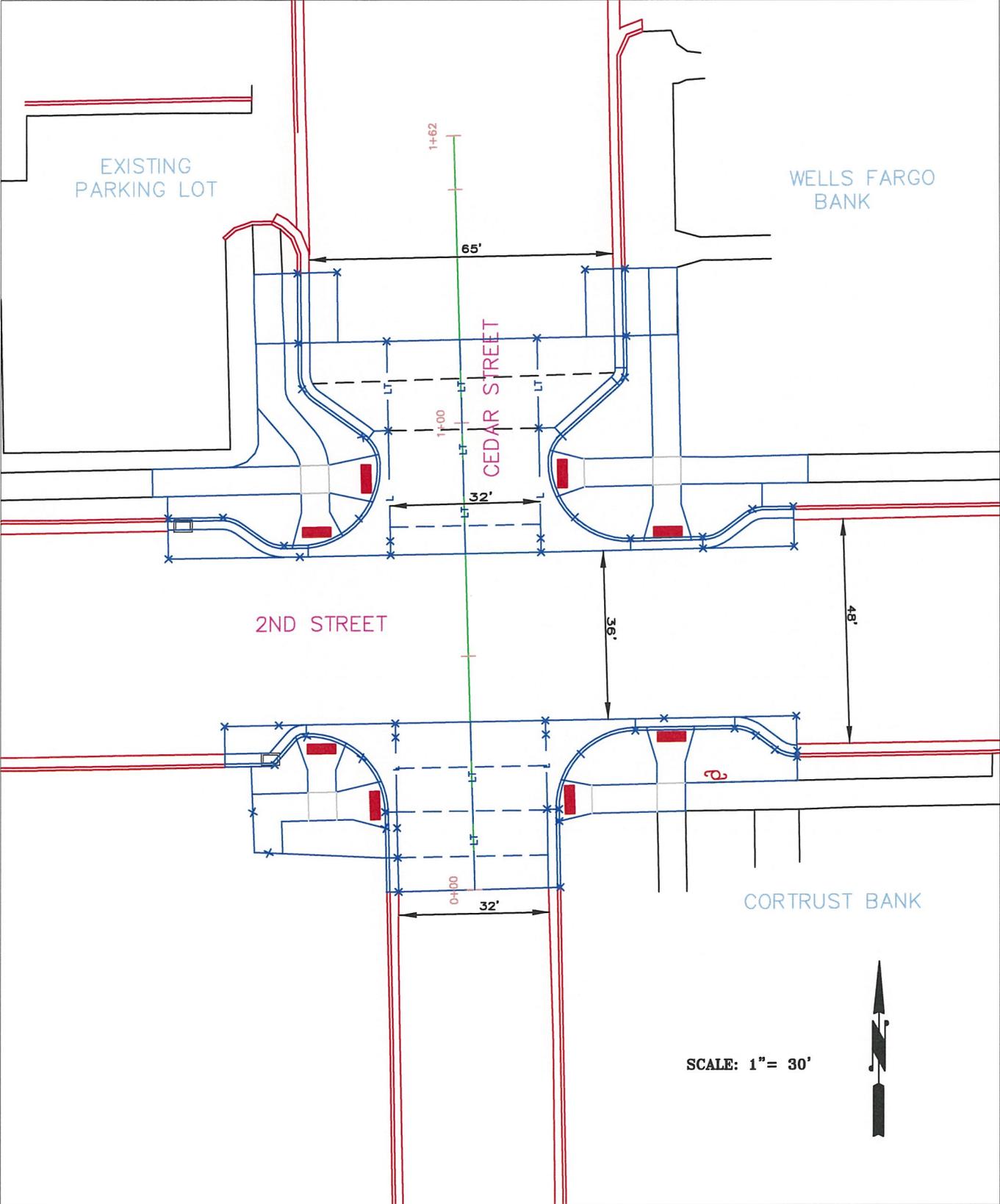
PROJECT	SHEET NO.	TOTAL SHEETS
2017-012	1	1
DOUGLAS AVE. CALMERS		5/16/2017

DOUGLAS AVE. CALMER LAYOUT



PROJECT	SHEET NO.	TOTAL SHEETS
2017-012	1	1
CEDAR STREET CALMERS	5/16/2017	

CEDAR STREET CALMER LAYOUT



Memorandum #17-99

To: *Amy Nelson, City Manager*
From: *Brittany LaCroix, Events and Promotions Coordinator*
Subject: *Request by Meridian District for Special Events Parking Ordinance #933 to be in place during the 3rd on 3rd event and request for suspension of alcohol consumption*
Date: *May 16, 2017*

The 3rd on 3rd event hosted by the Meridian District will be taking place on Monday, July 3, 2017 in Downtown Yankton in celebration of the 4th of July holiday. The organizing committee is requesting a street closure for a portion of 3rd Street and a portion of Walnut shown on the attached map, to be in effect from 4:00 PM on July 3, 2017 until 2:00 AM on July 4, 2017.

