

Memorandum #08-130

To: Al Viereck, Interim City Manager
From: Thomas Kurtenbach, Fire Chief
Subject: Surplus Property - Plotter

The City of Yankton currently has in its inventory a Hewlett Packard Design Jet 650C large format plotter, S/N ESB4403539, that is no longer being used. A request was made from the Yankton County Emergency Management Office to allow them to use this plotter in the Yankton County Emergency Operations Center (EOC) for map printing during emergency and non-emergency situations.

In order to fulfill this request, we must ask the commission to declare this property as surplus and allow us to transfer the property to Yankton County for use in the EOC.

It is recommended that the City Commission declare as surplus the Hewlett Packard Design Jet 650C large format plotter, S/N ESB4403539, and transfer said property to Yankton County for use in the Yankton County Emergency Operations Center.

Respectfully Submitted,

Thomas Kurtenbach
Fire Chief

Recommendation: It is recommended that the City Commission declare the Hewlett Packard Design Jet 650C large format plotter, S/N ESB4403539, surplus and transfer said property to Yankton County for use in the Yankton County Emergency Operations Center.

_____ I concur with the recommendation.

_____ I do not concur with the recommendation.

Al Viereck, Interim City Manager

RESOLUTION 08-23

WHEREAS, SDCL 6-13-1 requires a municipality owning personal property which is no longer necessary, useable or suitable for municipal purposes shall, by resolution, declare it surplus and may, by resolution, order the sale, trade-in, destruction or other disposal of said personal property.

NOW, THEREFORE, BE IT RESOLVED that the following personal property be declared no longer necessary or suitable for municipal purposes and said property shall be disposed of in accordance with SDCL 6-13-1, et sequential:

SURPLUS PROPERTY TO BE DONATED

Hewlett Packard Design Jet 650C
Large Format Plotter S/N ESB440353

Yankton County Emergency Management Office

Adopted:

Daniel L Specht
Mayor

Attest:

Ann Clough
Finance Officer