



OFFICE OF THE CITY MANAGER

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Commission Information Memorandum

The Yankton City Commission meeting on Monday, August 25, 2008, will begin at 7:00 p.m.

Non-Agenda Items of Interest

1) Library Update

Enclosed in your packet is an update on the various activities in the Library.

2) Personnel Changes

Ellen Melaragno has been hired to fill the vacant Office Specialist position at the Summit Activities Center. Her start date will be August 19, 2008. Dylan Gobel has been hired to fill the vacant Sanitation/Truck Operator position in the Solid Waste division. His start date will be August 18, 2008. Kyle Goodmanson has been promoted to the position of Utilities Director. Kyle will be moving from his current position of Water Plant Operator to Utilities Director effective August 18, 2008.

3) South Dakota Municipal League Conference

Enclosed in the packet is registration and program information for the South Dakota Municipal League to be held in Pierre the first week in October. Colleen has reserved a couple of rooms for anyone wishing to attend and will process registration material for you. Please look over the material and if your schedule permits, it would be good for officials from Yankton to go to this annual conference. Please let me or Colleen know and we will take care of the arrangements for you. Registration deadline is September 15th.

4) Riverboat Days

Pauline Rhoades, chairwoman of the Riverboat Days Board of Directors, will attend Monday's meeting to present a brief summary of this year's festival. From my perspective, this year's Riverboat Days was a huge success. The weather was great and from all accounts a good time was had by all—estimated between 125,000 – 150,000 people. While I have been around numerous celebratory events during my professional career, I don't think I have been witness to such a coordination of efforts and community based service throughout an entire municipal organization as I saw displayed this past week by City staff. Congratulations to the entire Riverboat Days Committee on a magnificent 25th anniversary event.

5) Work session

This past week, the City Commission held its Budget Workshop. While there remain a few budget wrinkles to iron out, I am pleased with the progress that was made. The suggestion was made to have another work session in two weeks to discuss rates. We will plan to meet prior to the next City Commission Meeting on September 8, 2008, beginning at 6:30 P.M, in Room #113. If you have any questions, please contact me.

6) Memorial Park Pool Closing for the Season

As you are aware, the beginning of the school year marks the end of the season for Memorial Park swimming pool. The pool will close at the end of the evening session on Sunday, August 24, 2008.

7) Holiday Schedule

City Hall offices will be closed Monday, September 1, 2008, in observance of Labor Day. All emergency services will be provided as usual. The holiday garbage and recycling schedule will be as follows: There will be no solid waste collection Monday, September 1. That route will be collected along with the Tuesday, September 2, 2008, route. The Yankton landfill will be closed Monday, September 1.

8) Fox Run Golf Course

Golf Digest Magazine has recognized Fox Run Golf Course by listing it among the courses that are rated in the 2008-2009 edition of *Golf Digest's* "Best Places to Play." This year's "Best Places to Play" rates nearly 6,000 courses in North America and the Islands. The courses were evaluated by approximately 20,000 *Golf Digest* readers on a five point scale.

9) Trans Canada / Keystone Pipeline Construction Schedule Update

Pipeline project officials have informed us that the schedule for the bore under the Missouri River at Yankton has been adjusted. They are now anticipating an October start for the bore project (previously they had hoped for August). Construction of the pipeline has commenced in Canada, North Dakota and the northern portions of South Dakota. They continue to plan for summer 2009 construction of the pipeline east of the City of Yankton.

10) Tree Trim-Fest

Summer of 2008 has proven to be an exception growth season for trees. For this reason, the Public Works Department has decided to encourage residents to trim trees by having a "Trim-Fest". We plan to allow all City residents to dump tree branches for free at the Yankton Transfer Station from October 11th through October 25th. This event will follow the weekend of the Hazardous Household Waste collection. Prior to the "Trim-Fest" event, the Public Works Department will also be tagging homes in which tree branches are out of code. The tag will explain the code, the need for trimming and the up-coming event at the Transfer Station. We feel this will help make a positive impact on our tree overgrowth before the winter season begins. We will also be placing an ad in the paper and running announcements by paper, radio and PEG channel.

Have an enjoyable weekend and do not hesitate to contact us if you have any questions about these or other issues. If you will not be able to attend the Commission meeting on Monday, please inform my office.

Sincerely,

Doug Russell
City Manager