There will be a DJ set up on Walnut in front of the Riverfront Event Center who has also agreed to allow patrons to use their restrooms and be the alternate location in the event of bad weather. Food trucks will line up on 3rd Street and various activities, such as face painting and henna tattoos, will be set up in the closed area. Onward Yankton will be selling alcohol to help raise funds for the Meridian District. There will be 3 entrances into the event that will be checking ID's and giving wristbands. This event is 18+, so the wristbands will be different for those 21+ to avoid underage consumption of alcohol. The Onward, Meridian District, and the 3rd and 3rd committees are dedicated to making sure no alcohol is sold to those under 21 years of age.

The committee is requesting that Special Events Parking zone identifying boundaries of the zone and Tow Authorization be granted during this event for car traffic. The 3rd on 3rd committee will place no parking signs 48 hours prior to the event on Friday, June 30, 2017. The committee will create a temporary sign to attach identifying details of the event. The Meridian District is also requesting A-frames be provided to hang no parking signs, barricades to be used to close the streets as mentioned above, as well as, snow fence, posts and picnic tables. The committee will coordinate with the Streets & Parks Departments to locate signs in appropriate areas.

The committee is also asking for a suspension of the open container law of the City of Yankton for the mentioned closed area in blue on attached map. This request is to have the City of Yankton suspend the law for this event on 3rd Street and Walnut from 7:00 pm on Monday, July 3, 2017 until 12:00 am on Tuesday, July 4, 2017.

Recommendation: It is recommended that the City Commission approve the special event with the special event parking ordinance in force and suspend the open container law for the area of 3rd Street and Walnut for the 3rd on 3rd event on July 3, 2017.

Respectfully submitted,

Brittany LaCroix
Events & Promotions Coordinator

I concur with this recommendation.

I do not concur with this recommendation.



Amy Nelson, City Manager

Resolution #17-15

Special Events Parking Request

WHEREAS, the City Commission adopted an Ordinance allowing for no parking designation for special events within the City of Yankton; and

WHEREAS, this Resolution would authorize the City of Yankton to tow vehicles that are parked in the defined are or areas and times specified for Special Events; and

WHEREAS, the Meridian District has made a request to enact this no parking zone for their 3rd on 3rd event on July 3, 2017.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the City of Yankton, South Dakota hereby approves the Special Event Parking Request on 3rd and Walnut starting at 4:00 pm on Monday, July 3 to allow a stage and event set up. Closure will be until 2:00 am on Tuesday, July 4.

Adopted:

Jake Hoffner, Mayor

ATTEST:

Al Viereck, Finance Officer



3rd on 3rd Event Map



Street Closure with
Proposed Open Container



Event Entrance



Food Truck



Alcohol Sales Area

Memorandum No. 17-120

TO: Mayor and City Commissioners

FROM: Amy Nelson City Manager

RE: Establishing Public Hearing – Vehicle for Hire Ordinance

DATE: May 16, 2017

Attached is an amendment to the Vehicles for Hire Ordinance. An adjustment has been made to ensure that the application cannot be made in another person's name.

Adjustments have also been made to assure that additional drivers and or vehicles cannot be added without the proper inspection and background process. In addition, changes have been made to accommodate our newest vehicle for hire service.

Recommendation: Introduce and set public hearing for June 12

_____ Voice vote

Ordinance No. 995

An Ordinance amending vehicles for hire regulations within the City of Yankton. Be it ordained that:

A new Section 13-45 shall be added to Chapter 13, Article III, Division 1 of the City of Yankton Code of Ordinances to read as follows:

CHAPTER 13 - LICENSES AND BUSINESS REGULATIONS

ARTICLE III - SPECIFIC BUSINESSES AND OCCUPATIONS

Division 1. Vehicles for Hire

Sec. 13-45. *Licensing of Additional Drivers or Vehicles*

It shall be unlawful and a violation of this Chapter for any licensed taxicab operator to use in their taxicab operations vehicles or drivers not identified in the original taxicab operator license application without supplementing the original application with the information required under Sections 13-17 and 13-38 of the Code applicable to each supplemental driver and vehicle and approval of the supplemental driver or vehicle in accordance with the provisions of Section 13-41(a) or 13-41(b) of the Code. Upon approval of the supplemental driver or vehicle application, an updated taxicab operator license shall be issued in the manner set forth within Section 13-41(c) of the Code.

A violation of this Section is a class 2 misdemeanor the penalty for which is a fine of up to two hundred dollars (\$200.00). Each incident shall be deemed a separate offense. In addition to civil penalties resulting from a violation of this section, the use of a vehicle or driver not approved by a licensed taxicab operator under this Chapter shall be grounds for cancellation or suspension of the business license in accordance with Section 13-24 of the Code.

