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## OFFICE OF THE CITY MANAGER

[www.cityofyankton.org](http://www.cityofyankton.org)

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### Commission Information Memorandum

The Yankton City Commission meeting on Monday, July 12, 2010, will begin at 7:00 p.m.

#### Non-Agenda Items of Interest

##### 1) Parks and Recreation Department Update

Enclosed in your packet is an update on the various activities in the Parks and Recreation Department.

##### 2) Finance Department Update

Safety Benefits will be visiting the City of Yankton to conduct a property valuation survey for the South Dakota Public Assurance Alliance (SDPAA) with whom the city has its property/liability insurance policy. The review will be conducted July 27, 28 & 29, 2010 by Loss Control Representatives, Dan Mostek and Todd Everson. They will be reviewing the property listed on the Statement of Values Page(s) of the city's Agreement which includes the city's buildings, structures and contents values.

##### 3) Community Development Update

As a requirement of the American Recovery and Reinvestment Act of 2009, the State of South Dakota and municipal jurisdictions will be required by 2017 to adopt and implement the following energy conservation measures:

- The adoption of a Building Energy Code for residential buildings that meet or exceed the International Energy Conservation Code (IECC)
- The adoption of an energy code for commercial buildings that meet or exceed the American Society of Heating, Refrigerating and Air-Conditioning Engineers Standard 90.1 (ASHRAE)
- A plan to achieve compliance with the energy codes in at least 90 percent of new and renovated residential and commercial building spaces. This plan is to include an active training and enforcement program and a measurement of the rate of compliance each year.

In an effort to move forward with these federally mandated requirements, Governor Rounds has issued an executive order to establish a 15 member work group to gather facts, identify obstacles and formulate a path for the implementation of the energy codes. The work group is scheduled to meet four times in 2010 and submit its recommendations and compliance plan to the Governor by December 1, 2010. The work group is staffed by the South Dakota Bureau of Administration and is comprised of the following members:

Three members of the South Dakota Home Builder's Association  
Three members of the Association of General Contractors of South Dakota  
One Member of the South Dakota Building Officials Association

One member of the South Dakota Municipal League  
One member of the South Dakota Association of County Commissioners  
One member of the Board of Technical Professionals  
One member of the South Dakota Public Utilities Commission  
One Member of the State Engineers Office  
One member of the State Energy Policy Office  
One member of the South Dakota Electrical Commission  
One member of the South Dakota Plumbing Commission

We will continue to monitor the progress of this process and keep the Commission up to date on the discussions of the work group.

#### **4) Fire Department Update**

The Fire Department continues its participation in Safety Town this year by teaching the young participants about fire safety and how to escape from their home in case of a fire. Plans are also being made for our biggest fire prevention program held in October during Fire Prevention Week.

Fire Code review and enforcement continue through our participation in the planning process on new and remodeled buildings and fire inspections. To this end, we will be conducting a review of fuel tanks at the airport to ensure code compliance.

Countywide emergency communications will be improved through our participation in an extensive countywide communications improvement project. This project will also get Yankton County public safety agencies and City of Yankton departments in compliance with a Federal Communications Commission mandate. The establishment of a backup dispatch center in Fire Station #2 will also work toward the goal of better public safety communications in the City and County.

Yankton firefighters continue to improve their skills through local training and participation in regional and statewide training events such as South Dakota State Fire School and a regional vehicle extrication course recently held in Fort Pierre, SD. The Yankton Fire Department's men's and women's evolution team both brought home the 1<sup>st</sup> place overall trophy at this year's State Fire School competition.

#### **5) Public Services Update**

Enclosed with this packet are the bid advertisements for equipment that will be used to compost yard waste at the Yankton restricted use and MSW transfer station facility. The equipment purchase is part of grant issued by the DENR. The design of the site improvements is underway for the composting pad. Grant acceptance is part of this City Commission packet.

