



OFFICE OF THE CITY MANAGER

www.cityofyankton.org

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Commission Information Memorandum

The Yankton City Commission meeting on Monday, May 12, 2008, will begin at 7:00 p.m.

Non-Agenda Items of Interest

1) Fire Station RFQ

The first step in the construction of a new fire station on the north side of Yankton is to secure the services of an architect. To this end, the Fire Department with the help of Third Planning District has released a request for qualifications (RFQ) for architectural services. This RFQ was published in the Press and Dakotan and copies of the RFQ have been sent to local architects and others who have requested a copy. We plan to hold a pre-proposal conference on or around May 15 and proposals are due back to us for opening on May 26. The Building Committee, consisting of the Fire Chief, Deputy Chief, City Manager, several volunteer firefighters and Commissioners Specht and Carda, will then review the submitted proposals. We hold interviews of selected firms during the week of June 9-13. A recommendation and contract proposal for an architectural firm to design and administer the project should be on your agenda for approval at your June 23 meeting. We are looking forward to getting started on this exciting and very much needed project. If you have any questions, please do not hesitate to contact Chief Kurtenbach or Interim City Manager Viereck.

2) Monthly reports

Enclosed for your review are the minutes regarding Skate Park, Golf Advisory Board, Park Advisory Board, and Planning Commission. Enclosed are monthly reports for Building, Salary and Police Department.

As always, have an enjoyable weekend and do not hesitate to contact us if you have any questions about these or other issues. If you will not be able to attend the Commission meeting on Monday, please inform my office.

Sincerely,

Al Viereck
Finance Officer