Adopted:
1st Reading:
2nd Reading:
Publication Date:
Effective Date:

Jake Hoffner, Mayor

Attest:

Al Viereck, Finance Officer

APPLICATION TO SUPPLEMENT VEHICLES FOR HIRE LICENSE – ADDITIONAL DRIVERS ONLY
CITY OF YANKTON, COUNTY OF YANKTON,
STATE OF SOUTH DAKOTA

Application to supplement an existing license to engage in the business of **Vehicles for Hire** in Yankton, South Dakota, for the period of January 1, 20____ to December 31, 20____.

No Additional Fee Required to Add Additional Drivers Only.

Supplemental Drivers: (Photocopy of SD Driver's Licenses must be attached for all supplemental drivers.)

Supplemental Driver #1: Full Legal Name: _____ Birthdate: _____

Supplemental Driver #2: Full Legal Name: _____ Birthdate: _____

Supplemental Driver #3: Full Legal Name: _____ Birthdate: _____

Statement under oath as to whether the supplemental driver(s) have ever caused personal injury or property damage arising from the use or operation of a motor vehicle: (Attach additional pages as needed.)

Supplemental Driver #1: _____

Supplemental Driver #2: _____

Supplemental Driver #3: _____

Statement under oath as to whether the supplemental driver(s) have been convicted of any state or municipal driving or vehicle-related petty offense or class 2 misdemeanor violations within the last three (3) years, or convicted of any Class 1 misdemeanor or felony crime or non-driving municipal ordinance within the last ten (10) years, the nature of the offense(s) and the punishment or penalty assessed therefor: (Attach additional pages as needed.)

Supplemental Driver #1: _____

Supplemental Driver #2: _____

Supplemental Driver #3: _____

I hereby swear under oath that the above information is true and correct to the best of my knowledge.

By: _____
(Printed Name of Owner/Representative of Licensee)

Licensee/Company Name: _____

Date: _____ Title: _____

Applicant's Signature: _____

Subscribed and sworn to before me this _____ day of _____, 20____, in _____ County,

State of South Dakota.

My Commission Expires _____
(Notary Public)

Please refer to the attached Municipal Code—Chapter 13. Licenses and Business Regulations, Article III, Division 1. Vehicles for Hire, Sections 13-36 through 13-44. To see the City's Municipal code online go to cityofyankton.org and select "Get Public Documents--Online Code of Ordinances."

Instructions: File this application form along with the appropriate attachments, license fee, and proof of liability insurance to the City Finance Officer, PO Box 176, Yankton, SD 57078. Questions? Contact: 605-668-5243.

For Finance Office Use Only:

Applicant is hereby approved: _____

License No. _____

APPLICATION TO SUPPLEMENT VEHICLES FOR HIRE LICENSE – ADDITIONAL VEHICLES ONLY
CITY OF YANKTON, COUNTY OF YANKTON,
STATE OF SOUTH DAKOTA

Application to supplement an existing license to engage in the business of **Vehicles for Hire** in Yankton, South Dakota, for the period of January 1, 20____ to December 31, 20_____.

FEE: \$5.00/yr. For Each Additional Vehicle. Total Supplemental Fee Paid: \$_____

Supplemental Vehicles: A photo of each supplemental vehicle must be attached.

Supplemental Vehicle #1:

Year: _____ Make: _____ Model: _____ Color: _____ VIN: _____ Plate #: _____

Physical address where motor vehicle stored/maintained _____

Supplemental Vehicle #2:

Year: _____ Make: _____ Model: _____ Color: _____ VIN: _____ Plate #: _____

Physical address where motor vehicle stored/maintained _____

Supplemental Vehicle #3:

Year: _____ Make: _____ Model: _____ Color: _____ VIN: _____ Plate #: _____

Physical address where motor vehicle stored/maintained _____

In addition, the following must accompany the license application:

- (1) Supplemental proof of comprehensive auto liability insurance covering all vehicles identified herein with no less than five hundred thousand dollars (\$500,000.00) bodily injury and property damage combined single limits, which policy shall not be modified or canceled without thirty (30) days actual notice to the city's finance officer; and
- (2) A statement under oath from an ASE A Series certified auto mechanic affirming that he or she has thoroughly inspected each motor vehicle identified in the application within thirty (30) days of the date the application is submitted to the City of Yankton, and that as of the date of inspection each is in a road worthy mechanical condition and free of any reasonably ascertainable mechanical defect that would endanger the safe operation of the vehicle for use in a taxicab business. (Attach signed and notarized "Vehicle For Hire Inspection Report" form and copy of inspecting mechanic's "ASE A Series Certification.")

