


**Memorandum No. 09-119**

**TO:** Mayor and City Commissioners  
**FROM:** Doug Russell, City Manager   
**RE:** Set budget workshop meetings  
**DATE:** July 9, 2009

According to our budget timeline schedule, we are slated to hold workshop meeting the week of August 3-5. We have traditionally taken two nights and held a third night in reserve in case we needed it. The rooms have been reserved starting at 5:30 p.m. Due to the Park Board Meeting on the 3<sup>rd</sup>, we will have to have our meeting in Room #113, otherwise we will be in #114 on the 4<sup>th</sup> & 5<sup>th</sup>.