

Memorandum 08-45

To: City Commission

From: Finance Officer

Date: March 5, 2008

Re: Surplus Equipment

At the February 25th meeting the commission approved trading 3 mowers and a loader for trade. Resolution #08-10 declares these pieces of equipment surplus for trade. The Police Department has ten desks that are in bad shape and no longer useful to the City. We would like to destroy these desks along with some broken chairs and a panel box found in the City Hall basement. We will be selling any salvageable metal as scrap with the rest of the pieces to be destroyed. It is our recommendation that the City Commission adopt Resolution #08-10 authorizing the equipment trade and destruction.

Respectfully,

Al Viereck
Finance Officer

RESOLUTION # 08-10

WHEREAS, SDCL 6-13-1 requires a municipality owning personal property which is no longer necessary, useable or suitable for municipal purposes shall, by resolution, declare it surplus and may, by resolution, order the sale, destruction or other disposal of said personal property.

NOW, THEREFORE, BE IT RESOLVED that the following personal property be declared no longer necessary or suitable for municipal purposes and said property shall be disposed of in accordance with SDCL 6-13-1, et sequential:

SURPLUS PROPERTY TO BE TRADED

4641-1731-1828	Kubota Tractor F2560E w/72" Deck s/n 81191	Fox Run
4641-1731-2012	New Holland MC22 w/72" Deck s/n TD00235	Fox Run
4641-1731-1761	1999 Jacobsen Tri-King 1800 s/n 670162010	Fox Run
4123-1731-470	1986 Fiat Allis FR15B Loader	Street Dept
4123-1731-471	s/n 590384	

SURPLUS PROPERTY TO BE DESTROYED

6 metal office desks with right hand drop	Police Dept.
1 metal office desk with left hand drop	Police Dept.
3 regular metal office desks	Police Dept.
Orange armless swivel office chair	Finance
Gray armless swivel office chair	Finance
4 vinyl with metal frame chairs-broken	Youth Center
12 metal folding chairs	Youth Center
Switch/panel box – 6 ft.	City Hall

Adopted:

C. N. Gross
Mayor

Attest:

Ann Clough
Deputy Finance Officer