I hereby swear under oath that the above information is true and correct to the best of my knowledge.

By: _____
(Printed Name of Owner/Representative of Licensee)

Licensee/Company Name: _____

Date: _____ Title: _____

Applicant's Signature: _____

Subscribed and sworn to before me this _____ day of _____, 20____, in _____ County, State of South Dakota.

My Commission Expires _____
(Notary Public)

Please refer to the attached Municipal Code—*Chapter 13. Licenses and Business Regulations, Article III, Division 1. Vehicles for Hire, Sections 13-36 through 13-44.* To see the City's Municipal code online go to cityofyankton.org and select "Get Public Documents--Online Code of Ordinances."

Instructions: File this application form along with the appropriate attachments, license fee, and proof of liability insurance to the City Finance Officer, PO Box 176, Yankton, SD 57078. Questions? Contact: 605-668-5243.

For Finance Office Use Only:

Vehicle is hereby approved: _____

Fee Paid \$ _____ Receipt No. _____ License No. _____

APPLICATION TO SUPPLEMENT VEHICLES FOR HIRE LICENSE – ADDITIONAL DRIVER & VEHICLE
CITY OF YANKTON, COUNTY OF YANKTON,
STATE OF SOUTH DAKOTA

Application to supplement an existing license to engage in the business of Vehicles for Hire in Yankton, South Dakota, for the period of January 1, 20____ to December 31, 20____.

FEE: \$5.00/yr. For Each Additional Vehicle. Total Supplemental Fee Paid: \$_____

Supplemental Drivers: (Photocopy of SD Driver's Licenses must be attached for all supplemental drivers.)

Supplemental Driver #1: Full Legal Name: _____ Birthdate: _____

Supplemental Driver #2: Full Legal Name: _____ Birthdate: _____

Supplemental Driver #3: Full Legal Name: _____ Birthdate: _____

Statement under oath as to whether the supplemental driver(s) have ever caused personal injury or property damage arising from the use or operation of a motor vehicle: (Attach additional pages as needed.)

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Supplemental Driver #3: _____

Statement under oath as to whether the supplemental driver(s) have been convicted of any state or municipal driving or vehicle-related petty offense or class 2 misdemeanor violations within the last three (3) years, or convicted of any Class 1 misdemeanor or felony crime or non-driving municipal ordinance within the last ten (10) years, the nature of the offense(s) and the punishment or penalty assessed therefor: (Attach additional pages as needed.)

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Supplemental Vehicle #1:

Year: _____ Make: _____ Model: _____ Color: _____ VIN: _____ Plate #: _____

Physical address where motor vehicle stored/maintained _____

Supplemental Vehicle #2:

Year: _____ Make: _____ Model: _____ Color: _____ VIN: _____ Plate #: _____

Physical address where motor vehicle stored/maintained _____

Supplemental Vehicle #3:

Year: _____ Make: _____ Model: _____ Color: _____ VIN: _____ Plate #: _____

Physical address where motor vehicle stored/maintained _____

In addition, the following must accompany the license application:

- (1) Supplemental proof of comprehensive auto liability insurance covering all vehicles identified herein with no less than five hundred thousand dollars (\$500,000.00) bodily injury and property damage combined single limits, which policy shall not be modified or canceled without thirty (30) days actual notice to the city's finance officer; and
- (2) A statement under oath from an ASE A Series certified auto mechanic affirming that he or she has thoroughly inspected each motor vehicle identified in the application within thirty (30) days of the date the application is submitted to the City of Yankton, and that as of the date of inspection each is in a road worthy mechanical condition and free of any reasonably ascertainable mechanical defect that would endanger the safe operation of the vehicle for use in a taxicab business. (Attach signed and notarized "Vehicle For Hire Inspection Report" form and copy of inspecting mechanic's "ASE A Series Certification.")

I hereby swear under oath that the above information is true and correct to the best of my knowledge.

By: _____
(Printed Name of Owner/Representative of Licensee)

Licensee/Company Name: _____

Date: _____ Title: _____

Applicant's Signature: _____

Subscribed and sworn to before me this _____ day of _____, 20____, in _____ County,
State of South Dakota.

My Commission Expires _____
(Notary Public)

Please refer to the attached Municipal Code—Chapter 13. Licenses and Business Regulations, Article III, Division 1. Vehicles for Hire, Sections 13-36 through 13-44. To see the City's Municipal code online go to cityofyankton.org and select "Get Public Documents--Online Code of Ordinances."

Instructions: File this application form along with the appropriate attachments, license fee, and proof of liability insurance to the City Finance Officer, PO Box 176, Yankton, SD 57078. Questions? Contact: 605-668-5243.

For Finance Office Use Only:

Applicant is hereby approved: _____

Fee Paid \$ _____ Receipt No. _____ License No. _____