

Memorandum #08-52

To: *City Commission*
From: *Finance Officer*
Date: *3/6/2008*
Subject: *Surplus Scrap Metal*

The sale of surplus property is regulated by South Dakota Codified Law, specifically chapter 6-13. A general exception is allowed for disposing of surplus metals and irons that makes it unnecessary to declare scrap metals surplus every time you wish to sell it. It also doesn't have to be under the \$500 limit to be sold without notice, provided it was accumulated by various work projects performed throughout the year. This exception is not allowed if the surplus metals resulted from a major project producing a large amount of scrap, such as demolishing a bridge.

The City Commission can designate scrap metals to be surplus with a general resolution at the beginning of the year and allow for it to be sold without notice throughout the year. The department disposing of the surplus property needs to attain two quotes and to document these before selling it.

The City Commission has passed similar resolutions since 1999.

It is recommended that the City Commission adopt Resolution 08-14, again utilizing this approach.

Thank you,

Al Viereck
Finance Officer

RESOLUTION #08-14

WHEREAS, SDCL 6-13-1 requires a municipality owning personal property which is no longer necessary, useable, or suitable for municipal purposes shall, by resolution, declare it surplus and may, by resolution order the sale, trade-in, destruction, or disposal of said personal property;

WHEREAS, the City of Yankton accumulates scrap metals and irons in the normal course of work;

WHEREAS, these accumulations are related to small projects and each project estimate is less than \$500;

WHEREAS, the City Commission wishes to allow the City of Yankton to dispose of the surplus when they so determine to maintain safe, neat, and orderly work stations;

NOW, THEREFORE, BE IT RESOLVED, that the Board of City Commissioners of the City of Yankton declares these scrap metals and irons to be surplus throughout the year 2008 and said property shall be disposed of by means of sale without notice.

Adopted:

C. N. Gross

Mayor

ATTEST:

Ann Clough

Deputy Finance Officer