

Memorandum # 08-136

To: Doug Russell, City Manager
From: Brad Moser, Civil Engineer
Subject: Change Order Number 1, Final Project Acceptance and Final Payment for the Paste-Type Lime Slaking System Replacement – Water Plant No. 2
Date: July 17, 2008

The Paste-Type Lime Slaking System Replacement – Water Plant No. 2 has been installed. All of the work for this project has been completed and meets the requirements of the specifications.

The attached Change Order No. 1 increases the project cost by \$504.00 from \$115,300.00 to \$115,804.00. The change order covers the time, materials and excise tax needed for the installation of the set point controller which provides emergency shut off capabilities. There was a slight delay of completion to the project due to manufacturer shipping delays for the controller. City Staff accepted this delay without penalties because of expediency of contractor's installation once shipment was received.

City staff has reviewed the project, the change order and the final pay request. We recommend that Change Order No. 1 be approved, that the project be accepted and that the City Finance Officer be authorized to issue a manual check in the amount of \$12,034.00 to Wallace Caswell, Inc of Inwood, Iowa based on the attached pay request.

Respectfully submitted,

Brad Moser
Civil Engineer

Recommendation: It is recommended that the City Commission approve Change Order Number 1, accept the Paste-Type Lime Slaking System Replacement – Water Plant No. 2, and authorize the Finance Officer to issue a manual check to Wallace Caswell, Inc of Inwood, Iowa in the amount of \$12,034.00, as detailed in Memorandum #08-136.

_____ I concur with this recommendation.

_____ I do not concur with this recommendation.

Doug Russell
City Manager

cc: Kevin Kuhl
Project File

APPLICATION AND CERTIFICATE FOR PAYMENT

| | |
|--|---|
| To: City of Yankton 410-416 Walnut PO Box 176 Yankton, SD 57078-0176 | Request No. _____ Final _____ Page <u>1</u> OF <u>2</u> |
| Job Name: Paste Type Lime Slaking System Replacement Water Plant #2 Project #2007-056 | CONTRACTOR: Wallace Caswell, Inc 312 West Highway 18 Inwood, IA 51240 |
| PERIOD OF ESTIMATE FROM <u>06/01/08</u> TO <u>06/30/08</u> | |

| CONTRACT CHANGE ORDER SUMMARY | | | | ESTIMATE | |
|-------------------------------|---------------|-----------|------------|-------------------------------|---------------|
| No. | Approval Date | Amount | | | |
| | | Additions | Deductions | | |
| 1 | 06/18/08 | \$504.00 | | 1. Original Contract | \$115,300.00 |
| | | | | 2. Change Orders | 504.00 |
| | | | | 3. Revised Contract (1 + 2) | \$ 115,804.00 |
| | | | | 4. Work Completed * | \$ 115,804.00 |
| | | | | 5. Stored Materials * | \$ - |
| | | | | 6. Subtotal (4 + 5) | \$ 115,804.00 |
| | | | | 7. Retainage * 10% | \$ - |
| | | | | 8. Previous Payments | \$ 103,770.00 |
| | | | | 9. Amount Due (6 - 7 - 8) | \$ 12,034.00 |
| TOTALS | | \$504.00 | \$0.00 | | |
| Net Change | | \$504.00 | | * Detailed breakdown attached | |

| CONTRACT TIME | | | |
|---------------|--|--------------------------------------|------------------------------|
| Original Days | | | |
| Revised | | On Schedule <input type="checkbox"/> | Yes <input type="checkbox"/> |
| Remaining | | <input type="checkbox"/> | No <input type="checkbox"/> |

CONTRACTOR'S CERTIFICATION:
 The undersigned Contractor certifies that to the best of their knowledge, information and belief the work covered by this payment estimate has been completed in accordance with the contract documents, that all amounts have been paid by the contractor for work for which previous payment estimates was issued and payments received from the owner, and that current payment shown herein is now due.

ARCHITECT OR ENGINEER'S CERTIFICATION:
 The undersigned certifies that the work has been carefully inspected and to the best of their knowledge and belief, the quantities shown in this estimate are correct and the work has been performed in accordance with the contract documents.

Contractor Wallace Caswell, Inc.
 By *Mark J. Faber*
 Date 07/09/08

Architect or Engineer _____
 By *Bradley Moser*
 Date 7/15/08

APPROVED BY OWNER:

Owner _____
 By _____
 Date _____

CHANGE ORDERPROJECT TITLE: Paste Type Lime Slaker CHANGE ORDER NO.: 1PROEJCT NO: 2007-056 DATE: 6-18-08DESCRIPTION: Remove/Replace Paste Type Lime Slaking System – Water Plant #2

The following changes are hereby made to the Contract Documents:

| | <u>Quantity</u> | <u>Each</u> | <u>Total</u> |
|--|-----------------|-------------|--------------|
| Set Point Controller Installation (Materials & Labor) | 1 | \$ 504.00 | \$ 504.00 |

Time Extension (see below)

Total Amount of this Change Order: \$ 504.00**JUSTIFICATION:**

Materials & labor for the Set Point Controller installation was not included in the original scope of work.

Time Extension due to the shipping of the equipment from the supplier was later than anticipated. Contractor did however work extra to quickly install equipment once delivery was received.

| | |
|---|---------------|
| Original Contract Amount: | \$ 115,300.00 |
| Current Contract Amt. Adjusted by Previous Change Orders: | \$ 0.00 |
| Contract Amt. due to this Change Order will be (increased)(decreased) by: | \$ 504.00 |
| Contract Amount including this Change Order will be: | \$ 115,804.00 |

Contract Time will be increased by: 4 Days
 Completion Date for all work will be: 6/5/2008

APPROVAL:

ORDERED BY: _____
City of YanktonACCEPTED BY: Mark Q. Faber
Contractor