

***Memorandum #10-45***

**To: Doug Russell, City Manager**  
**From: Thomas Kurtenbach, Fire Chief**  
**Subject: Hazardous Materials Response Trailer Surplus and Purchase**

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During last year's hail storm, the Fire Department's Hazardous Materials Response /Mobile Command Trailer was damaged in a hail storm. The City collected \$12,495.60 in insurance proceeds from the damage to this trailer.

The existing hazardous materials response/mobile command trailer has never been ideal for its intended use because of its size. The trailer is 37 feet long and weighs 11,000 pounds. A picture of the current trailer is attached to this memorandum. The size of the trailer makes it difficult to tow, position at a scene and maneuver on anything other than main streets or highways.

Our desire is to surplus for trade the current trailer and obtain a smaller used enclosed trailer for use as a hazardous materials response trailer. We would then purchase another unit to be used as a mobile command post. All of this would be done at no additional cost outlay to the City as the salvage value of the current trailer and the proceeds from the insurance settlement will cover planned expenditures.

It is desirable to split the function of hazmat response and mobile command into two different units. Having the current unit as a combined purpose allows only one use at a time. This means if the unit is being used for hazardous materials response it cannot be readily used as a mobile command post. The reverse is also true.

Our existing trailer was purchased through Homeland Security grant funds. I checked with County Emergency Management and they advised me that we have passed our three year limit for maintaining this unit. This means we are free to surplus the current trailer.

We have located a 22' trailer in Orange City, Iowa that we feel would be a better option for the department. A picture of this trailer is also attached to this memorandum.

The proposed trailer weighs approximately 3500 pounds and would be easier to pull with our current vehicles. As shown in the attached picture, the trailer already has some functional features, including a rear ramp door, 110 volt power ready, 110 volt exterior flood lighting, 12 volt and 110 volt interior lighting, interior storage cabinets and an observation platform on the top of the unit.

Through negotiations with Orange City Trailer and RV's Inc., the salvage value of our existing trailer will cover the purchase price of the new trailer.

Once this purchase was complete, we would then utilize the insurance proceeds to replace the mobile command post portion of the unit.


It is recommended that the City Commission approve Resolution #10-10 and declare as surplus the 2004 H&H Trailer, VIN 4J6TC30374B053692 for trade for the 2002 Vintage 22 foot trailer from Orange City Trailers and RV's Inc.

Respectfully Submitted,

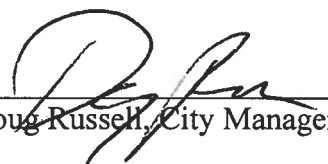


Thomas Kurtenbach  
Fire Chief

**Recommendation: It is recommended that the City Commission approve Resolution #10-10 and declare as surplus the 2004 H&H Trailer, VIN 4J6TC30374B053692 for trade for the 2002 Vintage 22 foot trailer from Orange City Trailers and RV's Inc.**

  
\_\_\_\_\_ I concur with the recommendation.

\_\_\_\_\_ I do not concur with the recommendation.

  
\_\_\_\_\_ Doug Russell, City Manager

**RESOLUTION #10-10**

**WHEREAS**, SDCL 6-13-1 requires a municipality owning personal property which is no longer necessary, useable or suitable for municipal purposes shall, by resolution, declare it surplus and may, by resolution, order the sale, destruction or other disposal of said personal property.

**NOW, THEREFORE, BE IT RESOLVED** that the following personal property be declared no longer necessary or suitable for municipal purposes and said property shall be disposed of in accordance with SDCL 6-13-1, et sequential:

SURPLUS PROPERTY TO BE SOLD OR DESTROYED

2004 H& H Trailer VIN: 4J6TC30374B053692

Adopted:

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Dan Specht  
Mayor

Attest:

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Al Viereck  
Finance Officer



**CURRENT HAZARDOUS MATERIALS RESPONSE/MOBILE COMMAND TRAILER**



**PROPOSED HAZARDOUS MATERIALS RESPONSE/MOBILE COMMAND TRAILER**