



OFFICE OF THE CITY MANAGER

www.cityofyankton.org

VOL. 44, NUMBER 11

Commission Information Memorandum

The Yankton City Commission meeting on Monday, June 8, 2009, will begin at 7:00 p.m.

Non-Agenda Items of Interest

1) Parks and Recreation Department Update

Enclosed in your packet is an update on the various activities in the Parks and Recreation Department.

2) Personnel News

We closed on the internal advertisement for the Airport Maintenance/Signal Technician position on June 1st. We received three in-house applications and we will be scheduling their interviews soon.

We have hired Michael Duchscher to fill the open Wastewater Treatment Plant Operator position. He will begin his employment on June 22nd.

Darren Hoff has been hired as our Recreation Coordinator for the Summit Activities Center. Mr. Hoff will be moving here from Brookings so we are still working on a start date in coordination with his finding a place of residence in Yankton.

We have received a large number of applications for our part-time downtown seasonal maintenance position. The deadline for application is June 5th and after reviewing the applications, interviews will be scheduled.

3) Community Development Update

John Keyes, owner of the car wash at 1705 Broadway Avenue is planning a total upgrade at the site. The existing facility will be removed and a new more environmentally friendly, "green" facility will replace it. Energy conservation systems including water recycling, geothermal, solar and wind are being planned for the site. From a permitting standpoint, all of the proposed activities are allowed under our current ordinance provisions. You may remember the Planning Commission's review of the Wind Energy Conservation System (WECS) issue a while back. A draft ordinance was prepared that would allow WECS in commercial and industrial areas. There was some uncertainty about whether or not WECS should be allowed in residential areas and the ordinance was not considered by the City Commission at the time. Mr. Keyes' proposed WECS is very small in scope. It is planned to be less than 40 feet tall (signs are allowed to be 50 feet tall in this zoning district). This proposal would have met all of the provisions in the previously proposed WECS ordinance had it been adopted. As a side note, the South Dakota Public Utilities Commission is currently processing action that promotes on-site power generation. It is probably a good time to revisit the WECS Ordinance issue so we are prepared for future inquiries.

4) Library Update

Enclosed in your packet is an update on the various activities in the Library.

5) Police Department Update

Safety Town has started for the summer activity program. Each session is two weeks long with 4 sessions to be held from June 1st until the end of July. Officer O'Farrell and Officer Zajic conduct these classes along with Amy Bertsch one of our local school teachers. They conduct the classes with a number of volunteers to familiarize pre-school age children with traffic safety, bike safety, to stay away from strangers, and other child safety issues.

Members of the Yankton Police Department successfully completed firearms training on May 25th conducted by our in house firearms instructors and DCI firearm instructors.

Recruit officers Olson and Murguia began their classroom training on May 25th and will be completed with this phase of their training on June 19th. They will then begin their 14 week FTO training. Officer Rhonda Olson will be completing her FTO training on June 6th and will be assigned squad duties at that time. She will be taking her reciprocity test shortly.

6) Finance Office Update

The Finance Office is in the process of completing the annual renewal of sixty-four restaurant licenses which take effect July 1st. Thirteen applications are still outstanding as of June 1st but should be turned in during the coming week.

The Finance Officer and Deputy Finance Officer will be attending the annual SD Governmental Finance Officers' School in Pierre on June 10-12, 2009.

7) Fire Department Update

Deputy Chief Nickles and various volunteer firefighters have been busy with several fire prevention activities. This week fire prevention classes are being taught to 290 employees of the Yankton Medical Clinic. Additionally, the first class of Safety Town will visit the Fire Station this week for fire safety education. These 8 Safety Town classes will include approximately 160 kids. A few weeks ago, the Fire Department participated in the Avera Health Fair. This activity made contact with approximately 400 children from Yankton and the surrounding area.

8) Public Services Update

West City Limits Road between 8th and 9th along with St. Benedict's Drive were chip sealed June 2, 2009.

New pavement has been installed on the Peninah Street project between 19th and Karen Drive. The utility work for Peninah has advance to 15th Street.

25th Street between Broadway and Douglas is scheduled to be paved the week of June 8th.

James Place base work is completed between Valley Road and Burleigh Street.

The work on airport apron phase II commenced on June 1, 2009.

New construction of underground utilities is being coordinated and inspected in Hillcrest East and Willow Ridge developments.

A neighborhood meeting was held for the Mulberry Street project which will require complete closure of the street from 8th to 15th. A preconstruction meeting and the closure of the street is scheduled for June 3, 2009.

Staff continues to coordinate with the state in regards to finalizing the contract award for the Maple and 9th Street project and approval to bid the Locust and Burleigh Street water main replacement projects.

9) Environmental Services Update

Distribution and collection staff has been working with keystone pipeline to locate the City utilities including the force main from Chesterman lift station and the waste water sludge line near the lagoons. City staff had to dig up the lines and expose them.

Tuesday night staff replaced an 8 inch water valve on 23rd street. Due to businesses needing water during their normal operating hours, staff could not start the replacement until 11:30 pm. Staff completed the project shortly after 4:00 am.

The water department collect a sample for its unregulated contaminants monitoring requirements (UCMR 2 test) required by the EPA. EPA uses data from these samples to develop the contaminant monitoring list and new regulations.

10) Municipal League Meeting

On Tuesday June 9th, I will be attending a South Dakota Municipal League meeting in Oacoma. The purpose of this meeting is to discuss local revenues and potential legislative policy for the Municipal League for the next legislative session.

11) Monthly reports

Salary and Building monthly reports are included for your review. Minutes from the Park Advisory Board are also included.

Have an enjoyable weekend and do not hesitate to contact us if you have any questions about these or other issues. If you will not be able to attend the Commission meeting on Monday, please inform my office.

Sincerely,

Doug Russell
City Manager