Project survey and design work is underway for the Chan Gurney Airport wildlife fencing project. The fence will surround all of the airport property between Highway 81 and Peninah Street north of 31<sup>st</sup> Street. The fence will consist of an eight foot high woven wire topped by three strands of high tinsel strength non-barbed wire making the typical section ten feet high. Chain link fence fabric will be used instead of woven wire in the terminal area and along 31<sup>st</sup> Street.

A neighborhood meeting was held and construction has begun for the Cedar Street project from 10<sup>th</sup> to 17<sup>th</sup> Street. Underground utility work will be accomplished along with the installation of a new asphalt mat.

The Second Street three-lane pavement markings were completed before the July 4<sup>th</sup> weekend. There are some sign changes and additional pavement markings to be installed at some of the intersections to complete the new street configuration.

The paving of Eighth Street between Burleigh to Pearl Street was completed last week and the street was reopened to traffic.

The waterline work near Lincoln School is complete. A significant amount of ground water, requiring dewatering, was encountered at this project site. Restoration of the sidewalk, street and landscaping is underway.

The annual chip sealing program is scheduled to begin the week of July 12th. Enclosed with this packet is the list of streets to be sealed.

Asphalt milling of the following streets is planned upon completion of the chip seal program.

- Summit /Street.....15<sup>th</sup> to 21<sup>st</sup> Street
- Burleigh Street....8<sup>th</sup> to 15<sup>th</sup> Street
- Mulberry Street 19<sup>th</sup> to 23<sup>rd</sup>
- Ferdig Ave.....8<sup>th</sup> to 15<sup>th</sup> Street

### 6) Information Services Update

Web traffic continues to grow steadily with June seeing 5,632 unique visitors. Web updates include posting of the consumer confidence report for drinking water, the recently completed I-29 corridor study report, new city commission pictures and the updated flood plain ordinance information. In addition, the reservation page for tee times for Fox Run was recently updated.

Month	Unique visitors	Number of visits	Pages	Hits	Bandwidth
Jan 2010	5121	10470	47129	575764	10.60 GB
Feb 2010	4706	9377	36705	439094	8.15 GB
Mar 2010	5520	10893	45945	479676	7.70 GB
Apr 2010	5468	11512	43625	483183	8.25 GB
May 2010	5380	11600	114942	483360	7.68 GB
Jun 2010	5632	12133	46416	418436	6.82 GB

### 7) Environmental Services Update

Both production wells have been completed and pump tested at the Nebraska well site. CTI is onsite and has begun the bore under the river. The contractor will be closing the bike trail below water plant number one and under the Discovery Bridge. Construction on the first of two well houses is also progressing. A meeting is scheduled this week with HDR to discuss the pump test and water quality data. Initial data looks positive.

Staff continues to work with contractors on several water main projects including the Cedar Street project.

Water treatment plant staff continues to deal with high turbidity in the source water coming from the river. Staff has increased the carbon dosage to help with taste, odor, and color issues.

**8) Library Update**

Enclosed in your packet is an update on the various activities in the Library.

**9) Off-Sale Liquor Change**

The 2010 South Dakota Legislature changed the “hours of sales” for an off-sale liquor licensee to make the hours consistent with an on-sale licensee’s hours. This ordinance became effective July 1, 2010.

There were two basic changes to state law:

- 1) It allows sales up to 2:00 AM where previously they had to discontinue sales at Midnight, and
- 2) This same ordinance also allows sales on Memorial Day for on and off-sale licensees **if the municipality by ordinance allows it.**

Our current local Ordinance still restricts off-sale licensee hours to Midnight daily and we don’t allow on or off-sale liquor licensees to sell anything on Memorial Day. Our Ordinance is still valid because South Dakota Codified Laws allow municipalities to be stricter than State Codified Laws, they just can’t be more lenient.

**10) Monthly reports**

Salary monthly reports are included for your review. Minutes from the Park Advisory Board are also included.

Have an enjoyable weekend and do not hesitate to contact us if you have any questions about these or other issues. If you will not be able to attend the Commission meeting on Monday, please inform my office.

Sincerely,

Doug Russell  
City Manager